



Tickton & Routh
Parish Council
Working and Playing Together

Minutes of the **Ordinary Meeting** of Tickton & Routh Parish Council held on **Monday, 21 October 2024** at 7:30pm held in Tickton Village Hall, Main Street, Tickton.

Present: Councillors: Sinkler (in the Chair); Dickson; Dodds; Hallett; Oliver & Vickers.

In Attendance: The Clerk, Mrs Michelle Middleton
Ward Councillor Paul Smith

Absent: None.

Public: No members of the public.

Members of the Parish Council recognised the work undertaken to improve road safety around Tickton Primary and other East Riding schools, along with the introduction of the Park & Stride initiatives, by Mrs Cathy Friar who had sadly passed away.

The Parish Council acknowledged the 90th birthday of former Chairman, [REDACTED].

093/24 **APOLOGIES** - To receive apologies for absence
Apologies received from Cllrs. Caley, Cross, Hall and Robinson.

094/24 **DECLARATION OF INTEREST** – The Parish Councils (Model Code of Conduct)
To record any declarations of interest by any Member in respect of items for discussion on this agenda.
Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Sinkler declared a non-pecuniary interest in agenda item 8.3 and 10.6 (Minute Ref. 100/24 3. and 102/24 6.) due to ownership of land within the proposed development.

095/24 **TO RECEIVE THE EAST RIDING WARD COUNCILLOR(S) REPORT**

Highways

Councillor Smith advised that he is awaiting updates on Highways matters.

Routh Wind Farm Community Fund

Cllr Smith informed members of the online event on Tuesday 26th November 2024 at 10am.

Hull Bridge Water Gauge

ERYC and the EA confirmed that the gauge is not their asset. The Clerk reported that the IDB has been contacted to establish any known owner.

Police Inspector Vacancy

Cllr Smith reported that no applications had been received to date.

096/24 **MINUTES**

To approve the minutes of the Parish Council meeting held on 16 September 2024.

RESOLVED: The minutes of the Parish Council meeting held on 16 September 2024 were approved as a true and correct record.

097/24 **COUNCILLOR VACANCY** - To consider any applications for co-option and sign declarations of acceptance of office.

No applications received.

098/24 **COMMUNITY SAFETY & NEIGHBOURHOOD WATCH (NHW)**

The Humberside Policy Parish/Town News Release was noted.

Residents are encouraged to report any issues where they live so that the Police can deal with any issues and step up our patrols in the area by calling 101 for non-emergency/ 999 for emergencies.

Members of the public can find out more about the work of local police officers and teams by liking their Facebook accounts Facebook Account "Humberside Police – East Riding of Yorkshire South" -

www.facebook.com/HumberbeatERYS

Residents can also sign up to the “My Community Alert” free messaging system operated by Humberside Police and Humberside Fire & Rescue Service, giving live information about incidents happening in the area - www.mycommunityalert.co.uk

Fraud Alerts were noted including QR Codes, Voice Cloning, Gift Cards, Concert Tickets and Text Message. Contact Fraudwatch for more information and support by email help@fraudwatch.org.uk website www.fraudwatch.org.uk or call 01482 772 125.

Fearless is the dedicated youth service of the independent charity Crimestoppers which provides the opportunity to give information about crime 100% anonymously online or by calling Crimestoppers on 0800 555 111.

099/24 **PLANNING**

1. Planning Applications – to note consultee comments submitted by the clerk under delegated powers to meet ERYC timescale: -

1.1. [24/00656/PAD](#) CLL2, The Service Station, Main Road, Routh - Display of freestanding non-illuminated advertising board and 'A' board within pickup truck following removal of existing freestanding sign (Retrospective Application) (AMENDED DESCRIPTION AND PLANS) - (comments due by 4th October 2024).

RESOLVED: No comments. The Parish Council rely on the observations of the Highway Officer.

2. Planning Applications – to consider the Planning Working Group recommendations and agree any additional response to the following application(s) and any that are received after publication of agenda. **None received.**

3. Planning Decisions – to note any decisions received from ERYC.

3.1. [24/02008/PLF](#) – 28 St Pauls Way – Erection of single storey extension to side and installation of double door to replace rear window – **Approved.**

Noted.

100/24 **CONSULTATIONS** to consider the Planning Working Group recommendations and agree any additional response to the following consultation(s)

1. ERYC: East Riding Local Plan Update Proposed Modifications Consultation ending 21.10.24.

RESOLVED: Option 2 is preferred by Tickton & Routh Parish Council for the following reasons:

1. The village lies in Flood Zone 3.

2. The village has consistently high groundwater levels.

3. Flood risk is from the River Hull, the Holderness Drain, surface water run-off and high-water table.

4. The land drainage infrastructure in this area of East Riding is finely balanced based on a drainage network which is not fully supported by the EA with pumping stations at risk of being overloaded and poorly maintained.

5. Surface water drainage systems are often overloaded owing to previous developments impacting old Victorian drainage systems.

6. Additional development removes open land which drains naturally and cannot be mitigated by SUDS systems – soakaway systems do not work owing to high groundwater levels.

7. The need to raise land in order to develop in Flood Zone 3 would adversely impact neighbouring properties with potential run off causing flooding.

8. The cost to developers (and the environment via the production of intricate water storage tanks) would make it prohibitively expensive to build out any windfall properties.

9. Moving to Option 1 would be unsustainable in terms of community – there is 1 shop in the village, a poor bus service and unlit footpaths to get to Beverley. Permitting additional development could never constitute sustainable development as the infrastructure is not available.

10. The Council’s own assessment of the 2 options clearly demonstrates that Option 2 is preferable.

11. The PC is disappointed that Tickton and Routh has been included in a group of parishes when each parish should be assessed individually according to their local infrastructure.

2. Dogger Bank Wind Farm: Non-statutory consultation opens for Dogger Bank D ending 22.10.24.

RESOLVED: To minimise the disruption to farmland, wildlife and environmental impact we would strongly recommend that all offshore wind and onshore solar and wind work in collaboration to share infrastructure. Wildlife particularly in relation to the Albanwise wetland project.

Any disruption to the A1035 should be managed outside of peak times.

3. **RWE:** Peartree Hill Solar Farm - Targeted Consultation ending 8.11.24.

RESOLVED: Tickton & Routh Parish Council strongly object to Change 11: Land Area E - Carr Lane access point as it would significantly and adversely affect residents, and it is not owned by Albanwise. The Parish Council recommend that an alternative transport and access route is identified and used.

If approved, the entire village roads, kerbs, and verges should be made good for the benefit of residents on completion of the project.

The Parish Council strongly object to the removal of any hedgerow as part of any development in accordance with the Tickton & Routh Parish Council Biodiversity Policy.

101/24 **PARISH MATTERS** – To receive updates and agree any actions: -

1. Highways

Refer to Ward Councillor Report Minute Ref. 095/24.

2. Annual Play Inspection – To receive reports and agree any actions.

The Annual Play Inspection Report and findings was noted.

RESOLVED: The Parish Development Working Group to consider any recommendations to full council.

102/24 **CORRESPONDENCE** – To consider any response to:

1. ERNLLCA: Newsletter, Training and Sexual Harassment Policy & Procedure – noted.

RESOLVED: The PC noted legal duty regarding sexual harassment and agreed that the Personnel Committee draft a Sexual Harassment Policy and Procedure for council approval.

2. ERYC: Review of polling districts, Places and Stations – **Noted.**

3. ERYC: Local Nature Recovery Strategy Webinar on 22.10.24 – **Noted.**

4. ERYC: Town and Parish council network events at Hornsea Thursday 28.11.24 5-7pm – **Noted.**

RESOLVED: Cllr Oliver (appointed Representative) and Clerk to attend.

5. ERYC: Kings award for voluntary service closes 1.12.24 – It was noted that any resident can nominate organisations.

RESOLVED: Any Councillor wishing the Parish Council to make a nomination should put forward a motion for the next meeting.

6. Dogger Bank South Offshore Wind Farms: invitation to the Preliminary Meeting on 22.10.24 - **Noted.**

7. Tickton Village Hall: To note letter of thanks for the contributions for CCTV maintenance / water for planters - **Noted.**

8. Routh Wind Farm Community Fund: To receive response and invitation to present projects in Nov. – **Noted.**

RESOLVED: Representatives to attend will be appointed at the November Parish Council meeting.

9. Resident: HVGs – Weel Village

The PC had been made aware of health and safety issues including: -

a) that members of the public had felt intimidated due to the way the vehicles were driven and

b) Ruts caused by the vehicles driving on Footpath No. 3 along Old Keld Drain.

RESOLVED: The Clerk to report to the landowner.

10. Any other correspondence received after publication of agenda (*to note only*)

103/24 **MOTIONS PROPOSED BY COUNCILLORS**

Councillor Oliver proposes that the PC consider asking ERYC to fulfil its commitment to cutting Footpath No. 14 on its regular schedule of maintenance.

RESOLVED: Approved.

104/24 **DEVELOPMENT PROJECTS** – To receive updates and agree any actions: -

1. Replacement of Tom Thumb Multi Play Unit 2024-25

1.1. To receive project update.

It was noted that the play equipment is installed, benches delivered and awaiting installation.

1.2. To dispose of Tom Thumb and Springer from asset register

RESOLVED: To remove Tom Thumb (£6473.21) and the Fahr Car Springer (£665) from the asset register.

1.3. To add Junior Play Unit, You to Me Swing, 3No. Play Panels and 2No. Steppingstones to the asset reg.

RESOLVED: To add the Donard Junior Play Unit (£8,915) and Safamat surfacing (£2,024), You to Me Swing (£1,980) and Safamat surfacing (£924), Oxo Play Panel (£655), 4 In a Row Play Panel (£625), Sensory Play Panel (£830) and 2No. Flower Top Stepping Posts (£260) to the asset register.

1.4. To add an extended top picnic table and bench to the asset register.

RESOLVED: To add Sturdy Ext. Top Picnic Table (£607) and Reston Bench (£260) to the asset register.

1.5. Open Day Sunday, 3 November 2024 to note and approve final arrangements and Risk Assessment. In accordance with Minute Ref. 085/24 2.5. it was noted that the event advertisement flyers and posters had been ordered together with individual Mr Moo's Ice-Cream Pots at a cost of £67.20 + VAT, Fantastic Faces Face Painting at a cost of £333.33 + VAT, Village Hall Room Hire at a cost of £100 and refreshments and sundry items to be ordered. Volunteers from the Village Hall Management Committee, FITTA and Petanque Groups had agreed to help and assist the Parish Council at the event.

RESOLVED: The PC accepted the RWF Grant Offer of £600 and Risk Assessment. Councillors to attend the event subject to availability.

105/24 PC REPRESENTATIVE REPORTS

Training: Councillor Training - Cllr Dodds provided a verbal report.

106/24 CLERK'S REPORT - To receive any other updates and to dispose of resolutions.

Remembrance

The Clerk reported that the MOD had granted approval for an Officer to attend the Remembrance Service on Sunday, 10 November at St Pauls Church. The Church confirmed that the congregation shall return to the Church after the laying of the Wreath at the War Memorial and would liaise with the member of the public regarding playing the Last Post.

Cllrs Dickson, Dodds and Hall to lay the wreath at Hull Bridge.

Remembrance Street Furniture Poppies

A grant offer had been received from the RWF Community Fund for £499.80. The offer had been accepted and the Clerk had ordered the Poppies in accordance with Minute Ref. 081/24 4.2.

107/24 GOVERNANCE

1. Biodiversity Policy – To approve.

RESOLVED: Approved.

108/24 GROUNDS MAINTENANCE CONTRACT 2025 – To review and approve contract documentation.

RESOLVED: Approved.

109/24 FINANCE

1. Financial Controls: To receive PC Audit Representative Report Q2.

The PC received the Audit Representative Report Q2. No concerns were raised.

2. Bank Accounts: To receive update and agree any transfer of funds.

RESOLVED: To review the transfer of funds in November.

3. Tickton Village Hall: To consider grant application for winter gritting.

RESOLVED: The Parish Council approved the winter maintenance grant application and agreed a payment of £480.20.

3. Financial Report/Payments: To approve payments and any presented after publication of agenda.

Payments	Net (£)	VAT (£)	Gross (£)
ERYC – SLA Hull Bridge Street Light	47.93	9.59	57.52
Marmax Recycled Products – Benches	1,067.00	213.40	1,280.40
Streetscape Products & Services Ltd – Play Equipment Installation	20,560.00	4,112.00	24,672.00
ERNLLCA – Councillor Training	15.00	3.00	18.00
M Middleton – Reimbursement – Wreaths & Street Furniture Poppies	583.68	116.74	700.42
Staff costs / Reimbursement Bug Hotel	1,436.32	1.03	1,437.35
The Play Inspection Company Ltd – Annual Inspection	285.00	57.00	342.00
Tickton Village Hall – Grant – Winter Maintenance	480.20	0.00	480.20
Income – September			
Bank Interest Reserve			12.21
Bank Interest Liquidity			28.31
ERYC - Precept			18,150.00
Tickton Village Hall - Winter Grant 23/24 Refund			87.32

RESOLVED: The Parish Council approved the Financial Report and payments presented above.

- 110/24 **PRIVATE SESSION (PART II)** - To consider resolving to exclude the public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) for the next item(s) on the agenda as it relates to confidential or staffing matters.
RESOLVED: Approved.
- 111/24 **Staffing Matters**
1. **Staff costs** – To approve
RESOLVED: Approved.
2. **Contract and Policies** - To approve
The Personnel Committee recommended that the Council approve the Contract and associated policies following advice from ERNLLCA.
RESOLVED: The PC approved the Employment Contract, Maternity/Paternity Leave & Pay Policy, Sickness Absence Policy and Whistleblowing Policy.
- 112/24 **DATE OF NEXT MEETING(s):** The Ordinary Council Meeting will be held at 7:30pm, Monday, 18 November 2024 in Tickton Village Hall.

The Minutes were approved and signed at the meeting held on the 18 November 2024.