



Tickton & Routh
Parish Council
Working and Playing Together

Minutes of the Ordinary Meeting of Tickton & Routh Parish Council held on **Monday, 19 February 2024** at 7:30pm held in Tickton Village Hall, Main Street, Tickton.

Present: Councillors: Caley (in the Chair); Cross; Dickson; Hall; Hallett; Oliver; Vickers & Warren.

In Attendance: Ward Councillor Paul Smith – Agenda item 3 (Minute Ref. 147/24).
Humberside Police
The Clerk, Mrs Michelle Middleton

Apologies: Cllr Sinkler.

Absent: None.

Public: One member of the public.

145/24 **APOLOGIES** - To receive apologies for absence.
None received.

146/24 **DECLARATION OF INTEREST** – The Parish Councils (Model Code of Conduct)
To record any declarations of interest by any Member in respect of items for discussion on this agenda. Members declaring interests should identify the agenda item and type of interest being declared.
Cllr Caley declared a pecuniary interest in agenda item 10.6. and 10.7 (Minute Ref. 154/24 3.) due to ownership of land within the proposed developments.
Cllr Cross declared a pecuniary interest in agenda item 10.7. (Minute Ref. 154/24 1.) due to residing near to the proposed development.

147/24 **TO RECEIVE THE EAST RIDING WARD COUNCILLOR(S) REPORT**
The Ward Councillor (W/Cllr.) advised that matters relating to the A1035, proposed footpath from the Garden Centre bus stop and the Leven to Beverley cycle path were reported as ongoing.
The W/Cllr. updated on Devolution.
The W/Cllr. agreed to request that ERYC address health and safety issues at the closed entrance of the Weel HWRC and to consider pumping surface water flooding to open the facilities.

148/24 **MINUTES**
To approve the minutes of the Parish Council meeting held on 15 January 2024.
RESOLVED: The minutes of the Parish Council meeting held on 15 January 2024 were approved as a true and correct record.

149/24 **COUNCILLOR VACANCY** - No applications were received.

150/24 **COMMUNITY SAFETY & NEIGHBOURHOOD WATCH**
1. To note any incidents/crimes reported
Humberside Police reported public order incidents in January and February. No reports of theft or antisocial behaviour were recorded.
The Officer agreed to liaise with ERYC Traffic Management team and to patrol the area around the school at drop off and pick up times to ensure vehicles are parking in accordance with the Highways Act.
2. To receive NHW Information and appoint representative to attend meeting 5th March 2024 @ 7pm.
RESOLVED: To thank the ERYC Crime Reduction Resilience Officer and decline the invitation.

151/24 **PLANNING**
1. Planning Applications – to consider the Planning Working Group recommendations and agree any additional response to the following application(s) and any that are received after publication of agenda.
None received.

2. Planning Decisions – to note any decisions received from ERYC.

2.1. [22/03331/CM](#) | Outline - Erection of a Household Recycling Centre (HRC) with a Re-Use Shop and Store including ancillary office and welfare facilities and associated access, highway, landscaping, and drainage works (Access, Appearance, Layout and Scale to be considered) | Land North West Of Ings Road Picnic Site Ings Road Molescroft East Riding Of Yorkshire HU17 7LU - **Refused**.

2.2. [23/02290/CLE](#) – Westmead, Weel Road, Weel – Certificate of lawfulness for erection and use of a dwellinghouse in Class C3 - **Approved**.

2.3. [23/03589/PLF](#) – Beech Croft, Chestnut Mews, Tickton – Conversion of existing detached double garage to annexe ancillary to dwelling – **Approved**.

3. Planning Appeals & Hearing – to receive any updates.

3.1. [APP/E2001/W/20/3244130](#) and **[APP/E2001/C/22/3295667](#)** - [20/00001/REFUSE](#) and [22/00023/ENFORC](#) - Land north of Red Cottage, 1 Weel Road and Land west of 1 & 2 Weel Road – The Planning Inspectorate decision pending.

3.2. [APP/E2001/W/23/3335942](#) - [23/00084/REFUSE](#) - 21/02176/PLF Land East Of The New Inn 31 Main Street – Notification of appeal - Noted.

4. Planning Enforcement - To receive updates and to consider any new matters.

4.1. [20/01294/BRCON3](#) - Land East Of The New Inn 31 Main Street – Notification of Enforcement Notice – Noted.

152/24 PARISH MATTERS

1. Butt Lane Ditch – To approve ERYC request to consult neighbouring residents and to appoint Cllr. representatives to undertake.

RESOLVED: To arrange a site meeting with ERYC, IDB and the local builder of Jute Croft.

RESOLVED: Cllrs Hallett and Oliver to consult neighbouring residents on behalf of ERYC to obtain any objections to restricted access on Butt Lane for a period of one week for the proposed works to be undertaken.

2. Highways/Traffic Management

2.1. A1035 – To receive updates and to agree to any actions.
Ongoing.

2.1.1. To consider request ERYC to install Highway Warning Signs - Pedestrians Crossing nr to the entrance of the Garden Centre.

RESOLVED: The PC understands that a crossing point is not possible now, in the interim the PC would like to request Warning Signs - Pedestrians Crossing near to both bus stops at Hull Bridge Road, A1035. Humberside Police are in full support of this proposal.

2.2. Cycle Path (Beverley to Leven) – To receive updates and to agree any actions.
Ongoing.

2.3. Main Street Speed Survey – To receive survey results and consider any response.

The survey was conducted at lighting column no. 10 rather than column no. 6 as requested. The results of the seven-day speed survey show that the average speed 23.5mph and the 85 %ile speed was 28.1mph. As the survey equipment was located too close to the junction of Churchfields and parked cars the survey results were not considered a true reflection of the traffic speed.

RESOLVED: To request that ERYC undertake a second survey free of charge near to the Micro Pig; lighting column no. 34.

3. Winter Services – To consider asking ERYC to include Weel Road on the priority gritting route.

RESOLVED: To request that ERYC consider adding Weel Road from Crown & Anchor to Weel Village to the priority gritting route.

4. Village Halls' Week 18-24 March – To consider hosting a stall at the event to unveil the Heritage Mosaic Mural on Sunday 24 March and to appoint Cllr. representatives to attend.

RESOLVED: To host a stall and Cllrs were asked to attend.

5. Carr Lane, Weel – to note flooding reported to Yorkshire Water.

RESOLVED: To inform YW that residents living beyond the standing water and sewerage are unable to access properties on foot.

153/24 **CONSULTATIONS**

ERYC: Devolution – To consider a response.

RESOLVED: To respond to the consultation objecting to devolution proposals.

154/24 **CORRESPONDENCE**

1. **ERYC: Council Tax Support** – To consider a response – Noted.

2. **ERYC: Launch of our Parish Open Door service** – Noted.

3. **ERYC: Town and Parish councillors' bulletin** – Noted.

4. **ERYC: Virtual Town and Parish Event 2nd February 24 @ 5-7pm** – Cllr Oliver & Clerk to attend – Noted.

5. **ERNLLCA: Newsletters, Training, Emergency Planning & Royal Garden Party** – To consider any actions and to note PC nomination submitted – Noted.

6. **RWE: Invitation to Join Dogger Bank South Wind Farms Local Liaison Committee** – To consider appointing Cllr. representatives to attend.

RESOLVED: Cllr Oliver was appointed Dogger Bank South Wind Farms Local Liaison Committee Representative to attend Committee B [Mid-Cable, Leven].

7. **Peartree Hill Solar Farm: Project Update** – Noted.

8. **England Netball: Request to use netball courts** – To approve 6-week block 1-hour sessions.

RESOLVED: The PC agreed to the request for England Netball use of the netball courts for 6-week block 1-hour sessions commencing Tuesday 16th April 6.30pm-7.30pm and to invoice for maintenance of the courts.

9. Any other correspondence received after publication of agenda *(to note only)*

9.1. **ERYC:** Council drawing up strategy to improve playing pitches – Inspection of GL Cullington Field and the Village Field on 21st February.

9.2. **ERYC:** Crime and Community Safety Event 2024 – 11 April 12.30pm – 3.30pm

9.3. **ERYC:** Avian Influenza Outbreak

155/24. **MOTIONS PROPOSED BY COUNCILLORS** – None received.

156/24 **DEVELOPMENT PROJECTS** – To receive updates and agree any actions: -

1. **Replacement & Restoration of the Play Area 2023-24**

1.1. To receive project update and to note Smile Foundation grant award and acceptance of £1500. It was noted that the Clerk had accepted the Smile Foundation grant award of £1500 under delegated authority. A decision on the application to the Dogger Bank Community Grant is pending. The replacement play equipment has been ordered from Streetscape Products & Services Ltd in accordance with Minute Ref. 055/23 2. and 138/24 1.4.

RESOLVED: The PC agreed to fund the balance of £132.08 if the Dogger Bank Grant is not secured.

1.2. To consider quotations to repaint zip wire and teen-shelter on GL Cullington Field.

The PC considered three quotations.

RESOLVED: To appoint Staysmart Grounds Maintenance to repaint the zip wire and teen-shelter on GL Cullington Field at a cost of £1100 + VAT.

1.3. To consider quote to supply specialist playground paint.

RESOLVED: To purchase specialist paint from Wicksteed Leisure Ltd at a cost of £537.08 + VAT.

2. **Pétanque Project**

2.1. To note completion of pétanque court and fencing

The construction of the court and fencing has been completed. L&K Warcup Construction Ltd to return imminently to level the remaining soil and lay grass seed. The PSPO dog exclusion signage is installed.

RESOLVED: To include on asset register and insure for loss and damage in accordance with grant terms.

2.2. To receive update on the pétanque school sessions and note 1No scoreboard ordered @ £27.50.

The pétanque sessions have been arranged for Tuesday, 20th and Thursday 22nd February 2024. Thursday, 29th February and Tuesday, 5th March have also been reserved in case of bad weather. Each primary school year and the older preschool children will receive up to an hour of training and the opportunity to play. The sessions will be facilitated by volunteers appointed by the PC. The PCs boules and resources will be used, and the Clerk has purchased an additional scoreboard to allow for 5 lanes of play. Volunteers will bring their own boules for use during the sessions. A risk assessment has been undertaken and circulated to all involved.

3. **Accessible Pathway** – To receive any updates including the RWF small grant application. Pending decision from the RWF.

4. The Orchard Stage II

4.1. To received project update.

Cllr Oliver reported that Tickton Primary School Year 5 children planted hedgerow plants with representatives of the PC on 7th February at the Village Field. The end of document report to be submitted to the Tree Council within 2 weeks of planted to meet the terms of the grant.

4.2. To consider granting approval for volunteers to build bug hotel in partnership with Tickton Primary and Preschool and to approve any associated costs.

RESOLVED: The PC agreed to volunteers building the bug hotel in partnership with Tickton Primary and Preschool. The Clerk to purchase any items needed to build the hotel in consultation with members. The PC agreed that the balance of the donation towards plants for the Weel planter to be used towards any bug hotel costs.

5. Gas Beacon - To receive any updates including the RWF small grant application.

Pending decision from the RWF.

157/24 **PC REPRESENTATIVE REPORTS** – None received.

158/24 **CLERK'S REPORT**

1. To receive any other updates – None received.

2. To dispose of resolutions – Noted as follows:

Minute No.	Resolution
236/23 1.2.	The Orchard & Jubilee Project Stage 2 To consider continuing to enhance the village field and GL Cullington Field by the inclusion of additional hedgerow and planting. To consider applying to Woodland Trust/Tree Council/Routh Wind Farm for a donation or grant of saplings/hedgerow and/or cost of sundries i.e., planters, spirals, and canes. RESOLVED: Approved
039/23 1. c)	Pétanque Court RESOLVED: the clerk confirming the appointment of the preferred contractor, Quote Ref. No. 3, subject to securing grant funding and donations to complete the project.
067/23 5.	Tree Safety Inspection Report ACTION: The Clerk to request ERYC to investigate the overhanging trees on Carr Lane.
070/23 3.5	Pétanque Project & Open Day RESOLVED: The PC agreed to pay for the anticipated shortfall of £512 + VAT from the Coronation Budget if any additional external funding was not secured.
125/24	Resignation RESOLVED: The PC thanked Cllr Hadley and agreed to send a letter.
130/24 1.	Personnel Committee RESOLVED: Cllr Hall was elected to the Personnel Committee.
130/24 2.	Finance Working Group RESOLVED: Cllr Hall was elected to the Finance Working Group.
130/24 3.	Planning Working Group RESOLVED: Cllr Hall was elected to the Planning Working Group.
131/24 1.	ERNLLCA District Committee Representative RESOLVED: Cllr Hallett was appointed ERNLLCA District Committee Representative.
131/24 2.	ERVAS Payroll/Pension Representative RESOLVED: Cllr Hall was appointed ERVAS Payroll/Pension Representative.
131/24 3.	Village Hall Representative RESOLVED: To be appointed May 2024.
133/24 1.1. & 1.2.	23/03589/PLF 23/03473/CM

134/24 1.	Butt Lane Ditch RESOLVED: The PC agreed to inform ERYC and the IDB that residents would prefer to retain as many trees as possible. Trees of particular importance to residents were marked yellow. The PC to request that ERYC/IDB consider removing any unmarked trees, including tree stumps, bushes, and vegetation to gain access to undertake any proposed works on the ditch.
134/24 4.	Weel Planter RESOLVED: The Clerk to purchase replacement perennials up to the value of the donation.
135/24 1.	ERYC: Devolution consultation RESOLVED: To request that ERYC improve Devolution communication with the public, especially those who may not have access to the internet. To request that ERYC consider circulating invitations with at least 3 clear days' notice to support Parish Cllr. attendance at events and webinars
135/24 2.	ERYC: Draft Sustainable Transport SPD Update Consultation RESOLVED: The Clerk and Parish Transport Champion to complete the consultation.
138/24 1.3.	Replacement & Restoration of the Play Area 2023-24 RESOLVED: Approved delegated powers to the Clerk to accept any grant offers.
138/24 1.4.	Replacement & Restoration of the Play Area 2023-24 RESOLVED: Approved delegated powers to the Clerk to instruct contractors once funding is confirmed.
138/24 2.2.	Petanque Project RESOLVED: The PC agreed that the virement from the Coronation Budget of £512 agreed under Minute Ref. 070/23 3.5. be reduced by £309.60 to £202.40 to cover the current anticipated shortfall.
138/24 4.2.	The Orchard Stage II The PC approved quote from Henley's for hedgerow plants at a cost of £263.50 + VAT
138/24 4.2.	The Orchard Stage II The PC approved quote for biodegradable tree guards and canes from Farm & Garden Supplies at a cost of £214.16 + VAT.
138/24 4.3.	The Orchard Stage II The PC granted approval for Cllr Oliver to lead on planting with Tickton Primary School
138/24 4.4.	The Orchard Stage II RESOLVED: The Handyman and Councillor volunteers to assist with ground preparation and the Clerk to invite community volunteers to any planned activity.
141/24 1.	Youth Club RESOLVED: The PC agreed to write to the Chair of Trustees in full support of the Youth Club.
141/24 2.	Grounds Maintenance 2024-25 RESOLVED: The PC approved extending existing contract at a cost of £5540 + VAT.
141/24 3.	Playground Annual Inspection 2024-25 RESOLVED: The PC approved extending existing contract at a cost of £285 + VAT.
141/24 6.	Precept Demand 2024-25 RESOLVED: The PC approved a Precept of £36,300 and to allocate £1,227 from General Reserves to balance the budget. The annual charge to Band D properties will increase by £2.10 to £54.28 (0.18p per month). The Chairman and Clerk signed the Precept Demand to submit to ERYC.

159/24 **FINANCE & GOVERNANCE**

1. Bank Accounts - To consider the Finance Working Groups recommendations to:

1.1. Open a NatWest 95-day notice liquidity account (current interest rate 4.1%) and transfer £20k from the current account (0%).

RESOLVED: The PC agreed to open a NatWest 95-day notice liquidity account and transfer £20k from the current account.

1.2. Appoint the Clerk/RFO as bank signatory to open/manage any transfer of funds between accounts approved by the PC and with appointed Cllr. bank signatories.

RESOLVED: The PC agreed to add the Clerk/RFO, Michelle Middleton, as a bank signatory to open/ manage any transfer of funds between accounts approved by the PC and with appointed Cllr. bank signatories.

1.3. Grant approval for the Finance Working Group to review bank account balances monthly to agree a recommendation to full council.

RESOLVED: The PC agreed that the Finance Working Group shall review bank account balances monthly to agree a recommendation to full council.

2. Financial Report and Payments – to receive, consider and approve.

Payments	Net (£)	VAT (£)	Gross (£)
L&K Warcup Construction Ltd – Petanque project balance	6232.00	1246.40	7478.40
Tickton Village Hall – Room Hire December	10.00	0.00	10.00
East Riding of Yorkshire Council – Name Badge	4.30	0.86	5.16
East Riding of Yorkshire Council – Petanque project signage	1204.66	240.93	1445.59
MKM BS (Beverley Ltd) – Noticeboard materials	27.00	5.40	32.40
Bubble Publishing – Newsletter distribution	100.00	0.00	100.00
R&JM Henley – Hedgerow Plants	263.50	52.70	316.20
Employment costs and reimbursement – noticeboard materials.	1216.33	2.83	1219.16
M Middleton – reimbursements Spirals/canes, Weel plants, fuel, pétanque scoreboard/cordial and A4 paper/punched pockets.	301.02	48.13	349.15
Clear Insurance Management Ltd – Insurance	17.09	0.00	17.09
Income			
Nat West Bank Interest			12.88
Donation – Weel plants			50.00

RESOLVED: The financial report was noted and approved payments presented.

160/24 **PRIVATE SESSION (PART II)** - To consider resolving to exclude the public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) for the next item(s) on the agenda as it relates to confidential or staffing matters.

RESOLVED: Approved.

161/24 **EMPLOYMENT COSTS** - To approve costs presented in the Financial Report.

RESOLVED: Approved.

162/24 **DATE OF NEXT MEETING(s):** The Ordinary Meeting of the Parish Council will be held on Monday, 18 March 2024 in the Village Hall.

The Minutes were approved and signed at the meeting held on the 18 March 2024.