



Tickton & Routh
Parish Council
Working and Playing Together

Minutes of the Ordinary Meeting of Tickton & Routh Parish Council held on **Monday, 15 April 2024** at 7:30pm held in Tickton Village Hall, Main Street, Tickton.

Present: Councillors: Sinkler (in the Chair); Caley; Dickson; Hall; Hallett & Oliver.

In Attendance: The Clerk, Mrs Michelle Middleton.

Apologies: Councillors: Vickers & Warren.

Absent: Councillor Cross.

Public: No members of the public.

181/24 **APOLOGIES** - To receive apologies for absence.
Cllrs Vickers & Warren.

182/24 **DECLARATION OF INTEREST** – The Parish Councils (Model Code of Conduct)
To record any declarations of interest by any Member in respect of items for discussion on this agenda. Members declaring interests should identify the agenda item and type of interest being declared.
Cllr Caley and Cllr Sinkler declared a pecuniary interest in agenda item 10.4. (Minute Ref. 190/24 4.) due to ownership of land within the proposed developments.

183/24 **TO RECEIVE THE EAST RIDING WARD COUNCILLOR(S) REPORT**
No report received.

184/24 **MINUTES**
To approve the minutes of the Parish Council meeting held on 18 March 2024.
RESOLVED: The minutes of the Parish Council meeting held on 18 March 2024 were approved as a true and correct record.

185/24 **COUNCILLOR VACANCY** - No applications were received.

186/24 **COMMUNITY SAFETY & NEIGHBOURHOOD WATCH**
1. To note any incidents/crimes reported
A rise in burglaries in the larger towns across East Riding was noted along with stolen cars. Humberside Police advised keeping doors locks at all times and not to store valuables including bikes in sheds.
Members of the public can find out more about the work of local police officers and teams by liking their Facebook accounts Facebook Account “Humberside Police – East Riding of Yorkshire South” - www.facebook.com/HumberbeatERYs
Residents can also sign up to the “My Community Alert” free messaging system operated by Humberside Police and Humberside Fire & Rescue Service, giving live information about incidents happening in the area - www.mycommunityalert.co.uk
2. To receive NHW Information – noted.

187/24 **PLANNING**
1. Planning Applications – to consider the Planning Working Group recommendations and agree any additional response to the following application(s) and any that are received after publication of agenda.
1.1. [24/00490/PLF](#) Land North Of 74 Main Street - Erection of agricultural style garage following demolition/removal of existing semi-derelict barn buildings (comments by 19 April 2024)
RESOLVED: The Parish Council object and recommend refusal and call into Committee for consideration on grounds of height, scale, massing, and incongruity in a conservation area.
If approved, the Parish Council ask for the following conditions:
- that the proposed development is never permitted to become a dwelling house due to being in Flood Zone 3.

- suitable water attenuation plans to mitigate the impact of surface water run-off as well as full drainage assessment to ensure that water flows freely through culverts and drains.

1.2. [24/00918/CLE](#) - Storkhill Farm, Hull Bridge Road - Certificate of lawfulness for the erection of a building for leisure use with occasional overnight stays (Re-submission of 23/01924/CLE) – (comments by 2 May 2024 – extension requested – awaiting confirmation).

RESOLVED: The Parish Council understands that the building in question has been used for the purpose of farming potentially for the last 10 years plus. This does not of itself detract the fact that this land is in open countryside.

Any use of this building for commercial gain would be contrary to the definition of open countryside. We therefore strongly object to any development that would constitute anything other than agricultural use and would recommend that a condition is applied to this effect i.e. not to be used for holiday let(s) due to the impact that this would have on existing residents and the additional traffic on the A1035. Please refer to planning application 21/04336/PLF for the Parish Council comments on traffic and pedestrian mitigation.

2. Planning Decisions – to note any decisions received from ERYC.

2.1. [23/03473/CM](#) – Land South Of Catfoss Pig Farm Catfoss Lane Brandesburton – Construction of an asphalt plant and associated works including siting of a container for plant workshop, erection of an external shower unit, erection of an office block and toilet block, alterations to and change of use of existing workshop building and change of use of existing dwelling for purposes ancillary to the use of the asphalt plant (Revised scheme of 22/03433/CM) – Approved. **Noted.**

2.2. [23/01924/CLE](#) – Storkhill Farm, Hull Bridge Road – Change of use of land for the siting of a lodge which falls within the definition of ‘caravan’ for the purposes of planning – Application Withdrawn. **Noted.**

3. Planning Appeals – to receive any updates.

[APP/E2001/C/22/3295667](#) and [APP/E2001/W/ 20/3244130](#) - Notification of appeal for 22/00023/ENFORC Red Cottage, 1 Weel Road and for 18/03060/PLF Land North West Of Red Cottage, 1 Weel Road – **Dismissed.**

4. Planning Enforcement - To receive updates and to consider any new matters. **Noted.**

188/24 **PARISH MATTERS** – To receive updates and agree any actions: -

1. Butt Lane Ditch

Ongoing.

2. Highways/Traffic Management

The PC met with ERYC Traffic Management to undertake a speed gun exercise near the Micro Pig and GL Cullington Field and to discuss the request for pedestrian warning signage on A1035.

2.1. Main Street – Speed Gun Exercise

The results concluded that few vehicles exceeded the speed limit, and none exceeded the ACPO enforcement threshold, which is in line with the compliance data supplied to us by Safer Roads Humber. Going forward, ERYC advised that the PC may wish to consider the [Community Speed Watch initiative](#).

2.2. A1035 Pedestrians Crossing Signage

In summary, ERYC advised that pedestrian warning signs would not be suitable on the A1035 at the bus stops/garden centre based on risk assessments undertaken by ERYC and the bus operators.

3. Flood Risk

Ongoing.

4. D-Day 80 Anniversary Event 6 June

The Church has agreed to read the International Tribute and a resident will play the Last Post when the PC light the Beacon at 9:15pm. The PC consulted residents, and the results indicated a good level of interest in a community event. The PC to continue to liaise with the Village Hall and local community groups. An application for funding has been submitted to the RWF Small Fund and ERYC towards event costs. Advice from the insurance company and ERNLLCA was noted in preparation for drafting a Risk Assessment. The PC considered quotations to secure a Fish & Chip Van.

RESOLVED: The PC approved the quotation for Stuarts of Driffild to supply fish, chips, and peas at a cost of £750 (75 portions @ £10 ph).

5. Weel Planter

It was noted that the planter had been damaged by a vehicle and repaired by the Handyman.

189/24 **CONSULTATIONS** – None received.

190/24 **CORRESPONDENCE** – To consider any response to:

1. **ERNLLCA:** Newsletter and Meeting of the East Riding District Committee 18 April 2024 – **Noted.**

2. **ERYC:** Put forward a topic for Scrutiny – To note response to Minute Ref. 084/23 4.- **Noted.**

3. **ERYC:** Playing Pitch Strategy Survey – To approve the PCs response.

RESOLVED: Approved

4. **RWE:** Dogger Bank South Offshore Wind Farms Community Newsletter Spring 2024 – **Noted.**

5. **Resident:** Dog Fouling – **Noted and information updated on website and shared to AAT.**

6. **Resident(s):** Planning Matters – **Noted and advised interested parties to write to the Planning Authority.**

7. Any other correspondence received after publication of agenda **(to note only)**

7.1. **Resident:** Cycle Path (Beverley to Leven) – **Noted and advised resident to report to ERYC and Ward Councillors.**

7.2. **ERYC:** Town and Parish Councillors Bulletin

191/24 **MOTIONS PROPOSED BY COUNCILLORS** – None received.

192/24 **DEVELOPMENT PROJECTS** – To receive updates and agree any actions: -

1. **Replacement & Restoration of the Play Area 2023-24**

Awaiting the start date from contractors.

2. **The Orchard Stage II**

Ongoing.

3. **Replacement of Tom Thumb Multi Play Unit 2024-25**

It was noted that grant applications have been submitted.

193/24 **PC REPRESENTATIVE REPORTS** – None received.

194/24 **CLERK'S REPORT** - To receive any other updates and to dispose of resolutions.

Minute No.	Resolution
138/24 5.3.	Gas Beacon RESOLVED: The PC agreed to play the Last Post.
138/24 5.3.	Gas Beacon RESOLVED: To invite the Church in Tickton to give a reading prepared by and in accordance with the official D-Day guidance.
138/24 5.4.	Gas Beacon RESOLVED: To investigate options for a fish & chip van.
152/24 2.3.	Main Street Speed Survey RESOLVED: To request that ERYC undertake a second survey free of charge near to the Micro Pig; lighting column no. 34.
169/24 1.1.	Planning Applications - 24/00412/PLF - Land South Of Butt Lane, Tickton - Erection of a stable block with feed store. Comments submitted to East Riding of Yorkshire Council
169/24 3.	Planning Appeals & Hearing - APP/E2001/W/23/3335942 - 23/00084/REFUSE - 21/02176/PLF Land East Of The New Inn 31 Main Street Comments submitted to Planning Inspectorate.
170/24 2.3.	Main Street Speed Survey RESOLVED: To accept the invitation and to attend with ERYC to undertake ad hoc 'speed gun' exercises and discuss A1035 signage subject to Cllr. availability.
170/24 2.3.	Main Street Speed Survey RESOLVED: To request the Primary School to consider reinstating their ad hoc patrols and to send a message to parents, which seems to have made a difference around 2019 when the children recorded bad parking. To consider engaging with ERYC Road Safety Engagement Team to assist with a campaign.
170/24 4.1.	Improvement proposals RESOLVED: To write a letter to the Village Hall in support of the improvement proposals.

170/24 4.2.	Official Opening of Heritage Mural RESOLVED: Councillors to attend the event on 24 March between 11am and 4pm subject to availability.
170/24 6.	Annual Parish Meeting 15 April 2024 RESOLVED: To advertise the meeting and invite community groups and organisations to present and/or submit a report.

195/24 **FINANCE & GOVERNANCE**

1. 23-24 Year End Asset Register/Insurance – To approve.

ASSETS ACQUIRED 23-24	VALUE FOR ASSET REGISTER	INSURANCE VALUE
Accessible Swing Seat	£624.00	£874.00 (incl. installation)
Accessible Swing Seat Harnesses (4No.)	£292.00	£0.00
Accessible Swing Seat Harness Box	£186.73	£307.00 (incl. installation)
Petanque Court, fencing, 1No. maintenance gate, 3No. yellow self-closing pedestrian gates, 4No. Recycled plastic benches, tarmac and concrete footpaths	£25,659.00	£25,659.00
Signage (5No.)	£1,204.66	£0.00
Petanque Storage Truck & Equipment	£540.79	£541.00
Litter Bin (Nr Petanque Court)	£1.00	£377.00

RESOLVED: The PC approved the 23/24 Asset Value increase of £28,520.18; total value £259,633.67.

RESOLVED: The PC approved the insurance increase of £27,768.00 for loss and damage.

2. 23-24 Year End Statement of Accounts and Report – To approve.

RESOLVED: The PC approved the Report and 23-24 Year End Statement of Accounts balance of £47,822 (subject to audit).

3. Budget V1 & Reserves 24-25 – To approve.

RESOLVED: The PC approved the 24-25 Budget V1 and Reserves (Appendix A).

4. Financial Report/Payments – to approve payments and any presented after publication of agenda.

Payments	Net (£)	VAT (£)	Gross (£)
Tickton Village Hall – Room Hire	10.00	0.00	10.00
ERNLLCA – Membership 24/25	629.00	105.52	734.52
Bullfinch (Gas Equipment) Ltd – Beacon	498.98	99.80	598.78
Employment costs (incl. PAYE) & reimbursements	1,301.75	2.39	1,304.14
Stuarts of Driffeld Outside Catering – Fish/Chip Van	750.00	0.00	750.00
Income			
Nat West Bank Interest			10.95
Northern Powergrid – Wayleaves			60.27
ERYC DIFEY Grant – Final 50% Petanque Project			2479.48
ERYC RWF Grant – Beacon/Pathway			1495.00

RESOLVED: The PC approved payments and noted income recorded above.

196/24 **PRIVATE SESSION (PART II)** - To consider resolving to exclude the public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) for the next item(s) on the agenda as it relates to confidential or staffing matters.

RESOLVED: Approved.

197/24 **EMPLOYMENT COSTS** - To approve costs presented in the Financial Report.

RESOLVED: Approved.

198/24 **DATE OF NEXT MEETING(s):** The Annual Council Meeting will be held at 7:30pm, Monday, 20 May 2024 in Tickton Village Hall.

APPENDIX A

TICKTON & ROUTH PARISH COUNCIL							
BUDGET V1 2024-25 (APPROVED 15 APRIL 2024)							
FUNDING	ANTICIPATED BROUGHT FORWARD					£47,822.35	
	TOTAL PRECEPT					£36,300.00	
	TOTAL OTHER RECEIPTS		RENT FROM WAYLEAVES AND ALLOTMENTS	£118.00		£7,918.00	
			GRANTS	£6,800.00			
			OTHER INCOME	£1,000.00			
VAT REFUND							
TOTAL FUNDING					£44,218.00		
PAYMENTS	STAFF COSTS		PAYROLL & PENSION	£17,800.00		£17,800.00	
	TOTAL OTHER PAYMENTS	ADMINISTRATION	ROOM HIRE	£200.00			
			TRAINING	£200.00			
			SUBSCRIPTIONS	£1,150.00			
			OFFICE COSTS	£100.00			
			PAYROLL PROCESSING & ALLOWANCES	£500.00			
			INSURANCE	£1,300.00			
			PLAYGROUND INSPECTION	£285.00			
			TREE SURVEY	£0.00			
			WEB/EMAIL HOSTING & DOMAIN	£615.00			
			AUDIT	£365.00			
			MISCELLANEOUS EXPENSES	£0.00			
			ELECTION	£0.00			£4,715.00
			MAINTENANCE	ASSET MAINTENANCE			£2,000.00
		DEFIBRILLATORS		£50.00			
		GROUNDS MAINTENANCE		£5,700.00			
		WINTER SERVICES		£540.00			
		STREET LIGHTING		£55.00			
		FLOOD ALLEVIATION		£0.00	£8,345.00		
		GRANTS/ COMMUNITY	COMMUNITY FUND	£1,600.00			
	COMMUNITY MAGAZINE		£400.00				
	VILLAGE HALL CCTV		£1,000.00				
	VILLAGE HALL ASSET & WINTER MAINTENANC		£500.00				
	EVENTS (D-DAY)		£0.00				
	S137 EXPENDITURE		£500.00	£4,000.00			
	PROJECTS		PLAY EQUIPMENT REPLACEMENT & REFURB.	£0.00			
		BEACON (JOINT WITH LEVEN PC)	£0.00				
		TOM THUMB PLAY EQUIPMENT	£3,000.00				
		RIVER HULL WATER LEVEL	£0.00				
		PAINT STORAGE CONTAINER	£385.00				
		OTHER PROJECTS	£0.00	£3,385.00			
		RESERVES	TRANSFERRED TO APPROVED EMRs	£400.00	£0.00	£20,445.00	
TOTAL USE OF FUNDS					£38,245.00		
RESERVES	RWF GRANT - 100% PLAY EQUIPMENT		RESTRICTED	£8,500.00			
	ERYC ACTIVE GRANT - RENEW/REFURB PLAY EQUIPMENT (£1k)		RESTRICTED	£0.00			
	SMILE GRANT 100% - RENEW/REFURB PLAY EQUIPMENT (£1.5k)		RESTRICTED	£1,500.00			
	PC - 20% RENEW/REFURB PLAY EQUIPMENT (C/F 23/24)		RESTRICTED	£1,462.92			
	RWF GRANT - 100% BEACON		RESTRICTED	£495.00			
	WEEL PLANTER PLANTS/BUG HOTEL		RESTRICTED	£34.32			
	PLAYGROUND EQUIPMENT REPLACEMENT		EARMARKED	£10,920.00			
	ASSET REPLACEMENT		EARMARKED	£1,200.00			
	ASSET MAINTENANCE		EARMARKED	£550.00			
	ELECTION EXPENSES FUND		EARMARKED	£1,700.00			
	MUGA MAINTENANCE		EARMARKED	£4,100.00			
	DEFIBRILLATOR FUND		EARMARKED	£800.00			
	DEVELOPMENT FUND		EARMARKED	£0.00			
	GROUNDS MAINTENANCE		EARMARKED	£50.00			
	EMPLOYMENT COSTS		EARMARKED	£900.00			
	EVENTS		EARMARKED	£323.46			
	EMERGENCY (PLAN) FUND		EARMARKED	£613.00			
	IT EQUIPMENT		EARMARKED	£250.00			
	INSURANCE EXCESS		EARMARKED	£150.00			
	TICKTON PRESCHOOL BOND		RESTRICTED	£250.00			
CARR LANE PICNIC AREA MAINTENANCE		RESTRICTED	£489.84				
GENERAL RESERVE			£19,506.81				
TOTAL RESERVES					£53,795.35		

The Minutes were approved and signed at the meeting held on the 20 May 2024.