

Tickton & Routh

Parish Council

Minutes of the Ordinary Meeting of Tickton and Routh Parish Council held in Tickton Village Hall, on Monday 19 September 2016

Present: Councillor Sinkler (in the Chair)
Councillors: Lenton; T Walker; Oliver; N Walker; Morris; Wells; Caley; Webster; Prescott
Ward Councillor: P Pollard

Apologies Councillor Greenwood

Absent: No-one

Public: No members of the public attended

Minute Taker Mrs M Middleton - Clerk

	<u>Part I</u> PUBLIC FORUM There were no members of the public present. The Councillors thanked Councillor N Walker for her efforts with regard to the changeover of Clerk.
63	DECLARATION OF INTEREST Councillors Morris declared a non-pecuniary interest in agenda item 19.3 (minute 82 refers) as Chairman of the Village Hall. Councillor Oliver declared a non-pecuniary interest in agenda item 19.3 (minute 82 refers) as an employee of the Village Hall. Councillor Sinkler declared a pecuniary interest in agenda item 19.3 (minutes 82 refers) as Chairman of Tickton & Routh Parish Council.
64	MINUTES Resolved: The minutes of the meeting of 17 August 2016 were approved as a true and correct record.
65	CLERKS REPORT Playground Inspection Quotations from ROSPA Play Safety and The Play Inspection Company were obtained and presented at the meeting. Resolved: To remain with The Play Inspection Company. Computer Software Software and security options for use with laptop were discussed. The Insurance Company have confirmed that cover is provided to a value of £5,000.00; there is therefore no need to increase the premium currently paid. Resolved: It was unanimously agreed; Clerk to arrange purchase of Microsoft Office and utilise Windows Defender or similar security. Mobile Telephone & Signage The current mobile telephone number displayed on signage no longer exists. Discussion took place with regard to the Clerk being issued with a mobile telephone for the purpose of the role and the new number to be replaced on signage. Resolved: It was unanimously agreed; Clerk to arrange purchase of low cost mobile telephone plus top up. Arrange for the printing of new telephone number to display on signage Email Address The Parish Council email address has been changed as follows; info@ticktonandrouth.org.uk Messages to the address set up through the outgoing Clerk's email address have been set up to automatically re-route to the web-linked email address to allow for continuity and for the account to be deleted in future. Payroll and Pension

	ERVAS has commenced providing payroll and pension related services to Tickton & Routh Parish Council. ERVAS charges are based upon £10 initial set up and £5 per month for each salary and a one off payment of £50 for pension services (3-year cycle). Currently Councillor A and N Walker are designated contacts for ERVAS. Following discussion Councillor Lenton agreed to take over this role from Councillor A Walker. Review of Handyman's salary to be included on next Agenda. Resolved: Councillors Lenton and N Walker to be designed contacts for ERVAS. Councillor Lenton to send forms and ID to ERVAS. Training and Induction The Clerk has booked onto the ERLCA New Clerk's Induction on 29 September at Barton upon Humber. This is free of charge. Handyman Report As part of her Induction, the Clerk and Handyman toured the Parish. Items of note included the condition of the container on Cullington Field and the plants growing on Weel Common. Resolved: Councillor A Prescott to proceed to obtain a formal report for Weel Common at a cost of £150 Correspondence The following information was made available to the Councillors at the meeting; ▪ ERNLLCA August Newsletter ▪ Conferences and Training ▪ Grants ▪ ERYC YORSwitch Resolved: Clerk to establish future dates for Grievance and Disciplinary Procedures training on behalf of Councillors N Walker and Oliver Tree House Correspondence was circulated with regard to an issue relating to the height of a tree house affecting a neighbouring property. ERYC Enforcement is currently dealing with this issue. Tickton Pre-School Fencing Agreement The Clerk advised that the above signed Agreement has been received. Following discussion, it was agreed that all the information within the Agreement be presented at the next meeting for approval. The Contractor can then be instructed to commence with the work. RESOLVED: The motion was unanimously carried, with the exception of one Councillor. Clerk to contact the Pre-School to request information within the Agreement in time for the next meeting. Councillor N Walker to circulate agreed fence plan including sizes
66	PUBLIC CONSULTATION Supported Bus Consultation The Bus Consultation ended on the 28th August 2016. This was discussed at length and acknowledged that Government funding cuts are likely to impact on local services affecting some residents. It was noted that the Parish Council have widely circulated this information on a range of media to support the local community. The outcome of the Consultation will be circulated when this is made available.
67	ITEMS FOR DISCUSSION WITH WARD COUNCILLOR Councillor Prescott confirmed that the horses tethered at Weel have been removed. Councillor Wells discussed the need for road signs to be displayed at the end of 'Meaux Lane leading to Meaux Road'. RESOLVED: Councillor Pollard to check with ERYC that road signs at Meaux have been requested
68	COMMUNITY SAFETY Councillor A Walker provided an update with regard to Rural Crime.
69	DEFIBRILLATOR INSURANCE A quotation of £28.24 insurance premium has been received to cover all 5 defibrillators under the Property Insurance section of the Hiscox Policy. The Company have agreed that this charge be deferred until the next renewal date of 1st June 2017. The equipment will be added to the Asset Register and the Agreement adhered to. RESOLVED: Clerk to add to Asset Register and confirm premium with Insurance Company

70	VILLAGE TASK FORCE ‘WALKABOUT’ TICKTON/WEEL The Village Task Force schedule has been received from ERYC and circulated to the group. The workmanship of some of the paint work is poor and has been reported back to ERYC. The Crown & Anchor bridge and surrounding area is also in need of weeding this has been reported to ERYC. Councillor Lenton advised that he had not received the above schedule and that there is footpath deterioration and the bollards near to the garage at Routh have been broken by the grass cutter. RESOLVED: Clerk to contact ERYC re: Crown & Anchor bridge weeding to confirm responsibility, report footpath deterioration and bollards at Routh and to recirculate schedule
71	CULLINGTON FIELD AND TENNIS COURT RESURFACING Councillors discussed Cullington Field hedging, fencing and tennis court resurfacing in detail and to progress agreed to bring suggestions to the October 2016 meeting and to consider funding options. RESOLVED: To agree work to be undertaken at Cullington Field and to consider funding options at the next meeting
72	WILD FLOWER BANKS It was reported that the Wild Flower Bank at Carr Lane has been cut back by East Riding Group. The thistles in the Main Street Wild Flower Bank need to be removed. Councillor Oliver requested a copy of the Grass Cutting Schedule. RESOLVED: Clerk to arrange for thistles to be removed from Main Street Wild Flower Bank RESOLVED: Clerk to supply Councillor Oliver with a copy of the Grass Cutting Schedule
73	COMMUNITY LED HOUSING SURVEY The survey was circulated to Councillors for consideration.
74	HOUSING VISION – ERYC CONSULTATION The ERYC Consultation was circulated to Councillors for considerations.
75	ERYC LOCAL PLAN – SUSTAINABLE TRANSPORT The link to the ERYC Local Plan was circulated to Councillors for information.
76	PUBLIC SPACES PROTECTION ORDER The Public Spaces Protection Order replaced the Dog Control Order on the 1st April 2016 and is created under the Anti-Social Behaviour, Crime and Policing Act 2014. Signs in the area will be changed in due course.
77	POLICE & PARTNERS MEETING The next meetings will be held on 3rd November at 10:00 am at Beverley Police Station. The Councillors were invited to raise any specific items prior to this date.
78	GRASS CUTTING Weel Common is in need of a grass cut. It was agreed that the dates for next year’s grass cut contract needs to be reviewed. RESOLVED: Clerk to request that East Riding Group cut the grass at Weel Common as soon as possible and review dates for next year’s grass cuts
79	ROUTH WINDFARM GROUP Parish representatives 3-year term of office expired in August 2016. It was recognised that the Parish Council should look in the future to replace Councillors on the panel with lay members. RESOLVED: To re-elect Councillors Frank Wells and Cathy Oliver for a further 3 years. Wind Farm Fund administrators to be informed.
80	FITTA GROUP REMEMBRANCE POPPY STRUCTURE The FITTA Group requested permission to place a poppy sculpture alongside the War Memorial in Main Street, Tickton during the month of November. RESOLVED: The Councillors agreed to the structure, Clerk to respond
81	PLANNING Planning Decisions

	<u>16/02142/PLF</u> - Erection of conservatory to side Cirrus Carr Lane Weel East Riding Of Yorkshire HU17 0SQ for Mr & Mrs Campbell – Permission Granted <u>16/02188/TPO</u> - TPO TICKTON ORDER 1994 (REF:100) A1: Hornbeam x8; Crown clean & thin by 15% to improve amenity and light. Beech Croft Chestnut Mews Tickton East Riding Of Yorkshire HU17 9TD – Consent Granted <u>16/01712/PLF</u> - Installation of 80mm rockwool external insulation and render to front and side elevations Elm Croft 68 Main Street Tickton East Riding Of Yorkshire HU17 9RZ – Approved <u>16/00996/CLE</u> - Certificate of Lawfulness for the continued occupation of the dwelling without complying with condition 2 (agricultural occupancy) of planning permission 308-14 Carr Farm Carr Lane Tickton East Riding Of Yorkshire HU17 9SD – Refused <u>16/02652/TCA</u> - TICKTON CONSERVATION AREA: Lawson Cypress type conifer x3: Fell. The Firs 25 Main Street Tickton East Riding Of Yorkshire HU17 9SH – awaiting decision <u>16/01599/PLF</u> - Erection of detached garage following demolition of existing - Evergreen 296 Hull Bridge Road Tickton East Riding Of Yorkshire HU17 9RT – awaiting decision Planning applications <u>16/02451/PLF</u> - Erection of single storey extension to side and creation of access Santana 3 Butt Lane Tickton East Riding Of Yorkshire HU17 9SF for Mr & Mrs McGuinness - Full Planning Permission RESOLVED: No comment <u>16/02761/PLF</u> - Erection of a detached dwelling with associated access, parking, hard and soft landscaping following demolition of existing outbuildings New Inn 31 Main Street Tickton East Riding Of Yorkshire HU17 9SH - Full Planning Permission RESOLVED: No objection and to take note of the Conservation and Highway Officers recommendations.
82	FINANCE The financial report was presented at the meeting and it was highlighted that the budget line for Drainage and Cullington Field and drainage be increased. It was agreed that sufficient budget be transferred from the General Reserve. It was also agreed that General Reserve budget be transferred into Office and Stationery to cover the cost of the IT equipment. RESOLVED: To transfer budget from General Reserve to cover the cost of drainage and Cullington Field and the purchase of IT equipment Audit Response 2015/16 The Audit Response has been received and will be displayed on the noticeboards before 30.9.2016. RESOLVED: Clerk to display Audit Response 2015/16 on public noticeboards Payments East Riding Group Resolved: To pay £569.96 for grass cutting PKF Littlejohn LLP Resolved: To pay £240.00 for Audit Return 2015/16 ERVAS Resolved: To pay £25.00 Payroll Processing Tickton Village Hall Resolved: To pay £10 Room Hire - July MKM Building Supplies Resolved: To pay £304.35 materials and play bark Councillor Howard Sinkler Resolved: To pay £1,152.93 reimbursement of Parish Council laptop and equipment Salaries Resolved: To pay £2,570.00 salaries and reimbursements
83	There being no further business the meeting closed at 9.20 pm. The next ordinary meeting of the Parish Council is scheduled for 17 October 2016 at 7.30pm

Minutes approved at the meeting held on 17 October 2016