



Minutes of the Ordinary Meeting of Tickton & Routh Parish Council held on **Monday, 16 February 2026** at 7.30pm in Tickton Village Hall, Main Street, Tickton.

Present: Councillors: Caley (in the Chair); Dickson; Dodds; Hallett; Oliver & Vickers.

In Attendance: Parish Clerk: Michelle Middleton.

Apologies: Councillors: Robinson & Sinkler.
Ward Councillor: Paul Smith

Absent: Councillor Cross

Public: None.

019/26 **APOLOGIES** - To receive apologies for absence.

Apologies were received from Councillor Robinson, Councillor Sinkler, and Ward Councillor Smith.

020/26 **DECLARATION OF INTEREST** – The Parish Councils (Model Code of Conduct)

To record any declarations of interest by any Member in respect of items for discussion on this agenda. Members declaring interests should identify the agenda item and type of interest being declared.

Cllrs Caley declared a pecuniary interest in agenda item 8 and 15.1 (Minute Ref. 026/26 and 032/26) due to ownership of land within the proposed development.

021/26 **MINUTES**

To approve the minutes of the Parish Council meeting held on 19 January 2026.

RESOLVED: The minutes of the Parish Council meeting held 19 January 2026 were approved as a true and correct record.

022/26 **COUNCILLOR VACANCIES** - To consider any applications & sign declaration of acceptance of office.

None received.

023/26 **TO RECEIVE THE EAST RIDING WARD COUNCILLOR(S) REPORT**

No report received.

024/26 **COMMUNITY SAFETY & NEIGHBOURHOOD WATCH**

1. Humberside Police: Monthly Updates – report noted.

2. NHW: Newsletters and Fraud Reports – noted.

025/26 **PLANNING**

1. Planning Applications – to consider the Planning Working Group recommendations and agree any additional response to the following application(s) and any that are received after publication of agenda. None received.

2. Planning Decisions - to note any decisions received from ERYC.

2.1. Link: [25/03455/TPO](#) - Beech Croft, Chestnut Mews - TPO - TICKTON ORDER - 1994 (REF 100) A1 - Fell 1 no. Hornbeam tree (T2) as it is being overcrowded and suppressed by neighbouring trees, and to allow T1 and T3 to fill the gap and be more aesthetically pleasing; Crown reduce 2 no. Hornbeam trees (T3 & T4) by 4 metres on the eastern side to reduce encroachment across frontage of house – **APPROVED**.

2.2. Link: [25/03522/CLE](#) - 31 Main Street, Tickton - Certificate of Lawful Development for the existing occupation of a dwellinghouse (C3) separate from The Micro Pig Public House – **APPROVED**

026/26 **CONSULTATIONS** – To consider a response to consultations received.

1. Dogger Bank South Offshore Wind Farms: Community Fund Consultation and Newsletter – Noted.

2. EN010125 Dogger Bank South Offshore Wind Farms: Application by RWE Renewables UK Dogger Bank South (West) Ltd and RWE Renewables UK Dogger Bank South (East) Ltd for an Order Granting Development Consent for the Dogger Bank South Offshore Wind Farms Project – Noted.

3. Environment Agency: [Reservoir Safety consultation](#)

RESOLVED: To register an interest to receive information and updates.

027/26 **ENERGY PROJECTS** – To agree any actions and note updates.

Discussed under other agenda items.

028/26 **PARISH MATTERS** – To receive any updates and agree any actions.

1. ERYC: Weel Bridge Works & Weel Road Highways Works/Resurfacing

ERYC Bridges Team wrote an article updating residents on the proposed Weel Bridge works in the community magazine that was hand delivered early February.

The PC is in the process of arranging a meeting with ERYC Highways regarding repairs to undulations on Weel Road and signage during the bridge works.

2. River Hull: Embankments

The Environment Agency confirmed that ownership and maintenance responsibilities of the embankments is available online as Open Data on data.gov.uk and [HM Land Registry - GOV.UK](https://www.gov.uk/government/organisations/hm-land-registry).

ACTION: To follow up on correspondence with Graham Stuart MP.

RESOLVED: To contact ERYC Enforcement with regard to unauthorised moorings and removal of sunken boats in light of the recent newspaper article in the [Yorkshire Post](https://www.yorkshirepost.co.uk).

3. St Pauls Estate: Vulnerability to Flooding

RESOLVED: To request that the IDB considers informing riparian owners of their obligations to maintain ditches on an annual basis and enforce where necessary.

RESOLVED: To signpost residents to report concerns directly to the Internal Drainage Board.

4. ERYC: 3 Yearly Village Task Force Visits

The village taskforce programme of walkabouts of rural villages ceased in 2024. The Streetscene Hub is now the main contact for Town and Parish Councils for any Streetscene issues.

RESOLVED: To signposting residents and interest parties to report directly to ERYC in the first instance.

RESOLVED: To add links on the PC website to where issues can be reported to ERYC.

RESOLVED: The PC to follow Scheme of Delegation whereby the Clerk has delegated authority to liaise with ERYC on clear uncontentious matters of concern raised by members of the public or Councillors to ensure that residents requiring assistance are supported.

RESOLVED: The PC to continue record/monitor and to raise unresolved concerns with Ward Councillors

5. Dog Bag Dispensers: To consider purchasing 17 x cases Economy Dispenser Bags @ £23.20 per case plus, carriage from the supplier, JRB Enterprises Ltd.

RESOLVED: Approved.

029/26 **CORRESPONDENCE** – To note and/or consider any response to:

1. ERNLLCA: Newsletter, training – Noted.

2. ERYC: South Holderness Meet and Greet -26 March 2026 – Noted.

3. Resident: Parking on Green Lane

It was noted that Humberside Police were requested to undertake additional patrols in accordance with guidance relating to inconsiderate parking on [ERYC website](https://www.eryc.org.uk).

4. Resident: Ball games on Scott's Garth Drive and Scott's Garth Close green

It was noted that the resident was signposted to ERYC, as the authority responsible for the land.

5. Any other correspondence received after publication of agenda (to note only)

5.1. Natural England: Proposed Yorkshire Wolds Area of Outstanding Natural Beauty

5.2. National Grid: North Humber to High Marnham Community Update

5.3. NHS Humber & North Yorkshire: Health care messages to share with Parish Council across Humber and North Yorkshire

5.4. The Hull and East Yorkshire Local Nature Partnership: invite to a celebratory event to launch the LNRS on Friday 6th March 2026.

5.5. ERYC: Town and parish councillors' bulletin - February 2026

030/26 **CLERK'S REPORT**

1. Public Spaces Protection Order (PSPO): ERYC approved the amendment to include the words 'including the Petanque Court' at Schedule 2 on the PSPO by Easter 2026.

2. Community Library: The SSE Atwick and Aldbrough applications were unsuccessful. The Clerk to continue to apply to other grants for funding to complete the project.

3. The Royal Garden Party on 12 May 2026: Nomination for Cllr Sinkler submitted to ERNLLCA.

4. Meaux Lane Drain: It was noted that the PC is in the process of arranging a meeting with ERYC Highways to tie in with the Weel Road visit.

5. New Bus Shelters - Routh/Main Street: Installation is now completed; a survey was published in the community magazine to support the end of grant report. The Clerk to contact the supplier regarding the bike shelter roof that had not been replaced at the time of the bus shelter installation.

031/26 MOTIONS PROPOSED BY COUNCILLORS

None received.

032/26 PC REPRESENTATIVES – To receive any reports.

1. Dogger Bank D/South Liaison Groups: Cllr Oliver

No update to report.

2. Tickton Village Hall: Cllr Dodds

Cllr Dodds discussed the proposed CCTV upgrade and grant application and current work to the external small hall door to allow for wheelchair access.

3. Development Working Group: Cllrs Dickson, Oliver & Vickers

3.1. To receive updates following the meeting with Molescroft Wildlife Network.

Cllr Vickers updated on the recent meeting and agreed to provide further information once received from the Molescroft Wildlife Network.

3.2. To consider wildlife as an integral element of the Biodiversity Policy, to consider further partnerships as opportunities arise and to consider appointing a Council Representative(s) to lead.

RESOLVED: To include wildlife in the Biodiversity Policy.

3.3. To receive updates following the meeting with Energy Force UK Ltd.

Cllrs Oliver and Hallett reported that the Energy Force UK Ltd employees are available to volunteer to plant hedgerow. The company has also agreed to investigate and report back on options for small scale solar lighting with a view to installing at the wooden bus shelters on Main Street, the storage containers, the Petanque Court and GL Cullington Field car park.

033/26 WEBSITE AND EMAIL ADDRESSES: To consider quotations to move to gov.uk website/email addresses and approve IT Policy to meet Assertion 10 on the Annual Return 2025/26.

The PC considered the quotations for the design and hosting of a new compliant .gov.uk website (including key content migration from site), gov.uk Clerk/Councillor email addresses, purchase of a gov.uk domain name and cloud storage.

The PC considered quotation and based on best value

RESOLVED: To approve and accept the quotation of £342 + VAT that includes a £100 discount for the first year from Parish Online.

RESOLVED: To approve the domain name of www.ticktonandrouth-pc.gov.uk and email addresses for example Cllr.Smith@ticktonandrouth-pc.gov.uk and Clerk@ticktonandrouth-pc.gov.uk . The Clerk to contact Parish Online to progress.

RESOLVED: To approve the IT Policy

034/26 BUSINESS CONTINUITY PLAN: To consider investigating an agreement with a neighbouring PC to provide administrative cover to ensure business continuity.

ERNLCCA advised that an agreement whereby clerks cover each other would fall under s101 of the Local Government Act 1972 regarding delegations.

RESOLVED: The PC agreed to a business continuity plan in principle together with Leven Parish Council to cover for a 4-week period in the event of an emergency whereby the Clerk of either parish was unable to work. The Clerk to draft a Business Continuity Plan for consideration.

035/26 FINANCE

1. Grounds Maintenance Contract Annual Review – To consider extending existing contract in accordance with specification/quotation.

RESOLVED: The PC awarded the Grounds Maintenance Contract for 2026-27 with the option to extend on an annual basis until 2028-29 to Staysmart Grounds Maintenance Ltd at a cost of £5,390 + VAT.

2. Asset Register:

2.1. To add 2no bus shelters (Routh & Main Street) to asset register @ a cost of £9,095 x 2 (£18,190)

RESOLVED: Approved.

2.2. To add Fibrefall safety surfacing to Cone Climber on GL Cullington Field @ a cost of £2,625

RESOLVED: Approved.

3. Bank Accounts: To receive update and agree any transfer of funds.

Current: £35,422.93; Reserve: £8,505.29; Liquidity 35-Day: £5,634.40 & Liquidity 95-Day: £20,942.87.

RESOLVED: Deferred.

4. Tickton Village Hall: To receive donation of £60 towards the cost of new trees and consider virement to the Grounds Maintenance Budget.

RESOLVED: To write to thank Tickton Village Hall Management Committee for the generous donation.

RESOLVED: To approve the virement of the above £60 donation to Grounds Maintenance budget to be used towards the costs of the trees.

5. Financial Report/Payments: To approve report, payments including any payments presented after publication of the agenda.

Payments	Description	Net (£)	VAT (£)	Gross (£)
Bubble Publishing (S Rogerson)	Community Newsletter	100.00	0.00	100.00
eCapital Commercial Finance (North) Ltd (Ace Shelters Ltd)	Bus Shelters	18,492.00	3,698.40	22,190.40
Phoenix A/c & Bus Consultancy Ltd	Pension Redecoration	15.00	3.00	18.00
Employment costs	Salaries	1,280.24	0.00	1,280.24
Income – January		Net (£)	VAT (£)	Gross (£)
Tickton Village Hall	Donation			60.00
NatWest	Bank Interest Reserve			6.64
NatWest	Bank Interest Liquidity 35 Day			9.39
NatWest	Bank Interest Liquidity 95 Day			46.72

RESOLVED: The PC approved the financial report and payments represented.

036/26 **PRIVATE SESSION (PART II)** - To consider resolving to exclude the public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) for the next item(s) on the agenda as it relates to confidential or staffing matters.

1. **Pension Redecoration:** To record completion of compliance with The Pension Regulator – Noted.

037/26 **DATE OF NEXT MEETING(s):** The Ordinary Council Meeting will be held at 7:30pm, Monday 16 March 2026 in Tickton Village Hall.

The Minutes were approved and signed at the meeting held on the 16 March 2026.