



Tickton & Routh
Parish Council
Working and Playing Together

C/o Three Gables
260 Hull Bridge Road
Tickton
HU17 9RT

Mobile: 07563 155 095

Email: info@ticktonandrouth.org.uk

Website: www.ticktonandrouth.org.uk

Dear Councillors

You are hereby summoned to the Annual Meeting of Tickton and Routh Parish Council which will be held in the Small Room, Tickton Village Hall on **Monday, 19 May 2025 at 7:30pm.**

PUBLIC FORUM

Members of the public may make recommendations about matters to be discussed at the meeting or other items of public interest.

AGENDA

1. **ELECTION OF CHAIR FOR THE COUNCIL YEAR 2025-26**
2. **DECLARATION OF ACCEPTANCE OF OFFICE - CHAIR**
3. **ELECTION OF VICE CHAIR FOR THE COUNCIL YEAR 2025-26**
4. **APOLOGIES** - To receive apologies for absence.
5. **DECLARATION OF INTEREST** – The Parish Councils (Model Code of Conduct)
To record any declarations of interest by any Member in respect of items for discussion on this agenda.
Members declaring interests should identify the agenda item and type of interest being declared.
6. **COUNCILLOR VACANCIES**
To consider any applications for co-option (2 vacancies) and sign declarations of acceptance of office.
7. **SCHEME OF DELEGATION** – To review and approve.
8. **PARISH COUNCIL APPOINTMENTS** – To review and agree terms of reference and appointments:
 1. Personnel Committee (5)
 2. Finance Working Group (4)
 3. Parish Development Working Group (3)
 4. Planning Working Group (4)
 5. Bank signatories on all Council bank accounts (3)
 6. Financial Audit Representative
 7. Safeguarding Representative
9. **RECREATION GROUND TRUST**
 1. To review and approve arrangements for any works and associated costs by way of gift.
 2. To review and approve Terms of Reference and appointments.
10. **PARISH COUNCIL APPOINTMENTS TO OTHER BODIES**
 1. ERNLLCA District Committee Representatives (2)
 2. ERYC Town & Parish Council Network Meetings Representative
 3. Tickton Village Hall Management Committee Representative
 4. Tickton Defibrillator Group Representative
 5. ERVAS Payroll/Pension Representatives (2)
 6. Dogger Bank South Wind Farms Local Liaison Committee
 7. Dogger Bank D Wind Farms Local Liaison Committee
 8. Humberside Police Representative
11. **APPOINTMENT OF INTERNAL AUDITOR FOR 2025-26 ACCOUNTS**
12. **APPOINTMENT OF ROUTH WIND FARM COMMUNITY FUND REPRESENTATIVES FOR 2025-26**
13. **APPOINTMENT OF PARISH TRANSPORT CHAMPION FOR 2025-26**
14. **MEETING DATES FOR THE COUNCIL YEAR 2025-26** – To approve.

15. **GOVERNANCE 2025-26** – To review and approve:
 1. Standing Orders
 2. Financial Regulations
 3. Risk Assessments – Council and Health & Safety
 4. Policy & Procedures
16. **FINANCE 2025-26**
 1. **Asset Register** – To approve
 2. **Insurance** – To consider quotations for insurance due for renewal on 1 June 2025.
 3. **Annual Rents & Charges** – To review and approve Allotments, GL Cullington Field/ Recreation Ground Charges for Use, Defibrillators.
 4. **Annual Subscriptions** – To review and approve subscriptions to ERNLLCA, SLCC, HWRA, Zoom & Open Spaces Society.
 5. **Direct Debit payments** - To review and approve DD payments to ICO & NEST.
 6. **Contracts** – To review and approve Annual Playground Inspection Rolling Agreement, Hull Bridge Bus Shelter Street Lighting SLA, Grounds Maintenance, and IT/Website Contracts.
17. **TO RECEIVE THE EAST RIDING WARD COUNCILLOR(S) REPORT**
18. **MINUTES**

To approve the minutes of the Parish Council meeting held on 14 April 2025.
19. **COMMUNITY SAFETY & NEIGHBOURHOOD WATCH**
 1. To note any incidents/crimes and reports.
 2. **East Riding “Better Together Event”**: Beverley Rugby Club 9.30am - 1.30pm, 29 May 2025
20. **PLANNING**
 1. **Planning Applications** – to consider the Planning Working Group Report with recommendations and approve consultee comments and any applications received after publication of agenda.
 - 1.1. **Link: [25/00882/PLF- Land West Of Red Cottage 1, Weel Road, Tickton](#)** - Erection of a storage building (part retrospective) – consultee comments due by 20 May 2025 (extension granted).
 2. **Planning Decisions** – to note any decisions received from ERYC.
 3. **Planning Appeals**: to note any decisions received from the Planning Inspectorate.
 4. **Planning Inspectorate**: to consider the Planning Working Group Report with recommendations to the following application(s) to note any decisions received from the Planning Inspectorate.
21. **CONSULTATIONS** - to consider a response to the following consultation(s)
 1. **Hull and East Yorkshire Local Nature Recovery Strategy** – public consultation ends 22 June 2025
22. **PARISH MATTERS** – To receive updates and agree any actions: -
 1. **Highways**
 - 1.1. **Weel Flooding & Sewerage**: To receive any updates and agree any actions.
 2. **VE Day 2025** – To receive update, feedback and agree any actions.
23. **CORRESPONDENCE** – To consider any response to:
 1. **ERNLLCA**: Newsletter, Free Data Protection & Engaging Communities webinars
 2. **ERYC**: Winter Maintenance
 3. **ERYC**: Annual Town and Parish Council Planning Liaison Meetings - 12 & 20 June 2025
 4. **Planning Inspectorate: Dogger Bank South Offshore Wind Farms** [EN010125] – To receive notification of Change to the Examining Authority and hearing on 5 June 2025
 5. **Beverley Rural Youth**: Impact Report Feb-May 25 – To receive.
 6. Any other correspondence received after publication of agenda (*to note only*)
24. **CLERK’S REPORT** - To receive any other updates
25. **MOTIONS PROPOSED BY COUNCILLORS**
 1. Cllr Oliver proposes that the PC commits to increasing the level of tree cover in the Parishes. That the PC liaise with Humber Forest to discuss the feasibility of improving tree cover in our parishes and, that the PC commit to further develop green and recreation infrastructure on the Recreation Ground.
 2. Cllr Oliver proposes that the PC considers measures to prevent vehicles parking overnight at GL Cullington Field.
26. **PC REPRESENTATIVE REPORTS**

27. **DEVELOPMENT PROJECTS 2025-26**

1. **Community Play Area Improvements** - To approve grant offer(s) received and consider next steps.
2. **Replacement of Parish Defibrillators** – To approve grant offer(s) received and consider next steps.

28. **FINANCE 2024-25**

1. To receive and review the **Internal Auditor's Letter** Year Ending 31.3.25.
2. **External Audit** – to consider the 2024-25 AGAR for submission to the External Auditor
- 2.1. **Section 1: Annual Governance Statement** – to consider the questions and respond accordingly.
- 2.2. **Section 2: Accounting Statements** – to consider and agree the account statement figures.
- 2.3. **Electors' Rights** – to approve the dates for the Notice of Public Rights

29. **FINANCIAL REPORTS 205-26**

1. **Bank Accounts:** To receive update and agree any transfer of funds.
2. **Financial Report/Payments:** To approve payments and any presented after publication of agenda.

Delegated Payments	Net (£)	VAT (£)	Gross (£)
The Clementinas – VE 80 Event - Singers	150.00	0.00	150.00
Mr Roberts Traditional Fish & Chips – VE 80 Event - Catering	900.00	0.00	900.00
Payments	Net (£)	VAT (£)	Gross (£)
Bubble Publishing – Community Magazine	100.00	0.00	100.00
Infiniti Test & Inspection Ltd – VE 80 Event - Fire Extinguishers	30.00	6.00	36.00
Mrs M Middleton – VE 80 Event & Printer Ink - Reimbursements	217.27	38.23	255.50
Mr T Wright – Internal Audit Fee	50.00	0.00	50.00
Employment costs & reimbursement	1404.60	6.71	1411.31
Income			Gross (£)
Bank Interest Reserve			
Bank Interest LA 35 Day			
Bank Interest LA 95 Day			
RWF Grant – VE 80 Event			875.00
ERYC Precept 50%			19,125.00

30. **PRIVATE SESSION (PART II)** - To consider resolving to exclude the public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) for the next item(s) on the agenda as it relates to confidential or staffing matters.
31. **DATE OF NEXT MEETING(s):** The Ordinary Meeting of the Parish Council will be held on Monday, 16 June 2025 in the Village Hall.

Michelle Middleton

Michelle Middleton (Clerk to the Council)

13th May 2025