



Tickton & Routh
Parish Council
Working and Playing Together

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Dear Councillors

You are hereby summoned to the Ordinary meeting of Tickton and Routh Parish Council which will be held in the Small Room, Tickton Village Hall on **Monday, 18 September 2023 at 7:30pm.**

PUBLIC FORUM

Members of the public may make recommendations about matters to be discussed at the meeting or other items of public interest.

AGENDA

1. **APOLOGIES** - To receive apologies for absence. **Cllr Vickers**
2. **DECLARATION OF INTEREST** – The Parish Councils (Model Code of Conduct)
To record any declarations of interest by any Member in respect of items for discussion on this agenda. Members declaring interests should identify the agenda item and type of interest being declared.
3. **TO RECEIVE THE EAST RIDING WARD COUNCILLOR(S) REPORT**
4. **MINUTES**
To approve the minutes of the Parish Council meeting held on 17 July 2023.
5. **COMMUNITY SAFETY**
 1. To note any incidents/crimes reported.
 2. **Neighbourhood Watch** – To consider assigning a PC Crime Prevention Representative/Officer
6. **PLANNING**
 1. **Planning Applications – to note comments submitted in accordance with scheme of delegation to meet ERYCs time frame.**
 - 1.1. **23/01743/STPLF** - Land East Southwest And West Of Tickton Bridge Plantations, Main Road, Routh - Erection of 1 POC Mast, control room and connection to an existing 132kV Suspension Tower and construction of 2 vehicular accesses in relation to approved application 22/00824/STPLF (PC comments by 10.8.23)
COMMENTS: No Objection.
 - 1.2. **23/01924/CLE** - Storkhill Farm, Hull Bridge Road - Change of use of land for the siting of a lodge which falls within the definition of 'caravan' for the purposes of planning (**PC comments by 15.8.23**)
COMMENTS: The Parish Council understands that the building in question has been used for the purpose of farming potentially for the last 10 years plus. This does not of itself detract the fact that this land is in open countryside.
Any use of this building for commercial gain would be contrary to the definition of open countryside. We therefore strongly object to any development that would constitute anything other than agricultural use and would recommend that a condition is applied to this effect i.e. not to be used for holiday let(s) due to the impact that this would have on existing residents and the additional traffic on the A1035. Please refer to planning application 21/04336/PLF for the Parish Council comments on traffic and pedestrian mitigation.
 - 1.3. **23/02290/CLE** – Westmead, Weel Road, Weel - Certificate of lawfulness for erection and use of a dwellinghouse in Class C3 (**PC comments due 8.9.23**)
COMMENTS: No comment.
 2. **Planning Applications** – to consider the Planning Working Group recommendations and agree any additional response to the following application(s) and any that are received after publication of agenda.
 - 2.1. **23/02306/PLF** Land West Of Cherry Lane Garden Centre, Hull Bridge Road - Erection of coffee shop/drive-thru unit with associated access, Electric Vehicle Charging facility, landscaping and drainage works. (PC comments due by 2 October 2023).

- 3. Planning Decisions** – to note any decisions received from ERYC.
 - 3.1. [23/00885/PLF](#)** – Land West Of Unit 1, Weel Road, Tickton – Erection of 2 commercial/industrial storage buildings – **Approved.**
- 4. Planning Enforcement** - To receive update and to consider any new matters.
 - 4.1 [23/00855/UWORK3](#):** Land West Of Red Cottage 1, Weel Road – Building Works – to note.
9. **PARISH MATTERS** – To receive updates and approve any actions: -
 - 1. Butt Lane Ditch** including ERYC High Pressure Jetting and CCTV Investigation Works
 - 2. Traffic Management/Highways**
 - 2.1.** Weel Road
 - 2.2.** Proposed Speed Survey (Main Street)
 - 2.3.** Road Infrastructure (A0135)
 - 3. Anaerobic Digester – Leven**
 - 4. Field View Solar Farm Community Benefit Fund**
 - 5. Tree Safety Inspection Report** – To receive report and consider any recommendations
 - 6. The Orchard Play Area Refurbishment** -To note ERYC contractors confirmed start date of 14.9.23.
10. **CONSULTATIONS** – To consider a response to: -
 - 1. ERYC:** Community Governance Review (comments due by 30.9.23)
 - 2. ERNLLCA:** NALC consultation on Local Plans (comments due by 22.9.23)
 - 3. Cornerstone: Pre-planning Consultation** - Proposed upgrade to radio base station installation - Molsworth Grange, Hull Bridge Road (commences due by 25.9.23)
11. **CORRESPONDENCE**
 - 1. ERYC:** Bus Partnership Event 13.10.23 – To consider/note attendance.
 - 2. ERYC:** Active Bystander Training 07.11.23 – To consider/note attendance.
 - 3. ERYC:** Joint Local Access Forum 20.9.23 – To consider attendance.
 - 4. ERYC:** Standards Committee - Vacancies for Two PC Reps – To consider applications by 8.12.23.
 - 5. Tickton Grange Hotel** – To consider networking event invitation and proposed meeting.
 - 6.** Any other correspondence (to note only).
 - 6.1. ERNLLCA:** August Newsletter – to note.
 - 6.2. IDB:** – Use of noticeboard - Notice of Conclusion of Audit
 - 6.3. Resident(s):** Comments relating to planning application [23/02306/PLF](#) Land West Of Cherry Lane Garden Centre
 - 6.4. Resident:** Dog control
12. **DEVELOPMENT PROJECTS 2023-24**
 - 1. RWF Jubilee Grant** – To receive update and consider quotation to purchase and install a litter bin.
 - 2. Replacement & Restoration of the Play Area** – To receive updates.
 - 3. Pétanque Project & Open Day**
 - 3.1.** To receive update on project and funding.
 - 3.2.** To note appointment of Contractor in accordance with Minute Ref. 039/23 c)
 - 3.3.** To consider final position of fencing and any other requirements.
 - 3.4.** To approve the quotation for minor adaptations identified at meeting with interested parties (Minute Ref. 039/23 d).
 - 3.5.** To consider a name for the Petanque Terrain.
 - 3.6.** To consider quotation for the Village Field Signage and agree to the clerk raising the order for the final designs in consultation with the PC.
 - 3.7.** To consider quotations and agree to the clerk raising orders for set of 3 recreational pétanque boules x 4; Rigid Hoops x 8; Scoring Boards x 4 and Storage Unit.
 - 3.8.** To consider provisional date(s) for the open day and agree to the clerk booking the Village Hall and purchasing open day refreshments.
 - 3.9.** To consider quotation and agree to the clerk raising the order for promotional material including 10 x A4 posters and 700 A5 Leaflets.
13. **PC REPRESENTATIVE REPORTS** – To receive any updates.
 - 1.** Leven Carrs Wetland Landscape Recovery Project (037/23 6.)
 - 2.** Molescroft Parish Council meeting (037/23 7.)
14. **CLERK'S REPORT**
 - 1. Whole Council Training with Leven & Rowley PCs** – To note change of date and venue.

2. New Website – To receive update and consider document transfer time.

3. To receive any other updates.

4. To dispose of resolutions.

15. **FINANCE & GOVERNANCE**

1. PC name badges – To consider ordering from ERYC at a cost of £4.30 + VAT per badge.

2. External Audit Report 2022-23 – To receive report and approve Notice of Conclusion of Audit dates.

3. Financial Report and Payments – to receive, consider and approve

Delegated Payments - August	Net (£)	VAT (£)	Gross (£)
The Sign Shed Ltd - Signage	80.79	16.16	96.95
JRB Enterprise Ltd - Dispenser Dog bags	290.40	58.08	348.48
ERNLLCA - Planning Training Cllr Warren	20.00	4.00	24.00
PKF Littlejohn LLP - External Audit Fee	315.00	63.00	378.00
S Rogerson T/A Bubble Publishing - Community Magazine	100.00	-	100.00
WP Everingham & Son Ltd - Tickton War Memorial Lettering	80.00	16.00	96.00
Employment costs + reimbursement (Wreaths/Mobile phone)	1,223.53	13.33	1,236.86
Payments			
Tickton Village Hall – Room Hire (May, June & July)	50.00	-	50.00
East Riding Group Ltd – In Liquidation – Grounds Maintenance (Invoice No. 18661 dated 24.8.22 cheque number 2081 not presented to the bank)			698.00
Phoenix Accountancy & Business Consultancy Ltd – Payroll/Pension Processing	36.00	7.20	43.20
Employments costs (Q2)	1,467.24	-	1,467.24
2022-2023 Payments – To record late presentation to bank			
Cheque No. 2058 dated 16.05.22 authorised under Minute reference 092/22.	150.00	-	150.00
Income - July			Gross (£)
Nat West Bank Interest - July			10.97
DIFEY Grant 50% - Petanque Project			2,479.49
Dogger Bank Wind Farm Grant 100% - Petanque Project			1,000.00
R Warren - Petanque Project Grant			250.00
Anonymous - Petanque Project Grant			200.00
FITTA Group - Petanque Project Grant			200.00
Income - August			
ERYC Grant 50% - Petanque Project			10,000.00
ERYC Grant 100% - Replacement & Restoration of the Play Area			8,500.00
Anonymous - Petanque Project Grant			100.00
The Whymant Family - Petanque Project Grant			100.00
Nat West Bank Interest – August			11.62

16. **PRIVATE SESSION (PART II)** - To consider resolving to exclude the public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) for the next item(s) on the agenda as it relates to confidential or staffing matters.

1. Employment costs - To approve costs presented in the Financial Report.

17. **DATE OF NEXT MEETING(s):** The Ordinary Meeting of the Parish Council will be held on Monday, 20 November 2023 in the Village Hall.

Michelle Middleton

Michelle Middleton (Clerk to the Council)

10 September 2023