



Tickton & Routh
Parish Council
Working and Playing Together

C/o Three Gables
260 Hull Bridge Road
Tickton
HU17 9RT

Mobile: 07563 155 095

Email: info@ticktonandrouth.org.uk

Website: www.ticktonandrouth.org.uk

Dear Councillors

You are hereby summoned to the Ordinary meeting of Tickton and Routh Parish Council which will be held in the Small Room, Tickton Village Hall on **Monday, 20 January 2025 at 7:30pm.**

PUBLIC FORUM

Members of the public may make recommendations about matters to be discussed at the meeting or other items of public interest.

AGENDA

1. **APOLOGIES**

To receive apologies for absence

2. **DECLARATION OF INTEREST – The Parish Councils (Model Code of Conduct)**

To record any declarations of interest by any Member in respect of items for discussion on this agenda. Members declaring interests should identify the agenda item and type of interest being declared.

3. **TO RECEIVE THE EAST RIDING WARD COUNCILLOR(S) REPORT**

4. **MINUTES**

To approve the minutes of the Parish Council meeting held on 9 December 2024.

5. **COUNCILLOR VACANCY** - To consider any applications & sign declaration of acceptance of office.

6. **COMMUNITY SAFETY & NEIGHBOURHOOD WATCH** - To note any incidents/crimes and reports.

7. **PLANNING**

1. Planning Applications – to consider the Planning Working Group recommendations and agree any additional response to the following application(s) and any that are received after publication of agenda.

1.1. Link: [25/00053/PLF](#) - Manor House Farm, Meaux Lane, Routh - Erection of grain storage building following removal of existing (Consultee comments due 4.2.25 – extension requested to 17.2.25).

2. Planning Decisions – to note any decisions received from ERYC.

2.1. [22/03648/STPLF](#) Carr Farm Carr Lane Tickton – Construction of 49.9MW Solar Farm comprising of ground mounted solar panels, underground cabling, a temporary construction compound, access tracks, perimeter fencing with CCTV cameras, access gates and associated ancillary grid infrastructure and works – **Refused.**

2.2. [24/03317/TCA](#) – 74 Main Street, Tickton – TICKTON CONSERVATION AREA – Fell 1 no. Apple tree (T1) due to being in close proximity to the building, is of low quality, and has a limited remaining life expectancy – **Approved.**

2.3. [24/03247/PLF](#) – 3 Eastfield Close, Carr Lane, Weel – Erection of porch to front (retrospective) – **Approved.**

3. Planning Appeals – to note any decisions received from the Planning Inspectorate.

3.1. Planning Inspectorate Ref/Link: [APP/E2001/W/24/3346695](#) Appeal

for **[24/00063/REFUSE](#) – [23/02306/PLF](#)** Land West Of Cherry Lane Garden Centre, Hull Bridge Road – Erection of coffee shop/drive-thru unit with associated access, Electric Vehicle Charging facility, landscaping and drainage works – **Dismissed.**

8. **CONSULTATIONS** to consider a response to the following consultation(s)

8.1. Consultation on overhaul of the local audit system

9. **PARISH MATTERS** – To receive updates and agree any actions: -

1. Highways

2. Tickton Preschool & Play Pals Annual Agreement 2025 – To receive signed documentation.

3. VE Day 2025 - The PC to consider and agree

- a. Date & time to host public event to light the Beacon accompanied by the Last Post, outdoor singers/choir/public to sing the national song 'I Vow To Thee My Country' and any additional memorial tributes i.e. military and other groups.
 - b. Date & time to host ticketed event; 120 tickets to be made available for a fish & chip supper and cake in the Village Hall, 1940s singers, music, quiz and memorabilia.
 - c. To plant an 'Oak Tree of Thankfulness' on the Village Field.
 - d. To apply for funding towards event costs.
10. **CORRESPONDENCE** – To consider any response to:
 1. **ERNLLCA:** Newsletter, Training - National Planning Policy Framework; GDPR; Communication; H&S; Employment & Councillor Finance.
 2. **ERYC:** Avian Influenza at Beswick/Arram
 3. **ERYC:** Nominations now open for the 2025 East Riding of Yorkshire Council's Chairman's Awards
 4. **ERYC:** Sustainable Transport SPD Update - Notice of Adoption
 5. **ERYC:** Town/Parish Council Meet & Greet- 23.1.25 Driffeld Leisure Centre
 6. **ERYC:** Neighbourhood Planning Grants & Support Programme – 31.1.25 Deadline/2nd Round in July.
 7. **Dogger Bank South Offshore Wind Farms:** Community Newsletter Autumn 2024
 8. **Resident:** Flooding - Weel Village
 9. Any other correspondence received after publication of agenda **(to note only)**
11. **MOTIONS PROPOSED BY COUNCILLORS**
12. **PC REPRESENTATIVE REPORTS**
13. **CLERK'S REPORT** - To receive any other updates.
14. **GOVERNANCE & POLICIES**
Sexual Harassment Policy & Procedure – To defer.
15. **FINANCE**
 1. **Bank Accounts:** To receive update and agree any transfer of funds.
 2. **Grounds Maintenance Contract 2025-26 (Option to extend 2028-29)** – To consider quotations.
 3. **Budget 2025-26** - To approve.
 4. **2025-26 Parish and Town Council Precept Letter** - To note the confirmed 2025-26 council tax base for Tickton and Routh Parish Council is 671.50 Band D equivalent properties.
 5. **Precept Demand 2025-26** – To approve.
 6. **Financial Controls** - To receive PC Audit Representative Report Q3.
 7. **Financial Report/Payments:** To approve payments and any presented after publication of agenda.

Payments	Net (£)	VAT (£)	Gross (£)
Tickton Village Hall – Room Hire	30.00	0.00	30.00
Staysmart Grounds Maintenance Ltd – Grounds Maintenance Contract	5680.00	1136.00	6816.00
Employment costs	1241.67	0	1241.67
Income			
Bank Interest Reserve			11.78
Bank Interest Liquidity 35 Day			51.97
Bank Interest Liquidity 95 Day			65.19

16. **PRIVATE SESSION (PART II)** - To consider resolving to exclude the public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) for the next item(s) on the agenda as it relates to confidential or staffing matters.
17. **Staffing Matters**
 1. **Staff costs** – To approve
 2. **Employment Contract** – Chairman to countersign.
18. **DATE OF NEXT MEETING(s):** The Ordinary Council Meeting will be held at 7:30pm, Monday, 17 February 2025 in Tickton Village Hall.

Michelle Middleton

Michelle Middleton (Clerk to the Council)

Dated: 13 January 2025