



Tickton & Routh
Parish Council
Working and Playing Together

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Dear Councillors

You are hereby summoned to the Ordinary meeting of Tickton and Routh Parish Council which will be held in the Small Room, Tickton Village Hall on **Monday, 21 October 2024 at 7:30pm**.

PUBLIC FORUM

Members of the public may make recommendations about matters to be discussed at the meeting or other items of public interest.

AGENDA

1. **APOLOGIES**

1. To receive apologies for absence

2. **DECLARATION OF INTEREST – The Parish Councils (Model Code of Conduct)**

To record any declarations of interest by any Member in respect of items for discussion on this agenda. Members declaring interests should identify the agenda item and type of interest being declared.

3. **TO RECEIVE THE EAST RIDING WARD COUNCILLOR(S) REPORT**

4. **MINUTES**

To approve the minutes of the Parish Council meeting held on 16 September 2024.

5. **COUNCILLOR VACANCY** - To consider any applications & sign declaration of acceptance of office.

6. **COMMUNITY SAFETY & NEIGHBOURHOOD WATCH** - To note any incidents/crimes and reports.

7. **PLANNING**

1. Planning Applications – to note consultee comments submitted by the clerk under delegated powers to meet ERYC timescale: -

1.1. [24/00656/PAD](#) CLL2, The Service Station, Main Road, Routh - Display of freestanding non-illuminated advertising board and 'A' board within pickup truck following removal of existing freestanding sign (Retrospective Application) (AMENDED DESCRIPTION AND PLANS) - (comments due by 4th October 2024).

RESOLVED: No comments. The Parish Council rely on the observations of the Highway Officer.

2. Planning Applications – to consider the Planning Working Group recommendations and agree any additional response to the following application(s) and any that are received after publication of agenda.

3. Planning Decisions – to note any decisions received from ERYC.

3.1. [24/02008/PLF](#) – 28 St Pauls Way – Erection of single storey extension to side and installation of double door to replace rear window – **Approved**.

8. **CONSULTATIONS** to consider the Planning Working Group recommendations and agree any additional response to the following consultation(s)

1. ERYC: East Riding Local Plan Update Proposed Modifications Consultation ending 21.10.24.

2. Dogger Bank Wind Farm: Non-statutory consultation opens for Dogger Bank D ending 22.10.24.

3. RWE: Peartree Hill Solar Farm - Targeted Consultation ending 8.11.24.

9. **PARISH MATTERS** – To receive updates and agree any actions: -

1. Highways

2. Annual Play Inspection – To receive reports and agree any actions.

10. **CORRESPONDENCE** – To consider any response to:

1. ERNLLCA: Newsletter, Training and Sexual Harassment Policy & Procedure

2. ERYC: Review of polling districts, Places and Stations

3. ERYC: Local Nature Recovery Strategy Webinar on 22.10.24

4. ERYC: Town and Parish council network events at Hornsea Thursday 28.11.24 5-7pm

5. ERYC: Kings award for voluntary service closes 1.12.24

6. Dogger Bank South Offshore Wind Farms: invitation to the Preliminary Meeting on 22.10.24

- 7. Tickton Village Hall:** To note letter of thanks for the contributions for CCTV maint. / water for planters.
- 8. Routh Wind Farm Community Fund:** To receive response and invitation to present projects in Nov.
- 9. Resident:** HVGs – Weel Village
- 10.** Any other correspondence received after publication of agenda **(to note only)**

11. MOTIONS PROPOSED BY COUNCILLORS

Councillor Oliver proposes that the PC consider asking ERYC to fulfil its commitment to cutting Footpath No. 14 on its regular schedule of maintenance.

12. DEVELOPMENT PROJECTS – To receive updates and agree any actions: -

1. Replacement of Tom Thumb Multi Play Unit 2024-25

- 1.1. To received project update.
- 1.2. To dispose of Tom Thumb and Springer from asset register
- 1.3. To add Junior Play Unit, You to Me Swing, 3No. Play Panels and 2No. Steppingstones to the asset
- 1.4. To add extended top picnic table and bench to the asset register.
- 1.5. To note Open Day Sunday, 3 November 2024 and approve final arrangements and Risk Assessment.

13. PC REPRESENTATIVE REPORTS

Training: Councillor Training – Cllr Dodds

14. CLERK'S REPORT - To receive any other updates and to dispose of resolutions.

15. GOVERNANCE

1. Biodiversity Policy – To approve.

16. GROUNDS MAINTENANCE CONTRACT 2025 – To review and approve contract documentation.

17. FINANCE

1. Financial Controls: To approve PC Audit Checklist and to receive PC Audit Representative Report Q2.

2. Bank Accounts: To receive update and agree any transfer of funds.

3. Tickton Village Hall: To consider grant application for winter gritting.

3. Financial Report/Payments: To approve payments and any presented after publication of agenda.

Payments	Net (£)	VAT (£)	Gross (£)
ERYC – SLA Hull Bridge Street Light	47.93	9.59	57.52
Marmax Recycled Products – Benches	1,067.00	213.40	1280.40
Streetscape Products & Services Ltd – Play Equipment Installation	20,560.00	4,112.00	24,672.00
ERNLLCA – Councillor Training	15.00	3.00	18.00
M Middleton – Reimbursement – Wreaths & Street Furniture Poppies	583.68	116.74	700.42
Staff costs / Reimbursement Bug Hotel	1,436.32	1.03	1,437.35
Income – September			
Bank Interest Reserve			12.21
Bank Interest Liquidity			28.31
ERYC -Precept			18,150.00
Tickton Village Hall - Winter Grant 23/24 Refund			87.32

16. PRIVATE SESSION (PART II) - To consider resolving to exclude the public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) for the next item(s) on the agenda as it relates to confidential or staffing matters.

17. Staffing Matters

1. Staff costs – To approve
2. Contract and Policies - To approve

18. DATE OF NEXT MEETING(s): The Ordinary Council Meeting will be held at 7:30pm, Monday, 18 November 2024 in Tickton Village Hall.

Michelle Middleton

Michelle Middleton (Clerk to the Council)

Dated: 15 October 2024