

TICKTON & ROUTH PARISH COUNCIL

Grant Application Form

Date/Minute No. document adopted: 20 October 2025 - 170/25 3.

Date last reviewed: 18 May 2026 - 089/26

Date to be reviewed: May 2027 or on change of legislation.

Return completed form to:

Clerk: Mrs Michelle Middleton

Email: info@ticktonandrouth.org.uk

Address: Three Gables, 260 Hull Bridge Road, Beverley HU17 9RT

Section 1: Organisation Details

Question	Response
Name of Organisation:	
Address:	
Website / social media (if any):	
Contact Person Name:	
Position/Role in Organisation:	
Telephone Number:	
Email Address:	
Type of Organisation:	☐ Charity ☐ Voluntary Group ☐ CIC ☐ Club/Society ☐ Other (please specify)

Section 2: About Your Organisation

1. What are the main aims and activities of your organisation?

(Briefly describe what you do and who you serve.)

2. Does your organisation have a constitution or governing document?

☐ Yes (please attach)

☐ No

3. Please provide your latest annual accounts or a financial statement.

☐ Attached

☐ Will provide separately

☐ Not available (explain below)

Section 3: The Grant Request

1. Amount of Grant Requested: £_____

2. Total Cost of the Project/Activity: £_____

3. What is the purpose of the grant?

(Describe the project/activity, what the grant will fund, and who will benefit.)

4. Who will benefit from this grant? How many people in the parish?

5. When will the project or activity take place?

6. Have you applied to any other funders for this project?

☐ Yes (please provide details below)

☐ No

Section 4: Declaration

Please read and sign the following declaration:

- I am authorised to submit this application on behalf of the organisation named above.
- The information provided is accurate and complete.
- I understand that any grant awarded must be used for the purpose outlined in this application.
- I agree to provide evidence of expenditure and outcomes if requested.

Signed: _____

Name (print): _____

Position: _____

Date: _____



Checklist – please include:

- ☐ Completed application form
- ☐ Constitution/governing document
- ☐ Latest accounts/financial statement
- ☐ Supporting information (if any)

CHECKLIST FOR COMPLETION BY PARISH COUNCIL:

Is the constitution, aims, objectives and activities of the applicant acceptable to the parish council? ☐ Yes ☐ No

Does the project sufficiently benefit the parish or residents of the parish? ☐ Yes ☐ No

Is there a need for the benefit within the parish? ☐ Yes ☐ No

Is there sufficient belief that the funding is needed? ☐ Yes ☐ No

Is there sufficient belief that the project will achieve its objectives? ☐ Yes ☐ No



DECISION BY PARISH COUNCIL

Approved: ☐ Yes ☐ No

Refused: ☐ Yes ☐ No

If approved state amount £

S137 or specific Power:

Additional Comments: