



Tickton & Routh
Parish Council
Working and Playing Together

Minutes of the Ordinary Meeting of Tickton & Routh Parish Council held on **Monday, 16 October 2023** at 7:30pm held in Tickton Village Hall, Main Street, Tickton.

Present: Councillors: Sinkler (in the Chair); Caley; Cox; Cross; Dickson; Hall; Oliver; Vickers & Warren.

In Attendance: Ward Councillor Paul Smith – Agenda item 7 and 8. (Minute Ref. 82/23 – 83/23)
The Clerk, Mrs Michelle Middleton

Apologies: Councillors: Hadley & Hallett

Absent: None

Public: One member of the public.

A representative from JMB Solar presented on the proposed Peartree Hill Solar Farm was held at 7:00pm prior to the Parish Council meeting; thirteen members of public were in attendance.

The ERYC Community and Crime Reduction Resilience Officer presented on Neighbourhood Watch.

One member of the public attended the Parish Council meeting.

076/23 **APOLOGIES** - To receive apologies for absence.

Cllrs. Hadley & Hallett.

077/23 **DECLARATION OF INTEREST** – The Parish Councils (Model Code of Conduct)

To record any declarations of interest by any Member in respect of items for discussion on this agenda. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Cross declared a pecuniary interest in agenda item 9.5. (Minute ref. 084/23 5.) due to residing near to the proposed development.

Cllrs Caley & Sinkler declared a pecuniary interest in agenda item 9.5. (Minute ref. 084/23 5.) due to ownership of land within the proposed development.

Cllr Vickers declared a non-pecuniary interest in agenda item 9.4 (Minute ref. 084/23 4.) as a member of the Tickton & Leconfield Youth Club Committee.

Cllrs Vickers & Warren declared a non-pecuniary interest in agenda item 11.1 (Minute ref. 086/23) due to attendance at an event at Tickton Grange.

078/23 **TO RECEIVE THE EAST RIDING WARD COUNCILLOR(S) REPORT**

The Ward Councillor provided an update and reported that meetings are planned with ERYC Officers to discuss concerns relating to the A1035 Highway Infrastructure and the Cycle Path from Leven to Beverley.

The Ward Councillor to attend a Peartree Hill Solar Farm public consultation event.

The Ward Councillor agreed to raise any further concerns relating to the Community Governance Review.

079/23 **MINUTES**

To approve the minutes of the Parish Council meeting held on 18 September 2023.

RESOLVED: The minutes of the Parish Council meeting held on 18 September 2023 were approved as a true and correct record.

080/23 **COMMUNITY SAFETY**

1. To note any incidents/crimes reported.

None reported.

2. **Neighbourhood Watch** – To consider assigning a PC Crime Prevention Representative/Officer.

RESOLVED: The PC appointed the Clerk to receive and disseminate information received from Neighbourhood Watch to the Councillors, local groups, and the public.

081/23 **PLANNING**

1. **Planning Applications** – to consider the Planning Working Group recommendations and agree any additional response to the following application(s) and any that are received after publication of agenda.

1.1. 23/02887/PLF - 28 Main Street, Tickton - Increase in roof height and construction of dormer to front (Revised Scheme) – PC to comment by 2.11.23.

RESOLVED: The Parish Council have no objections subject to a condition that the windows on the north and eastern side should be obscure glass.

2. Planning Decisions – to note any decisions received from ERYC.

2.1. 21/02176/PLF – Land East Of The New Inn 31 Main Street – Erection of a detached dwelling with associated access, parking, hard and soft landscaping following demolition of existing outbuildings (Retrospective application to retain dwelling as built following planning permission 16/02761/PLF) – **Refused.**

2.2. 23/01043/STVAR – Heron Lakes Main Road Routh – Variation of condition 1 (approved plans) of planning permission 20/03800/STVAR (Variation of condition 2 (approved plans) of planning permission 17/04154/STPLF (Change of use of land for the siting of an additional 187 holiday accommodation (131 holiday lodges/static caravans and 56 camping pods/yurts), erection of a reception/office, bistro/gym, toilet/shower blocks, MUGA, play area and associated landscaping, drainage and engineering works) to allow amendments to the layout of the holiday accommodation – **Approved.**

3. Planning Enforcement - To receive update and to consider any new matters.

3.1 Planning Inspectorate Appeal Case Reference: APP/E2001/W/20/3244130 and linked to APP/E2001/C/22/3295667 – Land North of Red Cottage, 1 Weel Road, Tickton. Awaiting date of hearing from the Planning Inspectorate.

082/23 **PARISH MATTERS** – To receive updates and approve any actions: -

1. Butt Lane Ditch - Site meeting with ERYC & IDB

The survey undertaken by ERYC revealed that the water flows east to west. ERYC Land Drainage, Highways and the IDB continue to investigate options to alleviate any potential flood risk. ERYC is liaising with the School Asset Team to investigate and remedy the grey water discharge into the ditch from the school.

2. Traffic Management/Highways

Refer to Ward Cllr Report (Minute ref. 078/23).

3. Cycle Path Beverley to Leven - To consider the Ward Councillors proposal.

RESOLVED: The PC agreed to the Parish Development Working Group attending meetings arranged by Ward Councillor Smith and to report back any recommendations to full council.

4. Anaerobic Digestor – Leven

None received.

5. Field View Solar Farm Community Benefit Fund

None received.

6. The Orchard Play Area Refurbishment

It was noted that the refurbishment is now complete. ERYC plan to hold a celebration event during the half term holiday.

7. Winter Services – To consider and approve provision for 2023/24

The PC considered provision and correspondence from the Village Hall Management Committee relating to winter maintenance at the Village Hall.

RESOLVED: The PC recommend that the Village Hall Management Committee consider submitting a grant application towards winter maintenance costs for consideration.

RESOLVED: The PC agreed to level GL Cullington Field car park. The PC agreed not to grit areas that had been serviced previously and that the 2023/24 winter service provision to include: -

Parish Council Owned Salt Bins (Green) serviced by ERYC at a cost of £45 + VAT per bin/visit: -

- Tickton – Main Street - East Side Near bus shelter
- Tickton – Main Street – West Side Entrance – near Cullington Field
- Tickton – Main Street – Near School
- Routh – Park View – East Side Entrance
- Hull Bridge Road - Near bus shelter
- Weel – Weel Road - near allotments

It was noted that East Riding of Yorkshire Council Owned Salt Bins (Yellow) are located at: -

- Tickton – Main Street – Near Village Hall
- Tickton – Carr Lane/Main Street Junction
- Weel Road – Near Crown & Anchor Public House

- Hull Bridge – West side of footbridge
- Weel – Near Chapel farm
- Weel – Near Village Noticeboard

8. GL Cullington Field Double MUGA – To consider and approve quotation to repair surface.

RESOLVED: The PC agreed to monitor minor surface cracks on the eastern boundary of the double MUGA.

083/23 **CONSULTATIONS** – To consider a response to: -

1. Community Governance Review – to consider new information and agree any amendments to comments submitted under Minute ref. 068/23 1.

RESOLVED: The Parish Council maintain its current position of no change required or welcomed. ERNLLCA advice has been sought and confirmed that the legal position of Tickton & Routh Parish Council in accordance with the 1967 documentation is legal and current. The Parish Council is disappointed that the survey results do not reflect the responses submitted. It would be very disappointing if full council were given inaccurate survey responses from our parish.

Ward Councillor Smith left the meeting.

084/23 **CORRESPONDENCE** – To consider any response to: -

1. ERYC: Annual Snapshot of Rough Sleepers (evening of 9.11.23 into the morning of 10.11.23).

RESOLVED: The PC to send any data relating to Rough Sleepers to the Clerk for submission to ERYC.

2. ERYC: Notice of Order - Bridleway No. 5 & Footpath No. 9 – noted.

3. ERYC: Town and Parish Council event Haltemprice 24.10.23 - noted.

4. ERYC: Put forward a topic for Scrutiny

RESOLVED: The PC request that the scrutiny committee consider reviewing youth provision in the light of the new government guidance.

5. JBM Solar: Proposed Solar Farm – Pear Tree Hill

Cllrs Caley & Sinkler abstained from discussion and voting.

RESOLVED: The PC initial response to the proposal concerns industrialisation of the landscape, the loss of valuable agricultural land and the burden on local infrastructure.

6. Any other correspondence – the following items were noted.

6.1. ERNLLCA: Newsletter, Support for Oil Customers & East Riding District Committee 19.10.23

6.2. ERYC: Devolution Briefing

6.3. ERYC: Notification of temporary speed reduction to 40mph @ Routh near High Farm 2.10.23.

085/23 **DEVELOPMENT PROJECTS** – To receive updates and agree any actions: -

1. Replacement & Restoration of the Play Area 2023-24

Ongoing.

2. Pétanque Project & Open Day 2023-23

2.1 Petanque Project

The contractor is due to commence work on 30 October 2023 and the project is expected to take up to 2 weeks to complete. The contractor shall provide public liability insurance and Risk Assessment and is responsible for all Health & Safety on site. The PC insurance company and the Village Hall have been informed. The storage unit has arrived flat packed, and a volunteer has offered to put this together.

ACTION: The Clerk to keep the public informed through notices on the noticeboards, website, and AAT.

RESOLVED: The PC granted approval for the volunteer to build the flat pack storage unit.

2.2. Open Day

The Clerk and the Village Hall are to meet with ERYC to draft the program for the Open Day. The event will be held on the same date as the Christmas Fair at the Village Hall on Sunday, 26 November.

RESOLVED: The PC agreed to Cllrs delivering the advert/flyer to households in the parish and attending the Open Day event.

3. Proposed Development 2024-25 – To consider in preparation for setting the draft Budget.

The Council were requested to forward any proposals for development and specific budget requirements to feed into the draft budget for 2024-25 to the Clerk.

RESOLVED: The Development Working Group to consider a recommendation to full council for consideration at the November meeting.

086/23 **PC REPRESENTATIVE REPORTS** – To receive reports and agree any actions including: -

Tickton Grange – To receive updates on any proposed community engagement initiatives and to consider agreeing to the Development Working Group preparing recommendations for PC approval.

RESOLVED: The PC agreed to the Development Working Group arranging a meeting with Tickton Grange to progress any community engagement initiatives and report back recommendations to full council for consideration.

087/23 CLERK'S REPORT

1. Whole Council Training with Leven & Rowley PCs – 30th October – reminder noted.

2. Civility & Respect Pledge Certificate – To receive and sign – noted and to be signed by Chairman.

3. To receive any other updates including: -

3.1 New Website

It was noted that the Clerk has commenced transferring documents to the new website.

3.2 Name Badges

ACTION: Cllrs who would like a name badge to email a digital photo and confirm preferred fastening (clip or metal chain) by the end of October.

3.3 Heritage Tiles Mural

ACTION: Cllrs to return any wording for the booklet to accompany each Cllr. tile.

4. To dispose of resolutions.

Minute No.	Resolution	Action
102/22 2.	The Orchard Play Area RESOLVED: The PC agreed to delegate the Orchard Play Area to the Parish Development Working Group. The Working Group to arrange a meeting with ERYC with a view to refurbishment.	Completed.
135/22 2.2. c)	The Jubilee Streetscene (RWF) The PC considered quotations received and approved the following (subject to receipt of ERYC Licences): - c) Green Thumb to undertake 1-year weed treatment (St Paul's/Main St. verge) at a cost of £93.75.	Completed.
065/23 2.	Neighbourhood Watch To invite the ERYC Community & Crime Reduction Resilience Officer to the next meeting.	Actioned.
066/23 1.1 – 2.1	<u>23/01743/STPLF</u> <u>23/01924/CLE</u> <u>23/02290/CLE</u> <u>23/02306/PLF</u>	Comments submitted to ERYC.
067/23 2.2.	Proposed Speed Survey (Main Street) ERYC Highways invited Tickton Primary to draw speed awareness signs, laminate, and fix to the 4No. plates under the 20mph signs outside school. ACTION: Clerk to inform Tickton Primary School.	Actioned.
068/23 1.	Consultation: ERYC Community Governance Review RESOLVED: The Parish Council strongly object to the proposal, under the Community Governance Review, to combine Tickton and Routh into one parish council, comprising two parish wards. The Parish Council request a meeting with ERYC and Ward Councillors to discuss the legal status of the Parishes as they are currently configured. In terms of councillor numbers, the Parish Council strongly objects to any reduction in councillor numbers. The nature of our 5 settlements, the number of residents within each settlement and large geographical area covered by our parishes would make it impossible to provide a service for our residents. We are all volunteers and reducing the number of councillors to do the work would certainly lead to less volunteers coming forward, and a worsening of services to parishioners. Unlike many parishes, Tickton & Routh has never carried a vacancy for more than a year.	Comments submitted to ERYC. October agenda item.
069/23 1.	ERYC: Bus Partnership Event 13.10.23 RESOLVED: Cllr Vickers to attend and report any recommendations to full council.	Attendance withdrawn.

069/23 5.	Tickton Grange Hotel RESOLVED: Cllr Vickers to attend the networking event and report any recommendations to full council.	October agenda item.
070/23 3.3	Pétanque Project & Open Day RESOLVED: To install the play area fencing on the southern boundary of the Petanque terrain and remove the bunds. The Clerk to investigate use or removal of excess topsoil.	Actioned.
070/23 3.4	Pétanque Project & Open Day RESOLVED: The PC granted approval to instruct L&K Warcup Construction Ltd to include the minor adaptations at a total cost of £2,248 + VAT.	Completed.
073/23 3.	Financial Report and Payments a) the virement of £561.67 held in the Grounds Maintenance EMR to Grounds Maintenance Budget towards the payment requested by the Administrators in relation to unrepresented cheque No. 2081 issued in 22-23.	Actioned.
073/23 3.	Financial Report and Payments b) the virement of £150 from Coronation Year EMR to cover late presentation of cheque No. 2058 issued in 22-23.	Actioned.

088/23 **FINANCE & GOVERNANCE**

1. Financial Controls - To receive PC Audit Representative Report Q2.

The PC received the PC Audit Representative Report Q2 and noted that no concerns were raised. Cllr Warren was thanked for auditing the accounts.

2. Bank Signatories – To receive update and agree any actions.

It was noted that the mandate instructing the bank to add Councillor Hallett had not activated.

RESOLVED: The Clerk to resubmit the mandate to the bank. The bank signatories were confirmed as Cllr. Caley, Cllr. Sinkler and to add Cllr. Hallett.

3. Financial Report and Payments – to receive, consider and approve.

Payments	Net (£)	VAT (£)	Gross (£)
K Chambers T/A DC Petanque - Boules/Scoreboards/Circles	361.00	0	361.00
Tickton Village Hall – Room Hire	10.00	0	10.00
Employment costs	1,143.32	0	1,143.32
Mrs M Middleton - Petanque Platform Truck	133.29	26.66	159.95
Wicksteed Leisure Ltd – Play Equipment Paint – Bench	77.39	15.48	92.87
Income			
ERYC – Final 50% Precept			17,250.00
Wyke Millenium Lodge – Grant Petanque Project			250.00
Nat West - Bank Interest			11.26

RESOLVED: The Parish Council approved the payments presented.

089/23 **PRIVATE SESSION (PART II)** - To consider resolving to exclude the public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) for the next item(s) on the agenda as it relates to confidential or staffing matters.

1. Employment costs - To approve costs presented in the Financial Report.

RESOLVED: The Parish Council approved employment costs presented.

090/23 **DATE OF NEXT MEETING(s):** The Ordinary Meeting of the Parish Council will be held on Monday, 20 November 2023 in the Village Hall.

The Minutes were approved and signed at the meeting held on the 20 November 2023.