

Tickton & Routh

Parish Council

Minutes of the Ordinary Meeting of Tickton and Routh Parish Council held in Tickton Village Hall, on Monday 14 April 2014

Present: Councillor Sinkler (in the Chair)
Councillors Dobson, Caley, Hardy, Lenton, Oliver, A Walker, N Walker, Webster, Wells

Apologies: Councillor Morris

In Attendance: Mrs Lloyd – Clerk (minute taker)
Ward Councillor Bradley Birmingham for agenda item 6 (minutes 4 refers)

Public: There were no members of the public present.

14 ELECTION OF OFFICERS AND ACCEPTANCE OF OFFICE

The Parish Council discussed nominations for Chairman and Vice Chairman of the Parish Council for the next 12 months

Resolved – Councillor Sinkler is re-elected as Chairman and Councillor Morris is re-elected as Vice Chairman. Both declare their acceptance of office.

15 SELECTION OF REPRESENTATIVES TO ROUTH WIND FARM COMMUNITY FUND LOCAL DECISION PANEL

As the parish now had to select representatives to Routh Wind Farm Community Fund Local Decision Panel the clerk had produced a paper on selection criteria. Currently Councillor Wells was the agreed representative for Routh Parish and Councillor Oliver the agreed representative for Tickton Parish

Resolved – The agreed criteria for selection of representatives is agreed. Councillor Wells is re-selected as the representative for Routh Parish and Councillor Oliver is reselected as the representative for Tickton Parish. Both declare their acceptance.

16 DECLARATION OF INTEREST

Councillor Oliver declared a non-pecuniary interest in agenda 11a (minutes 21a refers) as a member of the Village Hall Management Committee and a non-pecuniary interest in agenda item 6 (minute 8 refers) as a member of Routh Wind Farm Community Fund Local Decision Panel. Councillor Wells declared a non-pecuniary interest in agenda item 9b (minute 7b refers) as a member of All Saints Church Routh and a non-pecuniary interest in agenda item 10 (minute 8 refers) as a member of Routh Wind Farm Community Fund Local Decision Panel. Councillors Sinkler, Caley and Lenton declared a non-pecuniary interest in agenda item 9b (minute 7b refers) as members of All Saints Church Routh.

17 MINUTES

Resolved – The minutes of 14 April 2014 are signed as a true and correct record.

PUBLIC FORUM

There were no members of the public present.

18 CLERKS REPORT

The clerk updated the council on the following item:

Annual Parish Meeting

Attendance at the annual parish meeting was lower than in previous years but the speaker from Streetscene and the representative from Dog Warden Service had been well received. Dog Littering remains a major concern.

Grant Application

A grant application for part funding of the replacement slide and junior swings had been submitted and acknowledged. Feedback had been received that there had been 22 applications received with a total funding requested of £88,094.95. The funding panel are due to meet on Tuesday 20 May 2014.

Additional Litter Bin

The additional litter bin approved at the last meeting has already been installed at a cost of £364.57.

Enforcement Issues

2 enforcement issues arose during the month. The first was ongoing correspondence regarding last Kinetic application from neighbour opposite who feels they are not complying with conditions regarding entrances and trees. Enforcement are speaking to applicant re trees. Second issue was regarding use of mobile advertising at High Farm (although reportable to highways not enforcement) I did not follow up on this as Cllr Stewart reported it directly before the deadline.

In order to be even handed why did no one report car for sale and mobile advertising on Hull Bridge Road?

19 ITEMS FOR DISCUSSION WITH WARD COUNCILLOR

Apologies had been received from Cllr Pollard

20 COMMUNITY SAFETY

The reports from the police and neighbourhood watch were noted.

21 PLANNING

Planning Decisions

Ref 14/00408/PLF - Erection of single storey extension to rear following demolition of existing conservatory at 56 Churchfields Tickton East Riding of Yorkshire HU17 9SX for Mr & Mrs Malcolm Todd

Permission was given

Planning Application

Ref 14/01050/PAD – Continued display of NO6 flagpole signs (following temporary consent 13/00111/PAD) at High Farm Main Road Routh East Riding of Yorkshire HU17 9SL for High Farm Estates

Resolved - A recommendation is made that this application should be refused as Routh is a rural village and these flags are inconsistent with this being a rural location. They are a blight on the landscape and affect visual amenity of both residents of the village and those passing by. The flags are also a safety concern as they distract drivers on the A1035 and are believed to have been the cause of some near misses.

Additionally, a comment is also made regarding the alleged increase in business. If this is the case then the alterations to the entrance to the site (which were a condition of a previous application) are even more urgent and any further delay to this work cannot be tolerated.

22 FINANCE

Financial Statement

The financial report to end of the 2013/4 financial year and the budget for 2014/5 financial year were presented to the Parish Council.

Resolved – The 2013/4 year-end financial report and the 2014/5 budget are noted. It is also noted that a payment to the village hall under schedule 6(d) for £12 had not previously been recorded in the minutes of the January meeting.

Payments

Tickton Village Hall

Resolved - To pay £10.00 room hire.

Mr Brice

Resolved – To pay £143.00 monthly salary.

ERNLCCA

Resolved - To pay 533.21 renewal of membership and £126.00 training

HPFA

Resolved - To pay £20.00 renewal of membership

Church in Tickton

Resolved - To pay £300.00 grant for grounds maintenance

All Saints, Routh

Resolved - To pay £300.00 grant for grounds maintenance

Tickton Village Hall

Resolved - To pay £1,000.00 grant for upkeep of CCTV

MKM

Resolved - To pay £43.81 maintenance items

Annual Return and Supporting Documentation

The Annual Return and supporting documentation was presented to the Parish Council prior to audit which detailed the expenditure for the year over the headings required by the Audit Commission, an analysis of the variances from last year's results, the fixed asset value and details of the outstanding commitments for the year and the reserves carried forward.

Resolved – The Parish Council approve the Accounts and the carry forward subject to audit

Risk Assessment

A revised risk assessment was presented to the Parish Council and discussed. This formed part of the review of the effectiveness of internal control

Resolved – The Parish Council approved the Risk Assessment

Effectiveness of Internal Audit

A paper was presented on effectiveness of internal audit that detailed the scope independence and reporting of the current internal audit service. Together with the risk assessment review this formed the review of internal control

Resolved – The Parish Council approve the current system of internal control including the internal audit arrangements.

23 PLAYGROUND EQUIPMENT REPLACEMENT AND GRANT APPLICATION

Three quotations had been obtained to date for the replacement of the swings and the slide at Tickton Children's Play Area. An application for funding from Routh Wind Farm Community Fund was discussed.

Resolved – An application will be made to the Routh Wind Farm Community Fund before the end of this month for a grant to purchase a replacement slide and replacement flat swings (subject to the agreement of Trustees of Recreation Ground Fund) based on the lowest quotation with satisfactory non-financial conditions such as length of guarantee. Tickton and Routh Parish Council will make available match funding of 40% of the cost of the replacement equipment from the Play Equipment Replacement Fund. Completion of the form is delegated to the clerk. Councillors will be updated immediately if there are any matters that arise from discussion with suppliers between this meeting and submission of the form.

24 STREETSCENE ISSUES

The date of the walkabout has now been confirmed as 2 June 2014. Councillors will bring identified streetscene issues to the next meeting.

25 ANNUAL PARISH MEETING

The Annual Parish Meeting has been arranged for Monday 28 April at 7pm in Village Hall Tickton. Officers from Streetscene and the Dog Warden Service of East Riding of Yorkshire Council have been invited to attend to promote their service to residents. The Chairman of the Routh Wind Farm Community Fund Local decision panel, Ward Councillors, the Police and Local Groups have also been invited to attend and give residents an update on their activities and role.

26 DATA PROTECTION POLICY

A draft Data Protection Policy was discussed

Resolved – The Draft Policy is approved

27 MEMBERSHIP OF RURAL SOUNDING BOARD

An invitation had been received to join a Rural Sounding Board of Parish Councils and three Opinion Panels they are planning to set up

Resolved – Councillor Wells is nominated as the contact point

28 MOTIONS PROPOSED BY COUNCILLORS

Councillor Oliver proposed the following motion:

‘That the PC considers purchasing an additional litter bin at east end of Tickton Village’

Resolved – The motion is approved

There being no further business the meeting closed at 9.25pm. The next meeting of the Parish Council, the annual meeting, was scheduled for **19 May 2014**.

These minutes should be considered draft until approved by a subsequent meeting of the Parish Council

Minutes approved at the meeting held on 19 May 2014