



Draft Minutes of the Ordinary Meeting of Tickton & Routh Parish Council held on **Monday, 21 September 2026** at 7.30pm in Tickton Village Hall, Main Street, Tickton.

Present: Councillors: Sinkler (in the Chair); Dickson; Dodds; Hallett; Oliver & Robinson.

Minute Taker: Michelle Middleton, Clerk.

Apologies: Councillors: Caley; Cross & Vickers.

Absent: None.

Public: One member of the public.

One member of the public was in attendance to discuss environmental concerns relating to land in the parish of Tickton.

150/26 **APOLOGIES** - To receive apologies for absence.

Apologies of absence were received from Cllrs Caley; Cross & Vickers.

151/26 **DECLARATION OF INTEREST** – The Parish Councils (Model Code of Conduct)

To record any declarations of interest by any Member in respect of items for discussion on this agenda. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Sinkler declared a pecuniary interest in agenda item 13.1. (Minute Ref. 162/26 1.) due to ownership of land within the proposed development.

152/26 **MINUTES** - To approve the minutes of the Parish Council meeting held **11 August 2026**.

RESOLVED: The minutes of the Parish Council meeting held 11 August 2026 were approved as a true and correct record.

153/26 **COUNCILLOR VACANCIES** - To consider any applications & sign declaration of acceptance of office.

None received.

154/26 **TO RECEIVE THE EAST RIDING WARD COUNCILLOR(S) REPORT**

No report received.

155/26 **COMMUNITY SAFETY & NEIGHBOURHOOD WATCH** – To consider and agree any actions.

1. **Humberside Police:** Monthly updates – noted.

2. **Police & Crime Commissioner:** To consider applying for ANPR camera funding that may be available in November/December from the Police and Crime Commissioner and/or advertising Speed Watch.

RESOLVED: Deferred to the October meeting. The Clerk to undertake research and provide a report to full Council for consideration.

3. **NHW:** Newsletters, Fraud Reports & New Fraud Forums launching across the Humberside area – noted.

156/26 **PLANNING**

1. **Delegated Planning Applications** – to record delegated decisions:

1.1. Link: [26/01825/PLF](#) - 97 Churchfields, Tickton - Erection of single storey extension to side and rear with associated alterations (consultee comments by 14 August 2026)

RESOLVED: No objection. If approved, suitable water attenuation plans to mitigate the impact of surface water run-off, and that plans should be adhered to in order to maintain garage space as per plans.

1.2. Link: [26/01961/PLF](#) - 4 Little Storkhill Meadow, Tickton - Erection of single storey extension to rear (Consultee comments due by 26 August 2026)

RESOLVED: No objection. If approved, suitable water attenuation plans to mitigate the impact of surface water run-off. In addition, the applicant appears to have a large storage container in situ within the open countryside. Should this have been included in the application?

2. **Planning Applications** – to consider the Planning Working Group recommendations and agree any additional response to the following application(s) and any that are received after publication of agenda.

2.1. Link: [26/02051/PLF](#) - Little Storkhill Farm, 223 Hull Bridge Road, Tickton - Erection of a replacement dwelling with a detached garage, car port and outbuilding following demolition of existing dwelling and garden room, construction of a vehicular access, erection of sliding gates and stone piers and associated works - (comments due by 29 September 2026).

RESOLVED: The Parish Council has concerns regarding the proposal for the following reasons:

Highways: The proposed additional access onto the A1035 raises concerns regarding highway safety, particularly for vehicles turning right into and out of the site. A new entrance would conflict with the two adjacent access points. The Council would also request consideration of improved pedestrian connectivity, either through a pedestrian crossing over the A1035 or a footpath linking the site to Swinemoor Roundabout.

Overdevelopment: The proposed dwelling is approximately 70% larger than the existing property. The Council considers this to be excessive and represents overdevelopment of the site.

Open Countryside: The proposed outbuilding appears to constitute development within the open countryside. The Council understands that planning policy restricts such development unless it falls within an appropriate policy exception, such as the replacement of an existing building. This proposal does not appear to meet that exception.

The Parish Council therefore considers the proposal to represent **overdevelopment of the site and inappropriate development within the open countryside**, with additional concerns regarding highway safety, and recommends **refusal**.

3. Planning Decisions - to note any decisions received from ERYC.

3.1. Link: [26/01668/PLF](#) - Environment Agency, Tickton Depot, Main Street, Tickton - Erection of a two-storey modular building with offices, staff welfare facilities and car parking following removal of existing single storey office building (Resubmission of 26/00138/PLF) – **APPROVED**

3.2. Link: [26/01730/TPO](#) - 133 Main Street, Tickton - TPO - THE POPLARS, MAIN STREET, TICKTON - 1994 (REF 161) A1 - Crown reduce 1 no. Horse Chestnut tree (T1) by up to 3 metres, crown lift by 1 metre and crown clean due to the tree getting far too big and getting close to the house – **APPROVED**

3.3. Link: [26/01687/PLF](#) - The Micro Pig Bar, 31 Main Street, Tickton - Change of use of public house to a dwelling and erection of a bin store to front and a cycle store to rear (Resubmission of 26/00721/PLF) – **REFUSED**

3.4. Link: [26/01825/PLF](#) - 97 Churchfields, Tickton - Erection of single storey extension to side and rear with associated alterations - **APPROVED**

3.5. Link: [25/02363/PLF](#) - Park Farm, Main Road, Routh - Erection of an office building following demolition of existing, change of use of joinery and fabrication workshop for fabrication/refurbishment/storage of modular buildings, external storage of modular buildings/containers, and construction of a bund (retrospective), and construction of a vehicular access and internal access road with automatic gates and brick pillars – To be considered by ERYC Planning Committee on 28 September 2026 – noted.

4. Planning Inspectorate: to note decisions received
None to report.

157/26 **CONSULTATIONS** – To consider and agree a response: -
None received.

158/26 **PARISH MATTERS** – To receive any updates and agree any actions.

1. Weel Bridge Refurbishment

It was noted that the bridge has been reinstalled and reopening is scheduled for the evening of the 25 September 2026. ERYC will notify the PC of any changes.

RESOLVED: To contact ERYC and the EA regarding proposed schedule of works to repair the undulations on Weel Road and Weel allotments that flooded earlier in the year.

2. River Hull & Sunken Boats: To receive update following meeting with EA.

It was noted that the EA has met with MPs, Graham Stuart and Charlie Dewhirst in July and presented the proposal of re-establishing the River Hull Advisory Board. Both MPs agreed and Charlie's office will lead on the arrangements. They are currently working on a draft meeting agenda and terms of reference for the board then they will be arranging the first meeting. The PC may be asked in the future to appoint a representative to the Board.

3. A1035 Road Safety: To note responses received from stakeholders to date.

It was noted that Ward Cllr Smith met with ERYC Directors in August. It is understood that ERYC will arrange a meeting with the PC to discuss further.

4. Bus Stops on Main Street: To note response from ERYC and next Bus Forum Meeting - 4th November 2026, 10.00 - 13:30, Bishop Burton College - Cllr Vickers to attend.
Noted.

5. Remembrance Day: To note delegated purchase of 4no wreaths. To agree dates for placement of silent soldiers at War Memorial and poppies on Streetlighting columns and noticeboards. To consider ceremony at Hull Bridge Memorial, timings and invitations including resident to play the Last Post.

It was noted that the Clerk purchased 4no wreaths.

RESOLVED: To advertise that Cllrs Dickson and Dodds to hold a service at the Hull Bridge memorial at 12.30pm on Sunday 8 November 2026. To invite resident to play the Last Post. The PC to display the silent soldiers at War Memorial and poppies on streetlighting columns (excluding streetlights No. 4 & 5) and noticeboards on or before the 30 October until 25 November.

159/26 **CORRESPONDENCE** – To note and/or consider any response to:

1. ERNLLCA: Newsletter, training and consultation on a New Proper Practices Framework for Smaller Authorities (closing date 31.10.2026).

RESOLVED: To defer consultation on a New Proper Practices Framework for Smaller Authorities (closing date 31.10.2026) to the October meeting.

2. ERYC: Town and parish councillors' bulletin - noted.

3. ERYC: Town and Parish Council meet and greet - 13.10.2026 - 5-7pm @ Driffild Leisure Centre – noted.

4. The Church in Tickton: Letter of thanks received for the donation of £500 – noted.

5. Recreation Ground Trust: Letter from the Trust thanking the PC for payment of costs associated with 2026-27 ground maintenance and administration costs associated with the Recreation Ground – noted.

6. Any other correspondence received after publication of agenda *(to note only)*

6.1. Graham Stuart MP – Mobile Phone Signal Survey

The Clerk confirmed that the survey had been shared with residents via All About Tickton.

RESOLVED: The PC confirm that there is an issue with all networks especially when making calls in the parishes of Tickton and Routh. Residents are forced to use text messaging or calling via WhatsApp.

160/26 **CLERK'S REPORT**

1. Gov.uk emails and website.

The Clerk to meet with Councillors to install the Parish Online email on devices prior to the next meeting.

2. Delegated Purchases: To note the purchase of 2no. play bark (zipwire) & 6no replacement tree posts. It was noted that the Clerk shall purchase the tree posts and submit a receipt for reimbursement at the next meeting.

3. Emergency Plan: To receive and note updated document.

The Clerk to submit the document to East Riding of Yorkshire Council, Emergency Planning Team and upload a redacted document to the website.

161/26 **MOTIONS PROPOSED BY COUNCILLORS**

None received.

162/26 **PC REPRESENTATIVES** – To receive any reports.

1. Dogger Bank D/South Liaison Groups: Cllr Oliver – no report received.

2. Tickton Village Hall: Cllr Dodds – no report received.

163/26 **DEVELOPMENT PROJECTS 2026-27**

1. Routh Wind Farm Small Grant RWFSG1K\100004: To note award of £1k towards the costs of pétanque handrails, GL Cullington Field signage and library.

The grant award of £1k was accepted. It was noted that ERYC has installed the new signage at GL Cullington Field. The contractor has confirmed that the community library should be installed this week. The Clerk has purchased charity books for the value of £50 and submitted receipts for reimbursement. The order for the handrails has been issued and awaiting installation.

2. Community Library: To receive update on progress and volunteers. To approve volunteer risk assessment documents.

As recorded above, the contractor has confirmed that the community library will be installed this week. Two residents have volunteered to tidy and sort the library books on a regular basis. The PC reviewed the Volunteer Risk Assessment and documentation.

RESOLVED: To approve the Volunteer Risk Assessment and Handbook.

3. Benches, Noticeboards and Tree Guards: To receive update on progress.

The benches and noticeboards have been delivered to L&K Warcup. Awaiting installation together with grass protection.

RESOLVED: The Handyman to put together and fit the tree guards and replacement tree stakes.

164/26 FINANCE

1. External Audit Report 2025-26: To receive report (no concerns raised) and approve Notice of Conclusion of Audit dates (7 September to 12 October 2026 tbc).

RESOLVED: To approve the Notice of Conclusion of Audit dates of 7 September to 12 October 2026.

2. Local Government Pay Agreement: To note 3.3% pay rise backdated to 1 April 2026 – noted.

3. Bank Accounts: To receive update and agree any transfer of funds.

Current: £26,589.62; Reserve: £8,547.87; Liquidity 35-Day: £15,753 & Liquidity 95-Day: £21,254.22

RESOLVED: To defer approval of transfer of funds.

4. Virements: To approve virement of restricted grant funding to budget lines.

RESOLVED: The PC approved the following virements of restricted grant funding;

a) RWF Grant of £10k to 'Benches, Tree Guards and Noticeboard' budget line,

b) RWF grant of £2k to the Community Library budget line

c) Dogger Bank Grant of £1k to the Community Library budget line

d) RWF grant of £1k; £316.39 to the Community Library and £683.61 to Other Project renamed 'Petanque Handrails, Cullington Signage'

5. Financial Report & Payments: To approve report and payments including any payments presented regarding publication of the agenda.

Delegated Payments	Description	Net (£)	VAT (£)	Gross (£)
Bubble Publishing	Community Magazine	100.00	-	100.00
Marmax Recycled Products	8no benches	1,920.00	384.00	2,304.00
Tony Cook Ltd	15no tree guards	1,956.25	391.25	2,347.50
Employment Costs	Employment Costs	1,503.76	-	1,503.76
Income – July				Gross (£)
ERYC	RWF Grant - Benches, Noticeboards, Tree Guards			10,000.00
ERYC	RWF Grant - Library			2,000.00
Allotment Rent	Plot 2			25.00
NatWest	Bank Interest Reserve			6.16
NatWest	Bank Interest Liquidity 35 Day			26.41
NatWest	Bank Interest Liquidity 95 Day			44.41
Payments	Description	Net (£)	VAT (£)	Gross (£)
Tickton Village Hall	Room Hire	33.00	0.00	33.00
PKF Littlejohn LLP	External Audit	315.00	63.00	378.00
Greenbarnes Ltd	3no Noticeboards	4,863.45	972.69	5,836.14
Phoenix A&BC Ltd	Payroll/Pension Processing	42.00	8.40	50.40
MKM BS (Beverley) Ltd	GL Cullington – Play Bark	184.04	36.81	220.85
Employment Costs	Employment Costs (incl. HMRC) + Reimbursements	3,305.75	17.90	3,323.65
Income - August				Gross (£)
Allotment Rent	Plot 1			20.00
ERYC	RWF Grant - Handrails, signage, library/books			1,000.00
NatWest	Bank Interest Reserve			5.57
NatWest	Bank Interest Liquidity 35 Day			23.89
NatWest	Bank Interest Liquidity 95 Day			40.20

RESOLVED: The financial report and payments presented above were approved.

165/26 **PRIVATE SESSION (PART II)** - To consider resolving to exclude the public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) for the next item(s) on the agenda as it relates to confidential or staffing matters.

RESOLVED: Approved.

1. Incoming Clerk/RFO: To receive signed Contract and record start date.

The PC received the signed employment contract and confirmed that Victoria Chapman will commence in post as the Clerk & Responsible Financial Officer on 28 September 2026.

2. Outgoing Clerk/RFO: To agree any additional hours for handover period.

Michelle Middleton will remain in post until 30 September 2026.

RESOLVED: To retain Michelle Middleton on payroll at her current pay scale on a consultancy basis for up to 3 months to provide a handover and support to the new Clerk if required.

166/26 **DATE OF NEXT MEETING(s):** The Ordinary Council Meeting will be held at 7:30pm, Monday 19 October 2026 in the Small Hall, Tickton Village Hall.

Signed: _____ (Chairman) Date: _____