



Minutes of the Ordinary Meeting of Tickton & Routh Parish Council held on **Monday, 17 November 2025** at 7:30pm held in Tickton Village Hall, Main Street, Tickton.

Present: Councillors: Sinkler (in the Chair); Caley; Dickson; Dodds; Hallett; Oliver & Vickers.

In Attendance: Parish Clerk: Michelle Middleton.

Ward Councillor Smith (Minute Ref. 174-180/25).

Humberside Police: PCSO Freer (Minute Ref. 174-180/25).

Routh Wind Farm Community Fund – Tickton Representatives: Victoria Brooke and Julie Booker (Minute Ref. 174-176/25).

Apologies: Councillors: Cross & Robinson.

Absent: Councillors: None

Public: None.

174/25 **APOLOGIES** - To receive apologies for absence.
Apologies received from Cllrs Cross & Robinson.

175/25 **DECLARATION OF INTEREST** – The Parish Councils (Model Code of Conduct)
To record any declarations of interest by any Member in respect of items for discussion on this agenda. Members declaring interests should identify the agenda item and type of interest being declared.
Cllrs Caley and Sinkler declared a pecuniary interest in agenda item 8.3.1., 8.3.2. and 17.3. (Minute Ref. 181/25 3.1., 181/25 3.2. and 190/25 3.) due to ownership of land within the proposed development.

176/25 **TO RECEIVE REPORT FROM ROUTH WIND FARM REPRESENTATIVES**

In summary, it was noted that: -

Victoria Brooke was voted Chair and Cllr Paul Smith Vice Chair at the RWF Panel meeting on 20 October. The 2024/25 Annual Summary Statement is available on ERYC website.

The financial statements April to September 2025 were verified by the RWF Panel. The fund has an unallocated budget of £8500 – the Panel agreed to ring fence £1k to Leven PC and £1k to Tickton and Routh PC before Christmas 2025 and a further £2k for each PC in May 2026. The application process will include submission of an application form and end of grant report.

The fund opened on 1 November 2025 and will close on 8 March 2026.

The Chairman thanked the Representatives for attending the meeting to present a comprehensive report and hard work throughout the year to support our communities.

177/25 **TO RECEIVE THE EAST RIDING WARD COUNCILLOR(S) REPORT**

1. **Drainage Board Meeting:** Cllr Smith attended a recent Internal Drainage Board (IDB) meeting. Concerns were raised regarding potential reduction in funding for the IDB. Cllr Smith raised the issue at Full Council, asking if the LA will fully support the work the IDB does to manage water levels and help prevent flooding.
2. **Police & Crime Commissioner:** Cllr Smith reported that the position of Police & Crime Commissioner will end in 2028. The role of the Commissioner has brought local funding, and this decision may result in a loss of community projects.
3. **ERYC Care Report:** Cllr Smith confirmed that he will sit on the Panel to review the recent Care Report.
4. **Remembrance:** Cllr Smith laid a wreath at the Tickton War Memorial
5. **Weel Bridge/Weel Road Resurfacing:** Cllr Smith noted the article in the community magazine and confirmed that discussions were ongoing with Officers regarding matters raised at the public meeting
 - School Transport / Shuttle Bus
 - Weel Household Recycling Centre
 - Winter gritting
 - Undulations on Weel Road

Any decisions will be reported in due course.

6. **Flags:** ERYC are aware and are monitoring.

178/25 **MINUTES**

To approve the minutes of the Parish Council meeting held on 20 October 2025.

RESOLVED: The minutes of the Parish Council meeting held 20 October 2025 were approved as a true and correct record.

179/25 **COUNCILLOR VACANCIES** - To consider any applications & sign declaration of acceptance of office.
None received.

180/25 **COMMUNITY SAFETY & NEIGHBOURHOOD WATCH**

Humberside Police reported one incident in the parish.

The monthly updates from Humberside Police and Neighbourhood Watch Newsletters were **noted**.

181/25 **PLANNING**

1. Planning Applications – to consider the Planning Working Group recommendations and agree any additional response to the following application(s) and any that are received after publication of agenda.

1.1. Link: [25/02676/PLF](#) High Farm Holiday, Routh - Erection of an extension/re-build of section of building following collapse (retrospective application) – comments due by 15 December 2025

RESOLVED: Deferred.

2. Planning Decisions – to note any decisions received from ERYC.

2.1. Link: [25/02199/VAR](#) – **High Farm, Main Road, Routh** – Variation of Condition 9 (approved plans) of planning permission 04/09277/STPLF and 25/40062/NONMAT (Change of use and alterations to redundant agricultural buildings to form holiday and business user letting accommodation) to allow design changes – **APPROVED** – noted.

2.2. Link: [25/02608/PLF](#) - **1 And 2 Weel Road, Tickton** - Erection of two semi-detached dwellings following demolition of existing, construction of 2 new vehicular accesses and associated landscaping – **APPROVED** – noted.

3. Planning Inspectorate

3.1 Link [Proposed Peartree Hill Solar Farm](#): Notice of variation to the examination timetable, notification of hearings, initial assessment of issues, preliminary meeting and written representations; and the applicant's third proposed changes to the application.

RESOLVED: To write to the Planning Inspectorate to request that applicants be required to include precis information on the website for all NSIP cases detailing location and an outline of what the project is and what disturbance it may entail with direct links to appropriate sections of the documentation to view and comment. This will assist members of the parish council and the public equally.

3.2. Link [Dogger Bank South Offshore Wind Farms](#): Request for further information and comments

RESOLVED: The PC agreed to request the Planning Inspectorate to consider the following conditions: -

- To provide reactive traffic management to ensure traffic can continue to flow most efficiently on A165 and A1035 and consider undertaking work outside of peak hours.
- To plant an increased number of native evergreen trees for year-round screening/softening of the convertor station buildings in the Bentley area.

182/25 **CONSULTATIONS**

None received.

183/25 **ENERGY PROJECTS** – To information, updates and agree any actions:

1. Proposed Drove Lane Solar Farm: Community Benefit Fund

Subject to planning approval, the developer confirmed a Community Benefit Fund contribution of £250 per megawatt (MW) per annum. Given that the proposed solar farm has a generating capacity of 49.9MW, this equates to £12,475 per annum, which will be index linked for the operational lifetime of the project. This equates to £499K at 2025 prices for the lifetime of the project.

It is proposed that the fund will be shared between the Parishes of Wawne and Tickton and Routh, with 80% allocated to Wawne Parish Council and 20% to Tickton and Routh Parish Council. This reflects the relative proximity and extent of the project within each Parish area. This means that £399.2k will be available to Wawne and £99.8k to Tickton and Routh Parish Councils over the lifetime of the project.

To ensure the effective and transparent management of the fund, it is intended that the administration of the Community Benefit Fund will be undertaken by the Two Ridings Community Foundation

2. EGL2 Yorkshire: Local Community Benefit Fund

The Clerk recently attended an Eastern Green Link 2 (EGL2) community engagement feedback session. It has since been confirmed that the parishes of Tickton and Routh have been included within the EGL2 Yorkshire Local Community Fund 'area of benefit'.

The Community Benefit Fund is now open to applicants to support meaningful and lasting projects in the communities closest to the project in Yorkshire. The fund offers three different grant size to successful applicants of up to £20k, £10k and £5k. The application process and eligibility is available by using this link www.localgiving.org/egl2-local-community-fund or by contacting Localgiving who are on hand to support with any questions by email: NGCommunityFund@Localgiving.org.

RESOLVED: To write to the EGL2 Community Relations Team to express gratitude for including the parishes of Tickton and Routh within the EGL2 Yorkshire Local Community Fund area of benefit.

RESOLVED: To circulate details of the fund to local community groups and interested parties through social media.

7. Routh Wind Farm: Community Fund - Parish allocation

Refer to Minute Ref. 176/25.

RESOLVED: To apply for £1000 towards the 2025/26 playground project costs to reduce the shortfall funded through PC own Reserves.

184/25 **PARISH MATTERS** – To receive any updates and agree any actions: -

1. ERYC: Weel Bridge Works & Weel Road Highways Works/Resurfacing – Est. Jan-April 2026

Discussed under Ward Councillor Report (refer to Minute Ref. 176/25)

2. CCTV: To consider discussing potential CCTV upgrade with the Village Hall.

RESOLVED: Cllr Oliver to raise at the Village Hall AGM on 19 November 2025 with a view to the PC arranging a future meeting with the Village Hall Management Committee.

3. Play Inspection Company: To receive and consider Annual Inspection Reports

The inspection reports were noted as received.

RESOLVED: The PC grant delegated authority to the Development Working Group to review the reports in detail and propose any recommendation not covered within the proposed 2026/27 development projects. The handyman to complete any required tasks within his job description.

4. HEY Smile Foundation: To receive and consider Winter Support 2025 Survey

RESOLVED: The PC agreed to respond to the survey with information from community groups.

185/25 **CORRESPONDENCE** – To consider any response to:

1. ERNLLCA: Newsletter and training - noted.

2. ERYC: Enhanced Bus Partnership Forum 28 November – Cllr Vickers to attend – noted.

RESOLVED: Cllr Vickers to request

- an update relating to ERYC installing a raised/accessible kerb at the bus stop outside Village Play area
- ERYC consider installing a pedestrian island between the bus stops at Routh for safety reasons and,
- the window at the Routh bus shelter be left unglazed

3. ERYC: Town and Parish Council Suggestions for East Riding of Yorkshire Council Scrutiny in 2025/26

RESOLVED: The PC agreed to suggest that flood resilience, specifically gully clearing be considered by East Riding of Yorkshire Council Scrutiny.

4. Any other correspondence received after publication of agenda *(to note only)*

186/25 **CLERK'S REPORT** – To receive updates

DSIT – Broadband (Minute Ref 168/25): Acknowledgement received.

Environment Agency - Sunken Boats (Minute Ref 164/25 3.): Acknowledgement received.

Replacement Bus shelter Programme (Minute Ref 167/25 4.3): ERYC Highways confirm approval of both sites. The grant agreement was received, signed, and returned. The order has been raised; the contractor will undertake all site assessments and submit required documentation to ERYC. Awaiting proforma to raise invoice to release grant funds.

2025/26 Playground project (Minute Ref 149/25 1.): the contractor has 1No. safety surface on Cullington to complete and arrange post installation inspections.

Remembrance (Minute Ref 164/25 5.): Cllr Dickson, Cllr Dodds and the volunteers were thanked for arranging the service and laying the wreath at Hull Bridge Memorial.

ACTION: The PC to consider arranging and advertising the 2026 Remembrance Service at Hull Bridge to commence at 12 noon.

Tree Planting (Minute Ref 167/25 3.3): The Clerk confirmed that the trees were delivered by Henley's on the 14 November. Volunteers were thanked for planting the trees on the Recreation Ground on Saturday 15 November.

Village Hall Car Park Entrance – Highway Flooding: ERYC Highways confirm that it has been added to a list of sites for works to be considered in the Maintenance program, subject to budgetary constraints.

ERYC Public Access and Consultee Access: The system will be unavailable due to essential maintenance on Thursday 27th November and 28th November.

Meaux Lane Drain (Minute Ref 009/25 1.1.)

ACTION: To request ERYC to consider connecting the drain to prevent flooding at the junction to A1035.

187/25 **DEVELOPMENT 2025-26**

1. Bike Shelter: To grant approval for ACE Shelters to replace the roof in a vandal proof materials FOC.

RESOLVED: Approved.

2. Email and Website: To receive update and consider any actions

An update was received.

RESOLVED: The Clerk, in consultation with the Chair, to arrange payment of services provided by Getextra due on 1 December to ensure continuity of service pending decision.

3. Proposed Community Library and Funding: To receive update and agree any actions.

A grant application was submitted to the Withernwick Wind Farms Community Fund to supply and install a community library and hold an open day. The Community Fund Panel is expected to decide on applications by the end of November.

4. River Hull Water Gauge:

RESOLVED: In the event that ERYC decides not to remove or replace the gauge, the PC agreed to remove this project from its development plan due to the costs involved and the fact that the PC does not own the bridge or the asset.

188/25 **PROPOSED DEVELOPMENT 2026-27** – To consider the DWG recommendations: -

1. Accessible Roundabout/Swing – Cullington (c/f from 2025/26)

- amending the project by removing the swing unit and adding improving accessibility of the site in general; to include accessible roundabout, carpark & path, signage and new fencing to separate car park/play area.
- granting delegating authority to the DWG to draft new playground and car park signage.
- establishing any requirement for retaining ERYCs signage re: original project funding.
- granting delegated powers to the clerk to apply to Awards For All and the Routh Wind Farm Community Fund with a view to completing project in 2026/27.

RESOLVED: Approved, with an amendment to retain the Park & Stride signage. The Clerk was granted delegated authority to progress the project and apply for any grants to fund the works.

2. To clean and paint 3No. Historic Milestone on the A1035

- to consider carrying forward to 2026/27 if not completed in 2025/26.
- To contact Leven PC to establish if the parish has milestones with a view to submitting a joint application to any future RWF Small Grant.
- To grant delegated authority to the clerk to apply for grant funding.

RESOLVED: Approved, the Clerk was granted delegated authority to progress the project and apply for any grants to fund the works.

3. Replace 4No. community noticeboards – recycled plastic

- To grant delegated authority for the DWG to obtain quotations for consideration by the PC to install 2026/27.

RESOLVED: Approved.

4. Backless benches, metal tree guards, and wildlife friendly planting surrounding wildlife boxes on Village Field to compliment the new trees meeting biodiversity and wildlife within the parish.

- To grant delegated authority to the DWG to obtain quotations for consideration. If approved to consider inviting a local Wildlife Group to present at the December meeting.

- To consider applying to the Eastern Green Link 2 (EGL2) Yorkshire Local Community Benefit Fund at the December meeting.

RESOLVED: Approved.

5. Handrail to improve access onto the pétanque terrain

- To include in costing for maintenance 2026/27.

RESOLVED: Approved.

6. Community Engagement: In response to Minute Ref. 128/25 5.

To consider delegating authority to the DWG to meet with Energy Force UK with a view to:

- Supporting the PC with planting trees/hedgerows etc.
- Provision of solar lighting for 2no wooden shelters on Main Street
- Provision of solar lighting for storage containers
- Provision of solar light columns in Cullington car park and Petanque court

RESOLVED: Approved.

7. Trees: To consider obtaining quotes from tree surgeon to undertake future maintenance of the orchard and woodland trees.

RESOLVED: The PC agreed to seek advice on maintenance of orchard and woodland trees.

8. Parish Walkabout: To consider arranging a parish walkabout for Councillors.

RESOLVED: Approved.

189/25 **MOTIONS PROPOSED BY COUNCILLORS**

1. Cllr Oliver proposes that the PC consider purchasing a new mobile phone for the Clerk.

RESOLVED: Approved.

190/25 **PC REPRESENTATIVES** – To receive any reports.

1. **Safeguarding** – Cllr Vickers

Cllr Vickers updated. It was noted that Child and Adult Safeguarding may need separate policy documentation. ERYC Safeguarding Level 1 training is available to Councillors and staff free of charge.

2. **Volunteer Lead** – To consider appointment

RESOLVED: Cllr Hallett was elected Volunteer Lead.

3. **Dogger Bank D/South Liaison Groups/ DBS** [Community Newsletter Autumn 2025](#) – Cllr Oliver – noted.

4. **Tickton Village Hall** Notice of AGM 19th November 2025 – Cllr Dodds

RESOLVED: The PC agreed to Cllr Oliver attending the TVH AGM as a substitute for Cllr Dodds.

191/25 **GOVERNANCE**

1. **Standing Orders**: To approve 2025 Model

RESOLVED: The PC agreed to defer to the December meeting.

192/25 **FINANCE**

1. **Bank Accounts**: To receive update and agree any transfer of funds.

Current: £32,380.65; Reserve: £491.00; Liquidity 35-Day: £30,567.10 & Liquidity 95-Day: £20,792.21

To record £3,500 transferred from Reserve to Current Account and the required 35 days' notice on transfer of £17,000 to Current Account/£8,000 to Reserve Account shall be completed on 28 November.

RESOLVED: The PC agreed to consider any transfer of funds in December.

2. **Financial Report/Payments**: To approve report, payments and any presented after publication of agenda.

Payments	Net (£)	VAT (£)	Gross (£)
The Play Inspection Company Ltd – Annual Play Inspections	294.00	58.80	352.80
Bubble Publishing – Community Magazine	100.00	0.00	100.00
Employment costs + reimbursements	1452.48	9.71	1462.19
Income – October	Net (£)	VAT (£)	Gross (£)
Bank Interest Reserve			2.71
Bank Interest Liquidity 35 Day			40.41
Bank Interest Liquidity 95 Day			56.36

RESOLVED: The PC approved the financial report and payments presented above.

- 193/25 **PRIVATE SESSION (PART II)** - To consider resolving to exclude the public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) for the next item(s) on the agenda as it relates to confidential or staffing matters.
RESOLVED: Approved.
- 194/25 **STAFF COSTS** – To consider and approval Personnel Committee recommendations.
Pay Award 2026/27
RESOLVED: The PC approved the Personnel Committee recommendations to commence 1 April 2026
Clerk – NJC Scale Point 20 plus NJC National Pay Award
Handyman – NJC Scale Point 7 plus NJC National Pay Award
- 195/25 **DATE OF NEXT MEETING(s):** The Ordinary Council Meeting will be held at 7:30pm, Monday 15 December 2025 in Tickton Village Hall.

The Minutes were approved and signed at the meeting held on the 15 December 2025.