

Tickton & Routh

Parish Council

Minutes of the Ordinary Meeting of Tickton and Routh Parish Council held in Tickton Village Hall, on Monday 16 June 2014

Present: Councillor Sinkler (in the Chair)
Councillors Caley, Hardy, Lenton, Morris, Oliver, A Walker, N Walker, Webster, Wells

Apologies: Councillor Dobson

Absent: No-one

In Attendance: Ward Councillor Birmingham to agenda item 6 only (minute 31 refers)
Mrs Lloyd – Clerk (minute taker)

Public: There were no members of the public present.

28 DECLARATION OF INTEREST

Councillor Morris declared a non-pecuniary interest in agenda 9b (minutes 34b refers) as a member of the Village Hall Management Committee Councillor Oliver declared a non-pecuniary interest in agenda 8b (minutes 34b refers) as a member of the Village Hall Management Committee and a non-pecuniary interest in agenda items 11 and 12 (minutes 36 and 37 refer) as a member of Routh Wind Farm Community Fund Local Decision Panel. Councillor Wells declared a non-pecuniary interest in agenda item 11 and 12 (minutes 36 and 37 refer) as a member of Routh Wind Farm Community Fund Local Decision Panel.

All councillors present had reviewed their recorded register of interests and the summary would be updated accordingly.

29 MINUTES

Resolved – The minutes of 19 May 2014 are signed as a true and correct record.

PUBLIC FORUM

No members of the public were present

30 CLERKS REPORT

The clerk updated the council on the following item:

Streetscene Walkabout

No official feedback had been received regarding the walkabout but responses had been received on the following individual items.

- Work to footbridge on Carr Lane has been agreed with contractor and work will commence as soon as possible
- There is nothing that can be done regarding parking in the lay-by on the cycleway as this section of the route is not enforceable by law, however this will improve if the potholes are treated although it is unclear at present as to when or if this may happen.
- The broken fence to the side of the public right of way on Churchfields has been replaced

Bollards at East End of Tickton

East Riding have confirmed that bollards will be installed at the end of the road at the start of the new cycleway.

Garage Parking on Verge at Routh

An e--mail from Cllr Pollard stated that the Enforcement Officers had resolved the issue of cars from the garage being parked on the grass verge but this appears not to be the case.

Raised Chamber Lids at Routh

A response from Area Engineer in Highway Maintenance stated that Yorkshire Water have been asked to replace these lids and a request was made to lower them. However he feels that they are not a hazard to pedestrians or cyclists in the meantime.

Bus Timetable

There are additional buses on the route 246.in the evening. A timetable has been requested and will be displayed in the village to draw attention to the additional services which leave Hull Interchange at 8.25pm and 11.00pm.

Dogger Bank Creyke Offshore Windfarm

Notification has been received of an accompanied site visit on 2 July

31 ITEMS FOR DISCUSSION WITH WARD COUNCILLOR

Items raised were grass cutting on Carr Lane, lack of progress on the wild flower bank due to a lack of budget, litter picking on Meaux Lane and whether there was any progress on any plans to relocate Weel tip and what plans there may be on how the site may be re-used.

Councillor Birmingham reported back that the report on the zebra crossing petition should be available soon.

32 COMMUNITY SAFETY

The reports from the police and neighbourhood watch were noted.

PLANNING

Parish Council Liaison Meeting

The main item of interest was information regarding changes to the planning regime which allows business premises and farm buildings to make changes of use without the need for a planning application. These will require an application for 'Prior Approval and the council can only restrict consideration to certain specified areas. Parish Councils would not be asked for comments.

Planning Decisions

Ref 14/01050 - Continued display of No.6 flagpole signs (following temporary consent 13/00111/PAD) at High Farm Main Road Routh East Riding of Yorkshire HU17 9SL for High Farm Estates

Permission is given for 12 month period only

Planning Application

Ref 14/01001 - Conversion of part of outbuilding to a self-contained granny annex and erection of a car port to side at Elm Croft 68 Main Street Tickton East Riding of Yorkshire HU17 9RZ for Mrs Zoe Reed

Resolved - The following comments are made:

This location lies within a level 3A flood zone and the application does not meet the current recommendations for developments in such a zone. While the current owner may not feel these are necessary they may be to future property owners, particularly as future residents of a granny annex may be frail or disabled. Therefore the plans should be reviewed in order to meet the current standard. The application must satisfy the Environment Agency before approval should be given

Conditions should be made that if the application is approved to ensure

- **This development should always form part of Elm Croft and never be allowed to be separate dwelling**
- **Plans should be put in place to better mitigate surface water run off as this land does not soak away**
- **All exterior hard surfacing must be of propriety porous or permeable type to reduce surface water runoff**

Ref 14/00406 – Conversion of farm buildings to form holiday accommodation at Corporation Farm Weel Road East Riding of Yorkshire HU17 0SQ for EJ and JI Cook

Resolved - The following comments are made

The entrance to the site can be difficult as it exits onto a single track road uphill at a blind corner. Ideally the Parish Council would like to see some reworking of the egress to allow for those not used to this locality to exit safely.

Conditions should be made that if the application is approved to ensure

- **All appropriate conservations surveys must be complete before building commences**
- **Plans should be put in place to better mitigate surface water run off as this land does not soak away**
- **All exterior hard surfacing must be of propriety porous or permeable type to reduce surface water runoff**

33 FINANCE

Financial Commentary

An explanation was given regarding the changes made to the monthly financial report in order to ensure that councillors are given on-going assurance regarding financial controls. This report will be publically available with the minutes

Resolved – A receipt of £1008.87 VAT refund was noted. Approval was given for Cllr Wells to attend the financial training course.

Payments

Tickton Village Hall

Resolved - To pay £10.00 room hire.

Mrs C Lloyd

Resolved - To pay £992.00 quarterly salary and £91.52 re-imbursement for consumables

Mr I Brice

Resolved – To pay £127.44 monthly salary and £12.00 re-imbursement for consumables

Information Commissioner

Resolved – To pay £35.00 for renewal of data protection registration

SLCC

Resolved – To pay £101.00 membership renewal

ERYC

Resolved – To pay £874.97 for 2 litter bins

HMRC

Resolved – To pay £278.40 PAYE

34 FINANCIAL REGULATIONS

Amended Financial Regulations were presented for approval

Resolved – Amended Financial Regulations (v2) are approved that increase the level of delegation to £1000 to be consistent with Standing Orders and updated the legal references.

35 ROUTH WIND FARM REPRESENTATION

Following the discussion at the May meeting a policy had been circulated regarding the appointment process and the relationship of representatives with the Parish Council.

Resolved – The policy is approved

36 ROUTH WIND FARM COMMUNITY FUND

A grant offer of £4218 was made by the Routh Wind Farm Community Fund towards the cost of the replacement of the slide and junior swings in Tickton Children's Play Area. This was £4427 less than requested leaving the parish council £10,227 to find if the scheme is to go ahead based on the quotation received from Play and Leisure.

Resolved – Mrs C Lloyd is authorised to accept the grant on the terms and conditions set out in the letter of 20 May 2014 on behalf of the parish council. An order is placed for the equipment as per the quotation from Play and Leisure Equipment Ltd at a cost of £14,445 plus VAT.

37 DOG FOULING

An outline of the campaign against dog fouling was given.

Resolved – Posters will be displayed, cards given out to dog walkers, posters put in school children's book bags and transfers placed on bins around the parish as from date. An article will be placed in Tickton Diary as well.

There being no further business the meeting closed at 9.20pm. The next ordinary meeting of the Parish Council, was scheduled for **21 July 2014**.

Minutes approved at the meeting held on 21 July 2014