



Tickton & Routh
Parish Council
Working and Playing Together

Minutes of the **Ordinary Meeting** held on **Monday, 17 April 2023** at 7.30pm held in Tickton Village Hall, Main Street, Tickton.

Present: Councillors: Sinkler (in the Chair); Caley; Cross; Dickson; Lenton; Oliver; Vickers; N Walker; T Walker & Warren

In Attendance: The Clerk, Mrs Michelle Middleton
Ward Councillors: Gateshill

Apologies: Councillors: Hadley

Absent: None

Public: No members of the public

243/23 **APOLOGIES** - To receive apologies for absence.
Recorded above.

244/23 **DECLARATION OF INTEREST** – The Parish Councils (Model Code of Conduct)
To record any declarations of interest by any Member in respect of items for discussion on this agenda.
Members declaring interests should identify the agenda item and type of interest being declared.
None declared.

245/23 **TO RECEIVE THE EAST RIDING WARD COUNCILLOR(S) REPORT**
The Ward Councillor report was noted.
Cllr Gateshill was thanked for his support during his term in office.

246/23 **MINUTES**
1. To approve the minutes of the Parish Council meeting held 20 March 2023.
RESOLVED The minutes of the Parish Council meeting held on 20 March 2023 were approved as a true and correct record.
2. The minutes of the Recreation Ground Trust Committee held on 20 March 2023 were noted.

247/23 **COMMUNITY SAFETY** - To note any incidents/crimes reported.
A report of a theft at Crème D’Or and a boat taken without permission from the Boat Club was noted.

248/23 **PLANNING**
1. **Planning Applications** – to consider the Planning Working Group recommendations and agree any additional response to the following application(s) and any that are received after publication of agenda.
1.1. **22/03994/STPLF - Land West Of Glebe Farm Carr Lane Routh Carrs** - Installation of new drainage system to re-align the drainage to run parallel with the cable (installed under consent of the Dogger Bank Creyke Beck Offshore Wind Farm Order 2015 and in accordance with application ref: 20/02638/STVAR) including installation of interceptors to junctions and new outfall system of drains in order to allow continued drainage of the land for agricultural purposes (Retrospective Application)
RESOLVED: No comment.
1.2. **23/00885/PLF** - Land West Of Unit 1, Weel Road, Tickton - Erection of 2 commercial/industrial storage buildings
RESOLVED: The Parish Council has no objection subject to conditions to resolve roadside parking and to restore the grass verges. A copy of the Parish Council comments to be sent to ERYC Highway Dept.
2. **Planning Decisions** – to note any decisions received from ERYC.
2.1. **22/04030/PLF** – 28 Main Street, Tickton – Increase in roof height and construction of dormers to front and rear – **Approved** – noted.
2.2. **22/03547/PLF** – Beverley Park Homes Limited, Unit 2, Weel Road, Tickton – Relocation of existing ground mounted solar panels – **Approved** – noted.

2.3. [23/00808/TCA](#) – Tickton Farm, 56 Main Street – TICKTON CONSERVATION AREA – Remove 1 no. Leyland Cypress tree (T1) and 1 no. Elm tree (T2) to prevent potential damage to adjacent wall and buildings and to stop excessive shading of garden area - **No objection** - noted.

3. Planning Appeals

3.1. [20/00001/REFUSE](#) & [22/00023/ENFORC](#) - Land North of Red Cottage, 1 Weel Road, Tickton - Appeal against Change of use of land to gypsy caravan site and storage of vehicles, machinery and equipment within existing barn including hardstanding, construction of earth embankment and erection of ancillary amenity block (part retrospective) – the hearing will commence at 10:00 hrs on 10 May 2023 and will be held at County Hall, Cross Street, Beverley – noted.

4. Planning Enforcement - To receive update and to consider any new matters.

4.1. [20/01087/UWORK3](#) - Land West Of Red Cottage 1 – ERYC reported that the Land Registry Search confirmed that the ownership of the land changed hands in November 2022.

249/23 PARISH MATTERS

1. Community Well Being – To receive update (Cllr R Vickers)

Information received from MIND has been distributed to the Church in Tickton and the Village Hall.

ACTION: The clerk to add a link to MIND on the Parish Council website.

2. Annual Parish Meeting – To approve date and format.

RESOLVED: The PC granted approval to hold the Annual Parish Meeting on Monday, 15 May 2023 at 7pm prior to the Annual Council Meeting. Community Groups to invited to submit a brief report of the year's activities to include in the Minutes of the meeting.

3. ERYC Village Walkabout 5 April 2023 – To receive updates and approve any actions including: - Cllr Oliver and the clerk reported on the visit pending receipt of a schedule of approved maintenance.

RESOLVED: The PC agreed to ask ERYC to confirm ownership of the boundary of 1 The Orchard and Main Street.

3.1. To consider investigating purchasing/installing Highways signs (Children – Slow Down) on private property on Carr Lane and entrance to Weel village.

The Officer advised that ERYC are reducing the use of signage on the highway and confirmed that ERYC could provide appropriate signage for installation on private property.

RESOLVED: The PC agreed to investigate signage on the Methodist Chapel and any other private property on Carr Lane. The PC agreed to investigate signage at the entrance to Weel village once ERYC Highway Dept. has completed planned maintenance on Weel Road.

4. Butt Lane Ditch – To receive updates and approve any actions.

The IDB has agreed to arrange a meeting with ERYC to investigate the ditch and drainage network behind the school and Grange Crescent. ERYC have been asked to clear branches and tidy the ditch following recent work.

5. Traffic Management/Highways (217/23 3.) – To receive updates and approve any actions.

The Parish Council is awaiting dates for a meeting with ERYC Highways.

6. Connexin – To receive any updates and agree actions.

ERYC confirmed that Highway Dept. were consulted by Connexin. ERYC will investigate correspondence relating to the safety concerns relating to proposed pole locations.

250/23 KING CHARLES III CORONATION

1. Community Coronation Group – To receive report and agree any actions.

The proposed date for the Coronation event with Tickton Primary School, Preschool and Fir Trees is 3 May 2023. The clerk has purchased 1No. oak tree, 300No. red/white/blue waving flags, 500No. coin envelope commemorative labels, 300No. kraft bags, ribbons for street decorations and royal gala apples have been ordered. The time capsule will be completed after the Coronation to allow for pre and post coronation items to be included.

RESOLVED: The Parish Council appointed Cllr Oliver to lead the event and to recruit volunteers to assist with packing and distributing the children's gift bags. The clerk was granted delegated authority to purchase any additional items not exceeding the allocated Coronation budget.

2. ERYC Kings Coronation Grant Offer of £500

The delegated decision to sign the acceptance letter in consultation with Parish Council was noted.

3. Tickton Preschool Coronation Grant Application – To approve.

RESOLVED: The Parish Council approved a grant of £257.57.

4. Tickton Village Hall Coronation Grant Application – To approve.

RESOLVED: The Parish Council approved a grant of £80.00.

251/23 MOTIONS PROPOSED BY COUNCILLORS

1. Cllr Vickers proposes that the PC considers constructing a statement that we include in any correspondence which affirms our policy on protecting staff.

RESOLVED: Approved.

252/23 WORKING GROUPS & PC REPS – To receive updates.

1. Parish Development Working Group

1.1. Community Library – The application for a refurbished kiosk has been submitted to KCOM.

1.2. Accessible Swing Seat – The swing seat and harness box have been installed.

ACTION: The project to be reported on the website, AAT, community magazine and end of grant reports to be submitted to the Doggerbank and the Routh Wind Farm Community Funds.

253/23 CONSULTATIONS – None received.

254/23 CORRESPONDENCE* – To consider and approve any actions relating to: -

1. **ERNLLCA:** Newsletter, ER District Committee Mtg 20.4.23 & Consultation On Infrastructure Levy – noted.

2. **ERYC: Elections** – to note dates and Statement of Persons Nominated for Routh/Tickton parish
The clerk confirmed that the present councillors step down on the fourth day after the elections; 9th May. It was noted that two persons have been nominated for Routh. Seven persons have been nominated for Tickton parish resulting in two vacancies. Co-option can commence once the new council is in place and all Acceptance of Office forms have been received.

3. OSS: Open spaces and paths: a new guide to protection

The delegated decision to book training at a cost of £80 in consultation with Parish Council was noted.

4. Buckingham Palace

The letter from King Charles III was noted.

5. Any other correspondence (to note only).

5.1. **ERYC:** Avian influenza outbreak at Leven - noted and added to website/AAT.

5.2. **ERYC:** Carriageway Patching Repairs - Meaux Lane, Routh - the work will commence on Tuesday 18 April, for two days, between 09:30 and 15:30 (weather permitting) - noted and added to website/AAT.

255/23 TICKTON PRESCHOOL AGREEMENT – To review and approve.

RESOLVED: The Parish Council approved the amended Agreement.

256/23 CLERKS REPORT – To receive any updates and dispose of resolutions.

1. The Orchard Play Area

It was noted that ERYC plan to organise a consultation on site and invite the Parish Council.

2. To dispose of resolutions – noted. Refer to Appendix A.

257/23 FINANCE

1. Draft 22-23 Year End Statement of Accounts and Report – To approve.

RESOLVED: Approved.

2. Budget V1 & Reserves 23-24 – To approve.

RESOLVED: The PC approved 23-24 Budget V1 and Reserves (Appendix B)

3. Finance: To approve payments, and income.

Payments	Net (£)	VAT (£)	Gross (£)
ERYC – Salt Bin Maintenance	540.00	108.00	648.00
The Yorkshire Maintenance Co (Hull) Ltd – Winter Services February/March	299.20	59.84	359.04
ERNLLCA – Membership Subscription 23/24	717.39	0.00	717.39
Employment costs	1126.67	0.00	1126.67
Mrs M Middleton – Reimbursement – OSS Training and King Charles III Coronation stock	190.12	22.02	212.14
HAGS Ltd – Accessible Swing Seat	1166.00	233.20	1399.20

Tickton Preschool & Playpals – Coronation Grant	257.57	0.00	257.57
Tickton Village Hall – Coronation Grant	80.00	0.00	80.00
Alliance Steel Services Ltd – Modification/installation of steel storage box	120.00	24.00	144.00
Income	Net (£)	VAT (£)	Gross (£)
Nat West Bank Interest			8.25
ERYC RWF Grant – Accessible Swing Seat			703.00

RESOLVED: The Parish Council approved payments presented and noted income.

258/23 **PRIVATE SESSION (PART II)** - To consider resolving to exclude the public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) for the next item(s) on the agenda as it relates to confidential or staffing matters.

1. Employment costs - To approve costs presented in the Financial Report.

RESOLVED: Approved.

2. Complaint – To receive an update and to note that the matter has been resolved - noted.

259/23 **DATE OF NEXT MEETING(s):** The Annual Meeting of the Parish Council will be held on Monday, 15 May 2023 in the Village Hall.

The Minutes were approved and signed at the meeting held on the 15 May 2023.