



Tickton & Routh
Parish Council
Working and Playing Together

Minutes of the Ordinary Meeting of Tickton & Routh Parish Council held on **Monday, 11 December 2023** at 7:30pm held in Tickton Village Hall, Main Street, Tickton.

Present: Councillors: Sinkler (in the Chair); Caley; Cross; Dickson; Hall; Hallett; Oliver & Vickers

In Attendance: Ward Councillor Paul Smith – Agenda item 1 – 3 (Minute Ref. 107/23 – 109/23)
Humberside Police – Agenda item 1 – 5 (Minute Ref. 107/23 – 112/23)
The Clerk, Mrs Michelle Middleton

Apologies: Councillors: Hadley & Warren

Absent: None

Public: No members of the public.

107/23 **APOLOGIES** - To receive apologies for absence.
Cllrs. Hadley & Warren.

108/23 **DECLARATION OF INTEREST** – The Parish Councils (Model Code of Conduct)
To record any declarations of interest by any Member in respect of items for discussion on this agenda. Members declaring interests should identify the agenda item and type of interest being declared.
Cllrs Hallett and Vickers declared a pecuniary interest in agenda item 15.2 (Minute Ref. 121.2/23) as Trustees of the Tickton Youth Club.

109/23 **TO RECEIVE THE EAST RIDING WARD COUNCILLOR(S) REPORT**

The Ward Councillor (W/Cllr.) updated on a meeting with ERYC to discuss the Leven to Beverley cycle path and funding opportunities. It was noted that the cycle path is well used by various cycling clubs, and it may be prudent to establish the number of cyclists from the holiday parks. The W/Cllr. is liaising with Leven PC and Bishop Burton PC to form a working group with Tickton & Routh PC to progress.

It was noted that the W/Cllr. had received correspondence from a member of the public regarding hedge trimmings on the cycle path on the approach to Routh. The W/Cllr. to liaise with ERYC Streetscene Enforcement.

It was noted that the W/Cllr. plans to progress discussions with ERYC in relation to a proposed footpath from the bus stop to Cherry Lane Garden Centre to support a safe crossing point on the A1035 in the future.

The W/Cllr. confirmed that Tickton and Routh is not included in the parish anomalies as part of the Community Government Review decision reported at the ERYC Full Council meeting on 15.11.23.

The PC thanked W/Cllr. Smith for attending and opening the Petanque Court. The W/Cllr had met with members of the Village Hall at the event and plans to contact the Management Committee in the future.

The W/Cllr. informed the PC of the Police & Crime Commissioner fund for Youth Projects.

The W/Cllr. agreed to support the PCs request that ERYC liaise with Humberside Police on an annual basis to receive personal injury RTA statistics to feed into any planning decisions (Minute Ref. 100/23 2.).

The W/Cllr. reported on Devolution. It was noted that W/Cllrs. will be asked to vote on 21 December to accept Devolution or not. The W/Cllr. agreed to establish the proposed method of public consultation.

110/23 **MINUTES**

To approve the minutes of the Parish Council meeting held on 20 November 2023.

RESOLVED: The minutes of the Parish Council meeting held on 20 November 2023 were approved as a true and correct record.

111/23 **COUNCILLOR VACANCY** – To note correspondence from ERYC in relation to an Election or Co-option and agree any actions.

RESOLVED: The PC agreed to advertise the vacancy and consider any applications for co-option at the next meeting(s) until the vacancy is filled.

112/23 COMMUNITY SAFETY & NEIGHBOURHOOD WATCH

1. To note any incidents/crimes reported

Humberside Police reported no crime incidents in the parishes. There has been a rise in garage and shed burglaries and vehicle thefts across the County as well as email and telephone scams.

Residents were reminded to ensure that vehicles and property are locked, and keys kept out of sight.

2. To receive NHW Winter Crime Prevention Information from Humberside Police – noted.

113/23 PLANNING

1. Planning Applications – to consider the Planning Working Group recommendations and agree any additional response to the following application(s) and any that are received after publication of agenda. None received.

2. Planning Decisions – to note any decisions received from ERYC.

None received.

3. Planning Enforcement - To receive update and to consider any new matters.

3.1. Field West of Red/Green Cottages – To consider asking ERYC to investigate removal of hedgerow on the eastern boundary.

RESOLVED: The PC agreed to ask ERYC to investigate the removal of hedgerow on the eastern boundary and the condition of the public footpath at the entrance to the site that appears to be damaged.

114/23 PARISH MATTERS – To receive updates and approve any actions: -

1. Butt Lane Ditch - Ongoing.

2. Highways/Traffic Management

It was noted that the ERYC installed speed survey equipment on street lighting column 10 rather than column 6 based on their contractors health and safety risk assessment of the bend.

3. Hull Bridge – The installation of replacement PSPO Signs was noted.

115/23 CONSULTATIONS

None received.

116/23 CORRESPONDENCE – To consider any response to: -

1. ERYC: Climate Change Strategy Q&A webinar – noted.

2. ERYC: Devolution deal announcement – noted.

3. Any other correspondence (*to note only*): -

3.1. ERNLLCA: Newsletter and VAT on sports facilities – noted.

3.2. ERYC: Hull and East Yorkshire Local Nature Recovery Strategy webinar 06.12.23. – noted.

3.3. ERYC: Free activities in the Christmas holidays for children and young people – noted and circulated to relevant community groups, website, and AAT.

3.3. RWE: Dogger Bank South Project Update – noted.

117/23 MOTIONS PROPOSED BY COUNCILLORS

1. Cllr Vickers proposed that the PC consider producing a Health and Wellbeing information sheet showing what is available in and outside of the parish.

RESOLVED: The PC agreed to produce a Health and Wellbeing information sheet showing what is available in and outside of the parish.

2. Cllr Oliver proposed that the PC contact ERYC regarding the community governance review in the light of a) ERYC CGR meeting in October 2023 and b) potential impact to parishioners should the approved 'ward' arrangements be implemented. Motion withdrawn.

118/23 DEVELOPMENT PROJECTS – To receive updates and agree any actions: -

1. Replacement & Restoration of the Play Area 2023-24 – It was noted that a grant application had been submitted to ERYC Active/Facilities Development fund for £1k.

2. Pétanque Project & Open Day

a) to report on the Open Day, the storage of equipment and to thank volunteers and community groups. The event was very well attended. The PC thanked the Clerk for arranging the event as well as volunteers and community groups for their support. The boules and equipment is stored in the Village Field container.

It was noted that ERYC has installed the new signage, and the PC has received PSPO Dog Exclusion signs for both entrances of the children's play area. It was noted that the PC can apply to ERYC for the fenced Petanque Court to be added as a Dog Exclusion area when the PSPO is reviewed 2025.

ACTION: The Clerk to thank volunteers and community groups for their support at the Open Day.

b) It was noted that the DIFEY Grant is extended to March 2024 to enable all outcomes to be achieved.

ACTION: The Clerk to arrange a multi-generational event to achieve the DIFEY grant outcomes.

3. The Orchard Stage II – It was noted that a grant application had been submitted to the Tree Council fund for £477.66 towards the costs of hedgerow, stakes, and canes.

It was noted that a hedgehog house had been donated and a donation of £50 received towards the costs of edible Cherry trees and plants. The PC thanked both donors for their generosity.

ACTION: The Clerk to send a letter of receipt for the donation of £50.

119/23 **PC REPRESENTATIVE REPORTS** – To receive reports and agree any actions: -

1. Development Working Group

a. Tickton Grange – To receive updates and to agree in principle to work with Tickton Grange with a view to an environmental open day.

RESOLVED: The PC agreed in principle to work with Tickton Grange with a view to an environmental day. The PC appointed the Parish Development Working Group to progress the initiative and report back any recommendations for approval. Cllr Vickers to liaise with Tickton Primary School with a view to supporting the proposed event.

2. Yarrows Aggregates Limited Little Catwick Quarry Leven Bypass White Cross To Leven Roundabout Leven - Variation of Condition 2 (extraction of materials) of planning permission 10/01703/STVARE (Variation of Condition 2 of planning permission 303-297, to allow the quarry to be worked until 2024) to allow the quarry to be worked until July 2039 – To receive any updates and to consider any response to the planning application Ref. [23/03254/STVARE](#).

RESOLVED: The PC object to the application. The proposed extinguishment of a public right of way should be the subject of an entirely separate application to ERYC and should not form part of a 'variation' to a very old planning application. The proposed replacement PROW is entirely inappropriate as its route is nowhere near the existing bridleway.

A variation to a variation of the original condition for development of this greenfield site seems inappropriate, given that the originally projected levels of materials available to be extracted would be exhausted by 2024 and this variation is worded differently. The planning application covers a larger area than the original application and the PC would question how this constitutes a variation and not a brand new application.

Continuing workings on this site would have a significant negative effect on the local area – in particular to traffic, mud and stone on the bypass and White Cross roundabout. There have been many complaints regarding the dangerous condition of the road which it appears have not been addressed by the operator. No further extension should be granted without more stringent requirements on the operator to protect the Leven bypass and White Cross roundabout from dangerous spillages.

120/23 **CLERK'S REPORT**

1. Welton PC Whole Council Training 30.11.23 – The cancellation of 1No. Cllr training was noted.

2. To receive any other updates:

2.1. Carr Lane, Weel – 2no blocked gullies reported to ERYC (Reference Number for this Enquiry is 2349778). It was noted that residents have reported standing water to Yorkshire Water who are sending engineers to attend to pump at the water works.

ACTION: The Clerk to contact Yorkshire Water with photographs and request date of attendance.

2.2. Allotment fencing – It was noted that the boundary fencing needs repair.

ACTION: the Clerk to request Tenants repair/maintain in accordance with Tenancy Agreement.

2.3. Jubilee Streetscene Grant – It was noted that the litter bin has been installed. Once invoice has been paid, the end of grant documents can be submitted to ERYC.

2.4. ERNLLCA HR Training (Personnel Committee) – 12th March 2024 at 10am online - £20 + VAT

ACTION: The Clerk to book one HR training place.

2.5. User Groups – It was noted that OWJ Fitness are using the single MUGA Wednesday between 10 and 11am on a weekly basis for the winter season – insurance documents/risk assessment received. No other groups have contacted the PC to use any facilities or open spaces.

2.6. The Beacon – It was noted that the grant application has been drafted and will be submitted jointly with Leven PC before the end of 2023.

3. To dispose of resolutions:

Minute No.	Resolution	Action
167/22 1.4.	Cedar of Lebanon tree RESOLVED: The Parish Council agreed to accept the donation of the Cedar of Lebanon tree when the proposed Petanque Court has been installed.	Completed
167/22 1.5.	Annual Playground Inspection RESOLVED: Consider updating Village Hall Play Area signage to include outdoor gym equipment once additional fencing is installed.	Completed.
167/22 1.5.	Annual Playground Inspection RESOLVED: Consider replacing the Tom Thumb Multi Play Unit in 24/25 to include accessible equipment.	Actioned.
070/23 1.	RWF Jubilee Grant RESOLVED: The Clerk to raise an order for a litter bin from ERYC at a cost of £377.16 + VAT. The PC agreed to fund the remaining balance up to £15.	Completed.
070/23 3.6	Pétanque Project & Open Day RESOLVED: The PC approved ERYCs quotation to replace and install new signage at a cost of £1,204.66 + VAT. The Clerk to design the new signage in consultation with the PC.	Completed.
070/23 3.8	Pétanque Project & Open Day RESOLVED: The PC agreed to hold the Open Day on Sunday, 26 November 2023. The Clerk to book the Village Hall at a cost of £100 and purchase open day refreshment at a cost of £50.	Completed.
074/23 2.	Website RESOLVED: The PC approved an additional 5 hours to the Clerk, to be reviewed.	Completed.
085/23 2.1.	Petanque Project RESOLVED: The PC granted approval for the volunteer to build the flat pack storage unit.	Completed.
087/23 3.2.	Name Badges ACTION: Cllrs who would like a name badge to email a digital photo and confirm preferred fastening (clip or metal chain) by the end of October.	Completed.
091/23	Resignation ACTION: The PC thanked Cllr Cox and agreed to send a letter.	Completed.
097/23 2.2.	notification of temporary up-coming road closure for Weel Road, Tickton (commencing Monday 18 December 2023) ACTION: The Clerk to inform residents via the website and social media – All About Tickton.	Actioned.
097/23 5.	Remembrance 2023 RESOLVED: The PC thanked the FITTA Group for the poppy display at the War Memorial.	Completed.
097/23 5.	Remembrance 2023 RESOLVED: The PC agreed to the FITTA Group planting crocus bulbs donated by the Rotary Club in support of Polio at the War Memorial.	Completed.
097/23 6.	The Orchard Play Area Refurbishment RESOLVED: The PC to thank ERYC for the Orchard Play Area refurbishment.	Completed.
098/23	Planning Inspectorate: EN010157 – Peartree Hill Solar Farm – EIA Scoping Notification and Consultation / Reg 11 Notification RESOLVED: The PC agreed response was that the proposal raised initial concerns regarding industrialisation of the landscape, the loss of valuable agricultural land and the burden on local infrastructure.	Consultee comments submitted to the Planning Inspectorate.

	The Parish Council is very concerned about the potential loss of large swathes of very productive agricultural land currently farmed by locals, employing local people, and providing crops into the local market. The area is flat, and the majority of the solar array would be visible from a) the main tourist routes and b) the Ancient Church at Routh. This would represent industrialisation of the landscape which is traditionally arable farmland. There are already at least 4 x 49MW solar farms within the local planning system within 3 miles of Tickton Parish boundary. Any addition to what is already approved would adversely impact parishioners' quality of life, visual amenity and sense of community which would most keenly be felt in Weel which would become a hamlet cut off from the countryside. Industrialisation of the area would have significant detrimental effects upon wildlife as vast swathes of the landscape would be fenced in by high security fencing making the normal passage of wildlife impossible. The construction of the planned development would place an unsustainable burden on the local infrastructure including the A1035 and link roads.	
099/23 5.1.	ERNLLCA - Training ACTION: Cllr Hadley accepted an invitation to attend the whole PC training session offered by Welton PC on 30 November in Brough.	Cancelled.
100/23 1.	Cllr Vickers proposes that the PC consider the condition and use of the storage container on the Village Field. RESOLVED: The PC to request that the Preschool consider repainting their container at the same time.	Actioned.
100/23 2.	Cllr Oliver proposes that the PC consider approaching ERYC to ask that they liaise with Humberside Police on an annual basis to receive personal injury RTA statistics. RESOLVED: The PC agreed to ask ERYC to liaise with Humberside Police on an annual basis to receive personal injury RTA statistics.	Completed.
101/23 2.a.	Pétanque Project & Open Day RESOLVED: The PC approved the virement of £1000 from the 'Development' Ear Marked Reserve (EMR) and the virement of £437 from the 'Emergency' EMR to cover the costs of the additional works.	Completed.
101/23 2.b.	Pétanque Project & Open Day RESOLVED: The PC agreed for a volunteer to prepare the ground for tree planting on the Open Day.	Completed.
101/23 3.	The Orchard Stage II RESOLVED: The PC thanked Tickton Preschool & Play Pals for agreeing to assist with and to collect materials for the 'Bug Hotel'.	Completed.
102/23	Active Bystander training RESOLVED: The PC agreed to invite the trainer to come back when the information has been adapted	Completed.
104/23 1.	Tickton Village Hall Winter Maintenance Grant Application RESOLVED: The PC approved the Village Hall Winter Maintenance Grant of £436.60.	Completed.

121/23 FINANCE & GOVERNANCE

1. Tickton Preschool Agreement 2024 – To receive signed Agreement & supporting documents.

RESOLVED: The PC accepted the documentation and signed the Agreement

Cllrs Hallett & Vickers left the room in accordance with the Code of Conduct.

2. Youth Club – To consider funding request for 2024/25 in preparation for the draft budget.

RESOLVED: The PC agreed to defer pending further information including the number and age of service users together with the town or village where the service user resides.

Cllrs Hallett & Vickers returned to the room.

3. PC Budget Meeting 11.01.24 – noted.

4. 2024-25 Parish and Town Council Precept Letter - The provisional 2024/25 council tax base for Tickton and Routh Parish Council is 661.9 Band D equivalent properties was noted.

5. Financial Report and Payments – to receive, consider and approve.

Payments	Net (£)	VAT (£)	Gross (£)
Tickton Village Hall – Room Hire; Aug Molescroft PC/ Oct PC	20.00	0.00	20.00
Tickton Village Hall – Petanque Open Day	100.00	0.00	100.00
ERYC – SLA Agreement – Street Light Hull Bridge	51.74	10.35	62.09
ERYC – Petanque Open Day Leaflets/Posters	119.81	0.00	119.81
Employment Costs incl. HMRC PAYE + reimburse to Handyman for wood stain – noticeboard Routh	2,192.26	3.00	2,195.26
ERVAS – Payroll/Pension Processing	36.00	7.20	43.20
Clerk – Reimbursement – Postage £6/ Orchard Stage II trees & accessories £68.95/ Petanque Open Day refreshments £48.97/ Children's Boules £23.97 /Name Badges £13.99.	150.21	11.67	161.88
Cancelled and re-issued C/N 2211 due to banking error.			219.25
Income			
Nat West Bank Interest			11.68
Donation – Community Orchard trees, stakes, ties, and plants			50.00

RESOLVED: Approved.

122/23 **PRIVATE SESSION (PART II)** - To consider resolving to exclude the public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) for the next item(s) on the agenda as it relates to confidential or staffing matters.

RESOLVED: Approved.

123/23 **EMPLOYMENT COSTS** - To approve costs presented in the Financial Report.

RESOLVED: Approved.

124/23 **DATE OF NEXT MEETING(s):** The Ordinary Meeting of the Parish Council will be held on Monday, 15 January 2023 in the Village Hall.

The Minutes were approved and signed at the meeting held on the 15 January 2024.