



Tickton & Routh
Parish Council
Working and Playing Together

Minutes of the **Ordinary Meeting** of Tickton & Routh Parish Council held on **Monday, 15 July 2024** at 7:30pm held in Tickton Village Hall, Main Street, Tickton.

Present: Councillors: Sinkler (in the Chair); Caley; Dickson; Dodds; Hallett; Oliver; Robinson & Vickers.

In Attendance: The Clerk, Mrs Michelle Middleton.
Ward Councillor Paul Smith (Minute reference 052/24 – 058/24)

Apologies: Councillors: Cross & Hall
Humberside Police

Absent: None

Public: No members of the public.

The Parish Council expressed condolences on the passing of former Councillor, Derek Hemingway.

052/24 **APOLOGIES** - To receive apologies for absence
Apologies received from Cllr Cross and Hall.

053/24 **DECLARATION OF INTEREST** – The Parish Councils (Model Code of Conduct)
To record any declarations of interest by any Member in respect of items for discussion on this agenda. Members declaring interests should identify the agenda item and type of interest being declared.

Cllrs Caley and Sinkler declared a pecuniary interest in agenda items 10.2, 11.2 & 14.1. (Minute Ref. 061/24 2; 062/24 2 & 065/24 1) due to ownership of land within the proposed development(s).

Cllr Sinkler declared a pecuniary interest in agenda item 8.2.1 (Minute Ref. 059/24 2.1) due to ownership of land within the planning application.

Cllrs Caley and Sinkler declared a non-pecuniary interest in agenda item 17.3 (Minute Ref. 068/24 3) due to association with All Saints Church Routh.

054/24 **TO RECEIVE THE EAST RIDING WARD COUNCILLOR(S) REPORT**

The Ward Cllr agreed to request dates when the litter pick was last conducted on Meaux Lane and scheduled date for the next visit. It was noted that ERYC normally scheduled in 3 visits per year.

The Ward Cllr agreed to make enquiries regarding a roundabout at the junction with A1035 and Meaux Lane due to the increase in traffic using this road from new properties built at Kingswood and to request a traffic counter.

The Ward Cllr reported on the site meeting with ERYC to discuss the removal of overgrowth from the A1035 cycle path towards Leven. It was noted that the current clear path width of 90cm complies with ERYC Policy. Due to the cost of the work ERYC was unable to commit to additional works at this time.

ACTION: Cllr Robinson to send Ward Cllr Smith details regarding a possible solution to cut back the vegetation from the cycle path.

055/24 **MINUTES**

To approve the minutes of the Parish Council meeting held on 17 June 2024.

RESOLVED: The minutes of the Parish Council meeting held on 17 June 2024 were approved as a true and correct record.

056/24 **COUNCILLOR VACANCY** - To consider any applications for co-option and sign declarations of acceptance of office.
None received.

057/24 **COMMUNITY SAFETY & NEIGHBOURHOOD WATCH (NHW)** - To note any incidents/crimes and reports. Humberside Police reported a theft of vehicles from Manor Farm Cottages and theft of outdoor motor from Hull Bridge Boating Club. Other investigations in the Beverley Rural Area include harassment, public order, assault incidents and malicious communications incidents.

The Police priorities this month include preventing theft and reducing ASB, criminal damage.

Residents are encouraged to report any issues where they live so that the Police can deal with any issues and step up our patrols in the area by calling 101 for non-emergency/ 999 for emergencies.

Members of the public can find out more about the work of local police officers and teams by liking their Facebook accounts Facebook Account "Humberside Police – East Riding of Yorkshire South" -

www.facebook.com/HumberbeatERYS

Residents can also sign up to the "My Community Alert" free messaging system operated by Humberside Police and Humberside Fire & Rescue Service, giving live information about incidents happening in the area - www.mycommunityalert.co.uk

RESOLVED: To thank the Police and supporting organisations for their excellent response and hard work in relation to the recent incident involving a missing person.

058/24 ROUTH WIND FARM COMMUNITY FUND

1. To note vacancy for a Routh Representative.

The PC discussed the vacancy and noted that the post is currently advertised on the website and on the Routh noticeboard.

RESOLVED: The PC agreed to contact any suitable candidates and granted the Clerk delegated authority to appoint a Routh Representative in consultation with the PC prior to the next meeting.

2. To receive report from appointed Representative(s) and to consider/agree any actions.

RESOLVED: To arrange a meeting in August with Ward Councillor Paul Smith, Leven, Tickton and Routh Representatives and their Clerks to consider any amendments to the current constitution and score system. Cllrs Dickson, Oliver and Sinkler to attend the meeting on behalf of the PC and report back at the September meeting.

059/24 PLANNING

1. **Planning Applications** – to consider the Planning Working Group recommendations and agree any additional response to the following application(s) and any that are received after publication of agenda. None received.

2. **Planning Decisions** – to note any decisions received from ERYC.

[Cllr Sinkler declared an interest and did not take part in any discussion on Min. Ref. 059/24 2.1.]

2.1. [24/01218/PLF](#) – 1 And 2 Manor Farm Cottages, Meaux Lane – Erection of two storey extension to rear and single storey extension to side following part demolition at rear of dwelling – **Approved**.

[Cllr Sinkler returned to the meeting]

2.2. [24/01123/PLF](#) – Evergreen, 296 Hull Bridge Road – Construction of replacement piers and motorised gates following demolition of existing – **Approved**.

Noted.

3. **Planning Appeals**

None received.

060/24 PARISH MATTERS – To receive updates and agree any actions: -

1. **Highways**

1.1. **Shared cycle path - Leven to Beverley**

Refer to Minute Ref. 054/24.

1.2. **Weel Tip and Weel Road**

In response to concerns raised by residents, the PC contacted ERYC regarding the following issues:

Weel Tip – Staff Park

ERYC advised that the size of the site is such that there is not capacity on the site to accommodate the cars of all staff members due to expansion over recent years to accommodate more users and more containers. There have been more cars needing to visit the site recently with the work needed to survey and scope out what will be required to keep the site operational in the short to medium term.

RESOLVED: The PC requested Ward Cllr Smith to recommend that ERYC advise FCC staff to park on the verge further down Weel Road, away from the entrance, to ensure the safety of residents and the site users. Alternative parking is also available on the area of hard standing opposite the properties on North View, Weel Road.

Relocation of Weel Tip

ERYC confirmed that the long-term plan is still to replace the site when a new location can be identified. It was noted that Ward Cllr Paul Smith was attending a meeting on 16 July 2024.

ACTION: To request an update from Ward Cllr Smith at the next meeting.

Weel Village signage at entrance to the Tip

ERYC advised that there is a sign directing traffic to Weel Village pointing right and Tickton pointing left opposite Weel Bridge for traffic coming off Weel Bridge. ERYC are not considering further signage now and current Department of Transport guidance is to de-clutter signs where they are not needed. The PC considered obtaining approval from ERYC to purchase and install signage.

RESOLVED: To defer pending information from ERYC regarding the proposed relocation of Weel Tip.

Weel Road Speed Limit

A response is awaited regarding the request for ERYC to consider reducing the speed limit.

Highway Maintenance – Road Widening and Resurfacing Weel Road

It was noted that the recent work to tarmac the road created long delays gaining access to and from the village, at times of up to 40 minutes. This resulted in cars waiting and backing up at the tip entrance and created additional issues from and for cars leaving the tip.

RESOLVED: The PC requested Ward Cllr Smith to ask ERYC to consult with residents and to consider improved methods of traffic management prior to commencing Phase II in December.

1.3. ERYC Expression of Interest – 20mph speed limit trial (1 August)

Noted.

2. Flood Risk

Ongoing.

061/24 CONSULTATIONS – to consider a response to:

1. The Local Government Boundary Commission: ERY Ward Boundary Review (extended to 09.09.24)

RESOLVED: To confirm that the PC is satisfied with the existing arrangements and request no change in relation to the number of wards, the names of wards, where the boundaries between wards should lie and the number of councillors for each ward.

[Cllrs Caley & Sinkler declared an interest and did not take part in any discussion on Min. Ref. 061/24 2]

2. The Planning Inspectorate: Dogger Bank D Offshore Windfarm EIA Scoping Notification and Consultation (ending 23.07.24)

Noted.

[Cllrs Caley & Sinkler returned to the meeting].

3. ERYC: National Highways and Transport (NHT) Public Satisfaction Survey 2024 (ending 30.09.24)

RESOLVED: To be completed by the Parish Transport Champion.

062/24 CORRESPONDENCE – To consider any response to:

1. ERNLLCA: Newsletter, AGM 12.09.24, Conference 24.09.24, new services including specialist advice and support on both Health & Safety and Employment and training – noted.

RESOLVED: Cllrs Dodds and Robinson to attend Being A Good Councillor Training.

[Cllrs Caley & Sinkler declared an interest and did not take part in any discussion or vote on Min. Ref. 062/24 2.]

2. SSE Renewables: Introduction to Dogger Bank D – a proposed offshore wind farm

RESOLVED: To invite SSE Renewables to attend 30 minutes prior to the September PC Meeting to present an overview of the proposed Dogger Bank D offshore wind farm and to host public meetings.

[Cllrs Caley & Sinkler returned to the meeting].

3. East Yorkshire Foodbank Newsletter

The great community response that Tickton has made to support people and families in food poverty was noted. The Foodbank holds Tickton in the highest regard for its generosity and consistent support which can be followed on the Village Facebook Page.

4. Any other correspondence received after publication of agenda (to note only)

None received.

063/24 MOTIONS PROPOSED BY COUNCILLORS

Cllr Vickers proposes that the PC considers purchasing a [recycled plastic bench](#) at a cost of £280 plus VAT (incl. delivery) and to install the bench on the Village Field Children's Play Area at a cost of £295 (with hard standing) or £125 (extended legs into ground) + VAT (NB - installation costs based on last quote).

RESOLVED: To defer pending removal of Tom Thumb and installation of new play equipment. The Development Working Group to prepare a recommendation on location for consideration.

064/24 **DEVELOPMENT PROJECTS** – To receive updates and agree any actions: -

1. Replacement & Restoration of the Play Area 2023-24

Awaiting a start date for painting zipwire and teen shelter delayed due to the recent rainfall.

2. Replacement of Tom Thumb Multi Play Unit 2024-25

2.1. Do It For East Yorkshire (DIFEY) Grant

The Clerk advised that a site meeting is to be arranged to progress the DIFEY grant application.

RESOLVED: The PC agreed for the Clerk to accept any grant offers and, subject to securing the level of funding required, to order play equipment approved under Minute Ref. 174/24 6. including any contract variations and/or additional work resulting from the meeting with the DIFEY Team, in consultation with the PC.

3. Pathway – To note that the section of damaged concrete has been repaired.

Noted.

4. Play Equipment/Kirkwood Orchard Benches – To consider fittings to deter pigeons.

RESOLVED: To continue to clean the benches and to fit plastic bird deterrent spikes to the infant swing units with cable ties. If effective, the PC agreed to fit to the junior swing units with outdoor glue strips.

5. Container – To consider quote to spray paint 2No. sides of the 20' container at a cost of £455 plus VAT.

RESOLVED: The PC approved the quote and agreed to instruct Century Containers to spray paint 2No. sides of the 20' container on the Village Field in 'May Green (RAL 6017)' at a cost of £455 + VAT. The contractor to provide a generator. To stipulate that the Preschool paint their container the same colour to complement the grounds and to comply with any requirements within the Conservation Area.

065/24 **PC REPRESENTATIVE REPORTS**

[Cllrs Caley & Sinkler declared an interest and did not take part in any discussion or vote on Min. Ref. 065/24 1.]

1. RWE: Dogger Bank South Offshore Wind Farms Local Liaison Committee B - Cllr Oliver

It was noted that a consultation will be undertaken over the summer.

RESOLVED: The PC will register an interest when the consultation is published and inform residents by adding information on the website, AAT and the Community Magazine.

[Cllrs Caley & Sinkler returned to the meeting].

2. Training: Introduction to Planning/Enforcement Training

Cllrs Dickson and Dodds updated on the training.

066/24 **CLERK'S REPORT** - To receive any other updates and to dispose of resolutions.

1. Community Magazine – To note articles due by 19.07.24 and consider content.

RESOLVED: To include VE Day 8 May 2025, new play equipment, safety message advising members of the public to use pedestrian gates on the Village Field, Cllr and RWF Representative vacancy, Speed Watch and Doggerbank Consultation.

2. Coronation Petanque – To update on visit from Yorkshire Petanque

Noted.

067/24 **GOVERNANCE**

1. Financial Regulations 2024 – To receive draft in preparation for approval at next meeting.

The PC received the draft Financial Regulations 2024.

ACTION: Cllrs to review the Financial Regulations in preparation for approval at the next meeting.

2. Code of Conduct – To note and check Register of Interests are up to date.

The members present noted the Code of Conduct and Civility & Respect Pledge adopted by the PC.

ACTION: Cllrs to review and update their Register of Interests as required.

068/24 **FINANCE**

1. Financial Controls - To approve PC Audit Checklist and to receive PC Audit Representative Report Q1.

The PC received the Audit Representative Report Q1. No concerns were raised.

2. August payments - To approve delegated powers to Clerk in consultation with full council via email to pay invoices and employment costs due. All delegated payments to be presented at September meeting.

RESOLVED: The PC granted delegated powers to Clerk in consultation with the PC to pay invoices and employments costs due in August.

[Cllrs Caley & Sinkler declared an interest and did not take part in any discussion or vote on Min. Ref. 068/24 3.]

3. All Saints Church – To consider request for funding.

RESOLVED: To gift All Saints Church, Routh £500 towards the maintenance costs of the public clock and emergency refuge.

[Cllrs Caley & Sinkler returned to the meeting].

4. St Pauls Church – To consider request for funding.

RESOLVED: To gift St Pauls Church £500 towards the costs of community activities and Youth Kaf.

5. Tickton Rainbows – To consider community grant application.

RESOLVED: To award a community grant of £175 towards the costs of a flag and accessories.

6. Tickton Village Hall Winter Maintenance Grant – To receive end of grant report.

The end of grant report and the refund of unspent funds of £87.32 was noted.

7. Financial Report/Payments – to approve payments and any presented after publication of agenda.

Payments	Net (£)	VAT (£)	Gross (£)
ICO - Data Protection Fee (June Bank Statement)	35.00	-	35.00
Staff Costs & Reimbursement - Bedding Plants	1,304.72	3.72	1,308.44
All Saints Church, Routh – Gift towards costs of public clock/emergency shelter	500.00	-	500.00
The Church in Tickton – Gift towards community activities and Youth Kaf.	500.00	-	500.00
1 st Tickton Rainbows – Community Grant Flag & Accessories	175.00	-	175.00
Income			
Nat West Bank Interest			10.99

RESOLVED: The Financial Report and payments recorded above were approved.

RESOLVED: To transfer £244.93 from the Events Ear Marked Reserve to D-Day budget line to cover the balance of D-Day event costs.

069/24 **PRIVATE SESSION (PART II)** - To consider resolving to exclude the public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) for the next item(s) on the agenda as it relates to confidential or staffing matters.

RESOLVED: Approved.

070/24 To approve employment costs presented in the Financial Report.

RESOLVED: Approved.

071/24 To discuss Agreement.

RESOLVED: To write to ask the contract holder to provide documentation in accordance with the terms of the Agreement.

072/24 **DATE OF NEXT MEETING(s):** The Ordinary Council Meeting will be held at 7:30pm, Monday, 16 September 2024 in Tickton Village Hall.

The Minutes were approved and signed at the meeting held on the 16 September 2024.