



Tickton & Routh
Parish Council
Working and Playing Together

Minutes of the Ordinary Meeting of Tickton & Routh Parish Council held on **Monday, 20 November 2023** at 7:30pm held in Tickton Village Hall, Main Street, Tickton.

Present: Councillors: Sinkler (in the Chair); Caley; Hadley; Hall; Hallett; Oliver; Vickers & Warren.

In Attendance: Ward Councillor Paul Smith – Agenda item 1 – 9.1. (Minute Ref. 091/23 – 099/23 1.)
The Clerk, Mrs Michelle Middleton

Apologies: Councillors: Cross & Dickson

Absent: None

Public: No members of the public.

091/23 **APOLOGIES** - To receive apologies for absence.

Cllrs. Cross & Dickson.

The resignation of Cllr Cox was noted; ERYC had been informed.

ACTION: The PC thanked Cllr Cox and agreed to send a letter.

092/23 **DECLARATION OF INTEREST** – The Parish Councils (Model Code of Conduct)

To record any declarations of interest by any Member in respect of items for discussion on this agenda. Members declaring interests should identify the agenda item and type of interest being declared.

Cllrs Caley & Sinkler declared a pecuniary interest in agenda item 8.1. and 9. 5.4. (Minute ref. 98/23 1. and 099/23 5.4.) due to ownership of land within the proposed developments.

093/23 **TO RECEIVE THE EAST RIDING WARD COUNCILLOR(S) REPORT**

The Ward Councillor updated on the proposed meetings with ERYC Officers to discuss concerns relating to the A1035 Highway Infrastructure and the Cycle Path from Leven to Beverley.

The Ward Councillor reported on the success of the Remembrance Services held in Tickton.

The Ward Councillor agreed to check if Tickton and Routh is included in the parish anomalies as part of the Community Government Review decision reported at the ERYC Full Council meeting on 15 November 2023.

094/23 **MINUTES**

To approve the minutes of the Parish Council meeting held on 16 October 2023.

RESOLVED: The minutes of the Parish Council meeting held on 16 October 2023 were approved as a true and correct record.

095/23 **COMMUNITY SAFETY & NEIGHBOURHOOD WATCH**

1. To note any incidents/crimes reported – noted.

2. To receive Tickton & Routh Neighbourhood Watch Code of Ethics – noted.

3. To receive ASB Six Month Statistics - Beverley Rural – noted.

096/23 **PLANNING**

1. Planning Applications – to consider the Planning Working Group recommendations and agree any additional response to the following application(s) and any that are received after publication of agenda. None received.

2. Planning Decisions – to note any decisions received from ERYC.

23/01743/STPLF – Land East South West And West Of Tickton Bridge Plantations, Main Road, Routh – Erection of 1 POC Mast, control room and connection to an existing 132kV Suspension Tower and construction of 2 vehicular accesses in relation to approved application 22/00824/STPLF – **Approved.**

3. Planning Enforcement - To receive update and to consider any new matters.

3.1. 23/00855/UWORK3 (20/01087/UWORK3) - Land West Of Red Cottage 1, Weel Road

RESOLVED: The PC agreed to contact ERYC to establish that both the storage container and the new building is permitted on the land.

097/23 **PARISH MATTERS** – To receive updates and approve any actions: -

1. Butt Lane Ditch - Site meeting with ERYC & IDB

RESOLVED: The PC agreed to consult with residents on Butt Lane in relation to the proposed removal of some trees to facilitate proposed maintenance of the school ditch and adjoining drainage system to prevent potential flooding in the future. The consultation will be in the form of a visit with an accompanying letter and a Riparian Ownership leaflet provided by ERYC. The PC appointed Cllr Hallett and Cllr Oliver to undertake the consultation and report back to the PC on public opinion and retention of any trees on the southern bank of the school ditch for consideration.

2. Highways/Traffic Management

2.1. To note Main Street speed survey to be installed by 30.11.23. – noted.

2.2. To receive notification of temporary up-coming road closure for Weel Road, Tickton (commencing Monday 18 December 2023) – noted.

ACTION: The Clerk to inform residents via the website and social media – All About Tickton.

3. Annual Playground Inspections – To receive reports from The Playground Inspection Co.

It was noted that the reports for both GL Cullington Field and the Village Field Play Area reported low or very low-level recommendations. The climbing frame at Weel was reported as medium and will continue to be monitored. It was noted that Secretary of State approval is required to progress any development on Weel Common.

4. Emergency Plan – To receive updated documentation in response to Storm Ciarán.
Noted.

5. Remembrance 2023 – To note silent soldiers placed at the War Memorial. Wreaths distributed to Tickton Church, All Saints Church, Primary School and the PC laid the wreath at the Hull Bridge memorial. It was noted that the Services were well attended.

RESOLVED: The PC thanked the FITTA Group for the poppy display at the War Memorial.

RESOLVED: The PC agreed to the FITTA Group planting crocus bulbs donated by the Rotary Club in support of Polio at the War Memorial.

6. The Orchard Play Area Refurbishment – To note complete and to consider formal response to ERYC.
Noted.

RESOLVED: The PC to thank ERYC for the Orchard Play Area refurbishment.

7. Social Media – To consider future use of 'All About Tickton' Community Facebook page.

RESOLVED: To set up a Parish Council Facebook profile to share news and information on the 'All About Tickton' Community Facebook page. As the Parish Council is limited to responding to correspondence received in writing or by email, the option to comment will be disabled.

8. Annual Rough Sleepers 2023 – To note that a Nil return was submitted to ERYC.
Noted.

098/23 **CONSULTATIONS** – To consider a response to: -

1. Planning Inspectorate: EN010157 – Peartree Hill Solar Farm – EIA Scoping Notification and Consultation / Reg 11 Notification by 08.12.23.

In accordance with the Code of Conduct Cllrs Caley and Sinkler left the room.

RESOLVED: The PC agreed response was that the proposal raised initial concerns regarding industrialisation of the landscape, the loss of valuable agricultural land and the burden on local infrastructure.

The PC is very concerned about the potential loss of large swathes of very productive agricultural land currently farmed by locals, employing local people, and providing crops into the local market. The area is flat, and the majority of the solar array would be visible from a) the main tourist routes and b) the Ancient Church at Routh. This would represent industrialisation of the landscape which is traditionally arable farmland. There are already at least 4 x 49MW solar farms within the local planning system within 3 miles of Tickton Parish boundary. Any addition to what is already approved would adversely impact parishioners' quality of life, visual amenity and sense of community which would most keenly be felt in Weel which would become a hamlet cut off from the countryside. Industrialisation of the area would have significant detrimental effects upon wildlife as vast swathes of the landscape would be fenced in by high security fencing making the normal passage of wildlife impossible. The construction of

the planned development would place an unsustainable burden on the local infrastructure including the A1035 and link roads.

Cllrs Caley and Sinkler returned to the room.

099/23 **CORRESPONDENCE** – To consider any response to: -

1. **ERYC:** Community Governance Review - Final Recommendations Report

The final recommendations were approved by ERYC, retaining 9 Councillors for Tickton and 2 Councillors for Routh. In addition, it was agreed that the parishes will be reconfigured from being a 'grouped' Council to one Parish Council known as Tickton & Routh Parish Council containing two Wards: Tickton Ward and Routh Ward. ERYC will prepare a new legal Order to replace the original Order grouping the Parishes of Tickton and Routh dated 1967.

2. **ERYC:** UK Shared Prosperity Fund – noted.

3. **ERYC:** Climate Action Plan Survey – noted.

4. **Resident:** Vehicle access Green Lane – It was noted that the enquiry had been raised with ERYC who advised that it may be a civil matter based on information provided. Residents may wish to consider contacting Humberside Police for advice under the Road Traffic Act 88 s34.

5. Any other correspondence **(to note only):** -

5.1. **ERNLLCA:** Newsletter, Training & Networking opportunities – noted.

ACTION: Cllr Hadley accepted an invitation to attend the whole PC training session offered by Welton PC on 30 November in Brough.

5.2. **HWRCC:** East Riding Support Fund for Oil Customers - noted.

5.3. **Albanwise:** Leven Carrs Landscape Recovery – Online Defra Newsletter – noted.

Albanwise is also working with ERYC on a Local Nature Recovery Strategy for Hull and East Yorkshire.

5.4. **RWE Renewables:** RWE Dogger Bank South (DBS) Offshore Wind Farms Community Newsletter & Site Selection Update – noted.

100/23 **MOTIONS PROPOSED BY COUNCILLORS**

1. Cllr Vickers proposes that the PC consider the condition and use of the storage container on the Village Field.

RESOLVED: The PC agreed to repaint the storage container and include the estimated cost of £385 in the draft budget.

RESOLVED: The PC to request that the Preschool consider repainting their container at the same time.

RESOLVED: The PC agreed to prepare a formal Community Asset Storage Container Agreement for the benefit of user groups.

2. Cllr Oliver proposes that the PC consider approaching ERYC to ask that they liaise with Humberside Police on an annual basis to receive personal injury RTA statistics.

RESOLVED: The PC agreed to ask ERYC to liaise with Humberside Police on an annual basis to receive personal injury RTA statistics.

3. Cllr Oliver proposes that the PC consider lighting the Beacon at 9.15pm on Thursday 6 June 2024 to mark the 80 years anniversary of D-Day.

RESOLVED: The PC agreed to the PC lighting the Beacon at 9.15pm on Thursday 6 June 2024 to mark the 80 years anniversary of D-Day.

101/23 **DEVELOPMENT PROJECTS** – To receive updates and agree any actions: -

1. **Replacement & Restoration of the Play Area 2023-24**

Ongoing.

2. **Pétanque Project & Open Day**

a) to note commencement of works and consider quotation to create accessible path from VH car park. It was noted that L&K Warcup Construction Ltd commenced works on the 9 November 2023. To ensure that the court is accessible for pushchairs, wheelchair users and mobility scooters the PC considered a quote for a concrete path leading from the grassed verge at the western side of the Village Hall car park through the new pedestrian gate to the court entrance and to include a path to the Community Garden.

RESOLVED: The PC appointed L&K Warcup Construction Ltd to install a concrete path and bollard at a cost of £1437 + VAT.

RESOLVED: The PC approved the virement of £1000 from the 'Development' Ear Marked Reserve (EMR) and the virement of £437 from the 'Emergency' EMR to cover the costs of the additional works.

b) to grant approval for volunteer to prepare ground for planting of trees.

RESOLVED: The PC agreed for a volunteer to prepare the ground for tree planting on the Open Day.

3. The Orchard Stage II – To consider inviting the community to donate any garden herb plants and note that Tickton Preschool & Play Pals agree to assisting with and collecting materials for the ‘Bug Hotel’.

RESOLVED: The PC agreed to invite the community to consider donating any garden herb plants that may be required. The PC thanked Tickton Preschool & Play Pals for agreeing to assist with and to collect materials for the ‘Bug Hotel’.

4. Proposed Development 2024-25 – To consider the Development Working Group recommendations: -
a) To consider applying to the RWF for a grant of up to £15k to replace the Tom Thumb Multi Play Unit and match fund 20% being £3k subject to quotations.

RESOLVED: The Clerk to obtain quotations for a replacement Play Unit for consideration.

RESOLVED: The Clerk to apply to the RWF for a grant of up to £15k to replace the Tom Thumb Multi Play unit.

RESOLVED: The Clerk to submit any other grant applications to fund this project.

RESOLVED: The PC agreed to earmark match funding of up to 20% should other funding not be secured.

b) To consider applying to the RWF Community Chest for up to £1k to replace the water measure at Hull Bridge with the approval of the Environment Agency.

RESOLVED: The PC to contact the Environment Agency for the necessary permissions.

RESOLVED: The Clerk to obtain quotations.

RESOLVED: The Clerk to submit a grant application to the Routh Wind Farm Community Chest.

c) To consider requesting the RWF (Tickton & Routh Panel Members) to approve the full amount of award in order to avoid projects becoming undeliverable owing to shortfall.

RESOLVED: The PC agreed to request the Routh Wind Farm Panel members from Tickton and Routh to approve the full amount of award to avoid projects becoming undeliverable owing to shortfall.

102/23 **PC REPRESENTATIVE REPORTS** – To receive reports and agree any actions: -

1. **Active Bystander training** – Cllr Vickers.

RESOLVED: The PC agreed to invite the trainer to come back when the information has been adapted.

103/23 **CLERK’S REPORT**

1. **Council Training with Leven & Rowley PCs** – to receive report and correspondence from Leven PC. Noted.

2. To receive any other updates – none received.

3. To dispose of resolutions.

Minute No.	Resolution	Action
019/23 3.	MOTIONS PROPOSED BY COUNCILLORS - Cllr Oliver proposes that the PC considers hosting a public meeting in response to the proposed Anaerobic Digester. RESOLVED: The amended motion was approved; the PC agreed to initially obtain a copy of the leaflet that has been delivered in the Leven Parish for approval by the Clerk in consultation with members. Once approved the PC to distribute to households in the parishes of Tickton and Routh Parish to establish any need for a public meeting and/or to join forces with Leven PC. Councillors to hand deliver any leaflet.	Item closed.
023/23	ERNLLCA TRAINING RESOLVED: The PC agreed in principle to undertake the whole council training with other Council(s) once the two vacant positions have been filled. The training would need to be held on an evening to accommodate Cllrs. commitments.	Completed.
039/23 1.	DEVELOPMENT PROJECTS 2023-24 Petanque Court RESOLVED: b) the clerk making decisions on any grant offers and/or to apply for any further grants/donations from (but not limited to) local charitable organisations including Wyke Millennium Lodge, Rotary Club, Tickton WI, local community groups and businesses.	Completed.
054/23 4.	Preschool Agreement RESOLVED: The PC agreed to appoint Cllrs Hadley and Vickers to undertake the annual inspection and report back to full council.	Completed.

069/23 2.	CORRESPONDENCE ERYC: Active Bystander Training 07.11.23 RESOLVED: Cllr Vickers to attend and report any recommendations to full council.	Completed.
070/23 3.7	Pétanque Project & Open Day RESOLVED: The PC approved DC Petanque quotation for set of 3 recreational pétanque boules x 4; Rigid Hoops x 8; Scoring Boards x 4 at a cost of £351.50	Completed.
070/23 3.8	Pétanque Project & Open Day RESOLVED: The PC approved 1No storage unit from Sack Trucks at a cost of £133.29 + VAT.	Completed.
070/23 3.9	Pétanque Project & Open Day RESOLVED: The PC approved ERYCs quote to supply 10 x A4 posts and 700 x A5 leaflets at a cost of £119.81 + VAT.	Completed.
070/23 3.10	Pétanque Project & Open Day The Clerk to contact Bubble Publishing to establish if the leaflet could be delivered to households with the community magazine.	Completed.
080/23 2.	Neighbourhood Watch RESOLVED: The PC appointed the Clerk to receive and disseminate information received from Neighbourhood Watch to the Councillors, local groups, and the public.	Completed.
081/23 1.1.	PLANNING APPLICATIONS 23/02887/PLF - 28 Main Street, Tickton - Increase in roof height and construction of dormer to front (Revised Scheme) RESOLVED: The Parish Council have no objections subject to a condition that the windows on the north and eastern side should be obscure glass.	Comments submitted to ERYC.
082/23 7.	Winter Services RESOLVED: The PC recommend that the Village Hall Management Committee consider submitting a grant application towards winter maintenance costs for consideration.	Completed.
082/23 7.	Winter Services RESOLVED: The PC agreed to level GL Cullington Field car park. The PC agreed not to grit areas that had been serviced previously and that the 2023/24 winter service provision to include: - Parish Council Owned Salt Bins (Green) serviced by ERYC at a cost of £45 + VAT per bin/visit: - • Tickton – Main Street - East Side Near bus shelter • Tickton – Main Street – West Side Entrance – near Cullington Field • Tickton – Main Street – Near School • Routh – Park View – East Side Entrance • Hull Bridge Road - Near bus shelter • Weel – Weel Road - near allotments	Actioned.
083/23 1.	Community Governance Review RESOLVED: The Parish Council maintain its current position of no change required or welcomed. ERNLLCA advice has been sought and confirmed that the legal position of Tickton & Routh Parish Council in accordance with the 1967 documentation is legal and current. The Parish Council is disappointed that the survey results do not reflect the responses submitted. It would be very disappointing if full council were given inaccurate survey responses from our parish.	Actioned.
084/23 1.	Annual Snapshot of Rough Sleepers RESOLVED: The PC to send any data relating to Rough Sleepers to the Clerk for submission to ERYC.	Actioned.
084/23 4.	Put forward a topic for Scrutiny RESOLVED: The PC request that the scrutiny committee consider reviewing youth provision in the light of the new government guidance.	Actioned.
084/23 5.	Proposed Solar Farm – Pear Tree Hill RESOLVED: The PC initial response to the proposal concerns industrialisation of the landscape, the loss of valuable agricultural land and the burden on local infrastructure.	Completed.

085/23 2.1.	Petanque Project ACTION: The Clerk to keep the public informed through notices on the noticeboards, website, and AAT.	Completed.
085/23 2.2.	Petanque Open Day RESOLVED: The PC agreed to Cllrs delivering the advert/flyer to households in the parish and attending the Open Day event.	Completed.
086/23	Tickton Grange RESOLVED: The PC agreed to the Development Working Group arranging a meeting with Tickton Grange to progress any community engagement initiatives and report back recommendations to full council for consideration.	Completed.

104/23 **FINANCE & GOVERNANCE**

1. Tickton Village Hall Winter Maintenance Grant Application – To consider approval.

RESOLVED: The PC approved the Village Hall Winter Maintenance Grant of £436.60.

2. Tickton Village Hall Coronation Grant – To note receipt of end of grant report and receipts.
Noted as received.

3. Tickton Preschool & Play Pals Coronation Grant – To receive end of grant report and receipts.
Noted as received.

4. Tickton Preschool & Play Pals Annual Agreement 2024 – To consider and approve documentation.

RESOLVED: The PC approved the Tickton Preschool & Play Pals Community Garden and Storage Container Agreement 2024.

5. Budget 2024/25 – To consider any other budget proposals and approve Finance Budget meeting date.

RESOLVED: Deferred.

6. Financial Report and Payments – to receive, consider and approve.

Payments	Net (£)	VAT (£)	Gross (£)
Employment costs & reimburse mobile top up, varnish/brushes	1,214.09	3.25	1,217.34
The Play Inspection Co. - Annual Playground Inspection	294.85	58.97	353.82
ERNLLCA - Joint PC Training	133.33	26.67	160.00
Getextra - Website/Email/Antivirus 2024	565.00	113.00	678.00
Wicksteed Leisure Ltd - Zipwire repairs	812.06	162.59	975.55
S Rogerson T/A Bubble Publishing - Community Magazine	100.00	-	100.00
The Church in Tickton – Room Hire Joint PC Training	10.00	-	10.00
Tickton Village Hall – Winter Maintenance Grant	436.60	-	436.60
Income			
Nat West Bank Interest			12.44
Smile Foundation - Petanque Grant			1,100.00

105/23 **PRIVATE SESSION (PART II)** - To consider resolving to exclude the public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) for the next item(s) on the agenda as it relates to confidential or staffing matters.

RESOLVED: Approved.

1. Employment costs - To approve costs presented in the Financial Report.

RESOLVED: Approved.

2. Pay Agreement 2023/24 – To note.

The Council noted the NJC National Pay Award of £1 per hour, backdated to 1st April 2023 and payable in December payroll.

3. Pay Award 2024/25 – To consider and approval Personnel Committee recommendations.

RESOLVED: The PC approved the Personnel Committee recommendations to commence 1st April 2024.

Clerk – NJC Scale Point 18 plus NJC National Pay Award

Handyman – NJC Scale Point 6 plus NJC National Pay Award

106/23 **DATE OF NEXT MEETING(s):** The Ordinary Meeting of the Parish Council will be held on Monday, 11 December 2023 in the Village Hall.

The Minutes were approved and signed at the meeting held on the 11 December 2023.