



Tickton & Routh
Parish Council
Working and Playing Together

Minutes of the **Ordinary Meeting** of Tickton & Routh Parish Council held on **Monday, 17 March 2025** at 7:30pm held in Tickton Village Hall, Main Street, Tickton.

Present: Councillors: Caley (in the Chair); Cross; Dickson; Dodds; Hall; Hallett; Oliver & Vickers.

In Attendance: The Clerk, Mrs Michelle Middleton
Ward Councillor Paul Smith
PCSO Legrove, Humberside Police

Apologies: Cllrs Robinson & Sinkler.

Absent: None

Public: No members of the public.

036/25 **APOLOGIES** - To receive apologies for absence

037/25 **DECLARATION OF INTEREST** – The Parish Councils (Model Code of Conduct)
To record any declarations of interest by any Member in respect of items for discussion on this agenda. Members declaring interests should identify the agenda item and type of interest being declared.
Cllr Cross declared a non-pecuniary interest in agenda item 9.1.1. (Minute Ref. 044/25 1.1.) due to residing near to the matters raised.

038/25 **TO RECEIVE THE EAST RIDING WARD COUNCILLOR(S) REPORT**

Ward Councillor Smith reported on the following matters:

1. A resident had been in contact regarding sewage backing up in a property at Weel – Cllr Smith to follow up on this enquiry.
2. The Boundary Review draft recommendations present minimal changes for the parishes of Tickton and Routh. If the proposal is approved Tickton and Routh would remain in Beverley Rural Ward and could see a boundary change to include Goodmanham and North Cave.
3. Planning updates.
4. Road improvements schemes, including the A1035, may be considered following devolution and any mayoral responsibilities.

039/25 **MINUTES**

To approve the minutes of the Parish Council meeting held on 17 February 2025.

RESOLVED: The minutes of the Parish Council meeting held on 17 February 2025 were approved as a true and correct record.

040/25 **COUNCILLOR VACANCY** - To consider any applications for co-option and sign declarations of acceptance of office - No applications received.

041/25 **COMMUNITY SAFETY & NEIGHBOURHOOD WATCH** - To note any incidents/crimes and reports.
PCSO Legrove reported on a group camping on the Riverbank and that no offences had been recorded. The PC raised concerns of escalation on the Riverbank and Hull Bridge as we approach the warm months.
ACTION: Ward Cllr Smith agreed to raise concerns with the Safer Partnership.

Humberside Police to host a bicycle marking session at Tickton Village Hall on 11 April 2025.

Community safety information was noted.

Residents were encouraged to register on the “My Community Alert” free messaging system operated by Humberside Police and Humberside Fire & Rescue Service, giving live information about incidents happening in the area - www.mycommunityalert.co.uk

042/25 **PLANNING**

1. Planning Applications – to consider the Planning Working Group recommendations and agree any additional response to the following application(s) and any that are received after publication of agenda. None received.

2. Planning Decisions – to note any decisions received from ERYC.

2.1. Link: [25/00053/PLF](#) – Manor House Farm, Meaux Lane, Routh – Erection of grain storage building following removal of existing – Approved – **Noted**.

3. Planning Appeals – to note any decisions received from the Planning Inspectorate. None received.

043/25 **CONSULTATIONS** to consider a response to the following consultation(s)

1. North Humber to High Marnham: Notification of statutory consultation closes on 15 April 2025.

RESOLVED: The PC object due to the impact of overground cabling; all electricity wires should be cabled underground.

2. Local Government Boundary Commission: Notification of draft recommendations consultation closes on 12 May 2025.

RESOLVED: To defer.

044/25 **PARISH MATTERS** – To receive updates and agree any actions: -

1. Highways

Highway maintenance: Carr Lane, Weel

ERYC confirmed that poor patching on Carr Lane, Weel would be addressed around the time that surface dressing is planned in the summer season.

Vehicle passing place: Weel Common

ERYC are unable to create a passing place along the Common Land because it does not belong to them. They are responsible for a 1m service strip on the east side of the Common but would not do any works on that part because of the potential for disturbing gas, electric, water or phone infrastructure underneath.

1.1. Weel Flooding & Sewerage: To receive residents' correspondence and a report following the meeting with ERYC and agree to any actions.

The residents' correspondence and site meeting report (Appendix 1) were noted.

ERYC agreed to divert surface water to the gullies by creating a bund on the corner of Weel Road to reduce flooding on the PC allotments.

RESOLVED: To send Ward Cllr Smith a copy of the PCs report following the site meeting with ERYC.

RESOLVED: To write to ask the allotment holder(s) to install a water barrel from the shed room guttering to capture any rainwater to reduce any water logging.

RESOLVED: To advise the allotment tenants regarding not using produce for 6 months following flooding by effluent and to compensate by reducing all allotment rents by 50% for 2025/26.

RESOLVED: To write to the Environment Agency to request copies of any recent surveys and any remedial resulting remedial works. To undertake an urgent survey in response to the steadily increasing water seepage through the banks of the River Hull. To request that ERYC consider escalating this matter due to the associated costs relating to ongoing Highway maintenance and flood management costs.

RESOLVED: To ask YW for a comprehensive map of their water pipes and sewerage pipes. To identify properties on mains or septic tank sewage systems. To hold mapping information to support any future issues.

RESOLVED: To ask EA and IDB for mapping of watercourses within and surrounding Weel and the Holderness Drain which they are responsible for and watercourses they have mapped which they do not maintain, to copy ERYC Highways into any correspondence.

RESOLVED: To write to ERYC to ask what their policy is on enforcement on contamination of their surface water gullies or blocking/maintenance of wider drainage network and if further funding for enforcement can be considered in future years' when planning for budgets.

1.2. A1035 Highway Drainage Improvements: To commence 17 March 2025

It was noted that ERYC has rescheduled the improvement works to commence 24 March 2025.

RESOLVED: To inform residents through AAT and website.

2. Tickton Preschool & Play Pals Annual Agreement 2025 – To receive and countersign documentation. The PC received the signed Annual Agreement together with a copy of the Public Liability Insurance and Risk Assessments.

RESOLVED: The Chair countersigned the documentation on behalf of the PC.

3. VE Day 2025 – To receive and consider grant offer, report to agree any further actions.

The PC received a report updating on the progress of the event.

RESOLVED: To appoint Mr Roberts Traditional Fish and Chips to supply 120 portions of fish, chips and peas at a cost of £900.

RESOLVED: To book Tickton Village Hall and waste disposal service on 8 May 2025 at a cost of £132.50 and Tickton Village Small Hall on Sunday 6 April and Saturday 12 April from 10-12 noon.

RESOLVED: To accept the RWF small grant offer of £875.

RSOLVED: To accept the ERYC VE & VJ Day grant offer of £495.

RESOLVED: To approve two static military display vehicles.

RESOLVED: To invite the RAF cadets and drummers.

RESOLVED: To invite community groups to reserve a table to raise funds at the event.

RESOLVED: To recruit volunteers to support the events including a named First Aider.

045/25 **CORRESPONDENCE** – To consider any response to:

1. ERNLLCA: Newsletter, HR Newsletter, Training – **Noted.**

2. ERYC: Town and Parish Councillors' bulletin Friday, 21 February – **Noted.**

3. ERYC: Town and Parish Councils - Joint Local Access Forum 19 March 2025 - **Noted.**

4. ERYC: Community Governance Review update – **Noted.**

ERYC has written to Parish Councils affected by the Community Governance Review to consider any impact of boundary changes including property, land and assets to factor this into any future budgetary and precept decisions.

5. Dogger Bank D Liaison Group Invitation – To receive update and to appoint Representative.

RESOLVED: The PC appointed Cllr Oliver the Representative of the Dogger Bank D Liaison Group.

6. Dogger Bank South Offshore Wind Farms (EN010125) – To receive notification of hearings - **Noted.**

7. Safeguarding CIC: Safeguarding News January 2025 received by Safeguarding Representative.

It was noted that safeguarding self-assessment may be required which may link to health and safety.

RESOLVED: The PC authorised the Safeguarding Representative to complete the Safeguarding Survey received from ERYC Safeguarding Children Partnership.

8. Resident: Letter of thanks for new play equipment - **Noted with thanks.**

RESOLVED: The PC agreed to send a redacted copy of the letter to the Routh Wind Farm Community Fund Administrator to append with this year's play equipment grant application.

9. Any other correspondence received after publication of agenda (*to note only*)

9.1. ERYC: The East Riding Design Code – **Noted.**

9.2. ERNLLCA: Community Energy Update - **Noted.**

046/25 **CLERK'S REPORT** - To receive any other updates

The Clerk reported that grant applications have been submitted to the Routh Wind Farm (RWF) Community Fund for the proposed development of the play areas and replacement of the community defibrillators and plans to provide the local RWF representatives an outline of the 2025/26 project.

047/25 **MOTIONS PROPOSED BY COUNCILLORS**

None received.

048/25 **PC REPRESENTATIVE REPORTS**

ERNLLCA Finance Training – Cllr Dodds to report.

Cllr Dodds reported that the training was useful and well delivered with a recommendation to Councillors, especially those on the Finance Committee, that they may wish to consider attending any future courses.

049/25 **GOVERNANCE & POLICIES**

Sexual Harassment Policy & Procedure – To defer.

RESOLVED: Deferred.

050/25 **FINANCE**

1. Bank Accounts: To receive update and agree any transfer of funds.

The balance in accounts were noted as follows:

Current - £6,369.88; Reserve - £972.96; 35-Day Notice - £20,171.09 and 95-Day Notice - £20,331.48.

2. Financial Report/Payments: To approve payments and any presented after publication of agenda.

Payments	Net (£)	VAT (£)	Gross (£)
Phoenix Accountancy & Business Consultancy Ltd – Payroll/Pension January to March and Year End Processing	47.00	9.40	56.40
Employment costs including HMRC PAYE & reimburse postage stamps	1473.31	0.00	1473.31
ERNLLCA - Cllr Finance Training / Cllr Appraisal Skills	40.00	8.00	48.00
Income			
Bank Interest Reserve			0.93
Bank Interest Liquidity 35 Day			42.00
Bank Interest Liquidity 95 Day			53.51

RESOLVED: The PC noted the financial report including income and approved payments presented.

051/25 **PRIVATE SESSION (PART II)** - To consider resolving to exclude the public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) for the next item(s) on the agenda as it relates to confidential or staffing matters.

052/25 **DATE OF NEXT MEETING(s):** The Annual Parish Meeting will be held at 7:00pm, Monday, 14 April 2025 in Tickton Village Hall followed by an Ordinary Meeting of the Parish Council at 8:00pm. Please note that the meetings are scheduled to be held a week early to accommodate the Easter bank holiday.

The Minutes were approved and signed at the meeting held on the 14 April 2025.

Appendix 1

Meeting with ERYC Highways 27 2 25

Cllrs Cross and Oliver met with various members of the Highways department at ERYC in Weel.

In no particular order...

Allotment flooding (observations from councillors, not ERYC) – it was noted that the advice regarding not using produce for 6 months following flooding by effluent may have financial implications for allotment holders and perhaps the PC should consider a 50% reduction in this year's allotment fee to compensate.

Councillors observed a shed on the allotment nearest the river. This has a gutter on it which is not connected to a water butt. Instead, water is directed to the grass verge outside the allotment area. Councillors recommend that the allotment holder is asked to install a water barrel to collect rainwater as it appears that shed roof run-off may contribute to the water-logging issues on the site.

Allotment flooding – ERYC perspective – As the road drains were checked and found to be free flowing, it appears to be caused by 2 things – firstly, the previous removal of raised soil on the verge to the east of the allotments which is now allowing rainwater to flow back to the lower land behind it; and secondly, installation of kerb edging which stops the water from the allotment side of the road going down the gully freely. Flooding seems to be the trade-off of neat edging discouraging vehicles from chewing up the verge! To help mitigate this, ERYC have agreed to drop a quantity of topsoil back on the verge to act as a bund against road flooding backing up and swamping the allotments. This may be unattractive but appears to be a short-term quick fix.

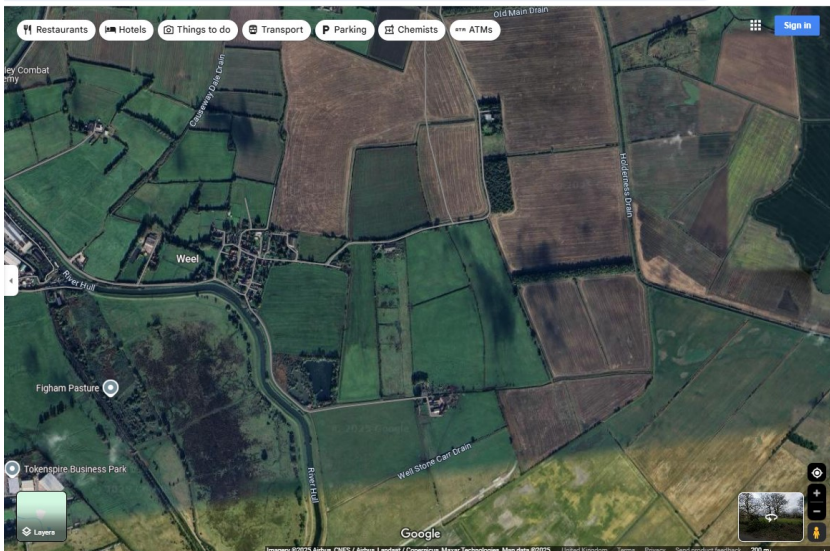
Resident's concern over damage to verge and driveway was discussed at length. ERYC agreed to go back to their contractor to make good the drive and verge and reinstate the black and white bollards which had previously been installed at "Booty Corner". This appears to be a satisfactory outcome for the resident involved.

ERYC have a 'guarantee' system with their contractor whereby they can be asked to make good any issues up to 2 years after works have been completed and this may become relevant in the future.

Regarding gullies not draining away efficiently, ERYC assured us that they'd had a jetter down and confirmed that the whole of the gully stretch from Church View heading north to the junction with Carr Lane was clear. There is no capacity for ERYC to pump surface water away owing to cost implications. They did, however, find sewage in the gully and therefore will not get involved further in the matter. ERYC confirmed they would copy the PC into a letter explaining the presence of sewage to Yorkshire Water. It may be that properties not on the mains sewage system in the village have either inadvertently or knowingly discharged septic tank effluent into the surface water drainage system. This must be dealt with by Yorkshire Water. In addition, it may be prudent for the PC to ask Yorkshire Water for detailed mapping of their systems and additionally confirm what waste is pumped through their Carr Lane pumping station. (For future use it may be possible for them to be asked to take 'ownership' of any pipework which does not currently appear on their maps).

The consensus was that the failure to drain the gulleys was lack of capacity beyond the Carr Lane/Weel Road junction. As the UK becomes increasingly wetter and no work has been carried out to map the impacts of additional surface water, this is a region-wide problem. Looking at google maps it appears that surface water from Weel ultimately lands in the Holderness Drain (not Mill Dam Drain which is the other side of the River Hull). It's unclear how it gets there. Any one of the ditches between Weel and the Holderness Drain could theoretically be blocked or poorly maintained stopping the free flow of water. To this end, the PC should ask the EA and IDB for mapping of watercourses within and surrounding Weel and the Holderness Drain which they are responsible for and watercourses they have mapped which they do not maintain. Please can we copy ERYC Highways into the letter and share responses. (ERYC flood risk team apparently has 'permissive powers' to enforce good drain management on private land – though they have never pursued any through the courts owing to costs). For a

time in the future when this is not such a pressing issue, it may be prudent to lobby our Ward Councillors to press the Authority to budget for taking test cases to court to ensure this is not seen as an idle threat.



Steadily increasing levels of seepage from the River Hull were discussed at length. The seepage is a main contributor to the degradation of the road surface on Weel Road. Three areas (marked on map below) were identified as having particularly high levels of seepage. Water seeping from the river and then flowing into the surface water drainage system will also be contributing to overburdening the complex drainage system in the area surrounding Weel.



The PC should approach the Environment Agency to urgently survey the state of the bank – particularly in these areas, as perpetual seepage could eventually lead to total failure. We should ask for copies of the most recent surveys undertaken and establish what remedial action they intend to take. Steel piling reinforcements or non-porous clay have both been suggested. The extraordinary cost of these measures should not be a barrier to us asking for them.

Areas of poor patching work on Carr Lane were highlighted. These were noted by ERYC who confirmed they would be addressed around the time that surface dressing is planned in the summer season.

ERYC are unable to create a passing place along the Common Land because it does not belong to them. They are responsible for a 1m strip (service strip) on the east side of the Common but would not do any works on that part because of the potential for disturbing gas, electric, water or phone infrastructure underneath.