

Tickton & Routh

Parish Council

Minutes of the Ordinary Meeting of Tickton and Routh Parish Council held in Tickton Village Hall, on Monday 19 May 2014

- Present:** Councillor Sinkler (in the Chair)
Councillors Lenton, Morris, Oliver, A Walker, N Walker, Webster, Wells
Councillor Caley from agenda item 11 (minute 22 refers)
- Apologies:** Councillor Hardy
- Absent:** Councillor Dobson
- In Attendance:** Mrs Lloyd – Clerk (minute taker)
- Public:** There were two members of the public present.

14 ELECTION OF OFFICERS AND ACCEPTANCE OF OFFICE

The Parish Council discussed nominations for Chairman and Vice Chairman of the Parish Council for the next 12 months.

Resolved – Councillor Sinkler is re-elected as Chairman and Councillor Morris is re-elected as Vice Chairman. Both declare their acceptance of office.

15 SELECTION OF REPRESENTATIVES TO ROUTH WIND FARM COMMUNITY FUND LOCAL DECISION PANEL

As the parish now had to select representatives to Routh Wind Farm Community Fund Local Decision Panel the clerk had produced a paper on selection criteria. Currently Councillor Wells was the agreed representative for Routh Parish and Councillor Oliver the agreed representative for Tickton Parish.

Resolved – The criteria for selection of representatives is agreed. Councillor Wells is re-selected as the representative for Routh Parish and Councillor Oliver is reselected as the representative for Tickton Parish. Both declare their acceptance.

16 DECLARATION OF INTEREST

Councillor Morris declared a non-pecuniary interest in agenda 11a (minutes 22a refers) as a member of the Village Hall Management Committee Councillor Oliver declared a non-pecuniary interest in agenda 11a (minutes 22a refers) as a member of the Village Hall Management Committee and a non-pecuniary interest in agenda item 7 (minute 18 refers) as a member of Routh Wind Farm Community Fund Local Decision Panel. Councillor Wells declared a non-pecuniary interest in agenda item 7 (minute 18 refers) as a member of Routh Wind Farm Community Fund Local Decision Panel.

17 MINUTES

Resolved – The minutes of 14 April 2014 are signed as a true and correct record.

PUBLIC FORUM

Issues raised included dog fouling and support for the stables in Carr Lane.

18 CLERKS REPORT

The clerk updated the council on the following item:

Annual Parish Meeting

Attendance at the annual parish meeting was lower than in previous years but the speaker from Streetscene and the representative from Dog Warden Service had been well received. Dog fouling in Tickton remains a major concern.

Grant Application

A grant application for part funding of the replacement slide and junior swings had been submitted and acknowledged. Feedback had been received that there had been 22 applications received with a total funding requested of £88,094.95. The funding panel are due to meet on Tuesday 20 May 2014.

Additional Litter Bin

The additional litter bin approved at the last meeting has already been installed at a cost of £364.57.

Enforcement Issues

Two enforcement issues arose during the month. The first was ongoing correspondence regarding the last Kinetic application from a resident who feels they are not complying with conditions regarding entrances and trees. Enforcement are speaking to the applicant as they agree the planting is not satisfactory. The second issue was regarding the use of mobile advertising at High Farm which was reported to highways not enforcement.

19 ITEMS FOR DISCUSSION WITH WARD COUNCILLOR

Apologies had been received from Cllr Pollard.

20 COMMUNITY SAFETY

The reports from the police and neighbourhood watch were noted.

21 PLANNING

Parish Council Liaison Meeting

The Annual Parish Council Liaison Meeting with the Planning Department will take place on Wednesday 28 May.

Resolved - Cllr Wells and the clerk will attend this meeting

Ref 14/00833 – Notification to Fell and Prune trees within a Conservation Area at the Old Post House 70 Main Street Tickton for Mrs Jeffrey.

No objections are raised but the original application had been amended to exclude felling of the Yew (T1)

Ref 14/00602 – Erection of single storey extension to rear and conversion of garage to additional living accommodation following demolition of existing conservatory at 33 St Pauls Drive Tickton East Riding of Yorkshire HU17 9RN for Mr and Mrs June and Dave Agius.

Permission is given

Ref 12/04670 - Removal of Condition 1 (agricultural occupancy) of planning application 308-178A at New Ferry Farm Weel Road East Riding of Yorkshire HU17 0SQ for Mr & Mrs D Settrington.

Approval is given

Ref 13/03060 - Erection of Wind Turbine at land East of Arram Grange Main Street Arram East Riding of Yorkshire HU17 7NR for JA & AE Sellers.

Permission is refused

Planning Application

Ref 14/01194/PLF – Erection of two storey extension to rear following demolition of existing conservatory at 41 Scotts Garth Close East Riding of Yorkshire HU17 9RQ for Mr and Mrs Hansom.

Resolved - The following comments are made

- **Better attenuation plans should be put in place to mitigate surface water run-off as flooding and flood risk is a major environmental concern in Tickton and this land does not soak away.(see draft rural strategy ENV1)**
- **Additionally all exterior hard surfacing must be of propriety or porous or permeable type to reduce surface water runoff and as a result reduce potential flooding in this area**

22 FINANCE

Financial Statement

A verbal financial report was given to the councillors as there was very little activity up to end of April except for receipt of the first instalment of the precept.

Resolved – A receipt of £12,580 - the first instalment of the precept is noted. A virement of £330 from unallocated is approved to fund the additional litter bin.

Payments

Tickton Village Hall

Resolved - To pay £27.00 room hire.

Mr I Brice

Resolved – To pay £75.80 monthly salary and £10 re-imbursement for consumables.

Broker Network Ltd

Resolved – To pay £1182.08 for renewal of insurance

Mr PT Wright

Resolved – To pay £40.00 Internal Audit Fee

Wicksteed Leisure Ltd

Resolved – To pay £251.08 for Replacement Parts

Effectiveness of Internal Audit

A paper was presented on effectiveness of internal audit that detailed the scope independence and reporting of the current internal audit service. Together with the risk assessment review this formed the review of internal control.

Resolved – The Parish Council approve the current system of internal control including the internal audit arrangements.

Annual Return and Supporting Documentation

The content of the internal auditors report and the report on the annual governance statement were noted, including the statement by the internal auditor that reserves were more than adequate.

Resolved – The content of the accounting statements and the annual governance report is approved, and can be signed by the Chairman.

23 STANDING ORDERS AND FINANCIAL REGULATIONS

Potential updating of standing orders were discussed that reflected accurately routine delegation to the clerk. The implications of recent legislative changes that allow parish councils to make payments electronically were discussed and their implications for financial regulations.

Resolved – Updated Standing Orders are approved that add the following to the list of duties of the proper officer at 5b

- **respond to a planning application on behalf of the council after consultation with the Chairman in accordance with the agreed planning policy where a response is required before the next ordinary meeting of the Council and a quorate extraordinary meeting cannot be arranged.**
- **take action on any issue of such urgency that it cannot wait until the next Council meeting. The Chairman or vice Chairman in the Chairman's absence would be consulted and his views would be taken into account.**
- **take any action regarding repairs, replacement or minor works up to a cost of £1,000 and to report minor matters to the relevant authority**

Additionally Section 27 will be excluded as the power of wellbeing no longer exists. A copy

of the amended Standing Orders (v3) will be distributed to all councillors.

No change in financial procedures is necessary at this time except for an amendment to the delegated limits and changes in legislation. An amended copy of Financial Regulations would be presented for approval at the next meeting.

24 STABLES ON CARR LANE

A discussion to place as to the conditions on Carr Lane. Numerous complaints had been received. Enforcement had agreed to talk to the tenant at the stables regarding the state of the car parking on-site

Resolved - A letter will be sent to the owner of the field in which the stables are situated on behalf of the Council asking the owner to request that his tenant improves the conditions in which they operate for the benefit of nearby residents and those who walk along the lane.

25 JUBILEE MEMORIAL

An invitation to quote for the required work on the chapel window had been sent out to 4 local joiners. Responses had been received from two. These quotes were considered. The Church In Tickton were responsible for the decision on window designs.

Resolved – The successful applicant is PR Latus Joinery

26 STREETSCENE ISSUES

Priorities for the walkabout on Monday 2 June 2014 were discussed.

27 DOG FOULING

Dog Fouling was identified at the Annual Parish Meeting as a major concern. Following the meeting the dog warden had sent some posters and other literature for use by the Parish Council.

Resolved – A campaign against dog fouling is to be undertaken in Tickton during June with posters being sited around the village, cards given out to dog walkers and signs purchased for each litter bin.

There being no further business the meeting closed at 9.30 pm. The next meeting of the Parish Council, the annual meeting, was scheduled for **16 June 2014**.

After the meeting the Chairman, on behalf of the Council, expressed his sympathy on hearing the news of the death of the son of Mr & Mrs Brice.

These minutes should be considered draft until approved by a subsequent meeting of the Parish Council

Minutes approved at the meeting held on 16 June 2014