

Tickton & Routh

Parish Council

Minutes of the Ordinary Meeting of Tickton and Routh Parish Council held in Tickton Village Hall, on Monday 20 January 2014

Present: Councillor Morris (in the Chair)
Councillors Caley, Oliver, A Walker, N Walker, Webster, Wells
Councillor Lenton from agenda item 4 (minute 108 refers) onwards
Councillor Dobson from item agenda item 7 (minute 110 refers) onwards

Apologies: Councillors Hardy, Sinkler

In Attendance: Mrs Lloyd – Clerk (minute taker)
Ward Councillor Phyllis Pollard for agenda item to 8 (minute 111 refers)
Mr A Hayton - for agenda 3 (minute 107 refers)
Mr R Lenton - for agenda 3 (minute 107 refers)

Public: There were four members of the public present.

Prior to the meeting Councillors met both candidates for co-option and discussed their applications

106 DECLARATION OF INTEREST

Councillor Morris declared a non-pecuniary interest in agenda items 3, 11b, 11d (minutes 107, 113b and 113d refers), as Chairman of the Village Hall Management Committee; Councillor Oliver declared a non-pecuniary interest in agenda 3, 11b, 11d (minutes 107, 113b and 113d refers) as a member of the Village Hall Management Committee; Councillor Caley declared a pecuniary interest in agenda item 10b (ii) as the applicant;

107 CO-OPTION

Councillors were given the opportunity to discuss the suitability of both applicants for the vacant position.

Resolved – Mr Lenton is selected with the majority of the votes

108 DECLARATION OF ACCEPTANCE OF OFFICE

Councillor Lenton declared his acceptance of office and took his seat at the table

PUBLIC FORUM

The parish council were given information regarding the newly established Youth Club in Tickton.

109 MINUTES

Resolved – The minutes of 9 December 2013 are signed as a true and correct record.

110 CLERKS REPORT

The clerk updated the council on the following items:

Request under the Data Protection Act

Approval had been given for East Riding of Yorkshire to release copies of correspondence without redaction of the Parish Council name to fulfil a request under the data protection act on a planning issue.

Grant for Bus Shelter

Following notification from East Riding of Yorkshire that the application for part funding of the bus shelter had been successful the Grant Application had been signed and returned and an official order raised with PR Latus Manufacturing Joinery for manufacture and installation.

Bus Shelter Installation

Manufacture and installation of the shelter was progressing well and ahead of schedule. The hard standing was in place and construction of the shelter was almost completed. Installation of the completed shelter would follow shortly. East Riding would then be contacted to move the sign and line the road.

111 ITEMS FOR DISCUSSION WITH WARD COUNCILLOR

The Ward Councillor updated on progress with a number of items that had been previously raised including the litter bin for Hull Bridge Road, the entrance to High Farm, parking enforcement action at the school and various planning issues.

112 COMMUNITY SAFETY

The reports from the police and neighbourhood watch were noted. The police were to be contacted regarding reported anti-social behaviour on the GL Cullington Field.

PLANNING

Planning Decisions

Ref 13/03372/PLF – Erection of single storey extension to rear at 244 Hull Bridge Road Tickton East Riding of Yorkshire for Mr and Mrs Stan and Mandy Buchan

Permission was granted

Ref 13/03587/PLF - Change of use of an existing holiday lodge to manager's accommodation at Heron Lakes Main Road Routh East Riding of Yorkshire HU17 9SL for Heron Lakes (Routh) Ltd

Permission was granted

Ref 13/03302/PLF - Erection of a dwelling at Land South West of Alma Cottage Main Street Tickton East Riding of Yorkshire for Mr Janney

Permission was refused

Ref 13/03303/PLF - Erection of a commercial storage unit following demolition of existing store at Land South West of Alma Cottage Main Street Tickton East Riding Of Yorkshire for Mr Janney
Permission was refused

Planning Applications

Ref 13/03960/VAR – Variation of Condition 11 (approved plans), Condition 3 (hedgerow and tree protection), Condition 7 (finished floor levels) of planning permission 13/00585/PLF – Change to House Design at Land East of 7 Main Street Tickton East Riding of Yorkshire HU17 9SH for Mr and Mrs Bill Easterby.

Resolved –No observations are made on this application

Ref 13/04058/STPLF – Erection of Wind Turbine (50m high to hub, 76.5 high to tip, 53m rotor diameter) and associated works at Land North East of Church Farm Meaux Lane Routh East Riding of Yorkshire HU17 9SH for TH Caley and Son.

Resolved – No observations are made on this application

Ref 13/04184/ PLF– Installation of Ground Mounted Solar Panels at Land South West of Manor House Farm Meaux Lane Routh for NH Sinkler & Sons

Resolved - No observations are made on this application

Policy on Potential Planning Enforcement Issues

Currently any potential enforcement issues raised by residents were referred to enforcement after limited checks by the clerk. To date these referrals had always come to the clerk via a councillor, but the clerk was aware not all councillors were aware of these referrals

Resolved – In future the clerk will circulate all potential enforcement issues for information to councillors prior to sending them to East Riding of Yorkshire Council. Councillors will have 3 clear days to request that the issue should be discussed at the next council meeting. If no response is received within this timescale the clerk will send it to Planning Enforcement at that time and feedback to Councillors at the next meeting.

Listed Building Status for Telephone Box on Main Street Tickton

This item was deferred until the next meeting

113 FINANCE

Financial Statement

The financial report to end of December was presented to the Parish Council and the forecast year end expenditure was noted.

Resolved – It was noted that an order had been raised for a replacement seat for the aerial runway at a cost of £196.61 (including VAT)

Payments

Tickton Village Hall

Resolved – To pay £12.00 room hire.

Mr Brice

Resolved – To pay £89.60 salary

Playground Inspection Company

Resolved To pay £234.00 for Annual Inspection

Payments made under Financial Regulations 6(d) and 7(b)

Mr I Brice – Payment of Salary for November

Resolved - Payment of £117.74 is noted

HMRC – PAYE

Resolved - Payment of £318.80 is noted

Community Fund Application

An application for £400 had been received from the newly set up youth club to fund the purchase of some equipment and insurance. The balance in the budget was £713.00. The Parish Council have the power to make such a payment under Local Government (Miscellaneous Provisions) Act 1976 section 19.

Resolved – A grant of £400 is to be made with the condition that if the Youth Club ceases to exist the Parish Council can determine what happens to the assets purchased from the grant (assuming they are still in working condition)

114 PLAYGROUND INSPECTION REPORT

The report on the Annual Inspection of the Playgrounds had been received and all actions summarised by the clerk. In total there were 20 low risk actions and 15 very low risks identified

Resolved – An action plan is approved that addresses all the risks identified in the report with the exception of

- **No additional signage**
- **Contractor to repair safety surface in GL Cullington Field under guarantee.**
- **Actions on slide to be deferred until next month when consideration will be given to its replacement.**
- **No barriers for aerial runway**

The clerk is given authority to order all replacement parts.

115 PUBLIC RIGHTS OF WAY

There was little progress to report on this item as East Riding of Yorkshire have yet to respond.

116 WILD FLOWER VERGES IN TICKTON

There was overwhelming support for wild flower verges from those living nearest to several proposed sites. East Riding had been consulted on these proposed sites and asked to confirm that the scheme would be implemented at nil cost. To date no response had been received.

117 PURCHASE OF A 'DONATED BY PLAQUE' FOR HULL BRIDGE MEMORIAL

Timeless Memorials had previously been given permission to record on the memorial on Hull Bridge Road that it had been donated by them but they had been unable to record this on the plaque.

Resolved – There is no objection if Timeless memorial want to add a small plaque to show that they had donated the memorial

There being no further business the meeting closed at 9.55pm. The next ordinary meeting was scheduled for **10 February 2014**.

These minutes should be considered draft until approved by a subsequent meeting of the Parish Council

Minutes approved at the meeting held on 10 February 2014