



Tickton & Routh
Parish Council
Working and Playing Together

Minutes of the **Ordinary Meeting** held on **Monday, 20 March 2023** at 7.30pm held in Tickton Village Hall, Main Street, Tickton.

Present: Councillors: Sinkler (in the Chair); Caley; Cross; Lenton; Oliver; Vickers; N Walker & T Walker

In Attendance: The Clerk, Mrs Michelle Middleton

Apologies: Councillors: Dickson; Hadley & Warren
Ward Councillors: Gateshill & Stewart
Humberside Police

Absent: None

Public: One member of the public (Agenda item 1-8.1.)/Minute Ref. 227-234/23 1.)

One member of the public attended the Public Forum in relation to the vacancy for the Routh Wind Farm Representative and Parish Matters: The Coronation proposed artwork project.

227/23 **APOLOGIES** - To receive apologies for absence.
Recorded above.

228/23 **DECLARATION OF INTEREST** – The Parish Councils (Model Code of Conduct)
To record any declarations of interest by any Member in respect of items for discussion on this agenda. Members declaring interests should identify the agenda item and type of interest being declared.
Cllr Vickers declared a non-pecuniary interest in agenda item 7.2.2. (Minute Ref. 233/23 2.2.) due to a member of the family submitting the planning application.

229/23 **TO RECEIVE THE EAST RIDING WARD COUNCILLOR(S) REPORT**
None received.

230/23 **MINUTES** - To approve the minutes of the Parish Council meeting held 20 February 2023.
RESOLVED The minutes of the Parish Council meeting held on 20 February 2023 were approved as a true and correct record.

231/23 **ROUTH WIND FARM TICKTON REPRESENTATIVE VACANCY** – To consider application(s) received.
RESOLVED: The PC appointed Julie Booker to replace the retiring representative, Phillip Milnes, in May 2023. The Clerk to arrange an induction and request that the RWF Administrator invites the new representative to attend the next meeting as an observer.

232/23 **COMMUNITY SAFETY** - To note any incidents/crimes reported.
Police Constable Ben Seed is the Neighbourhood Police Officer responsible for the Beverley Rural Ward.

233/23 **PLANNING**

1. Planning Applications – to consider the Planning Working Group recommendations and agree any additional response to the following application(s) and any that are received after publication of agenda.

1.1. 23/00808/TCA - Tickton Farm, 56 Main Street - TICKTON CONSERVATION AREA - Remove 1 no. Leyland Cypress tree (T1) and 1 no. Elm tree (T2) to prevent potential damage to adjacent wall and buildings and to stop excessive shading of garden area (PC comments by 3.4.23)

RESOLVED: The Parish Council has no objection to the removal of the Leyland Cypress and that ERYC should consult the Tree Officer in relation to the Elm tree.

2. Planning Decisions – to note any decisions received from ERYC.

2.1. 22/03269/STPLF – Land South Of High Farm Main Road Routh – Change of use of land for the siting of 71 caravans with associated access, on site roads, drainage and infrastructure as an extension to High Farm Country Park – **Approved** – noted.

2.2. 22/03690/PLF – The Grange, Carr Lane, Weel – Erection of two storey extension to side, detached single storey garage at front – **Approved** – noted.

3. Planning Enforcement - To receive update and to consider any new matters.

3.1. Storage Container on Riverside Works – To note referred to ERYC under delegated authority. Noted.

3.2. River Hull Bank Building Works – To note referred to ERYC under delegated authority. Noted.

No updates received.

234/23 PARISH MATTERS

1. The Coronation – To receive update from public meeting and to agree proposals in report.

The PC received a brief report from the public meeting. Due to lack of interest from parishioners, it was felt that there was no call for an organised community event on the Village Field or Village Hall. In summary, the PC had previously agreed to purchase commemorative coins and install 2No. 'Coronation' benches as part of the proposed Pétanque project. A proposed community mosaic art project to be displayed in the Village Hall to be progressed. A 'Right Royal' quiz is planned by the Tickton Events group at the Village Hall on Friday, 5th May. Bunting to be supplied by and for the Village Hall and GL Cullington Field. The lighting columns and assets to be decorated with ribbons. Residents and businesses to be encouraged to decorate properties.

RESOLVED: The PC granted delegated authority to the Clerk with support from the Community Coronation Group to facilitate an event with Tickton Primary School on the Village Field to commemorate the Coronation of King Charles III and visit the Kirkwood Community Orchard. The PC granted approval for the Clerk to spend up to £250 from the Coronation Ear Marked Reserve/ Budget to purchase 1No. oak tree, a time capsule as well as materials for the capsule, street decorations and commemorative items including a Royal Gala apple, given to each school child.

RESOLVED: The PC agreed to defer consideration of several proposals until after the elections in May 2023 including nominating a Councillor to the community mosaic group, refurbishment of the water pump, lighting column plants and a new water measure at Hull Bridge.

2. Annual Parish Meeting – To consider new date due to Pre-Election period.

RESOLVED: The PC granted approval hold the APM after the elections; date to be confirmed.

3. ERYC Village Walkabout 5 April 2023 – To appoint representative.

An issue regarding caravan parking at Routh was raised which will be discussed at the forthcoming visit.

RESOLVED: The PC appointed Cllr Oliver as lead representative. Cllr Lenton to represent Routh and Cllr Cross to represent Weel. Cllr Sinkler and a representative from the IDB to attend at beginning of the visit in connection with the ditches on Butt Lane and Carr Lane.

4. ERYC Community Payback Scheme – To note scheme open and consider any matters to submit.

RESOLVED: The PC agreed that the following matters be submitted: -

- a) Siding out footpaths; Green Lane amenity green, Main Street east of Green Lane, St Pauls amenity green footpath and the Weel Road footpath from Hull Bridge to Tickton village.
- b) Litter Picking; Meaux Lane, Routh and Weel Road footpath from Hull Bridge to Tickton village.

5. Community Mental Health – To raise awareness and support (Cllr R Vickers)

RESOLVED: The PC agreed to share information from MIND and ERYC on the website and AAT to signpost the community to local resources to support well-being.

6. Butt Lane Ditch (217/23 2.) – To receive update and agree any actions.

Cllr Sinkler and the Clerk met with the IDB. The IDB agreed to: -

- a) Contact ERYC to clear branches and tidy the ditch following recent works.
- b) Contact EA to resolve the foul water drainage from the school kitchen into the ditch.
- c) Investigate clearance in surrounding drains and contact landowners as required.
- d) Attend the Village Walkabout (refer to Minute Ref. 234/23 3.)

7. Traffic Survey Results/Traffic Man./Highways (217/23 3.) – To receive update and agree any actions.

The Parish Development Working Group confirmed that the meeting with ERYC Highways was cancelled, and further dates are expected.

The results of the surveys undertaken by ERYC concluded that: -

- a) **Weel** – The speed surveys conducted along Weel Road last year, both north of Grovehill Road and on entry to the village itself resulted in a score of one. Where sites score eleven points and below, Parish Councils may be offered the opportunity to hire a Speed Indicating Device (SID) to highlight their concerns to passing drivers. The request can also be referred to Humberside Police for consideration for inclusion in the Community Speed Watch programme. The Council's Road Safety Department monitors collisions annually. Should there be a significant increase in collisions, further investigations would automatically be considered.

- b) **Tickton (Main Street)** – The speed survey was void and has been included in the list of future speed surveys. A date for this is not currently available, as the scheme is currently over-subscribed, and ERYC have limited funds available to complete these.
- c) **Tickton (Main Street)** - The school parking study near to Tickton C of E Primary School identified only minor issues of non-compliant lengths of school keep clear markings. All schools were considered against the same criteria and ranked Red, Amber, Yellow or Green. Tickton Primary had a resulting colour of yellow.

RESOLVED: The PC to raise concerns relating to Traffic Management at the proposed meeting with ERYC Highways.

- 8. **Connexin Telegraph Poles** – To receive update and agree any actions.

RESOLVED: The PC to ask ERYC to confirm that Connexin consulted with the Highways Department regarding each telegraph pole location and send a copy to Ward Councillor Gateshill.

235/23 **MOTIONS PROPOSED BY COUNCILLORS** - None received.

236/23 **WORKING GROUPS & PC REPS** – To receive updates and consider recommendations: -

1. Parish Development (PDWG)

1.1. Trees on Weel Common – To consider consulting with Weel residents with a view to applying to the Woodland Trust for a donation of saplings.

RESOLVED: Approved. Cllr Cross agreed to distribute the consultation.

1.2. The Orchard & Jubilee Project Stage 2 - To consider continuing to enhance the village field and GL Cullington Field by the inclusion of additional hedgerow and planting. To consider applying to Woodland Trust/Tree Council/Routh Wind Farm for a donation or grant of saplings/hedgerow and/or cost of sundries i.e., planters, spirals, and canes.

RESOLVED: Approved.

237/23 **CONSULTATIONS** – None received.

238/23 **CORRESPONDENCE** – To consider and approve any actions relating to: -

1. ERNLLCA: Newsletter, Conference & AGM 15.9.23 – Noted.

2. ERNLLCA: Civility and Respect Pledge – To consider signing up to the pledge.

RESOLVED: Approved.

3. ERYC: Surface Dressing April to September 2023 - Meaux Lane, Routh – Noted.

4. Resident: Request for 'Children – Drive Slow' signs on Carr Lane, Tickton – To consider requesting ERYC to consider installing warning signage.

RESOLVED: The PC agreed to request ERYC to consider installing 'Children – Drive Slow' signs on Carr Lane, Tickton and on Weel Road; on the approach into Weel village.

5. Resident: Trees on boundary of Village Field.

A resident expressed concern that recent works on the village field had led to their property being more exposed than neighbouring properties.

RESOLVED: The PC agreed to respond that unfortunately there was nothing that the PC could do and to explain circumstances of cut back.

6. Resident: Request for bouncy Castle on Village Field.

RESOLVED: The PC declined the request to use the Village Field for a Bouncy Castle for the purpose of private use. The decision was based on the Field being open to the public and any liability in the event of an incident. A request to use a Bouncy Castle for a public event may be considered in consultation with the insurance company. The PC agreed to include this policy on the 'Request to Use' form.

7. Any other correspondence (to note only).

239/23 **CLERKS REPORT**

1. Elections – noted.

2. The Kirkwood Community Orchard Opening Day – To receive update.

The event, attended by up to 30 people, was well received by the Kirkwood family. Letters received from guests were noted together with the offer to sponsor orchard trees in the future. The PC thanked the Clerk and volunteers for their time in facilitating the opening day.

3. Connexin Public Meeting – The delegated decision to book the Methodist Chapel and order printing relating in response to residents' concerns relating to Connexin's proposal to install poles was noted.

4. To dispose of resolutions – noted. Refer to Appendix A.

240/23 **FINANCE**

1. **Budget 22-23** – To approve virement of funds to Ear Marked Reserves to c/f to 23-24.

RESOLVED: The PC approved the virement of funds as follows: -

- a) The Tree Survey budget of £280 to be transferred to the Grounds/Tree Management EMR and carry forward for use in 23-24.
- b) The Defibrillator budget of £50 to be transferred to the Defibrillator EMR.
- c) The uncashed cheque (2081) of £782 to be re-allocated to the Grounds Maintenance budget and transferred to the Grounds/Tree Management EMR.
- d) The uncashed cheque (2058) of £150 to be re-allocated to the Queen's Jubilee Fund and transferred to the Coronation EMR.

2. **Budget 23-24** – To approve V1.

RESOLVED: Deferred.

3. **S137** – To note that section 137(4)(a) of the Local Government Act 1972 (the 1972 Act) for parish and town councils in England for 2023/24 is £9.93. Noted.

4. **Bank Signatories** – To appoint.

RESOLVED: Deferred.

5. **Finance/Budget Monitoring Report:** To receive/approve report, payments, and income.

Payments	Net (£)	VAT (£)	Gross (£)
Getextra Ltd – Microsoft Office 365	£125.00	£25.00	£150.00
The Yorkshire Maintenance Co (Hull) Ltd – Winter Services	£85.80	£17.16	£102.96
L&K Warcup Construction Ltd – Installation of street furniture	£2,950.00	£590.00	£3,540.00
Tickton Village Hall – Room Hire	£40.00	£0.00	£40.00
ERYC – Public Meeting Printing	£11.30	£0.00	£11.30
Marmax Recycled Products – Lectern & Artwork	£560.00	£112.00	£672.00
Greenthumb Lawn Treatment Service – Lawn Treatment	£18.75	£3.75	£22.50
R & JM Henley - Trees	£13.32	£2.66	£15.98
Phoenix A/C & Bus. Consultancy – Payroll/Pension Processing	£62.00	£12.40	£74.40
The Church in Tickton – Public Meeting Room Hire	£30.00	£0.00	£30.00
ERNLLCA – Being a Good Employer Training	£25.00	£5.00	£30.00
Insignia Ltd – Commemorative Coronation Coins	£920.00	£184.00	£1,104.00
Employment costs to year end (HMRC PAYE)	£1,489.42	£0.00	£1,489.42
Mrs M Middleton – Reimbursements (mobile phone, meeting costs, planters, tree labels, Box for access/swing harness, RADAR padlock/keys	£338.73	£55.18	£393.91
TDP Ltd - Planter	£105.00	£21.00	£126.00
Income	Net (£)	VAT (£)	Gross (£)
Nat West Bank Interest			6.70

RESOLVED: The PC approved payments and income presented.

PRIVATE SESSION (PART II): In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the Public and Press were excluded from the meeting for the discussion of the following exempt business.

241/23 STAFFING MATTERS

Employment costs - To approve costs presented in the Financial Report.

RESOLVED: Approved.

242/23 **DATE OF NEXT MEETING(s):** The Ordinary Meeting of the Parish Council will be held on Monday, 17 April 2023 in the Village Hall.

The Minutes were approved and signed at the meeting held on the 17 April 2023.