

Tickton & Routh

Parish Council

Minutes of the Ordinary Meeting of Tickton and Routh Parish Council held in the Tickton Village Hall, on Monday 16 January 2017

Present: Councillor Sinkler (in the Chair)
Councillors: N Walker; Morris; Webster; Caley; T Walker; Lenton; Oliver; Wells and Greenwood

Apologies: Ward Councillor Pollard

Absent: No-one

Public: No members of the public attended

Minute Taker Mrs M Middleton - Clerk

001 /17	Part I PUBLIC FORUM - There were no members of the public present.
002 /17	DECLARATION OF INTEREST Cllr Morris declared a non-pecuniary interest in agenda item 16.2 (Minute 014/17 refers) as Chairman of the Village Hall. Cllr Oliver declared a non-pecuniary interest in agenda item 16.2 (Minute 014/17 refers) as an employee of the Village Hall. Cllrs Oliver and Wells declared a non-pecuniary interest in agenda item 14 (Minute 012/17 refers) as representatives on the Routh Wind Farm Fund Committee. Cllr Greenwood declared a non-pecuniary interest in agenda item 6 (Minute 005/17 refers) as representatives on the Tickton Defibrillator Group.
003 /17	MINUTES Resolved: The minutes of the meeting of 12 December 2016 were approved as a true and correct record.
004 /17	CLERKS REPORT The monthly update and activity report was circulated for information. RESOLVED: Clerk to circulate report v2 which had been updated prior to meeting. Play Park Inspection The Play Inspection Company has advised that the inspection is delayed and will be undertaken shortly. Correspondence The following correspondence was made available for discussion at the meeting; • Chairman's Awards 2017 Cllrs agreed that the Tickton Fitta group be nominated for the Community award. Resolved: Clerk to contact Tickton Fitta Group for approval to nominate. Cllr Oliver & Clerk to complete and submit nomination by 31.1.17 • Royal Garden Party 23.5.17 Cllr Webster nominated Cllr N Walker to be put forwarded to ERNLLCA to attend the Royal Garden Party for recognition of work undertaken on the Parish Council. Cllr N Walker declined and expressed her appreciation for the sentiment. Further nominations to be directed through the Clerk before the closing date of 31.1.17. • Sports England Sports England requested information regarding the facilities at the Recreation Grounds. RESOLVED: Clerk to respond to email from Sports England regarding the Recreation Grounds facilities • Emergency Planning The Parish Council reviewed the document held by ERYC Emergency Planning and agreed that contact mobile numbers be updated to include the Clerk, Cllrs N Walker and Webster. Cllr A Walker is a contact for Neighbourhood Watch. Cllrs agreed that an extra ordinary meeting be scheduled with the Emergency

	Planning team to discuss developing the plan to cover other emergencies. Once finalised the Tickton & Routh Emergency Plan could be delivered as the topic for the Annual Parish Meeting on 7 May 2017. RESOLVED: Clerk to update contact details and to arrange an extra-ordinary meeting with Emergency Planning to progress current Plan. Cllrs to consider the final Emergency Plan as the topic for the Annual Parish Meeting 7.5.17. • Neighbourhood Planning Council agreed that this be revisited after the February Meeting. RESOLVED: Clerk to add to Neighbourhood Planning to February Agenda. • ERNLLCA December Newsletter The Clerk requested to attend the Parish Council Finance Course. Dates to be confirmed. RESOLVED: Council approved the Clerk attending the Parish Council Finance Course.
005 /17	TICKTON DEFIBRILLATOR GROUP Cllr Greenwood advised that the Group is looking at appropriate defibrillator signage. The Agreement for the equipment at Nags Head will be submitted to the Parish Council in due course. RESOLVED: Clerk to forward signed Agreement between the Parish Council and Tickton Defibrillator Group to Amy Leathley.
006 /17	COUNCILLOR VACANCY The Clerk advised that the vacancy has been advertised on noticeboards, website and Tickton Diary. No expressions of interested have been received to date. Resolved: Clerk to include on February Agenda.
007 /17	ITEMS FOR DISCUSSION WITH WARD COUNCILLOR No Ward Councillor was present and no urgent items were raised.
008 /17	COMMUNITY SAFETY Cllr A Walker reported the theft of an inflatable boat, sheds have been broken into on Grovehill Road and a garage on Hull Bridge Road. A van in Tickton has been reported to the Police; the vehicle registration number was untraceable. There have also been sightings locally of a yellow van that may be suspicious. It is important that crime as well as suspicious activity continue to be reported to the Police on 101.
009 /17	PLANNING Planning Decisions 16/03443/PLF - Fir Trees Kindergarten Unit 5 Fir Trees Industrial Estate Hull Bridge Road Tickton - Erection of a single storey extension to the front and conversion of existing storage area into usable internal space to the rear – Permission Granted (2 conditions) 16/02761/PLF - New Inn 31 Main Street Tickton - Erection of a detached dwelling with associated access, parking, hard and soft landscaping following demolition of existing outbuildings – Permission Granted (3 conditions) 16/03224/PLF - Riverside Works Hull Bridge Road Tickton - Erection of a building for 4 workshop units – Permission Grant (5 conditions) 16/03181/CLE - Carr Farm Carr Lane Tickton - Certificate of Lawfulness for the continued occupation of the dwelling without complying with condition 2 (agricultural occupancy) of planning permission 308-14 (Resubmission of 16/00996/CLE) – Permission Granted (1 condition) Planning applications – None received.
010 /17	GRANT FUNDING COMMITTEE TERMS OF REFERENCE RESOLVED: Parish Council adopted the Grant Funding Committee Terms of Reference.
011 /17	PERSONNEL COMMITTEE Cllr A Walker proposed Cllr Oliver as fourth Personnel Committee member, seconded by Cllr Caley and unanimously agreed by the Parish Council. The recommendations made by the Personnel Committee for staff salaries and hours was unanimously agreed and adopted. RESOLVED: Cllr Oliver elected to the Personnel Committee and Parish Council adopted Committees recommendations for staff salaries and hours. Terms of Reference RESOLVED: Parish Council adopted the Personnel Committee Terms of Reference.

012 /17	PROJECT 2017/18 GL Cullington Field Fencing & Tennis Court Resurfacing The Grant Fund Committee met on 9th January 2017. Quotations from four companies have been received and the Routh Wind Farm Grant Application form has been started. The deadline for submission is 31.3.2017. Notice Board, Hull Bridge Clerk to source quotations for a new notice board; replacement previously agreed by Council. It was agreed that the projects including Conservation Area Street Lighting, War Memorial and Bus Shelter, Main Street may be considered if funds are identified and/or grant funding can be secured. A quotation has been received for the bus shelter. RESOLVED: Parish Council to continue to identify funds and/or apply for grants for proposed projects including Conservation Area Street Lighting, War Memorial and Bus Shelter, Main Street. Clerk to source quotations for the replacement of Hull Bridge Notice Board.
013 /17	PRECEPT 2017/18 The Precept and Budget Planning documentation submitted to the Parish Council was considered and it was unanimously agreed to maintain the precept at its current 2016/17 level. Resolved: 2017/18 precept of £25,633.00 was agreed. The Chairman and Clerk completed the local precept demand form on behalf of the Parish Council
014 /17	FINANCE The end of December financial report was presented. Payments The following payments were presented for approval at the meeting; Tickton Village Hall - Room Hire - £10.00 ERVAS – Pension Regulator - £30.00 I Brice - Reimbursement - £14.20 (incl. VAT) + Salary M Middleton Salary Resolved: Cllrs approved the above payments.
015 /17	There being no further business the meeting closed at 9.15 pm. The next ordinary meeting of the Parish Council is scheduled for 13 February 2017 at 7.30pm

The minutes were approved at the meeting held on 13 February 2017.