



DRAFT Minutes of the Annual Meeting of Tickton & Routh Parish Council held on **Monday, 15 June 2026** at 7.30pm in Tickton Village Hall, Main Street, Tickton.

Present: Councillors: Sinkler (in the Chair); Caley; Dodds; Hallet; Moloney; Oliver; Robinson & Vickers.

In Attendance: Parish Clerk: Michelle Middleton.
Routh Wind Farm Community Representative (Tickton): Julie Booker (Minute ref: 104-110/26)

Apologies: Councillors: Cross & Dickson.

Absent: None.

Public: None in attendance.

104/26 **APOLOGIES** - To receive apologies for absence
Apologies of absence were received from Cllrs Cross & Dickson.

105/26 **DECLARATION OF INTEREST** – The Parish Councils (Model Code of Conduct)
To record any declarations of interest by any Member in respect of items for discussion on this agenda. Members declaring interests should identify the agenda item and type of interest being declared.
Cllrs Caley and Sinkler declared a pecuniary interest in agenda item 9.2. and 14.1. (Minute Ref. 113/26 2. and 118/26 1.) due to ownership of land within the proposed development.
Cllr Vickers declared a non-pecuniary interest in agenda item 8.2.3. (Minute Ref. 112/26 2.3.) due to the family relationship to the planning application and 19.1. (Minute Ref. 123/26 1.) due to relationship to a potential applicant.
Cllr Hallet and Vickers declared a non-pecuniary interest in agenda item 18.3. (Minute Ref. 122/26 3.) as Trustees of Beverley Rural Youth.

107/26 **MINUTES**
To approve the minutes of the Parish Council meeting held on 18 May 2026.
RESOLVED: The minutes of the Parish Council meeting held 18 May 2026 were approved as a true and correct record.

108/26 **COUNCILLOR VACANCY** - To consider any applications & sign declaration of acceptance of office.
None received.

109/26 **TO RECEIVE THE EAST RIDING WARD COUNCILLOR(S) REPORT**
No report received.

110/26 **TO RECEIVE REPORT FROM ROUTH WIND FARM REPRESENTATIVES**
It was noted that a total of £44,597.66 in grant funding was awarded at the Panel meeting held in May. The funding was distributed across five applications, including two awards within the parish of Tickton. The Panel agreed to continue the ring-fenced funding allocations of £2,000 each for Tickton & Routh Parish Council and Leven Parish Council.
The Small Fund, which provides grants of up to £1,000, reopened on 15 June 2026 with an available budget of £21,000.
The boundary changes due to come into effect in May 2027 will be considered at the next Panel meeting. Plans are in place for changes to administrative processes at ERYC, including the introduction of an updated application form and revised compliance guidance. ERYC's Local Growth Team has been appointed to provide support and assistance with applications across all funding streams.
Representatives continue to work within the Constitution and agreed funding priorities to ensure grants are considered and awarded within the preferred geographical boundaries.
The Parish Council thanked the Tickton and Routh representatives for their time and commitment in undertaking this role.

- 111/26 **COMMUNITY SAFETY & NEIGHBOURHOOD WATCH** – To consider and agree any actions.
1. **Humberside Police:** Monthly updates – noted.
 2. **NHW:** Newsletters and Fraud Reports – noted.
 3. **ERYC:** ASB Six Month Statistics – noted.
- 112/26 **PLANNING**
1. **Planning Applications** – to consider the Planning Working Group recommendations and agree any additional response to the following application(s) and any that are received after publication of agenda. None received.
 2. **Planning Decisions** - to note any decisions received from ERYC.
 - 2.1. Link: [26/00721/PLF](#) - **31 Main Street** - Change of use of public house to dwelling - **WITHDRAWN**.
 - 2.2. Link: [26/00776/PLF](#) - **Land Off Tickton Bypass North Of 45 St Pauls Way** - Erection of 2 detached dwellings with detached garages and associated access – **REFUSED**.
 - 2.3. Link: [26/00761/VAR](#) - **The Grange, Carr Lane, Weel** - Variation of Condition 3 (external materials) and 6 (approved plans) of planning permission 22/03690/PLF (Erection of two storey extension to side, detached single storey garage at front) to allow for a change of roof materials to ease installation of solar panels – **APPROVED**.
- 113/26 **CONSULTATIONS** – To consider the Planning Working Group recommendations and agree a response: -
1. [EN0710008](#) - **East Coast Hydrogen Humber Pipeline:** EIA Scoping and Consultation
RESOLVED: No comment
 2. [EN010170](#) – **Peartree Hill Solar Farm:** The Planning Inspector invites comments on responses received from the applicant and interested parties to the 30 April 2026.
RESOLVED: To write a letter to the Planning Inspectorate to consider including a planning condition, if approved, to install three-way traffic lights on the junction of A1035 and Meaux Lane to improve road safety during and after construction of the proposed Peartree Hill solar farm.
- 114/26 **PARISH MATTERS** – To receive any updates and agree any actions.
1. **Weel Bridge Refurbishment:** Ongoing
 2. **Weel Road Flood Signage**
ERYC confirmed that the advisory signage has been introduced at locations across the county where flooding is known to occur. At present, it is not anticipated that flood levels will increase significantly beyond those currently experienced at this location.

At Weel Road, the flooding is influenced by the porosity of the adjacent riverbank as well as the compromised field ditch system which is meant to serve the road gullies in Weel. Whilst these are not issues that can be addressed through highway maintenance, the resulting impact does affect the highway and its users. The signage has therefore been installed to provide appropriate advance warning to motorists.
 3. **Hull Bridge - New Water Gauge:** To note replacement by ERYC – noted.
 4. **A1035 Road Safety**
The PC representatives met with Ward Cllr Smith to consider road safety and infrastructure priorities in preparation for a proposed meeting with ERYC. These priorities include a request for changes to speed limits, signage, road markings, installing roadside barriers as well as larger measures including traffic lights at the Routh junction, a roundabout on the western junction at Tickton and a pedestrian crossing on Hull Bridge Road.
RESOLVED: The PC approve the list of road safety priorities and in addition agreed to ask ERYC to consider including additional speed reduction locations at the planning stage - 40 to 30mph on Weel Road; 60 to 30mph in Weel village and 30 to 20mph on Main Street.
 5. **Allotment 1 Weel:** To consider correspondence and plot holders request to rent half a plot
It was noted that dated photos of the highway and allotments between December 2025 and February 2026 have been sent to ERYC to investigate and resolve flooding at this location.
RESOLVED: To offer the tenant a reduction on 2026/27 rent to £20 for the entire plot.
 6. **Interim PSPO 2026:** To consider any comments
RESOLVED: No comment.
- 115/26 **CORRESPONDENCE** – To note and/or consider any response to:
1. **ERNLLCA:** Newsletter, training, Conference 29 September 2026 @ Lazaat - noted.
 2. **ERYC:** Annual Town and Parish Council Planning Liaison Meetings -16/18 June – noted.

3. ERYC: Town and parish councillors' bulletin - May & June 2026 – noted.
4. ERYC: H&EY Local Nature Partnership - [The Sustainable Farming Incentive 2026](#) (SFI26) – noted.
5. ERYC: Cllr. home addresses update - English Devolution and Community Empowerment Act 2026
ACTION: The Clerk to update published Councillor Register of Interest forms on PC website.
6. Member of public: Request for contractor to undertake grass cutting outside school times
RESOLVED: To request that the grounds maintenance contractor reschedules grass cutting to avoid after school times during term time.
7. Any other correspondence received after publication of agenda (*to note only*)
- 7.1. ERYC: Joint Local Access Forum Meeting 17.06.2026

116/26 CLERK'S REPORT

1. **Gov.uk email:** Councillor email addresses and set up instructions are now circulated with a view to officially using this method of communication before the next PC meeting.
2. **Weel:** A request has been sent to ERYC to cut the shrubs on the verge near to the entrance to Weel village (Report Ref. 2358314 Arboriculture Team). The PC handyman to trim around the noticeboard, entrance stone and repaint village sign.
3. **River Hull:** The EA had replied to questions raised at the Annual Parish Meeting. It was noted that the Development Working Group plan to meet with the EA on 6 July 2026 to discuss matters agreed under Minute Ref. 098/26.
4. **New Bus Shelter (Main Street) and Bike Shelter Roof:** It was noted that the solar lighting on the bus shelter failed shortly after installation. This was reported to the contractor on 13 March, 14 April and 15 June 2026. The installation of the bike shelter roof has not been undertaken and was reported to contractor on the following dates 13 February, 6 March, 13 March, 14 April & 15 June 2026.
ACTION: To continue to liaise with the company with a view to completion of works.
5. **Petanque Court:** Residents have requested handrails to be installed, one either side of the court.
ACTION: To obtain quotes for supply and installation of 2no handrails for consideration.
ACTION: To advertise the Petanque court in the magazine to encourage use of the facilities.

117/26 MOTIONS PROPOSED BY COUNCILLORS

None received.

118/26 PC REPRESENTATIVES – To receive any reports.

1. **Dogger Bank D/South Liaison Groups:** Cllr Oliver
 - 1.1 Development consent for 3GW Dogger Bank South offshore wind farm projects – to note - noted.
2. **Tickton Village Hall:** Cllr Dodds reported on the following: -
 - 2.1. **Proposed CCTV upgrade:** one quote has been obtained to upgrade the monitor within the building and replace two cameras on the west of the building to upgrade to 8k. Two further quotes will be obtained in preparation for applying for grants.
 - 2.2. **Fish & Chip van parking:** A resident's request for improved vehicular and pedestrian safety on Main Street to be considered.
3. **Development Working Group**
 - 3.1. To consider map of proposed bus stop relocation request to ERYC to improve access and safety on Main Street.
RESOLVED: The PC approved the proposed relocation of two bus stops and agreed to submit the request to ERYC for consideration. If approved, the two bus stops situated on the northern side of Main Street (opposite the primary school and hairdressers) would be moved in a western direction to improve access and safety.

- 119/26 **Tickton Preschool & Play Pals Annual Agreements** – To receive any signed agreements a) use of community asset container and b) community garden and container due for renewal 1 July 2026. The PC received the Agreement to use the community asset container signed by the Preschool.
RESOLVED: The chairman signed the Preschool Agreement for use of the Community Asset Container.
RESOLVED: Cllr Vickers to arrange to meet with Preschool to sign the Community Garden & Container Agreement together with copies of risk assessments and public liability insurance.

120/26 DEVELOPMENT PROJECTS 2026-27

1. **Routh Wind Farm (RWF) Grant RWFCFU11\100014:** To consider accepting the grant offer of £10,000.
RESOLVED: To accept the grant offer of £10,000.

RESOLVED: The PC approved the virement of £2,000 from the 'Contingency' budget line to match fund the 'Benches/Tree Guards/Noticeboards' budget line and £220 from the General Reserve to complete the project.

2. RWF Grant Funded Project RWFCFU11\100014: If offer accepted, consider quotes to supply and install 8no. benches, grass matting, 15no tree guards and 3no recycled plastic noticeboards.

RESOLVED: The PC considered quotations and agreed to appoint:

2.1. Marmax Recycled Products to supply 8no. sturdy recycled plastic benches at a cost of £1,920 + VAT.

2.2. Greenbarnes Ltd to supply 3no. 2 bay, 4 x A4 man-made noticeboards at a cost of £4,863.45 + VAT.

2.3. Tony Cook Ltd to supply 15no. galvanised tree guards at a cost of £1,956.25 + VAT.

2.4. L&K Warcup Construction Ltd to install 8no. benches at a cost of £874 + VAT.

2.5. L&K Warcup Construction Ltd to remove/install 3no. noticeboards at a cost of £276 + VAT.

2.6. L&K Warcup Construction Ltd to supply/install grass matting to 8no benches at a cost of £1,345 + VAT.

2.7. L&K Warcup Construction Ltd to supply/install grass matting to 2no. picnic benches, 1no. bench nr outdoor gym equipment and 2no. benches on the southern boundary of the village field at a cost of £958 + VAT.

3. RWF Grant: To consider accepting the grant offer of £2,000 and proposed project.

RESOLVED: To accept the RWF grant offer of £2,000 and ring-fence for a community library.

4. Dogger Bank Community Fund: To consider accepting any grant offer received toward the costs of a community library.

RESOLVED: To accept the grant offer of £1,000 from the Dogger Bank Community Fund.

5. Community Library: To consider quotes to supply and install a community library (subject to funding) and to delegate acceptance of any grant offer received after the meeting and to raise a purchase order to the Clerk in consultation with the Chair.

RESOLVED: The PC considered three quotations and appointed P Latus Joinery to supply and install a community library at a cost of £3,270. The decision was based on the preference to build the library onto the frame of the existing wooden bus shelter to ensure that the Conservation Area Streetscene is maintained and longevity of the asset to meet the needs of residents.

121/26 GOVERNANCE

1. Policy Documents: To consider Co-Option, Training & Development, Community Engagement and Gifts & Hospitality policies as recommended by the Internal Auditor.

RESOLVED: Approved.

122/26 FINANCE

1. Bank Accounts: To receive update and agree any transfer of funds.

Current: £7,813.79; Reserve: £8,529.78; Liquidity 35-Day: £15,675.49 & Liquidity 95-Day: £21,123.87

RESOLVED: To consider transfer of funds at the next meeting.

2. VAT Refund 2025-26: To note that the refund request return has been submitted to HMRC – noted.

3. Beverley Rural Youth: To consider grant application for £250 towards room hire costs.

RESOLVED: The PC approved a community grant of £250 to Beverley Rural Youth.

4. Open Spaces Society: To consider membership renewal invoice @ £45.

RESOLVED: The PC approve renewal of membership to the Open Spaces Society @ £45.

5. Financial Report, 2026/27 Budget & Payments: To approve report and payments including any payments presented after publication of the agenda.

Payments	Description	Net (£)	VAT (£)	Gross (£)
Phoenix A&BC Ltd	Payroll/Pension Processing	40.00	8.00	48.00
Employment costs	Employments costs	1809.41	0.00	1809.41
Open Spaces Society	Subscription	45.00	0.00	45.00
Beverley Rural Youth	Community Grant	250.00	0.00	250.00
Income				Gross (£)
NatWest	Bank Interest Reserve			5.76
NatWest	Bank Interest Liquidity 35 Day			13.25
NatWest	Bank Interest Liquidity 95 Day			41.37

RESOLVED: The PC approved the report and payments presented above.

123/26 **PRIVATE SESSION (PART II)** - To consider resolving to exclude the public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) for the next item(s) on the agenda as it relates to confidential or staffing matters.

1. Clerk/RFO: To consider the Personnel Committee recommendations regarding recruitment documentation and appointment process.

RESOLVED: The PC approved the Personnel Committee recommendation to uplift the Clerk to LC SCP 28 + NJC National Pay Award, backdated to 1 April 2026 based on ERNLLCAs review and length of service.

RESOLVED: The recruitment documents were approved.

RESOLVED: The interview panel to consist of three members of the Personnel Committee. Cllrs Hallett and Moloney were appointed as interview panel reserves.

124/26 **DATE OF NEXT MEETING(s):** The Ordinary Council Meeting will be held at 7:30pm, Monday 20 July 2026 in the Small Hall, Tickton Village Hall.

Signed: _____ (Chairman) Date: _____