

# Tickton & Routh

## Parish Council

Minutes of the Ordinary Meeting of Tickton and Routh Parish Council held in the Tickton Village Hall, on Monday 12 December 2016

**Present:** Councillor Sinkler (in the Chair)  
Councillors: N Walker; Morris; Webster; Caley; T Walker; Lenton and Oliver

**Apologies** Councillors: Wells and Greenwood

**Absent:** No-one

**Public:** No members of the public attended

**Minute Taker** Mrs M Middleton - Clerk

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| 121 | <b>Part I</b><br><b>PUBLIC FORUM</b> - There were no members of the public present.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 122 | <b>DECLARATION OF INTEREST</b><br>Cllr Morris declared a non-pecuniary interest in agenda item 13.3 (Minute 132 refers) as Chairman of the Village Hall. Cllr Oliver declared a non-pecuniary interest in agenda item 13.3 (Minute 132 refers) as an employee of the Village Hall.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 123 | <b>MINUTES</b><br><b>Resolved: The minutes of the meeting of 21 November 2016 were approved as a true and correct record.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 124 | <b>CLERKS REPORT</b><br>The monthly update and activity report was circulated for information.<br><b>Village Task Force Schedule</b><br>Cllr Lenton requested Clerk to contact ERYC regarding repairs at Routh.<br><b>Resolved: Clerk to contact ERYC regarding outstanding repairs to path between Nags Head and the bus stop at Routh and to request that the bollards in the verge between R B 2000 Ltd and Cottage Farm be replaced which were broken by the grass cutter (Schedule no. 48 and 49 refers).</b><br><br><b>Handyman Report</b><br>Cllr Oliver requested the purchase of additional daffodil bulbs for the new wild flower bank on the west side of Main Street.<br><b>Resolved: Cllrs agreed that the Clerk arranges for the handyman to purchase and plant 1 x large bag of daffodil bulbs from Cherry Lane Garden Centre along with bulbs kindly donated, to cover this area and possibly replace depleted bulbs from the area around Cullington field perimeter.</b><br><br><b>Correspondence</b><br>The following correspondence was made available for discussion at the meeting;<br><ul style="list-style-type: none"><li><b>Affordable housing needs in the parish</b><br/>Email received from Rural Housing Enabler requesting to attend and present to the Parish Council.<br/><b>Resolved: Cllrs agreed that the Clerk invite David Siddle, Rural Housing Enabler, ERYC to attend February or March 2017 meeting.</b></li><li><b>Tickton Pre-school</b><br/>Email request for 4 x 2 metre metal posts for a detachable canopy to protect the children during hot weather to be undertaken with the fencing installation (L&amp;K Warcup).<br/><b>Resolved: Cllrs unanimously agreed to the erection of 4 x 2 metre metal posts which should be bolted/clamped to the new fencing. The posts to be removed and stored safely when not in use to protect the visual appeal of the area when Pre-school is not operating and reduce the potential of abuse of the posts. This should be an economical option, avoiding setting the posts in concrete. Clerk to arrange quote from L&amp;K Warcup for approval by the Pre-School.</b></li><li><b>Chairman's Awards 2017</b></li></ul> |

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|     | <p>Cllr Oliver suggested that the Tickton Fitta group be nominated for the Community award, as the group was established as a gentle exercise group, and has flourished into Fitta Fingers, Fitta Tech, and runs a dance session.</p> <p><b>Resolved: Cllrs to consider any further nominations and finalise decision at the meeting in January.</b></p> <p><b>Advent 2017</b><br/>Cllr Oliver requested consideration from the Parish Council to endorse an Advent event like that used by <a href="#">Saltaire</a></p> <p><b>Resolved: No objections in principle, but this can be pursued outside of the Parish Council.</b></p>                                                                                                                                                                                                     |
| 125 | <p><b>VACANCY</b><br/>The Parish Council has received a letter of resignation from Cllr A Prescott. ERYC Electoral Services have confirmed the closing date for members of the public to request a by- election for the vacancy of a Councillor as 23<sup>rd</sup> December 2016. If no such notice is given the Parish Council can fill the vacancy by co-option.</p> <p><b>Resolved: Clerk to advertise the vacancy for a co-opted member once the deadline has passed.</b></p>                                                                                                                                                                                                                                                                                                                                                       |
| 126 | <p><b>ENFORCEMENT ISSUES</b><br/><b>Actavo Lighting</b><br/>Cllrs reported that residents have raised concern regarding both the visual light pollution and the distraction to motorists travelling west caused by the new exterior security lighting on Actavo's premises.</p> <p><b>Resolved: Cllrs unanimously agreed that the Clerk contact ERYC to request that the lighting be softened or redirected at the Actavo business premises.</b></p>                                                                                                                                                                                                                                                                                                                                                                                    |
| 127 | <p><b>ITEMS FOR DISCUSSION WITH WARD COUNCILLOR</b><br/>Cllr Caley reported that work to rectify the flooding issue at Meaux Lane has not been completed and that this needs attention as soon as possible.</p> <p><b>Resolved: Clerk to contact Ward Cllr Pollard for an update regarding the flooding issue at Meaux Lane</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 128 | <p><b>COMMUNITY SAFETY</b><br/><b>Weel Road and closure of A1035</b><br/>Clerk reported than an email has been sent to Humberside Police regarding a traffic management plan for the eventuality of accidents on this road and an invitation extended to attend a future meeting.</p> <p><b>A1035 Layby</b><br/>Concerns have been raised regarding increased anti-social behaviour/meetings within the lay-by near Tickton Grange.</p> <p><b>Resolved: Cllr T Walker to raise concerns relating to anti-social behaviour at the next Neighbourhood Watch Meeting.</b></p> <p><b>Scam</b><br/>Cllr T Walker reported that residents need to be aware of an email scam that is being sent to mobile phones and computers claiming to be the Metropolitan Police. To avoid damage and loss of data please do not open any attachment.</p> |
| 129 | <p><b>PUBLIC CONSULTATION</b> – None reported.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 130 | <p><b>PLANNING</b><br/><b>Planning applications</b><br/><a href="#">16/03828/PLF</a>   Construction of pitched roof to existing garage, installation of two windows to front elevation and extension to existing flue following conversion of existing garage   Santana 3 Butt Lane Tickton</p> <p><b>Resolved: No comment.</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 131 | <p><b>STANDING ORDERS AND FINANCIAL REGULATIONS</b><br/>Cllr Sinkler proposed that the current tender value of £10k be increased to £25k to bring in line with current practice and the recommendations made by ERNLLCA. Cllr N Walker seconded this proposal and Cllrs unanimously agreed to this change.</p> <p><b>Resolved: Cllrs requested that the Clerk update the Financial Regulations and Standing Orders tender value to £25k on the recommendation of ERNLLCA.</b></p>                                                                                                                                                                                                                                                                                                                                                       |
| 132 | <p><b>FINANCE</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |

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|     | <p>The end of November financial report and reconciled bank statements were presented.</p> <p>Cllrs agreed to approve the transfer of £500 into the GL Cullington Field Scheme Budget line to cover the cost of invoice from Foston Plant Hire (Minute 102 refers) from the General Reserve.</p> <p><b>Resolved: Cllrs approved the transfer of £500 from General Reserve to GL Cullington Field Budget line to cover cost of invoice from Foston Plant Hire (Minute 102 refers).</b></p> <p><b>Payments</b></p> <p>The following payments were presented for approval at the meeting;</p> <p>Tickton Village Hall - Room Hire - £10.00</p> <p>Beverley Signs &amp; Graphics – Renew mobile no. on signs - £12.00 (incl. VAT)</p> <p>Zoll Medical UK Ltd – Paediatric &amp; replacement Defibrillator pads - £325.14 (incl. VAT)</p> <p>ERVAS – Payroll processing - £30.00</p> <p>I Brice - Reimbursement - £53.25 (incl. VAT) + Salary and Holiday pay</p> <p>M Middleton Salary</p> <p>HMRC – PAYE</p> <p><b>Resolved: Cllrs approved the above payments and the transfer of £271 from General Reserve into a new budget line 'Defibrillators' to cover net costs to Zoll Medical UK Ltd for the paediatric &amp; replacement defibrillator pads.</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 133 | <p><b>PRECEPT AND BUDGET PLANNING</b></p> <p>The Clerk presented the Precept and Budget Planning documentation for consideration by the Parish Council.</p> <p><b>Resolved: Cllrs accepted documentation and agreed to approve the final precept at January 2017 meeting.</b></p> <p><b>2017/18 Schemes</b></p> <p><b>GL Cullington Field Fencing &amp; Tennis Court Resurfacing</b></p> <p>Cllr Sinkler presented the quotations received to date. It was unanimously agreed that a Grant Committee be set up consisting of Cllrs Sinkler, Oliver, Webster, Morris and N Walker and will meet up on the 9<sup>th</sup> January 2017, 7:30pm at the Village Hall. Consideration was given to submit separate grant applications for 1. Fencing and 2. Resurfacing tennis courts to a range of funds including Routh Wind Farm Community Fund, Sports for All, Sports England, National Lottery Funding and Lawn Tennis Association Funding.</p> <p><b>Conservation Area Street Lighting</b></p> <p>Cllr N Walker suggested changing the lights (approx. 6) within the conservation area.</p> <p><b>Bus Shelter, Main Street</b></p> <p>Cllr N Walker reminded the Council regarding the proposed renewal of the bus shelter near Grange Crescent. Cllr Oliver to contact the contractor who supplied the shelter at the park to provide a quotation for consideration.</p> <p><b>Resolved: Clerk to check for existing quotations for the tennis courts held by the Parish Council and to contact ERYC Street Lighting to establish if this can be undertaken when lights are changed to LED and costings. Cllr Oliver to contact Contractor to quote for replacement bus shelter.</b></p> |
| 134 | <p><b>MEETING DATES 2017</b></p> <p>16 January 2017</p> <p>13 February 2017</p> <p>20 March 2017</p> <p>April meeting date changed to 10 April due to Easter.</p> <p>7 May 2017 - Annual meeting of the Parish.</p> <p><b>Resolved: Clerk to book meeting room for 10 April 2017.</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 135 | <p>There being no further business the meeting closed at 9.15 pm. The next ordinary meeting of the Parish Council is scheduled for <b>16 January 2016 at 7.30pm</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |

**Minutes approved at the meeting held on 16 January 2016**