

Tickton & Routh

Parish Council

Minutes of the Ordinary Meeting of Tickton and Routh Parish Council held in Tickton Village Hall, on Monday 20 April 2015

- Present:** Councillor Sinkler (in the Chair)
Councillors Caley; Hardy; Lenton; Oliver; A Walker; N Walker; Webster; Wells
Councillor Morris for agenda item 8 (minute 5 refers)
- Apologies:** Councillor Dobson
- Absent:** No-one
- In Attendance:** Mrs Lloyd – Clerk (minute taker)
- Public:** There was one member of the public present.

PUBLIC FORUM

1 DECLARATION OF INTEREST

Councillor Oliver declared a pecuniary interest in agenda item 9b (minutes 6 refers) as an employee of the Village Hall and a non-pecuniary interest in agenda item 10 (minute 7 refers) as a member of a member of the Village Hall Committee and Routh Wind Farm Community Fund Local Decision Panel. Councillor Wells declared a non-pecuniary interest in agenda item 10 (minute 7 refers) as a member of Routh Wind Farm Community Fund Local Decision Panel. Councillor Lenton declared a pecuniary interest in agenda item 8b (minute 5 refers) as the applicant.

2 MINUTES

Resolved: The minutes of the meeting of 16 March 2015 are signed as a true and correct record.

3 CLERKS REPORT

Planning Enforcement Issues

The re-instated field gate at the strip of land by the Nag's Head has been reported and in response enforcement have written to the landlord.

Additional feedback has been given that the owners of the land with the moto cross track have been informed that the need an application for change of use for the land, and highways are looking at improving access to the stables on Carr Lane

Town/Parish Council Planning Liaison Meeting 2015

This meeting will be held on 1 June at 6pm at County Hall

Elections 2015

Both Tickton and Routh are on the list of parishes on the ERYC site where there will not be contested elections on 7 May, therefore all those who submitted application are now elected.

Surface Dressing 2015

Only road in parish on the ERYC Surface Dressing Programme for 2015 is Green Lane which is scheduled to provisionally commence any time between 5 May and 1 September.

Draft River Hull Strategy

The full Strategy and the Strategic Environmental Assessment of the strategy has now been placed on the website www.eastriding.gov.uk/riverhull. The full strategy doesn't incorporate the comments made to date but ERYC are hoping to put these on shortly and the proposed responses. This consultation ends on 22 May 2015. If anyone believes the PC should be making any further comments they need to let me know and I will include it on the next agenda for the meeting on 18 May.

4 ITEMS FOR DISCUSSION WITH WARD COUNCILLOR

Feedback was given on Weel Tip and the Stables on Carr Lane which had been raised last month.

5 PLANNING

Planning Decisions

14/04060 – Erection of first floor extension to side at 31 Scotts Garth Close Tickton for Mr and Mrs Ashenden

Permission is refused

15/00007/STPLF - Erection and operation of ready mix concrete plant (resubmission of 14/02440/STPLF) at Land East of Jacobs Well Appeal Warehouse Swinemoor Lane Beverley East Riding of Yorkshire Council for Sandsfield Ready Mix Concrete Ltd

Approval is given

15/00535 - Installation of 40 no ground mounted solar array at Land South East of High Farm Main Road Routh for Mr Pat Northgraves

Approval is given

Planning Applications

(Cllr Lenton left the table for the next two items)

14/04018/PLF - Retention of existing general outbuilding (building one) and relocation of existing outbuilding (building two) (AMENDED PLAN) at Cottage Farm Main Road Routh HU17 9SL for Mr Richard Lenton

Resolved: Recommendation is made to approve the amended plans subject to the condition that the buildings are for ancillary domestic use only

14/04019/PLF - Erection of replacement dwelling, following demolition of existing dwelling and relocation of existing detached outbuilding at Cottage Farm Main Road Routh HU17 9SL for Mr Richard Lenton

Resolved: Recommendation is made to approve the amended plans subject to the following conditions:

- **It is essential that old bricks and tiles are used to retain original character**

- **Adequate attenuation plans must be in place to mitigate surface water run off as flooding and flood risk is a major concern.**
- **All additional exterior hard surfacing must be of propriety porous or permeable type to reduce surface water runoff**

A recorded vote was requested for this resolution.

For Cllr H Sinkler; Cllr N Walker; Cllr T Walker; Cllr G Webster; Cllr F Wells

Against Cllr D Morris; Cllr C Oliver

Abstained Cllr Caley; Cllr Hardy

(Cllr Lenton returned to the table)

15/00552 – Erection of single storey extension to side at 64 Green Lane Tickton HU17 9RH for Mrs Lynne Wilkinson

Resolved: Recommendation is made that if this application is approved a condition should be imposed that adequate attenuation plans should be in place and that all planned hard surfacing should be of propriety porous or permeable type in order to mitigate the surface water run-off as flooding and flood risk is a major environmental concern of this Parish Council and this scheme due to the increased dimensions of the new build, would increase surface water run-off.

Ref 15/00863 – Erection of single storey extension to front and alterations to part of 1m boundary wall to raise height to 2.28m at Park Farm Main Road Routh HU17 9SL for Mr and Mrs IB and A Grayson

Resolved: Recommendation is made that if this application is approved a condition should be imposed that adequate attenuation plans should be in place and that all planned hard surfacing should be of propriety porous or permeable type in order to mitigate the surface water run-off as flooding and flood risk is a major environmental concern of this Parish Council and this scheme due to the increased dimensions of the new build, would increase surface water run-off.

6 FINANCE

Financial Commentary

The clerk presented the year end outturn report.

Resolved: The contents of the report are noted. The overpayment of £63.21 to the clerk was noted and it is agreed that a recovery will be made out of the June payment.

Payments

(Cllr Oliver left the table for this item)

Tickton Village Hall

Resolved: To pay £22.50 room hire

(Cllr Oliver returned to the table)

Mr Brice

Resolved: To pay £146.20 salary

ERNLLCA

Resolved: To pay £583.64 membership

Budget for 2015/6:

A proposed base budget was presented based on the outturn figures for 2014/5 and the information prepared when the precept was agreed. Discussions centred on

- Rent for allotments
- Budget reduction for clerk due to recovery of overpayment
- Grasscutting
- Grants and community fund levels
- Replacement of nursery swings
- Parish appraisal
- Tennis court renewal budget
- Playground equipment replacement fund
- Other asset replacement fund

Resolved: The Parish Council approve the base budget (V1) as prepared for the financial year 2015- 2016.

Annual Return and Supporting Documentation

The Annual Return and supporting documentation was presented to the Parish Council prior to audit which detailed the expenditure for the year over the headings required by the Audit Commission, an analysis of the variances from last year's results, the fixed asset value and details of the outstanding commitments for the year and the reserves carried forward.

Resolved: The Parish Council approve the Accounts and the carry forward subject to audit

Risk Assessment

A revised risk assessment was presented to the Parish Council and discussed. This formed part of the review of the effectiveness of internal control.

Resolved: The Parish Council approved the Risk Assessment

Effectiveness of Internal Audit

A paper was presented on effectiveness of internal audit that detailed the scope independence and reporting of the current internal audit service. Together with the risk assessment review this formed the review of internal control

Resolved: The Parish Council approve the current system of internal control including the internal audit arrangements

7 GL CULLINGTON FIELD AND ROUTH WIND FARM FUND 2015/2016

An application had been submitted by the deadline for a £15,000 grant to contribute to the cost of renewing the tennis courts. A budget of £10,385 is required to fund the cost of the work based on the quotation received from contractor. At present only one quotation submitted but two others are expected imminently.

Resolved: The Parish Council approve the application for a grant of £15,000 from the Routh Wind Farm Fund 2015/6 and establishing a budget of £10,385 based on the current preferred contractor as per the application. If either of the other contractors quotes a reduced rate the application and budget will be amended accordingly.

8 GRASS CUTTING CONTRACT

No details have been received from Staysmart regarding this year's grass cutting contract despite several attempts

Resolved: Contact would be made with Staysmart regarding a one year extension to the existing contract

9 ANNUAL PARISH MEETING

Notices are to be placed in the village and on Village Hall noticeboard informing residents that the date of the Annual Parish Meeting is to be changed from 27 April 2015 to Thursday 21 May 2015. Letters will be sent this week to invite village groups to do a 5 minute presentation on the achievements during the year and plans for next year.

Resolved: In addition to the invitation to community groups and invitation will be made for Ms Agius to attend to present her case for the community to purchase a defibrillator.

10 CAR PARKING AT TICKTON VILLAGE HALL

The Village Hall had recently experienced problems over parking when football club had parked outside the village hall despite been told that they could not on that occasion because there was a function being held.

Resolved: The memorandum of agreement for 2015/6 season will make it clear that village hall events take priority and when an event is held on match days stewards should ensure that only those connected with the event park in the village hall parking spaces otherwise fines will be imposed.

11 MODIFICATIONS TO THE EAST RIDING LOCAL PLAN

A schedule of modifications to the East Riding Local Plan has been published for consultation. The modification that affects Tickton is one common to all maps where the mineral safeguarding area has been increased in size. This means that if any application for a 'countryside development' takes place in these areas they must first produce evidence that it will not jeopardise any mineral resources.

Resolved: No comments are made

There being no further business the meeting closed at 9.55 pm. The next meeting, the Annual Meeting of the Parish Council was scheduled for **18 May 2015**.

These minutes should be considered draft until approved by a subsequent meeting of the Parish Council

Minutes approved at the meeting held on 18 May 2015