



Tickton & Routh
Parish Council
Working and Playing Together

Minutes of the **Ordinary Meeting** of Tickton & Routh Parish Council held on **Monday, 20 January 2025** at 7:30pm held in Tickton Village Hall, Main Street, Tickton.

Present: Councillors: Sinkler (in the Chair); Caley; Dickson; Dodds; Hall; Hallett; Oliver; Robinson & Vickers.

In Attendance: The Clerk, Mrs Michelle Middleton
PC Jason Scotter, Neighbourhood Beat Officer, Humberside Police

Apologies: Councillor Cross
Ward Councillor Paul Smith

Absent: None

Public: No members of the public.

001/25 **APOLOGIES** - To receive apologies for absence
Apologies for absence received from Cllr Cross.

002/25 **DECLARATION OF INTEREST** – The Parish Councils (Model Code of Conduct)
To record any declarations of interest by any Member in respect of items for discussion on this agenda. Members declaring interests should identify the agenda item and type of interest being declared.
Cllr Sinkler declared a pecuniary interest in agenda item 7.1.1. (Minute Ref. 007/25 1.1.) due to ownership of land within the proposed planning application.
Cllrs Caley and Sinkler declared a pecuniary interest in agenda item 10.7. (Minute Ref. 010/25 7.) due to ownership of land within the proposed development.

003/25 **TO RECEIVE THE EAST RIDING WARD COUNCILLOR(S) REPORT**
No report received.

004/25 **MINUTES**
To approve the minutes of the Parish Council meeting held on 9 December 2024.
RESOLVED: The minutes of the Parish Council meeting held on 9 December 2024 were approved as a true and correct record.

005/25 **COUNCILLOR VACANCY** - To consider any applications for co-option and sign declarations of acceptance of office - No applications received.

006/25 **COMMUNITY SAFETY & NEIGHBOURHOOD WATCH** - To note any incidents/crimes and reports.
The PC welcomed PC Scotter to the meeting. It was noted that Humberside Police are promoting speed awareness in rural communities and increasing foot patrol in uniform and plain clothes to discourage burglaries and parking issues around the schools.
Residents were encouraged to register on the “My Community Alert” free messaging system operated by Humberside Police and Humberside Fire & Rescue Service, giving live information about incidents happening in the area - www.mycommunityalert.co.uk
Concerns relating to the number of traffic accidents on Meaux Lane was raised. The Officer advised the PC to submit a Freedom of Information request to Humberside Police to gather data on road accident statistics.
RESOLVED: To submit a Freedom of Information request to Humberside Police.
Community safety information was noted.

007/25 **PLANNING**
1. Planning Applications – to consider the Planning Working Group recommendations and agree any additional response to the following application(s) and any that are received after publication of agenda.

1.1. Link: [25/00053/PLF](#) - Manor House Farm, Meaux Lane, Routh - Erection of grain storage building following removal of existing (Consultee comments due 4.2.25 – extension requested to 17.2.25).

RESOLVED: Deferred.

2. **Planning Decisions** – to note any decisions received from ERYC.

2.1. [22/03648/STPLF](#) Carr Farm Carr Lane Tickton – Construction of 49.9MW Solar Farm comprising of ground mounted solar panels, underground cabling, a temporary construction compound, access tracks, perimeter fencing with CCTV cameras, access gates and associated ancillary grid infrastructure and works – **Refused – Noted.**

2.2. [24/03317/TCA](#) – 74 Main Street, Tickton – TICKTON CONSERVATION AREA – Fell 1 no. Apple tree (T1) due to being in close proximity to the building, is of low quality, and has a limited remaining life expectancy – **Approved – Noted.**

2.3. [24/03247/PLF](#) – 3 Eastfield Close, Carr Lane, Weel – Erection of porch to front (retrospective) – **Approved – Noted.**

3. **Planning Appeals** – to note any decisions received from the Planning Inspectorate.

3.1. **Planning Inspectorate Ref/Link:** [APP/E2001/W/24/3346695](#) Appeal for [24/00063/REFUSE](#) – [23/02306/PLF](#) Land West Of Cherry Lane Garden Centre, Hull Bridge Road – Erection of coffee shop/drive-thru unit with associated access, Electric Vehicle Charging facility, landscaping and drainage works – **Dismissed – Noted.**

008/25 **CONSULTATIONS** to consider a response to the following consultation(s)

8.1. Consultation on overhaul of the local audit system – **Noted.**

009/25 **PARISH MATTERS** – To receive updates and agree any actions: -

1. **Highways**

1.1. **Meaux Lane: Blocked Drain** – It was reported that the drain is blocked.

RESOLVED: To report block drain to ERYC Highways Maintenance.

1.2. **Main Street (Nr school): Water Leak** – It was noted that YW are due to attend on 22.1.25.

1.3. **Green Lane/Main Street/St Paul's: Footpaths** – It was noted that ERYC Community Payback have been on site to side out public footpaths.

1.4. **Meaux Lane: Litter Pick** – It was noted that ERYC have been on site to clear the litter.

2. **Tickton Preschool & Play Pals Annual Agreement 2025** – To receive signed documentation.

RESOLVED: Deferred awaiting signed agreement.

3. **VE Day 2025** - The PC to consider and agree

a. Date & time to host public event to light the Beacon accompanied by the Last Post, outdoor singers/choir/public to sing the national song 'I Vow To Thee My Country' and any additional memorial tributes i.e. military and other groups. And,

b. Date & time to host ticketed event; 120 tickets to be made available for a fish & chip supper and cake in the Village Hall, 1940s singers, music, quiz and memorabilia.

RESOLVED: The PC agreed to host a public event on Thursday 8 May 2025. The event agenda and timetable to be approved at the next meeting.

c. To plant an 'Oak Tree of Thankfulness' on the Village Field.

RESOLVED: Approved.

d. To apply for funding towards event costs.

RESOLVED: The PC agreed to apply for funding and delegated the preparation and submission of application(s) to the Clerk.

010/25 **CORRESPONDENCE** – To consider any response to:

1. **ERNLLCA:** Newsletter, Training - National Planning Policy Framework; GDPR; Communication; H&S; Employment & Councillor Finance – **Noted.**

RESOLVED: Cllr Dodds to attend Councillor Online Training on 4.3.25 @ 10am

2. **ERYC:** Avian Influenza at Beswick/Arram – **Noted.**

3. **ERYC:** Nominations now open for the 2025 ERYC's Chairman's Awards – **Noted.**

4. **ERYC:** Sustainable Transport SPD Update - Notice of Adoption – **Noted.**

5. **ERYC:** Town/Parish Council Meet & Greet- 23.1.25 Driffild Leisure Centre – **Noted.**

6. **ERYC:** Neighbourhood Planning Grants/Support Programme – 31.1.25 Deadline/2nd Rd in July – **Noted.**

7. **Dogger Bank South Offshore Wind Farms:** Community Newsletter Autumn 2024 – **Noted.**

8. **Resident:** Flooding - Weel Village – **Noted.**

RESOLVED: The PC agreed to ask ERYC to establish what caused the flooding and to confirm where the two drains on the corner of Weel Road (nr. the allotments) run into.

RESOLVED: The PC agreed to contact the Internal Drainage Board to establish where surface water entering the two drains should flow to.

RESOLVED: The PC to request that ERYC reconsider upgrading this route from the Secondary Network to the Precautionary Network due to the level of standing water on the highway, especially down Weel Road past the Household Waste Centre and into Weel village.

9. Any other correspondence received after publication of agenda *(to note only)*

9.1. **East Riding Stages:** Rally 23 February 2025.

9.2. **The Big Lunch:** webinar for councils and housing associations.

9.3. **ERYC:** Local Plan Update - Inspector's Final Report on the Examination of the Plan.

9.4. **ERYC:** Town and Parish Bulletin Friday - Friday, 17 January 2025.

9.5. **Beverley Rural Youth:** update report.

9.6. **B&NHIDB: Use of Noticeboards** – Notice of Laying the Rate.

011/25 **MOTIONS PROPOSED BY COUNCILLORS** - None received.

012/25 **PC REPRESENTATIVE REPORTS** – None received.

ACTION: To add appointment of Tickton Village Hall Representative to next agenda.

013/25 **CLERK'S REPORT** - To receive any other updates.

1. **Butt Lane ditch:** It was reported that there appears to be occasional sheen on the outflow water entering the ditch – to monitor.
2. **Slow Down sign (Methodist Chapel):** The sign to be refixed into position.
3. **Scott's Garth Close/Drive Moss on Footpath:** Reported to ERYC Streetscene Hub.
4. **Christmas Trees:** The Clerk advised that an enquiry had been received from a member of the public regarding grants to plant Christmas Trees on private land for use at the Village Hall in future years. It was noted that the PC powers are limited to granting funds to community groups and charitable organisations. The member of the public may wish to apply for grants through alternative funds.

014/25 **GOVERNANCE & POLICIES**

Sexual Harassment Policy & Procedure – To defer.

RESOLVED: Deferred.

015/25 **FINANCE**

1. **Bank Accounts:** To receive update and agree any transfer of funds.

RESOLVED: The PC agreed to transfer £9k from the Reserve Account to the Current Account.

2. **Grounds Maintenance Contract 2025-26 (Option to extend 2028-29)** – To consider quotations.
The PC considered quotations received.

RESOLVED: The PC awarded the Grounds Maintenance Contract for 2025-26 with the option to extend on an annual basis until 2028-29 to Staysmart Grounds Maintenance Ltd at a cost of £5,390 + VAT.

3. **Budget 2025-26** - To approve.

RESOLVED: The PC approved a budget of £41,151.02.

4. **2025-26 Parish and Town Council Precept Letter** - To note the confirmed 2025-26 council tax base for Tickton and Routh Parish Council is 671.50 Band D equivalent properties – Noted.

5. **Precept Demand 2025-26** – To approve.

RESOLVED: The PC approved a Precept of £38,250 and to allocate £2,001.02 from General Reserves and £900 from Playground Replacement Ear Marked Reserve to balance the budget. The annual charge to Band D properties will increase by £2.18 to £56.96 (0.18p per month). The Chairman and Clerk signed the Precept Demand to submit to ERYC.

6. **Financial Controls** - To receive PC Audit Representative Report Q3.

The PC received the Audit Representative Report Q3. No concerns were raised.

7. **Financial Report/Payments:** To approve payments and any presented after publication of agenda.

Payments	Net (£)	VAT (£)	Gross (£)
Tickton Village Hall – Room Hire	30.00	0.00	30.00
Staysmart Grounds Maintenance Ltd – Grounds Maintenance Contract	5680.00	1136.00	6816.00
Employment costs	1241.67	0.00	1241.67

Income			
Bank Interest Reserve			11.78
Bank Interest Liquidity 35 Day			51.97
Bank Interest Liquidity 95 Day			65.19

RESOLVED: The PC approved the financial report and payments represented.

016/25 **PRIVATE SESSION (PART II)** - To consider resolving to exclude the public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) for the next item(s) on the agenda as it relates to confidential or staffing matters.

RESOLVED: Approved.

017/25 **Staffing Matters**

1. Staff costs – To approve

RESOLVED: Approved.

2. Employment Contract – Chairman to countersign.

The PC received the signed contract.

RESOLVED: The PC granted approval, and the Chairman counter signed the Contract.

018/25 **DATE OF NEXT MEETING(s):** The Ordinary Council Meeting will be held at 7:30pm, Monday, 17 February 2025 in Tickton Village Hall.

The Minutes were approved and signed at the meeting held on the 17 February 2025.