



Minutes of the Ordinary Meeting of Tickton & Routh Parish Council held on **Monday, 15 December 2025** at 7:30pm held in Tickton Village Hall, Main Street, Tickton.

Present: Councillors: Sinkler (in the Chair); Caley; Dodds; Oliver & Vickers.

In Attendance: Parish Clerk: Michelle Middleton.
Humberside Police: PCSO LeGrove (Minute Ref. 196-201/25).

Apologies: Councillors: Dickson; Hallett & Robinson.

Absent: Councillors: Cross.

Public: None.

196/25 **APOLOGIES** - To receive apologies for absence.
Apologies received from Cllrs Dickson, Hallett & Robinson.

197/25 **DECLARATION OF INTEREST** – The Parish Councils (Model Code of Conduct)
To record any declarations of interest by any Member in respect of items for discussion on this agenda. Members declaring interests should identify the agenda item and type of interest being declared.
Cllrs Caley and Sinkler declared a pecuniary interest in agenda item 7.3.1. and 14.3. (Minute Ref. 202/25 3.1. and 209/25 3.) due to ownership of land within the proposed development.

198/25 **TO RECEIVE THE EAST RIDING WARD COUNCILLOR(S) REPORT**

199/25 **MINUTES**
To approve the minutes of the Parish Council meeting held on 17 November 2025.
RESOLVED: The minutes of the Parish Council meeting held 17 November 2025 were approved as a true and correct record.

200/25 **COUNCILLOR VACANCIES** - To consider any applications & sign declaration of acceptance of office.
None received.

201/25 **COMMUNITY SAFETY & NEIGHBOURHOOD WATCH**

1. Humberside Police: Monthly Updates

No crime reports in the parish.

Residents were reminded to be aware of scams.

Would-be bicycle thieves in Beverley had been apprehended. Residents are reminded to ensure that garages, sheds and cars always remain locked. Humberside Police recommend owners of keyless cars store their fobs in a 'faraday pouch'.

2. NHW: Newsletters and Fraud Reports – Noted.

3. ERYC: Safe Communities Data - Beverley Rural – Noted.

202/25 **PLANNING**

1. Planning Applications – to consider the Planning Working Group recommendations and agree any additional response to the following application(s) and any that are received after publication of agenda.

1.1. Link: [25/02676/PLF High Farm Holiday, Routh](#) - Erection of an extension/re-build of section of building following collapse (retrospective application) – comments due by 15 December 2025

RESOLVED: No comment.

1.2. Link: [25/03455/TPO - Beech Croft, Chestnut Mews, Tickton](#) - TPO - TICKTON ORDER - 1994 (REF 100) A1 - Fell 1 no. Hornbeam tree (T2) as it is being overcrowded and suppressed by neighbouring trees, and to allow T1 and T3 to fill the gap and be more aesthetically pleasing; Crown reduce 2 no. Hornbeam trees (T3 & T4) by 4 metres on the eastern side to reduce encroachment across frontage of house (Comments due by 5 January 2026)

RESOLVED: No objection to removal of T2. However, T3 and T4 to be retained to maintain continuity with remaining treeline.

2. Planning Decisions - to note any decisions received from ERYC.

None received.

3. Planning Inspectorate – to note any decisions received from the PI.

3.1. Dogger Bank Creyke Beck EN010021: Decision Notice of The Department for Energy and Net Zero to make an order making non-material changes to the Made Development Consent Order.

Noted.

203/25 **CONSULTATIONS** – To consider a response to consultations received.

None received.

204/25 **ENERGY PROJECTS** – To note updates and agree any actions.

None received.

205/25 **PARISH MATTERS** – To receive any updates and agree any actions.

1. ERYC: Weel Bridge Works & Weel Road Highways Works/Resurfacing

Ward Cllr Smith continues to work with Officers to limit impact of bridge closure due to works. ERYC to draft an update article for the community magazine due for delivery early next year.

2. Northern Powergrid Pylon: A1035 closure and impact on parish including Weel Road.

Ward Cllr Smith is arranging a meeting with the PC and ERYC Highways Officer to discuss issues on Weel Road due to neighbouring road closures – date to be confirmed.

RESOLVED: To establish if Northern Powergrid is responsible for the pylons on Weel Road and ask that all pylons are checked for safety purposes.

3. River Hull - submerged boats and debris (Minute Ref. 164/25 3.): Reply from the Environment Agency
The EA is currently in discussions with the ERYC Planning Enforcement and Legal team as well as the Crown Estate regarding this issue. The process of removing these vessels will require a multi-agency response and the necessary resource/budget will need to be found as neither the EA nor the ERYC are funded to carry out this type of specialised work. The EA agreed to update in due course.

RESOLVED: To continue to liaise with the EA with a view to a positive outcome.

4. Broadband (Minute. Ref. 168/25): Reply from DSIT – Noted.

The reply for DSIT suggested there had been an unavoidable cross-over of works with Quickline and Connexin, and that the scheme was part of rural broadband provision roll-out.

5. River Hull - seepage from embankments and/or walls: Weel Road and the village of Weel.

The Environment Agency Asset Team were asked to investigate and respond to recent seepage that appears to be flooding the road, verges, and parish council allotments in Weel as well as at various points along Weel Road up to Crown & Anchor.

The PC considered replies to correspondence received from the EA, YW, the IDB and ERYC following flooding earlier in the year (Minute Ref. 044/25 1.1.) and

RESOLVED: To write to the EA to request a map identifying what areas of the embankment are owned by the EA, maintained by the EA, which are privately owned or classified as unregistered land. The PC has viewed the link provided in the EAs email dated 2 May 2025. This shows that the wall and embankments of the River Hull at Weel to Crown & Anchor are maintained by the EA.

RESOLVED: To write to the MP – As the EA has advised the PC that it leases the channel of the river to the high-water mark from The Crown, could Mr Stuart shed light on which agency is responsible for maintenance of the banks of the River Hull between Weel and the Crown & Anchor at Tickton. Who is responsible for maintaining the walls and embankment of the River Hull in the parish of Tickton. The EA suggest checks and maintenance are carried out according to risk and rurality. Can Mr Stuart advise how many properties potentially impacted by bank failure would constitute being at significant risk under the terms put forward by the EA and what constitutes a rural or non-rural setting?

RESOLVED: To write to the ERYC Flood and Coastal Erosion Risk Management Team to establish what their understanding of ownership of the riverbank in terms of maintenance and repairs.

206/25 **CORRESPONDENCE** – To consider any response to:

1. Residents: St. Pauls Estate - vulnerability to flooding

The IDB were asked to assess drains leading to Turf Gutter to reduce any potential flood risk to St Pauls Estate and the wider community.

RESOLVED: In the event of no positive response the PC agreed to ask the IDB if they will take ownership of the ditch maintenance due to shared usage.

RESOLVED: To write to riparian owners with information relating to maintenance responsibilities.

2. ERNLLCA: Newsletter and training – Noted.

- 3. ERYC:** Town and Parish Councils - Joint Local Access Forum – 17.12.2025 @ 2pm, County Hall – Noted.
- 4. ERYC:** Town and parish councillors' bulletin – November/December 2025.
Noted and the Social Care Survey was circulated to the community via social media.
- 5. Any other correspondence received after publication of agenda (*to note only*)**
- 5.1.** Bishop Burton College have a fully funded Species Identification Skills Bootcamp - Cllr Oliver expressed an interest in attending the course.

207/25 **CLERK'S REPORT** – To receive updates

- 1. Play Area Development 25/26 (Minute Ref. 149/25 1.):** Post installation inspection outstanding.
- 2. Bus Shelters (Minute Ref. 167/25 4.3):** Order raised for bus shelters and bike shelter roof.
- 3. Proposed Community Library and Funding (187/25 3.):** The grant application to Withernwick Wind Farm Fund was unsuccessful. Two further applications were submitted to SSE Atwick and Aldbrough Fund - decision late January.
- 4. Email and Website (187/25 2.):** In consultation with the Chair, the Clerk paid invoice due on 1.12.25 to maintain continuity of service in 2026. The Clerk continues to research cost effective options regarding WAC2.2. compliant website and email addresses for the Council and Councillors.
- 5. Wooden Bollard at entry to Cut-Through between Green Lane & Carr Lane (ERYC Ref No. 2352290):** A request was submitted to ERYC to inspect the bollard(s) and consider replacement in accordance with the authority's intervention criteria due to further deterioration.
- 6. Tree Report (Minute Ref. 164/25 4.):** The dead Ash tree has been felled by the tree surgeon.

208/25 **MOTIONS PROPOSED BY COUNCILLORS**

None received.

209/25 **PC REPRESENTATIVES** – To receive any reports.

1. Safeguarding – Cllr Vickers

ERYC is currently preparing a draft policy for consideration.

2. Transport Champion & Bus Partnership meeting – Cllr Vickers

The following capital projects were outlined at the Bus Partnership meeting:

- Real Team Bus Information Roll Out
- Parish Bus Shelter Grants
- Beverley Bus Station Refurbishment
- CT Minibus Replacement Fund
- Tap-on-Tap Off Ticketing
- Information Bus and
- Bus Shelter Cleaning Van

Cllr Vickers report on the following matters: -

Island between bus stops at Routh (Minute Ref. 167/25 4.2)

ERYC advised that the current island is located away from the bus stops intentionally; this is to prevent any buildup of passengers coming into conflict with cyclists / pedestrians using the shared surface footway at the crossing point wanting to cross the road.

Keeping the visibility lines clear whilst attempting to cross is essential for safety. In addition, a stopped bus would completely block the road if an island was present. No traffic would be able to pass until the bus had finished at the stop.

Brick shelter at Routh (Minute Ref. 185/25 2.)

The PC requested ERYC to consider leaving the window unglazed.

Tickton Village Hall Bus Stop - request for kerbs to be raised

ERYC confirmed that residents or bus companies had raised no concerns. This kerb has since been inspected and at present is installed correctly and within their tolerances. ERYC no longer installs the large DDA kerbs as they are not required because of the buses now lowering to meet the existing kerbs. In addition, raising the kerb at this location is not currently possible without a complete redesign of the location, extensive works, and budget constraints.

3. Dogger Bank D/South Liaison Groups – Cllr Oliver

Cllr Oliver updated on the Dogger Bank Community Funds and the Scholarship programme.

RESOLVED: To add the Scholarship programme on All About Tickton.

4. Tickton Village Hall, Kings Award nomination, CCTV and Data Protection Training – Cllrs Oliver/Dodds

The retirement of the Chair and Secretary of the Village Hall was noted. An acting Chair and Secretary were both elected at the Village Hall Annual General Meeting.

The PC received a copy of the Lord Lieutenant's letter addressed to the Village Hall Chair regarding the nomination of the Village Hall for the Kings Award for Voluntary Service. Although not selected on this occasion, the remarkable efforts, and the positive impact that volunteers have had and continue to make within the community was acknowledged.

Cllr Oliver presented the CCTV upgrade proposal to the Village Hall Committee and Cllr Oliver agreed to draft a grant application to the Crime Commission Fund that is expected to re-open March 2026.

Cllr Dodds updated on the recent CCTV & Data Protection Training Course.

RESOLVED: To write to thank the retired Chair and Secretary for over 30 years' dedicated service on the Village Hall Management Committee and to the wider community.

RESOLVED: To write to the Management Committee in recognition of the Village Hall volunteers' accomplishment in being nominated for the Kings Award.

210/25 **PARISH DEVELOPMENT WORKING GROUP** – To consider recommendations.

1. Play Inspection Reports – Climbing Frame on Weel Common: To note the 'amber' risk assessment for the climbing frame on Weel Common and agree to continue progressing the consultation with the appropriate bodies to seek permission to site and replace the equipment.

RESOLVED: Approved.

2. Proposed Development 2026-27

2.1. Replacement noticeboards: To consider replacing noticeboards at Weel, Carr Lane and Hull Bridge as part of annual project work at an estimated cost of £1767 per unit (incl. delivery) + installation, subject to grant funding. To retain the Routh board for the time being due to being affixed to the History Board and is in reasonable condition.

RESOLVED: Approved.

RESOLVED: The PC granted delegated authority to the Clerk to apply for grant funding and to manage all development projects in 2026-27 to meet objectives.

2.2. To clean and paint 3 No. Historic Milestone on the A1035: Based on the guidance and advice from The Milestone Society and a local stonemason, to consider seeking community volunteers to undertake the ground and metal/paint work.

RESOLVED: Approved. To advertise for volunteers in the February community magazine.

211/25 **GOVERNANCE**

1. Standing Orders: To approve 2025 Model

RESOLVED: Approved with amendment to reflect a 15-minute public forum.

212/25 **FINANCE**

1. Finance Working Group Budget Meeting 12.01.26 @ 7.30pm – To note – Noted.

2. Parish and Town Council Precept Letter: To note the provisional 2026-27 council tax base for Tickton and Routh Parish Council is 668.10 Band D equivalent properties – Noted.

3. FITTA Group: To receive £60 donation towards the cost of new trees.

RESOLVED: The PC to write to thank the FITTA Group for the generous donation.

4. Tickton WI: To receive £60 donation towards the cost of new trees.

RESOLVED: The PC to write to thank the FITTA Group for the generous donation.

5. Virement: To agree the virement of the above £120 donations to Grounds Maintenance budget used to pay the invoice for the trees.

RESOLVED: Approved.

6. Bank Accounts: To receive update and agree any transfer of funds.

Current: £46,346.25; Reserve: £8,491.36; Liquidity 35-Day: £5,614.70 & Liquidity 95-Day: £20,843.25.

The transfer of £17000 to Current Account/£8000 to Reserve Account completed on 28.11.25 was noted.

7. Financial Report/Payments: To approve report, payments and any payments presented after publication of the agenda.

Delegated Payments	Net (£)	VAT (£)	Gross (£)
Getextra Ltd – 2026 Website/Hosting/Anti Malware/Email/O365	715.00	143.00	858.00
Payments	Net (£)	VAT (£)	Gross (£)
R&JM Henley: Trees, stakes, ties and spirals	328.80	46.56	375.36

ERNLLCA: Clerk's Training Event	25.00	5.00	30.00
YLCA: CCTV & Data Protection Training Cllr Dodds	27.40	0.00	27.40
PJ Thompson T/A Tree Engineers: Fell dead elm tree	120.00	0.00	120.00
Phoenix A/C & Bus Consultancy Ltd: Payroll & Pension Processing	36.00	7.20	43.20
Employment Costs incl. HMRC + Reimbursement	1903.38	0.30	1903.08
Income – November	Net (£)	VAT (£)	Gross (£)
Bank Interest Reserve			0.36
Bank Interest Liquidity 35 Day			47.60
Bank Interest Liquidity 95 Day			51.04

RESOLVED: The Financial Report and payments presented were approved and income noted.

213/25 **PRIVATE SESSION (PART II)** - To consider resolving to exclude the public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) for the next item(s) on the agenda as it relates to confidential or staffing matters.

214/25 **DATE OF NEXT MEETING(s):** The Ordinary Council Meeting will be held at 7:30pm, Monday 19 January 2026 in Tickton Village Hall.

The Minutes were approved and signed at the meeting held on the 19 January 2026.