



Tickton & Routh
Parish Council
Working and Playing Together

Minutes of the **Ordinary Meeting** of Tickton & Routh Parish Council held on **Monday, 9 December 2024** at 7:30pm held in Tickton Village Hall, Main Street, Tickton.

Present: Councillors: Sinkler (in the Chair); Caley; Cross; Dickson; Dodds; Hall; Hallett; Oliver & Robinson.

In Attendance: The Clerk, Mrs Michelle Middleton.
Ward Councillor Paul Smith

Apologies: Councillor Vickers

Absent: None

Public: No members of the public.

132/24 **APOLOGIES** - To receive apologies for absence
Apologies for absence received from Cllr Vickers.

133/24 **DECLARATION OF INTEREST** – The Parish Councils (Model Code of Conduct)
To record any declarations of interest by any Member in respect of items for discussion on this agenda. Members declaring interests should identify the agenda item and type of interest being declared.
Cllr Cross declared a non-pecuniary interest in agenda item 7.3. (Minute Ref. 138/24 3.) due to residing near to the proposed planning application.
Cllrs Caley and Sinkler declared a pecuniary interest in agenda item 8.1. (Minute Ref. 139/24 1.) due to ownership of land within the proposed development.

134/24 **TO RECEIVE THE EAST RIDING WARD COUNCILLOR(S) REPORT**

Ward Councillor Smith reported on the following matters: -

Litter Picking – ERYC cleared litter from the verges on Meaux Lane in July 2024. The next litter pick is scheduled before the end of the year, subject to satisfactory weather conditions.

Meaux Lane Roundabout – ERYC currently have no funding for capital projects. The PC requested that the Ward Councillor inform the leader of the Council of the safety concerns at this junction, to consider sharing costs with Hull City Council and re-establish the criteria for Highways England intervention on the A1035.

Weel Household Recycling Centre – The proposed relocation of the site is ongoing, and contractors have been asked not to park at the site entrance.

Weel Road Speed Limit – ERYC is required to undertake public consultation to change any speed limit. ERYC advised that it would not undertake a consultation at this stage as it is a costly exercise and should the proposal receive one objection, the proposed new speed limit could not be implemented.

135/24 **MINUTES**

To approve the minutes of the Parish Council meeting held on 18 November 2024.

RESOLVED: The minutes of the Parish Council meeting held on 18 November 2024 were approved as a true and correct record.

136/24 **COUNCILLOR VACANCY** - To consider any applications for co-option and sign declarations of acceptance of office.
No applications received.

137/24 **COMMUNITY SAFETY & NEIGHBOURHOOD WATCH** - To note any incidents/crimes and reports.
Community safety information was noted.

138/24 **PLANNING**

1. Planning Applications – to consider the Planning Working Group recommendations and agree any additional response to the following application(s) and any that are received after publication of agenda.

1.1. Link: [24/30421/CONDET](#) - 74 Main Street, Tickton - Submission of details required by Condition 3 (surface water) of planning permission 24/02495/PLF (consultee comments by 13.12.24)

RESOLVED: The PC recommend that the ERYC Planning Department consult with the ERYC Land Drainage team and the Internal Drainage Board to ensure that the proposed soakaway system is adequate to prevent any flood risk due to the high-water table.

2. Planning Decisions – to note any decisions received from ERYC.

2.1. Link: [24/00656/PAD](#) CLL2, The Service Station, Main Road, Routh – Display of freestanding non-illuminated advertising board and 'A' board within pickup truck following removal of existing freestanding sign (Retrospective Application) – Approved – **Noted**.

3. ERYC Planning Committee – to note that the following application to be considered on 05.12.24
[22/03648/STPLF](#) Carr Farm Carr Lane Tickton – Construction of 49.9MW Solar Farm comprising of ground mounted solar panels, underground cabling, a temporary construction compound, access tracks, perimeter fencing with CCTV cameras, access gates and associated ancillary grid infrastructure and works – Refused – **Noted**.

139/24 **CONSULTATIONS** to consider a response to the following consultation(s)

1. **Dogger Bank South Offshore Wind Farms** - Project Change Request Targeted Non-Statutory Consultation (closes 16.12.24)

RESOLVED: No comment.

140/24 **PARISH MATTERS** – To receive updates and agree any actions: -

1. **Highways**

Refer to Minute Ref. 134/24 Ward Councillor Report.

2. **Butt Lane Ditch** – To note that the drainage misconnection in the school kitchen has been repaired. **Noted**.

3. **Tickton Preschool & Play Pals Annual Agreement 2025** – To receive signed documentation.

RESOLVED: To defer pending receipt of documentation.

141/24 **CORRESPONDENCE** – To consider any response to:

1. **ERNLLCA:** Newsletter – **Noted**.

2. **ERYC:** Notification of temporary up-coming road closure for Weel Bridge, Weel from 07.01.2025. – **Noted**.

ACTION: Add to website and All About Tickton.

3. Any other correspondence received after publication of agenda (*to note only*)

3.1. **Town and Parish Councils:** Joint Local Access Forum on 18 December 2024 – noted.

3.2. **Tickton Village Hall:** Hire Rates with effect from 1st January 2025 – noted.

142/24 **MOTIONS PROPOSED BY COUNCILLORS**

None received.

143/24 **PC REPRESENTATIVE REPORTS**

1. **ERYC Town/Parish Council Event 28 November** – Cllr Oliver

Cllr Oliver reported that enquiries relating to outstanding matters including PROW repairs, Footpath 14 grass cutting and siding out footpaths by Community Payback were raised with ERYC Officers. Road signs that require cleaning can be reported directly to ERYC Highways Maintenance.

2. **Routh Wind Farm Community Fund Event 26 November** – Cllr Oliver

It was noted that Cllrs Oliver, Dodds, and the Clerk attended the meeting. The RWF Chair and the ERYC Administrative Officers confirmed that in the event of an organisation submitting more than one application, the Panel will consider each application on its own merits.

144/24 **CLERK'S REPORT** - To receive any other updates.

ERYC Community Governance Meeting 26 November

It was noted that Cllr Oliver and the Clerk attend the meeting. Councils with boundary changes were advised to factor any additional costs in all future budgets. ERYC to advise on any specific changes that may impact Tickton and Routh Parish Council due to the approved 'grouping' amendment which included separating into two wards.

145/24 **GOVERNANCE & POLICIES**

Sexual Harassment Policy & Procedure – To defer.

RESOLVED: Deferred.

146/24 **2025/26 DEVELOPMENT PROPOSALS** – To consider the Development W/Group recommendations.

1. Uncompleted Development 2024/25

To consider carrying forward the following projects to 2025/6

- a. Community library b. River Hull water gauge c. Bike shelter canopy d. Weel Common

RESOLVED: The PC agreed to carry forward projects including the Community Library, the River Hull water gauge, the bike shelter canopy and Weel Common to 2025/26.

2. 2025/26 Proposed Development & Funding

To consider applying for funding to undertake the following projects

- a. To refurbish and install new a range of new play equipment and surfaces on GL Cullington and the Village Play Area.
- b. To replace 'Supernova' with a wheelchair accessible roundabout, pathway and swing unit.
- c. To replace 5No. defibrillators and cabinets
- d. To clean and paint 3No. historic milestones on the A1035 and replace 1No metal plate

RESOLVED: The PC agreed to undertake the following projects in 2025/26 subject to securing external grant funding and match funding:-

- a. The refurbishment and installation of a range of new play equipment and surfaces on GL Cullington and the Village Play Area.
- b. The replacement of 'Supernova' with a wheelchair accessible roundabout and swing unit on GL Cullington.
- c. The replacement of 5No. defibrillators and cabinets
- d. Cleaning and painting of 3No. historic milestones on the A1035 and replacement of 1No metal plate

3. 2025/26 Maintenance Works

To consider appointing the manufacturer to replace the zip wire cable and seat.

RESOLVED: The PC agreed to obtain quotes to replace zip wire components including the cable & seat.

4. VE Day 2025

RECOMMENDATION: The PC to consider

- a. Lighting the Beacon on Thursday, 8 May 2025 at 9.30pm to enable the PC to register its intention to join the national tribute.
- b. Hosting a second event on Saturday, 10 May 2025; 120 tickets to be made available for a fish & chip supper and cake in the Village Hall, 1940s singers, music, quiz and memorabilia.
- c. A public ceremony with Lights of Peace to the lighting of the Beacon on Saturday the 10 May, accompanied by the Last Post, outdoor singers/choir/public to sing the national song 'I Vow To Thee My Country' and any additional memorial tributes i.e. military and other groups.
- d. To plant an 'Oak Tree of Thankfulness' on the Village Field.
- e. To apply for funding towards event costs.

RESOLVED: To defer to establish availability of the Village Hall and volunteers on the national date of 8 May 2025.

5. Future projects (TO NOTE ONLY)

- a. To consider replacing noticeboards with recycled plastic noticeboards.
- b. To consider top soiling, turfing and grass matting the zip wire surface as an alternative to bark.

Noted.

147/24 FINANCE

1. Bank Accounts: To receive update and agree any transfer of funds.

The account balances on 30 November 2024 were noted as follows:

Current Account - £3,669.14; Reserve Account - £9,952.17; Liquidity 35 Day Notice - £20,027.57 and Liquidity 95 Day Notice - £20,149.98.

RESOLVED: To review transfer of funds in January 2025.

2. FITTA Group: To receive donation towards Mr Moos Ice Cream.

The PC received the donation of £20 and thanked the FITTA Group.

RESOLVED: The PC approved the virement of the FITTA Group donation of £20 to the Play Area Open Day budget line.

3. Play Area Open Day Donations: To receive and to consider use to benefit local community groups and /or charities in the parishes.

The PC received the donation of £47.80 and thanked the community.

RESOLVED: The PC approved the virement of the Play Area Open Day donation of £47.80 to the PC Defibrillator Reserve towards future costs.

4. Finance Working Group Budget Meeting 09.01.25 @ 7.30pm – To note.

Noted by Financial Working Group Members – Cllrs Dodds; Hall; Sinkler & Oliver.

5. 2025-26 Parish and Town Council Precept Letter - To note the provisional 2025-26 council tax base for Tickton and Routh Parish Council is 671.50 Band D equivalent properties.

Noted.

6. Financial Report/Payments: To approve payments and any presented after publication of agenda.

Payments	Net (£)	VAT (£)	Gross (£)
DELEGATED: L&K Warcup Construction Ltd – Bench installation	320.00	64.00	384.00
ERNLLCA – Clerks Training	20.83	4.17	25.00
Employment costs incl. HMRC PAYE	1718.23	0.00	1718.23
Pheonix Business & Accountancy – Payroll/Pension Processing	36.00	7.20	43.20
Income – September			
Routh Wind Farm Grant – Streetlight Poppies			499.80
Routh Wind Farm Grant – Play Area Open Day			600.00
FITTA Group Donation – Mr Moos Ice Cream			20.00
Donations – Play Area Open Day			47.80
Bank Interest Reserve			10.66
Bank Interest Liquidity 95 Day			58.90
Bank Interest Liquidity 35 Day			27.57

RESOLVED: The Parish Council approved the Financial Report and payments presented above.

148/24 **PRIVATE SESSION (PART II)** - To consider resolving to exclude the public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) for the next item(s) on the agenda as it relates to confidential or staffing matters.

RESOLVED: Approved.

149/24 **Staffing Matters**

Staff costs – To approve

RESOLVED: Approved.

150/24 **DATE OF NEXT MEETING(s):** The Ordinary Council Meeting will be held at 7:30pm, Monday, 20 January 2025 in Tickton Village Hall.

The Minutes were approved and signed at the meeting held on the 20 January 2025.