



Tickton & Routh
Parish Council
Working and Playing Together

C/o Three Gables
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Dear Councillors

You are hereby summoned to the Annual Meeting of Tickton and Routh Parish Council which will be held in the Small Room, Tickton Village Hall on **Monday, 18 May 2026 at 7:30pm.**

PUBLIC FORUM

Members of the public may make recommendations about matters to be discussed at the meeting or other items of public interest.

AGENDA

1. **ELECTION OF CHAIR FOR THE COUNCIL YEAR 2026-27**
2. **DECLARATION OF ACCEPTANCE OF OFFICE - CHAIR**
3. **ELECTION OF VICE CHAIR FOR THE COUNCIL YEAR 2026-27**
4. **APOLOGIES** - To receive apologies for absence – *Cllr Dodds*
5. **DECLARATION OF INTEREST** – The Parish Councils (Model Code of Conduct)
 1. To record any declarations of interest by any Member in respect of items for discussion on this agenda. Members declaring interests should identify the agenda item and type of interest being declared.
 2. To inform members to review and update Register of Interest forms as required.
6. **MINUTES**

To approve the minutes of the Parish Council meeting held on 20 April 2026.
7. **COUNCILLOR VACANCIES**

To consider any applications for co-option (2 vacancies) and sign declarations of acceptance of office.
8. **[SCHEME OF DELEGATION](#)** – To review and approve.
9. **PARISH COUNCIL APPOINTMENTS** – To review and agree [terms of reference](#) and appointments:
 1. Personnel Committee (5)
 2. Finance Working Group (4)
 3. Parish Development Working Group (3)
 4. Planning Working Group (4)
 5. Bank signatories on all Council bank accounts (3)
 6. Financial Audit Representative (1)
 7. Safeguarding Representative (1)
 8. Volunteer Representative (1)
 9. Road Safety Improvements Representatives (2)
10. **RECREATION GROUND TRUST**
 1. To review and approve arrangements for any works and associated costs by way of gift.
 2. To review and approve [Terms of Reference](#) and appointments.
11. **PARISH COUNCIL APPOINTMENTS TO OTHER BODIES**
 1. ERNLLCA District Committee Representatives (2)
 2. ERYC Town & Parish Council Network Meetings Representative (1)
 3. Tickton Village Hall Management Committee Representative (1)
 4. Tickton Defibrillator Group Representative (1)
 5. ERVAS Payroll/Pension Representatives (2)
 6. Dogger Bank South Wind Farms Local Liaison Committee (1)
 7. Dogger Bank D Wind Farms Local Liaison Committee (1)
 8. Humberside Police Representative (1)

12. **APPOINTMENT OF INDEPENDENT INTERNAL AUDITOR FOR 2026-27 ACCOUNTS**
13. **APPOINTMENT OF ROUTH WIND FARM COMMUNITY FUND REPRESENTATIVES FOR 2026-27**
14. **APPOINTMENT OF PARISH TRANSPORT CHAMPION FOR 2026-27**
15. **MEETING DATES FOR THE COUNCIL YEAR 2026-27** – To approve.
16. **GOVERNANCE 2026-27** – To review and approve:
 1. [Standing Orders](#)
 2. [Financial Regulations](#)
 3. [Risk Assessments](#) – Council and Health & Safety
 4. [Policy & Procedures](#)
17. **FINANCE 2026-27**
 1. **Asset Register** – To approve
 2. **Insurance** – To approve 2nd year of 3-year term due for renewal on 1 June 2025.
 3. **Annual Rents & Charges** – To review and approve Allotments, GL Cullington Field/ Recreation Ground Charges for Use and Defibrillator Hosts.
 4. **Annual Subscriptions** – To review and approve subscriptions to ERNLLCA, SLCC, HWRA, Zoom & Open Spaces Society.
 5. **Direct Debit payments** - To review and approve DD payments to ICO & NEST.
 6. **Contracts** – To review and approve Annual Playground Inspection Rolling Agreement, Hull Bridge Bus Shelter ERYC Street Lighting SLA, ERYC Winter Services, Grounds Maintenance, and Website Contract.
18. **TO RECEIVE THE EAST RIDING WARD COUNCILLOR(S) REPORT**
19. **COMMUNITY SAFETY & NEIGHBOURHOOD WATCH**
 1. **Humberside Police:** Monthly updates
 2. **NHW:** Newsletters and Fraud Reports
20. **PLANNING**
 1. **Planning Applications** – to consider the Planning Working Group recommendations and agree any additional response to the following application(s) and any that are received after publication of agenda.
 - 1.1. **Link: [26/00776/PLF](#) - Land Off Tickton Bypass North Of 45 St Pauls Way** - Erection of 2 detached dwellings with detached garages and associated access (comments due by 18 May – extension granted)
 - 1.2. **Link: [26/01029/PLF](#) - 4 Little Storkhill Meadow** - Erection of single storey extension to rear (consultee comments due 28 May 2026 – extension request to 16 June TBC)
 - 1.3. **Link: [26/00761/VAR](#) - The Grange, Carr Lane, Weel** - Variation of Condition 3 (external materials) and 6 (approved plans) of planning permission 22/03690/PLF (Erection of two storey extension to side, detached single storey garage at front) to allow for a change of roof materials to ease installation of solar panels (Consultee comments due by 30 May 2026 – extension requested to 16 June TBC)
 2. **Planning Decisions** - to note any decisions received from ERYC.
21. **CONSULTATIONS** – To consider a response to consultations received.
 1. **ERYC:** Town & Parish Council Communication Survey (PC & Cllrs comments by 31 July 2026)
 2. **ERYC:** Revised Planning Enforcement Plan 2026 (Comments by 11 June 2026)
 3. **ERYC:** Bishop Burton Neighbourhood Plan – Basic Condition Statement Addendum
22. **PARISH MATTERS** – To receive any updates and agree any actions.
 1. **ERYC: Weel Bridge Works** – To note temporary 20mph signage installed
 2. **A1035: Road Safety**
 - 2.1. **Humberside Police Incident Data:** To receive 5-year data for the parishes of Tickton & Routh
 - 2.2. **Member of the public:** Report of recent near miss traffic incident on A1035
 3. **River Hull: Maintenance**
 4. **ERYC:** Notification of temporary road closure for Weel Road, Tickton (between Hull Bridge and Grovehill Road) - vegetation & grass cutting on 13 August 2026 – to note.
 5. **ERYC:** Notification of temporary road closure for Weel Road, Tickton - installation of ducting and chambers for the new BDUK fibre network on 3 August 2026 – to note.
 6. **ERYC:** Briefing Note – Surface Dressing 2026 - to note.
23. **CORRESPONDENCE** – To note and/or consider any response to:
 1. **ERNLLCA:** Newsletter and training opportunities.
 2. **Community Vision:** Digital Inclusion Funding Opportunity & East Riding Conference Invitation

3. TCV Hull and Humber: Professional Conservation & Land Management Support

4. Valuation Office Agency: Request for rent, lease or ownership information for Playing Fields, Main Street, Tickton HU17 9RZ to set up-to-date rateable value.

5. Any other correspondence received after publication of agenda **(to note only)**

24. CLERK'S REPORT

25. MOTIONS PROPOSED BY COUNCILLORS

1. Cllr Oliver proposes that the PC considers asking the EA to confirm which authority is taking the lead in reviving the River Hull Advisory Board and River Hull Integrated Catchment Strategy together with timescales to address maintenance issues and reduce flood risk from the River Hull catchment in the parish of Tickton.

26. PC REPRESENTATIVES – To receive any reports.

27. FINANCE 2025-26

1. To receive and approve any actions in the **Internal Auditor's Letter** Year Ending 31.3.26.

2. **External Audit** – to consider the 2025-26 AGAR for submission to the External Auditor

2.1. Section 1: Annual Governance Statement – to consider the questions and respond accordingly.

2.2. Section 2: Accounting Statements – to consider and agree the account statement figures.

2.3. Electors' Rights – to approve the dates for the Notice of Public Rights

28. FINANCE

1. **Tickton Village Hall:** To receive end of grant report – Winter Gritting 2025-26

2. **Bank Accounts:** To receive update and agree any transfer of funds.

Current: £21764.27; Reserve: £8524.02; Liquidity 35-Day: £5662.24 & Liquidity 95-Day: £21082.50.

3. **Financial Report/Payments:** To approve report, payments including any payments presented after publication of the agenda.

Payments	Description	Net	VAT	Gross
Bubble Publishing	Community Magazine	£100.00	£0.00	£100.00
ERYC	PSPO Dog Exclusion Signs	£36.00	£7.20	£43.20
MKM BS (Beverley) Ltd	Topsoil – Cullington	£65.29	£13.06	£78.35
Tickton Village Hall	Room Hire	£24.00	£0.00	£24.00
Employment costs	Employment costs	£1565.49	£0.00	£1565.49
Income – January				Gross
ERYC	Precept 50%			£19900.00
NatWest	Bank Interest Reserve			£5.95
NatWest	Bank Interest Liquidity 35 Day			£9.20
NatWest	Bank Interest Liquidity 95 Day			£45.88

29. PRIVATE SESSION (PART II) - To consider resolving to exclude the public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) for the next item(s) on the agenda as it relates to confidential or staffing matters.

1. **Staffing matters.**

30. DATE OF NEXT MEETING(s): The Ordinary Council Meeting will be held at 7:30pm, Monday 15 June 2026 in the Small Hall, Tickton Village Hall.

Michelle Middleton

Michelle Middleton (Clerk to the Council)

Dated: 13 May 2026