



Tickton & Routh Parish Council

Working and Playing Together

Minutes of the **Ordinary Meeting** held on **Monday, 20 February 2023** at 7.30pm held in Tickton Village Hall, Main Street, Tickton.

Present: Councillors: Sinkler (in the Chair); Caley; Dickson; Hadley Lenton; Oliver; Vickers; N Walker & T Walker

In Attendance: The Clerk, Mrs Michelle Middleton
Ward Councillors: Gateshill & Stewart (Agenda item 1-3/Minute Ref. 209-211/23)
Humberside Police: PCSO LeGrove (Agenda item 1-14/Minute Ref. 209-215/23)

Apologies: Councillors: Cross

Absent: None

Public: Two members of the public (Agenda item 1-6/Minute Ref. 209-214/23)

Twenty-four members of the public attended the Public Forum in relation to Connexin's proposal to install telegraph poles in the parish. Two members of the public attended the Public Forum in relation to the vacancies for Councillors and Routh Wind Farm Representative.

209/23 **APOLOGIES** - To receive apologies for absence.
Recorded above.

210/23 **DECLARATION OF INTEREST** – The Parish Councils (Model Code of Conduct)
To record any declarations of interest by any Member in respect of items for discussion on this agenda. Members declaring interests should identify the agenda item and type of interest being declared.
Cllr Vickers declared a non-pecuniary interest in agenda item 8.1.1. (Minute Ref. 216/23 1.1.) due to a member of the family submitting the planning application.

211/23 **TO RECEIVE THE EAST RIDING WARD COUNCILLOR(S) REPORT**
Telegraph Pole Installation (193/23)

Ward Councillor Gateshill confirmed that Connexin's proposed plans to install telegraph poles had been raised with relevant parties. The response received from the Planning Department confirms that, under Permitted Development Rights, Connexin can erect telegraph poles without applying for permission. Our local MP, Graham Stuart, had replied to several residents with a written response from the Minister for Housing and Planning, Rachel Maclean MP. The Parish Council are in communication with Connexin, seeking to establish full details of size and location of the proposed telegraph poles.

The Clerk agreed to facilitate a public meeting on behalf of the residents in accordance with delegated authority in consultation with members in attendance.

212/23 **MINUTES** - To approve the minutes of the Parish Council meeting held 16 January 2023.
RESOLVED The minutes of the Parish Council meeting held on 16 January 2023 were approved as a true and correct record.

213/23 **COUNCILLOR VACANCY** – To consider application(s) received for co-option.
RESOLVED: The PC co-opted Richard Warren. Councillor Warren signed the Acceptance of Office witnessed by the Clerk. The Declaration of Interest form to be returned within 28 days.

214/23 **ROUTH WIND FARM TICKTON REPRESENTATIVE VACANCY** – To consider application(s) received.
RESOLVED: The PC agreed to re-advertise the vacancy.

215/23 **COMMUNITY SAFETY** - To note any incidents/crimes reported.
Humberside Police updated on local matters.
To report crime please contact Humberside Police on 101 (non-emergency) and 999 (emergencies only).
To pass on information that may be of interest, but not to report crime, residents can email:
ticktonandweelnwg@gmail.com

216/23 PLANNING

1. Planning Applications – to consider the Planning Working Group recommendations and agree any additional response to the following application(s) and any that are received after publication of agenda.

1.1. [22/03690/PLF](#) - The Grange, Carr Lane, Weel - Erection of two storey extension to side, detached two storey garage at front and detached plant room at rear (comments by 21.2.23)

RESOLVED: The Parish Council objects to the garage aspect of the application only. The proposed garage would be imposing and potentially overbearing in the locality. The size of the garage development would have a detrimental visual impact on neighbouring residents, owing to its large proposed footprint and height. The Parish Council would ask that the garage is built as a single storey building to minimise its impact. The Parish Council also recommend a condition that it is used as a garage and not living accommodation.

1.2. [23/00265/PLF](#) - Church View, Weel Road, Weel - Increase in roof height to create two storey dwelling, erection of porch to front, two storey extension to side with balcony to front and installation of 1.5m high sliding gate to access following removal of existing car port and store (comments by 21.2.23)

RESOLVED: No comment.

1.3. [22/04030/PLF](#) - 28 Main Street, Tickton - Increase in roof height and construction of dormers to front and rear (comments by 21.2.23)

RESOLVED: In view of comments made by residents of Scotts Garth Drive, the Parish Council is concerned about the overbearing nature of the proposals, loss of sunlight and privacy and ask that this is taken into account. If approved, the windows on the north and eastern side should be obscure glass.

2. Planning Decisions – to note any decisions received from ERYC.

2.1. [22/03445/PLF](#) High Eske Farm, Eske Lane – Change of use of agricultural land for the siting of 2 static caravans for holiday use as a farm diversification initiative (Retrospective application) – **Approved** – noted.

2.2. [23/10105/PPA](#) - Main Street Playing Field, Main Street - Planning Enquiry: For the 1) Installation of a Pétanque Court and 2) Erection of Fencing at a height of 1.2m - **Planning Permission/Building Regulation Approval Not Required** - noted.

3. Planning Enforcement - To receive update and to consider any new matters.

None received.

4. Planning Appeal – To consider requesting an update on Planning Inspectorate Appeal Case Reference: APP/E2001/W/20/3244130 and linked to APP/E2001/C/22/3295667 – Land North of Red Cottage, 1 Weel Road, Tickton

RESOLVED: The PC agreed to request that ERYC contact the Planning Inspectorate for an update on the progress of this case and proposed dates for the Hearing.

217/23 PARISH MATTERS

1. The Coronation

1.1. To receive update from Community Café event and to consider public consultation meeting.

Residents made the following suggestions: benches dedicated to King Charles II near the proposed pétanque court, tree planting, totem pole, path around the perimeter of the Village Field, Cream Teas, and Street Party. Tickton Primary School confirmed that children would welcome a commemorative coin and Tickton Preschool expressed an interest in applying for a grant to host a children's party.

RESOLVED: The PC agreed to hold a public meeting to progress community engagement and advertise the PC's Coronation Grant.

1.2. To consider application to the ERYC King's Coronation Community Fund for up to £500 for commemorative coins, quotes, and match funding.

RESOLVED: The PC agreed submit a grant application to the ERYC King's Coronation Community Fund for £500 towards the costs of purchasing a commemorative coin. The coins will be given to educational settings in the parish for distribution to children on their register. An application form will be made available for parents on the Tickton and Routh electoral roll to apply for a coin for their child(ren) aged 0-4 years who live in the parish and are not registered to Tickton Primary School, Tickton Pre-School and Play Pals or Fir Trees Nursery. Any remaining coins will be made available to older siblings and then the wider community on a first come first served basis.

The PC appointed Insignia Ltd to supply 500 commemorative coins at a cost of £920 + VAT and match fund £420. The PC believe that it is beneficial to the residents of the parish and is commensurate with the expenditure.

2. Butt Lane Ditch (Minute Ref. 161/22 1.) – To receive update and agree any further actions.

It was noted that ERYC contractors commenced work to clear the ditch and undertake tree works at the beginning of February and expected to be completed by the end of February. Residents had raised concerns about the standard of work undertaken to date.

RESOLVED: The PC agreed to request that ERYC visit site to ensure contractors had cleared away cut vegetation and to contact the IDB to arrange a site inspection of the ditch.

3. Traffic Management: Tickton & Weel (Minute Ref. 119/21 2.) – To receive update and agree any further actions.

The PDWG is working with ERYC to arrange a date to discuss Highways and Traffic Management issues.

It was noted that the parking issues at Tickton Primary School continues.

A resident in Weel had raised concerns relating to cars driving over the verge/common land which had created deep holes which would be included in the report to Highways.

4. Fly-tipping – To note rotten wood on the verge/junction of Eske Lane/A1035 reported to ERYC. Noted as completed.

218/23 **MOTIONS PROPOSED BY COUNCILLORS** - None received.

219/23 **WORKING GROUPS & PC REPS** – To receive updates and consider recommendations: -

1. Parish Development (PDWG)

1.1. RWF Woodland/Orchard Grant (delegated matters undertaken by Clerk in consultation with PC).

1.1.1. To approve an inscription board and installation at a cost of £685 + VAT.

The PC noted the Clerk's delegated decision to purchase an inscription board from Marmax Recycled Products at a cost of £560.00 + VAT and installed by L&K Warcup Construction Ltd at a cost of £125 + VAT.

1.1.2. To approve The Orchard Opening Event, invitations, and agenda.

The PC noted the Clerk's delegated decision to arrange The Orchard Opening Event on 11 March 2023 commencing at 1:30pm, the invitation list and agenda. The end of grant report to be submitted after the event.

1.2. RWF Jubilee Grant

1.2.1. To approve ground clearance works at a cost of £375 (delegated matter undertaken by Clerk in consultation with Chair).

The PC noted the Clerk's delegated decision to raise an order to Yorkshire TreeCraft to undertake ground clearance works at a cost of £375.

1.2.2. To approve delegated authority to the Clerk to purchase compost and plants for the planters up to a value of £750 + VAT.

RESOLVED: Approved.

1.3. Pétanque Court 23/24 – To approve amended specification and the submission of grant applications.

RESOLVED: Approved.

1.4. Replacement & Refurbishment of Play Equipment 23/24 – To approve the submission of grant applications and match funding.

The project to include the replacement of three pieces of play equipment and the painting of the zip wire and teen shelter subject to grant funding.

RESOLVED: The PC granted approval to submit grant applications and match fund.

1.5. Proposed Trees – To consider purchasing fir trees on Weel Common for use as the community Christmas Tree in future years.

RESOLVED: The PC granted approval to purchase 6No. Norway Spruce from Henleys Nurseries at a cost of £6.12 + VAT

1.6. FITTA Group Donation – To consider accepting the donation of 2No. trees to plant on the Recreation Ground near the Outdoor Gym Equipment and agree species.

RESOLVED: The PC agreed to accept the donation of 2no trees to plant on the Recreation Ground and native trees recommended such as copper beech, lime, or maple of a different variety to the existing field maple.

1.7. RWF Accessible Swing Grant – To consider accepting the offer of £703 and approve quote.

RESOLVED: The PC accepted the grant offer of £703. The PC approved the quotations and appointed HAGS to supply/install the accessible seat and harnesses at a cost of £1,122.64 + VAT, to purchase the storage box at a cost of £149.99 + VAT from Screwfix, appoint Alliance Steel to alter box to be bolted to

fence and be fitted with hasp & eye at a cost of £100 + VAT and to order the RADAR padlock and 3No. keys from Staff Ironmongery at a cost of £28.41 + VAT.

The PC agreed to loan one harness to Tickton Pre-school for ease of use and to update the Annual Agreement accordingly.

220/23 CONSULTATIONS

1. ERYC Street Trading and Collections licensing policy review consultation ending 15.3.23.

RESOLVED: No comment.

2. East Riding Community Governance Review - Consultation ending 10.3.23.

RESOLVED: No comment.

221/23 CORRESPONDENCE – To consider and approve any actions relating to: -

1. **ERNLLCA:** Newsletter, Being a Good Employer Training, Buckingham Palace Garden Party - noted.

RESOLVED: The PC granted approval for Cllr Hadley to attend the Being a Good Employer Training at a cost of £25 + VAT.

2. **B&NHIDB:** Notice of Drainage Rate Levy 2023/24 – noted.

3. **Village Hall Community Café** – To consider booking a stand on 21 May, 20 August & 26 November.

RESOLVED: The PC agreed to book a stand as and when required.

4. Any other correspondence (to note only).

Resident(s): Telegraph poles

222/23 CLERKS REPORT

1. **Pre-Election Period (Purdah)** – To receive guidance report and to consider deferring APM.

The guidance was noted, and Councillors informed of the election process.

RESOLVED: The PC deferred approving a new date for the APM.

2. **PC Representatives** – To appoint ERVAS Payroll/Pensions and Safeguarding Reps.

RESOLVED: The PC appointed Cllr Hadley to ERVAS Payroll/Pensions Representative. The Safeguarding Representative was deferred to be appointed at the Annual Council Meeting.

3. To dispose of resolutions.

Min. Ref.	Description	Comments
030/22 2.	Public gates – Churchfields To request buffer to reduce noise.	ERYC reported that existing buffer is currently the best solution – item closed.
043/22 5. b)	Parish Development Working Group: Proposed Solar Farm - For PC to contact the applicant with a view to being an 'interested party' in the benefit fund to ensure involvement at an early stage	Actioned.
043/22 5. c)	Parish Development Working Group: Community Benefit Fund - For members to be 'stakeholder' in the arrangements to manage any benefit fund.	Actioned.
059/22 5. b)	The Community Woodland/Orchard Grant Funded Project To undertake Stage 2 vegetation clearance	Completed.
165/22 5.	The Coronation of King Charles III To attend Community Café event 29 January Sunday 12noon – 4pm.	Actioned.
167/22 1.5.	To obtain quotes for replacement 3no Junior Swings seats and 2no. Nursery Swings seats.	Actioned.
170/22 1.	Cllr Recruitment Pack: To promote Cllr Recruitment in the next edition of the Community Magazine.	Actioned.
171/22 1.	Standing Orders To update Standing Order 18. Financial Controls and Procurement	Actioned.
183/22 1.3.	Proposed Pétanque Court Meeting	Actioned.
183/22 1.4. a)	FITTA Group's request to site bench donated by Cherry Tree Lane Garden Centre on the Village Field as a community asset	Actioned.
183/22 1.5. b)	Jubilee Streetscene Grant	Actioned.

	Marmax Recycling Products to supply 3No. benches and 7No. planters at a cost of £4609.00 + VAT	
183/22 1.5. b)	Jubilee Streetscene Grant TDP Limited to supply 5No. planters at a cost of 1390.51	Actioned.
196/23 1.1.	22/03648/STPLF 22/03366/OUT 22/04030/PLF	Submitted to ERYC
196/23 1.1.	22/03648/STPLF The PC to request the Secretary of State to consider calling in the application due to its scale and the cumulative effect of adjacent solar arrays.	Actioned.
196/23 1.3.	22/04030/PLF The PC agreed to request ERYC to confirm the dates when public notices were displayed.	Actioned.
199/23 1.3.	The Coronation of King Charles III (165/22 5.) The PC agreed that Cllrs Oliver and Sinkler attend the Community Café to consult with residents and report back.	February agenda item.
199/23 1.7.	Playground bark (167/22 1.5.) The PC granted approval to purchase 10No. bags of playground bark for Cullington and Weel up to a cost of £700 + VAT from MKM BS (Beverley) Ltd.	Actioned.
199/23 1.7.	Replacement swing seats (167/22 1.5.) The PC granted approval to purchase and 3no. replacement junior and 2no. cradle swing seats at a cost of £358 + VAT/delivery from Fenland Leisure Ltd.	Actioned.
199/23 2.	Routh Wind Farm Community Fund Representative Vacancy	Advertised.
203/23 3.	Precept 23/24 Demand	Submitted.

223/23 FINANCE

1. Finance/Budget Monitoring Report: To receive/approve report, payments, and income.

Payments	Net (£)	VAT (£)	Gross (£)
The Yorkshire Maintenance Co. (Hull) Ltd – Winter Services	358.60	71.72	430.32
Tickton Village Hall – Room Hire	10.00	0.00	10.00
Yorkshire TreeCraft – Tree/vegetation works	890.00	0.00	890.00
TDP Ltd – Planters	1052.64	210.53	1263.17
Fenland Leisure Products Ltd – Swing seats	356.00	71.20	427.20
MKM BS (Beverley) Ltd – Play bark	749.50	149.90	899.40
S Rogerson T/A Bubble Publishing – Magazine delivery	100.00	0.00	100.00
Marmax Recycled Products – Benches/Planters	4254.42	850.88	5105.30
Employment costs & reimbursements	1260.64	4.25	1281.89
Yorkshire TreeCraft – Jubilee Grant /vegetation/ pathway	375.00	0.00	375.00
Income	Net (£)	VAT (£)	Gross (£)
Nat West Bank Interest			6.81

RESOLVED: The PC approved the payments presented.

PRIVATE SESSION (PART II): In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the Public and Press were excluded from the meeting for the discussion of the following exempt business.

224/23 STAFFING MATTERS

Employment costs - To approve costs presented in the Financial Report

RESOLVED: The PC approved the employment costs.

225/23 VILLAGE FIELD STORAGE CONTAINERS (189/22) – To receive update and consider any actions.

The report was noted.

226/23 DATE OF NEXT MEETING(s): The Ordinary Meeting of the Parish Council will be held on Monday, 20 March 2023 in the Village Hall.

The Minutes were signed as an accurate record at the meeting held on the 20 March 2023.