



Tickton & Routh
Parish Council
Working and Playing Together

Minutes of the **Ordinary Meeting** of Tickton & Routh Parish Council held on **Monday, 18 November 2024** at 7:30pm held in Tickton Village Hall, Main Street, Tickton.

Present: Councillors: Sinkler (in the Chair); Caley; Dodds; Hall; Hallett; Oliver; Robinson & Vickers.

In Attendance: The Clerk, Mrs Michelle Middleton.

Apologies: None.

Absent: Councillors Dickson & Cross.

Public: No members of the public.

113/24 **APOLOGIES** - To receive apologies for absence
None received.

114/24 **DECLARATION OF INTEREST** – The Parish Councils (Model Code of Conduct)
To record any declarations of interest by any Member in respect of items for discussion on this agenda.
Members declaring interests should identify the agenda item and type of interest being declared.
None received.

115/24 **TO RECEIVE THE EAST RIDING WARD COUNCILLOR(S) REPORT**
No report received.

116/24 **MINUTES**
To approve the minutes of the Parish Council meeting held on 21 October 2024.
RESOLVED: The minutes of the Parish Council meeting held on 21 October 2024 were approved as a true and correct record.

117/24 **COUNCILLOR VACANCY** - To consider any applications for co-option and sign declarations of acceptance of office.
No applications received.

118/24 **COMMUNITY SAFETY & NEIGHBOURHOOD WATCH (NHW)**
The ERYC Safer Communities data was noted.
Residents are encouraged to report any issues where they live so that the Police can deal with any issues and step up our patrols in the area by calling 101 for non-emergency/ 999 for emergencies.
Members of the public can find out more about the work of local police officers and teams by liking their Facebook accounts Facebook Account “Humberside Police – East Riding of Yorkshire South” - www.facebook.com/HumberbeatERYS
Residents can also sign up to the “My Community Alert” free messaging system operated by Humberside Police and Humberside Fire & Rescue Service, giving live information about incidents happening in the area - www.mycommunityalert.co.uk
Fraud Alerts were noted. Residents can contact Fraudwatch for more information and support by email help@fraudwatch.org.uk website www.fraudwatch.org.uk or call 01482 772 125.
Fearless, a dedicated youth service of the independent charity Crimestoppers provides the opportunity to give information about crime 100% anonymously online or by calling Crimestoppers on 0800 555 111.

119/24 **PLANNING**
1. Planning Applications – to consider the Planning Working Group recommendations and agree any additional response to the following application(s) and any that are received after publication of agenda.
1.1. Link: [24/03317/TCA](#) - 74 Main Street, Tickton - TICKTON CONSERVATION AREA - Fell 1 no. Apple tree (T1) due to being in close proximity to the building, is of low quality, and has a limited remaining life expectancy (Consultee closing date 4 December).

RESOLVED: The Parish Council strongly support the preservation of all trees in accordance with the Tickton & Routh Parish Council Biodiversity Policy. However, on this occasion the Parish Council will defer to the Tree Officer's recommendations.

1.2. Link: [24/03247/PLF](#) - 3 Eastfield Close, Carr Lane, Weel - Erection of porch to front (retrospective).

RESOLVED: No comment.

2. **Planning Decisions** – to note any decisions received from ERYC.

2.1. Link: [24/02495/PLF](#) – 74 Main Street, Tickton – Erection of detached garage following demolition of garage and outbuildings (Resubmission of 24/00490/PLF) – Approved. **Noted.**

120/24 **CONSULTATIONS** to consider the Planning Working Group recommendations and agree any additional response to the following consultation(s)

1. **ERYC:** Annual Snapshot of Rough Sleepers on 21/22 November in the East Riding of Yorkshire

RESOLVED: The consultation response was approved.

2. **ERYC:** Draft Design Code Consultation closing 2 December 2024. **Noted.**

3. **ERYC:** Pavement Licensing Policy Consultation closing 30 November 2024. **Noted.**

4. **ERYC:** Town and Parish Council Suggestions for Scrutiny in 2025/26 closing 6 December 2024

RESOLVED: The PC request that the scrutiny committee consider reviewing a) youth provision and b) road safety around schools.

5. **Government:** Remote Attendance Consultation closing 19 December 2024

The PC considered the consultation and agreed that the preference was to retain in person meetings where possible to support discussion and public engagement.

RESOLVED: The consultation response was approved and submitted.

121/24 **PARISH MATTERS** – To receive updates and agree any actions: -

1. **Highways**

Ongoing.

2. **Butt Lane Ditch**

RESOLVED: To contact Tickton Primary School for an update on maintenance on the kitchen drain.

3. **Tickton Preschool & Play Pals Annual Agreement 2025** – To consider and approve documentation.

RESOLVED: The draft Tickton Preschool & Play Pals Annual Agreement was approved with changes to include ROSPA sandpit safety and to extend the next Agreement period from 1st January 2025 to 30 June 2026 in line with the Preschool's insurance renewal date.

4. **Tickton Defibrillator Group** – To note request for 3no replacement paediatric defibrillator pads purchased by the Clerk under delegated authority in consultation with the PC at a cost of £369 + VAT. **Noted.**

5. **VE Day 80, 8 May 2025** – To consider hosting an event.

Residents had responded to the parish council consultation and were supportive of an event like that held for D-Day 80 held in 2024; a ticketed event in the Village Hall for up to 120 people, fish & chip supper and 1940s singers with a separate public event to light the beacon.

RESOLVED: To contact the national coordinator to establish any protocol relating to the lighting of the beacon on Thursday 8 and/or Saturday 10 May 2025.

RESOLVED: The Development Working Group to formulate a recommendation for consideration by the full council.

122/24 **CORRESPONDENCE** – To consider any response to:

1. **ERNLLCA:** Newsletter, Domain name - Gov.uk, NALC and Nimble Training. **Noted.**

2. **NALC:** New website. **Noted.**

3. **ERYC:** Public Spaces Protection Order Review 2025. **Noted.**

4. **ERYC:** Community Governance Review Implementation Plan Briefing 26.11.24 @ 6.30pm. **Noted.**

ACTION: Clerk to circulate link to virtual meeting.

5. **ERYC:** Town and Parish Bulletin Friday, 1 November 2024. **Noted.**

6. **ERYC:** Playing Pitch Strategy Newsletter 5. **Noted.**

7. **ERYC:** Confirmed case of Avian Influenza near Rise. **Noted.**

8. **Tickton Village Hall:** Letter of thanks for Winter Maintenance Grant. **Noted.**

9. **Yorkshire Water:** £384,000 scheme in Weel. **Noted.**

10. Any other correspondence received after publication of agenda (*to note only*)

123/24 **MOTIONS PROPOSED BY COUNCILLORS**

Councillor Oliver proposes that the PC consider nominating Tickton Village Hall for the Kings Award For Voluntary Service – closes 1 December 2024.

RESOLVED: Approved.

124/24 **DEVELOPMENT PROJECTS** – To receive updates and agree any actions: -

Replacement of Tom Thumb Multi Play Unit 2024-25 & Open Day – To note completion of project. The benches have been installed in the play area and the originals relocated which completes the project. The Clerk to complete and submit end of grant reports to the grant funders.

The Parish Council thanked residents and stand holders for attending the Play Park Open Day as well as the volunteers for their time and hard work ensuring that it was a successful event. Donations received on the day will be reported in the Finance Report at the next meeting.

125/24 **PC REPRESENTATIVE REPORTS**

1. Training: Staff Appraisals Training – Cllr Oliver

Cllr Oliver reported on the training outcomes and as a result the Personnel Committee had agreed to undertake a review of job descriptions and any documentation to support staff appraisals after the Annual Council meeting in May 2025.

2. Routh Wind Farm Community Fund Event 26 November @ 10am – To appoint representative(s)

RESOLVED: Councillors and Clerk to attend subject to availability.

126/24 **CLERK'S REPORT** - To receive any other updates and to dispose of resolutions.

The Clerk reported on the Remembrance services at St Pauls Church, Tickton War Memorial and Hull Bridge. The PC thanked the military for attending the services, the FITTA Group for the 80 Anniversary poppy display and the Routh Wind Farm Community Fund for the grant to purchase the street furniture Poppies. The Clerk to submit the end of the grant report.

127/24 **GOVERNANCE & POLICIES**

1. Sexual Harassment Policy & Procedure – To defer.

RESOLVED: To defer.

128/24 **FINANCE**

1. Bank Accounts: To receive update and agree any transfer of funds.

RESOLVED: To consider any transfer of funds at the next meeting.

2. Budget 2025/26 – To consider any other budget proposals and approve Finance Budget meeting date.

RESOLVED: To report any 2025/26 budget proposals to the Clerk to include on the December Agenda.

RESOLVED: The Finance Budget meeting to be held on Thursday, 9 January 2024 @ 7:30pm.

3. Financial Report/Payments: To approve payments and any presented after publication of agenda.

Payments	Net (£)	VAT (£)	Gross (£)
Delegated: Mr Moo's Ltd – Open Day Ice-cream	67.20	13.44	80.64
Delegated: Fantastic Faces Ltd – Open Day Face Painting	333.33	66.67	400.00
Getextra Ltd: Website/Email	710.00	142.00	852.00
Bubble Publishing: Community Magazine	100.00	0.00	100.00
Employment Costs & Reimbursements	1780.25	2.13	1782.38
Mrs M Middleton: Reimbursements - Defibrillator Pads, Postage & Open Day Refreshments and Activities	561.30	80.33	641.63
Tickton Village Hall – Open Day Room Hire	100.00	0.00	100.00
Income – September			
Bank Interest Reserve			11.82
Bank Interest Liquidity			62.77

RESOLVED: The Parish Council approved the Financial Report and payments presented above.

129/24 **PRIVATE SESSION (PART II)** - To consider resolving to exclude the public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) for the next item(s) on the agenda as it relates to confidential or staffing matters.

RESOLVED: Approved.

130/24 **STAFFING MATTERS**

1. Staff costs – To approve

RESOLVED: Approved.

2. Pay Agreement 2024/25 – To note.

The Council noted the NJC National Pay Award 2024/25, backdated to 1 April 2024 and paid in the November payroll.

3. Pay Award 2025/26 – To consider and approval Personnel Committee recommendations.

RESOLVED: The PC approved the Personnel Committee recommendations to commence 1 April 2025

Clerk – NJC Scale Point 19 plus NJC National Pay Award

Handyman – NJC Scale Point 7 plus NJC National Pay Award

131/24 **DATE OF NEXT MEETING(s):** The Ordinary Council Meeting will be held at 7:30pm, Monday, 9 December 2024 (week early due to Christmas) in Tickton Village Hall.

The Minutes were approved and signed at the meeting held on the 9 December 2024.