



Tickton & Routh
Parish Council
Working and Playing Together

Minutes of the Ordinary Meeting of Tickton & Routh Parish Council held on **Monday, 17 July 2023** at 7:30pm held in Tickton Village Hall, Main Street, Tickton.

Present: Councillors: Sinkler (in the Chair); Caley; Cross; Dickson; Hadley; Hallett; Oliver & Warren.
Councillor Cox (Agenda Item 2-18/Minute Ref. 044-060/23)
Councillor Hall (Agenda Item 17-18/Minute Ref. 058-060/23)
Ward Councillor Paul Smith (Agenda Item 9-18/Minute Ref. 049-060/23)
Humberside Police – PC Ben Seed (Agenda Item 1-14/Minute Ref. 043-47/23)

In Attendance: The Clerk, Mrs Michelle Middleton

Apologies: Councillor: Vickers

Absent: None

Public: Two members of the public.

Two members of the public were in attendance in relation to Co-option to Councillor vacancies.

043/23 **APOLOGIES** - To receive apologies for absence.
Cllr Vickers.

044/23 **CO-OPTION** – To consider any applications received.
RESOLVED: The PC agreed to co-opt Paula Cox. The Declaration of Acceptance of Office was signed by Cllr Cox and witnessed by the Clerk. The Register of Interest form to be completed and returned to the Clerk within 28 days.
The PC agreed to defer consideration of the second vacancy until the end of the public meeting.

045/23 **DECLARATION OF INTEREST** – The Parish Councils (Model Code of Conduct)
To record any declarations of interest by any Member in respect of items for discussion on this agenda. Members declaring interests should identify the agenda item and type of interest being declared.
None declared.

046/23 **MINUTES**
To approve the minutes of the Parish Council meeting held on 19 June 2023.
RESOLVED: The minutes of the Parish Council meeting held 19 June 2023 were approved as a true and correct record.

047/23 **COMMUNITY SAFETY** - To note any incidents/crimes reported.
Humberside Police confirmed that anti-social behaviour relating to people congregating at Hull Bridge continues to be reported.
Water safety is a priority to Humberside Police who are implementing the provision of lifesaving equipment in response to the incident at High Eske Nature Reserve.
The Police confirmed that their team will continue to regularly patrol the parish over the school holidays in response to concerns raised.

048/23 **PLANNING**
1. Planning Applications – to consider the Planning Working Group recommendations and agree any additional response to the following application(s) and any that are received after publication of agenda.
None received.
2. Planning Decisions – to note any decisions received from ERYC.
2.1. 22/03994/STPLF – Land West Of Glebe Farm Carr Lane Routh Carrs – Installation of new drainage system to re-align the drainage to run parallel with the cable (installed under consent of the Dogger Bank Creyke Beck Offshore Wind Farm Order 2015 and in accordance with application ref: 20/02638/STVAR) including installation of interceptors to junctions and new outfall system of drains in order to allow continued drainage of the land for agricultural purposes (Retrospective Application) – **Approved.**

3. Planning Enforcement - To receive update and to consider any new matters.

None received.

049/23 **PARISH MATTERS** – To receive updates and approve any actions: -

1. Butt Lane Ditch

IDB and ERYC Drainage Section have arranged an initial on-site scoping inspection. The Clerk and Chairman are invited to attend the inspection and will update at the next meeting.

2. Traffic Management/Highways

2.1. Speed Survey results and assessment (Weel Road)

ERYC confirmed that the results of the seven-day speed survey (08/06/2022 and 16/06/2022) show that the average speed was 32.7mph and the 85 %ile speed was 39.3mph.

ERYC advised that the outcome of the assessment does not require further intervention from this department for the following reasons: -

1. There is a good level of compliance with the posted speed limit.

2. From the available data, which is maintained by the Police, there have been very few personal injury collisions within the last three years.

In line with ERYC policy, the Parish Council may rent a Speed Indicator Device (SID) at a cost of £500 for a maximum of four weeks.

2.2. Proposed Speed Survey (Main Street)

ERYC agreed to undertake a speed survey on Main Street (lighting column No. 6) later in the year.

2.3. Road Infrastructure (A1035)

Refer to Minute Ref. 050/23.

3. Anaerobic Digester – Leven

Cllr Warren provided an update.

Concerns were raised regarding additional vehicles on the A1035 and on Main Street due to any proposed development.

4. Carr Lane - Signage – To approve quotation to supply ‘Slow Down’ sign.

RESOLVED: The PC approved the quotation and agreed to order 2no. signs at a cost of £80.76 + VAT from The Sign Shed.

5. Field View Solar Farm Community Benefit Fund

No update to report.

6. Remembrance 2023 - To consider ordering 4No. wreaths from the Royal British Legion and materials for any street decorations.

RESOLVED: The PC agreed to order 4No. wreaths from the Royal British Legion and to the Clerk purchasing materials for any street decorations.

7. War Memorial – To consider quote to replace the number ‘9’ and the letter ‘I’.

RESOLVED: The PC approved the quotation and appointed WP Everingham & Son Ltd to replace the number ‘9’ and the letter ‘I’ on the War Memorial at a cost of £80 + VAT.

8. D-Day 80th Anniversary - 6 June 2024 (Beacon Lighting – 9.15pm) – To consider event.

It was noted that the PC had previously agreed to submit a joint application with Leven PC to the RWF Community Chest Fund towards the costs of purchasing a gas beacon in accordance with the wishes of King Charles III. If the application is successful, the PC will light the Beacon at 9.15pm on 6 June.

RESOLVED: The PC agreed to hold a public meeting to establish residents’ views on any further community events or activities to commemorate the D-Day 80th Anniversary.

9. Tickton Village Hall - To consider a donation towards the cost of the Heritage Mosaic Mural Tile.

RESOLVED: The PC agreed to donate £10 towards the cost of the tile depicting T&RPC in the Heritage Mosaic Mural (S145).

10. Planter & Asset Maintenance - To consider a grant towards the cost of using the VH water supply.

RESOLVED: The PC agreed to award Tickton Village Hall a grant of £50 towards the costs of the PC using the Village Hall water supply for planters and asset maintenance.

050/23 **TO RECEIVE THE EAST RIDING WARD COUNCILLOR(S) REPORT**

Ward Cllr Smith reported that he had met with the Development Working Group to discuss traffic management issues and was shown around the parishes of Tickton and Routh by the Clerk.

It was noted that the Ward Cllr had requested ERYC to provide data or information to support any intervention from Highways England to improve traffic flow and access to and from the A1035.

The Ward Cllr agreed to request ERYC to consider widening the road entrance to Meaux Lane and to consider a new footpath near to the Garden Centre and bus stop on Hull Bridge Road.

Cllr Smith planned to visit Main Street, Carr Lane, Butt Lane, and Green Lane to investigate parking issues.

Cllr Smith had met with residents at Weel in relation to planning application 22/03648/STPLF Carr Farm Carr Lane Tickton and undertaken a site inspection. The Ward Cllr confirmed that the application had been 'called in' for consideration by committee and the date of the committee meeting had been requested.

051/23 MOTIONS PROPOSED BY COUNCILLORS

Councillor Oliver proposes that the PC considers requesting that residents 'adopt' planters near their homes by ensuring they are kept watered.

The motion was discussed, and Cllr Cross proposed an amendment to include local community groups.

RESOLVED: The PC approved the amended motion to request that residents and community groups consider 'adopting' planters near their homes by ensuring they are kept watered. The PC agreed to advertise this proposal in the next edition of the community magazine.

052/23 CONSULTATIONS – To consider a response to: -

1. RWE Dogger Bank South Statutory Consultation ending 17.7.23.

RESOLVED: No comment.

2. National Highways and Transport (NHT) Public Satisfaction Survey ending 30.9.23.

RESOLVED: The PC agreed to the Clerk completing the survey in consultation with member of the Development Working Group.

3. 2024 East Riding Stages Rally ending 21.8.23.

RESOLVED: No comment.

053/23 CORRESPONDENCE

1. ERNLLCA: Newsletter; Cllr Training Guide; Defibrillator Registration & ER District Committee Mtg 20.7.23 – noted.

2. Operational Play Equipment Training – To consider.

RESOLVED: The PC agreed not to undertake the Operation Play Equipment Training at this time.

3. ERYC: ASB Data - Beverley Rural from 1.10.22 to 31.03.23 – noted.

4. ERYC: East Riding Design Code – noted.

5. ERYC: Holiday Activities and Food Programme – noted and circulated to Tickton Youth Club, Youth Kaf, website and AAT.

6. ERYC: Name Bank Top Up Request – To consider and approve any additional names.

RESOLVED: The PC agreed not to submit any additional names.

7. Any other correspondence (to note only).

7.1. Tree Safety Report – noted. To be considered at the September meeting.

7.2. Leader of ERYC (Cllr Anne Handley) – It was noted that a new area of responsibility has been created for 'Town & Parish Liaison'.

7.3. ERYC: Notification of temporary up-coming road closure - Weel Road, Weel (between The Crown & Anchor & Weel Bridge) commencing Thursday 7 September 2023 (between 18:00 hrs & 23:30 hrs) to maintain the riverbank, to cut grass & clear large vegetation to inspect the hard defence for defects to potentially stop flooding – noted and added to website and AAT.

7.4. Police and Crime Survey – noted.

7.5. Parish of Tickton Local Magazine – articles by 21 July for delivery 1st week in August – noted.

054/24 CLERK'S REPORT – To receive updates and to dispose of items.

1. Footpath No. 14 overgrown – Grounds maintenance request sent to the ERYC PROW team – noted.

2. Zip-Wire – It was noted that the equipment has been taken out of action due to wear on one of the tyres. A quote to repair has been requested from the manufacturer; Wicksteed Leisure Ltd.

RESOLVED: The PC agreed to the Clerk appointing the contractor to repair the zip-wire on receipt of satisfactory quotation.

3. Village Play Area Wetpour Surface – To receive report and consider any actions.

The manufacturer confirmed that the surface is no longer under guarantee and advised that Wetpour does expand and shrink. The company supplied a quotation to 'trench' the surface by extending the

wetpour over the concrete edging and into the grass at a cost of £7,069.00 + VAT. This quotation includes all three surfaces (junior swing, cradle swing and slide).

RESOLVED: The PC agreed to the Handyman utilising the wetpour repair kits to fill in any surface gaps and review together with any proposed development in 2024-25.

4. Preschool Agreement – To consider appointing PC Reps to undertake the annual inspection.

RESOLVED: The PC agreed to appoint Cllrs Hadley and Vickers to undertake the annual inspection and report back to full council.

5. Website & Anti Malware Service – To receive update and approve anti malware at a cost of £50 + VAT. It was noted that the Clerk is invited to a meeting with the Clerks from Leven, Rowley, Willerby PCs, and the website company to review a new site that has been redesigned to meet the Web Accessibility Regulations.

The PC website provider has upgraded their servers and security with a new service detecting and blocking potential threats before they can cause any harm to our website. The cost of this service from 1 July is £50 + VAT.

RESOLVED: The PC granted approval for Getextra Ltd to supply the website anti-malware service at a cost of £50 + VAT.

055/23 DEVELOPMENT PROJECTS 2023-24

1. Petanque Court – To receive update and approve next steps.

The Clerk reported that grants totaling £22,758.97 (Routh Wind Farm Community Fund - £16,800; Doggerbank Wind Farm Fund - £1,000 and Do It For Yorkshire Grant - £4,958.97) have been offered and accepted. A further £550 has been received in donations from organisations and individuals and an additional £250 has been pledged by Wyke Millenium. £720 has been ring-fenced from the T&RPC Community Fund.

The total funding towards the costs of the Petanque terrain, fencing and gates, benches, and an open day is confirmed at £24,278.97.

2. Replacement & Restoration of the Play Area – To receive updates, consider quotations and approve next steps.

In accordance with Financial Regulations the Parish Council considered three quotations for items over £5,000.

The Clerk reported that a grant offer of £8,500 from the Routh Wind Farm Community Fund had been received and accepted. It was noted that the PC has ring-fencing £2,000 and will continue to apply for grants to complete this project.

RESOLVED: The PC agreed to the clerk confirming the appointment of the preferred contractor to replace the play equipment, Quote Ref. No. 2, subject to securing grant funding to complete the project.

056/23 PC REPRESENTATIVE REPORTS – To receive any updates.

None received.

057/23 FINANCE & GOVERNANCE

1. Financial Controls - To approve PC Audit Checklist and to receive PC Audit Representative Report Q1.

The PC received the PC Audit Representative Report Q1 and noted that no concerns were raised.

Cllr Warren was thanked for auditing the accounts.

RESOLVED: The PC approved the Audit Checklist.

2. August payments - To approve delegated powers to Clerk in consultation with full council via email to pay invoices and employment costs due. All delegated payments to be presented at September meeting.

RESOLVED: The PC approved delegated powers to Clerk in consultation with full council via email to pay invoices and employment costs due.

3. Financial Report and Payments – to receive, consider and approve

Payments	Net (£)	VAT (£)	Gross (£)
Green Thumb - Beverley - Lawn Treatment	£21.67	£4.33	£26.00
Getextra Ltd - Anti Malware Service (6 months)	£50.00	£10.00	£60.00
ERNLLCA - Planning Training 5.7.23	£20.00	£4.00	£24.00
Employee costs & reimbursement postage & plants	£1,217.16	£3.67	£1,213.49
Mark Feather – Arboricultural/Tree Safety Report	£265.00	0.00	£265.00
Tickton Village Hall – Planter & Asset Maintenance Grant/Mural	£60.00	0.00	£60.00

Direct Debit – ICO	£35.00	0.00	£35.00
Income	Net (£)	VAT (£)	Gross (£)
Nat West Bank Interest			£9.21
HMRC VAT Refund			£4,368.69

RESOLVED: The PC approved payments presented.

058/23 **CO-OPTION** – To consider the second applicant.

RESOLVED: The PC agreed to co-opt Stephen Hall. The Declaration of Acceptance of Office was signed by Cllr Hall and witnessed by the Clerk. The Register of Interest form to be completed and returned to the Clerk within 28 days.

059/23 **PRIVATE SESSION (PART II)** - To consider resolving to exclude the public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) for the next item(s) on the agenda as it relates to confidential or staffing matters.

RESOLVED: Approved.

1. Employment costs - To approve costs presented in the Financial Report.

RESOLVED: Approved.

060/23 **DATE OF NEXT MEETING(s):** The Ordinary Meeting of the Parish Council will be held on Monday, 18 September 2023 in the Village Hall.

The Minutes were approved and signed at the meeting held on the 18 September 2023.