

Tickton & Routh Parish Council

Minutes of the **Ordinary Meeting** held on **Monday, 12 December 2022** at 7.30pm held in Tickton Village Hall, Main Street, Tickton.

Present: Councillors: Sinkler (in the Chair); Caley; Cross; Dickson; Lenton & Vickers

In Attendance: The Clerk, Mrs Michelle Middleton

Apologies: Councillors: Hadley; Oliver; N Walker & T Walker
Ward Councillors: Gateshill & Stewart
Humberside Police

Absent: None

Public: None in attendance

175/22 **APOLOGIES** - To receive apologies for absence.
Recorded above.

176/22 **DECLARATION OF INTEREST** – The Parish Councils (Model Code of Conduct)
To record any declarations of interest by any Member in respect of items for discussion on this agenda. Members declaring interests should identify the agenda item and type of interest being declared.
None recorded.

177/22 **TO RECEIVE THE EAST RIDING WARD COUNCILLOR(S) REPORT**
None received.

178/22 **MINUTES** - To approve the minutes of the Parish Council meeting held 21 November 2022.
RESOLVED The minutes of the Parish Council meeting held on 21 November 2022 were approved as a true and correct record.

179/22 **COMMUNITY SAFETY** - To note any incidents/crimes reported.
None received.

180/22 **PLANNING**

1. Planning Applications – to consider the Planning Working Group recommendations and agree any additional response to the following application(s) and any that are received after publication of agenda.
None received.

2. Planning Decisions – to note any decisions received from ERYC.

2.1. [21/01409/REM](#) – Land South Of Avalon, Butt Lane, Tickton – Erection of 2 dwellings following Outline permission 19/03930/OUT (Appeal Reference APP/E2001/W/20/3259415) (Layout, Access, Scale, Appearance and Landscaping to be considered) – **Approved.**

2.2. [21/04336/PLF](#) – Land South West Of Storkhill Farm, Hull Bridge Road, Tickton – Change of use of land for the siting of two holiday cabins, alterations to the access, associated car parking and landscaping (NEW RED LINE/ALTERATIONS TO ACCESS/AMENDED PLANS) – **Approved.**

3. Planning Enforcement - To receive update and to consider any new matters.
None received.

181/22 **PARISH MATTERS**

1. Field View Solar Farm Community Benefit Fund – To receive any updates and agree actions.
None received.

182/22 **MOTIONS PROPOSED BY COUNCILLORS**

None received.

183/22 **WORKING GROUPS & PC REPS** – To considering recommendations: -

1. Parish Development (PDWG)

1.1. Proposed PC Logo – To approve Tickton Primary Schools design choice and instruct Wauds Design to proceed with Concept 1 (with minor variation) at a cost of £150.00.

RESOLVED: The PC approved the final designs and agreed to instruct Wauds Design to proceed at a cost of £150.00

1.2. Proposed Village Hall Fencing & Gates – To note that the Do It for Yorkshire Grant was declined. To consider applying for alternative funding in 2023/24.

Noted.

1.3. Proposed Petanque Court – To grant approval for the PDWG to arrange a preliminary meeting with a specialist company with a view to obtaining advice on the scope, flood risk and how to progress.

RESOLVED: Approved.

1.4. FITTA Group's request to site bench donated by Cherry Tree Lane Garden Centre on the Village Field as a community asset

a) To consider accepting the FITTA Groups bench as a community asset.

RESOLVED: Approved.

b) To consider installing the bench near to the Outdoor Gym Equipment by securing on an under leg concrete base @ a cost of £150.00

RESOLVED: The PC granted approval and instructed L&K Warcup to undertake the works at a cost £150.00.

1.5. Jubilee Streetscene Grant

a) To consider relocating the planting of 3No. trees from ERYC Highway to Weel Common

RESOLVED: The PC granted approval to plant 1No. Oak tree on the Village Field; 1No. Oak tree on Weel Common subject to obtaining satisfactory underground utilities plans. The Clerk to continue to consult with ERYC with a view to planting the Fir on Green Lane.

b) To consider approving quotes to purchase project planters, benches, and installation.

RESOLVED: The PC agreed to appoint Marmax Recycling Products to supply 3No. benches and 7No. planters at a cost of £4609.00 + VAT; TDP Limited to supply 5No. planters at a cost of 1390.51 and L&K Warcup to install and fix benches at a cost of £615.00.

c) To consider agreeing in principle, to obtaining quotes to dismantle and install new planters and to install any additional hard standing area that may be required.

RESOLVED: Approved.

1.6. The Community Orchard Grant – To consider granting approval to hold an open day in February/March 2023 and to invite the land donor, family, volunteers, and the community.

RESOLVED: Approved.

1.7. Storage Container on Village Field

RESOLVED: The PC agreed to move item for consideration under Part II.

1.8. Joint project with Leven PC – To consider any proposal from Leven PC.

Leven PC suggested a joint application for funding for a beacon in each community which could be lit as part of King Charles 111 Coronation celebrations.

RESOLVED: The PC agreed to obtain quotes for a gas/permanent beacon, insurance advice and to identify suitable locations for consideration.

184/22 CONSULTATIONS

None received.

185/22 CORRESPONDENCE – To consider and approve any actions relating to: -

1. ERNLLCA: Newsletter - noted.

2. ERYC: Annual Snapshot of Rough Sleepers – Nil response return – noted.

3. ERYC: Joint Local Access Forum - Wednesday 14 December 2022 – noted.

4. RWE: Dogger Bank South (DBS) Offshore Wind Farms Community Newsletter – noted.

5. Any other correspondence (to note only) – none received.

186/22 CLERKS REPORT – to receive any updates and dispose of resolutions.

Resolutions noted as disposed: -

Min. Ref.	Description	Comments
101/22 2.	PARISH MATTERS: Cullington Field Litter Bin	Bin replaced by ERYC.
134/22 2.2.	WORKING GROUPS & PC REPS: Parish Council Logo (Minute Ref. 041/22)	Completed.

135/22 2.1.	GRANT FUNDED PROJECTS The Jubilee Streetscene (RWF)	Trees planted.
152/22 1.2.	GRANT FUNDED PROJECTS The Community Woodland Orchard (RWF)	Hedgerow planted
152/22 1.3.	GRANT FUNDED PROJECTS The Community Woodland Orchard (RWF)	Benches installed.
152/22 2.2.	GRANT FUNDED PROJECTS The Jubilee Streetscene (RWF)	Trees received from supplier.
152/22 3.1.	GRANT FUNDED PROJECTS Tree planting (19 No.) - Community Woodland Orchard & Jubilee Streetscene	Completed.
164/22 1.	PLANNING 22/03269/STPLF ; 22/03547/PLF ; 22/03547/PLF ; 22/03445/PLF ; 22/03331/CM ; 22/03336/PLF	Submitted to ERYC.
165/22 2.	PARISH MATTERS Winter Services 2022/3	Contractor informed of service provision.
167/22 1.1.	PARISH DEVELOPMENT Proposed PC Logo	Tickton Primary – Concept 1.
167/22 1.2.	Development Projects 2022/23 Village Field Fencing, Double Service and Single Self-Closing Gate (powder coated yellow)	Do It For Yorkshire Fund grant application declined.
167/22 1.3. A	Development Projects 2023/24 Joint project with Leven PC	December agenda.
167/22 1.5.	Annual Playground Inspection Raise the basket swing to recommended height and to replace the secondary shackles.	Completed.
168/22 1.	GRANT FUNDED PROJECTS The Community Woodland Orchard & The Jubilee Streetscene (RWF)	Completed.
172/22 3.	Budget 2023/24	To be undertaken 12.12.22.

187/22 FINANCE

1. Bank Signatories – To consider appointing any additional signatories.

RESOLVED: The PC appointed Cllrs Caley and Oliver.

2. Budget 23/24 – To be considered and presented by the Finance Working Group at the January meeting.
Noted.

3. Parish and Town Council Precepts and the 2023/24 Tax Base - The provisional 2023/24 tax base for Tickton and Routh Parish Council is 654.9 Band D equivalent properties.
Noted.

4. Finance & Budget Monitoring Report: To receive and to approve report, payments, and income.

Payments	Net (£)	VAT (£)	Gross (£)
R & JM Henley - Orchard Project Trees	£233.20	£21.04	£254.24
R & JM Henley - Jubilee Project Trees, Hedgerow & sundries	£612.40	£122.48	£734.88
L & K Warcup Construction Ltd - Bench installation	£190.00	£38.00	£228.00
Marmax Recycled Products Ltd - Orchard Project benches (2)	£864.00	£172.80	£1,036.80
ERYC - Street Light Agreement	£52.71	£10.54	£63.25
Wauds Design - Parish Council Logo	£150.00	£0.00	£150.00
Greentech Ltd - Jubilee Project rootbarrier	£90.00	£18.00	£108.00
Phoenix Accountancy & Business Consultancy Ltd - Payroll/pension processing	£36.00	£7.20	£43.20
Employment costs incl. HMRC & reimbursements	£1,688.95	£36.91	£1,725.86
Green Thumb Beverley – Jubilee Grant Lawn Treatment	18.75	3.75	22.50

Income	Net (£)	VAT (£)	Gross (£)
Nat West Bank Interest			£5.58

RESOLVED: The Parish Council approved the financial reports, payments, and income.

PRIVATE SESSION (PART II): In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the Public and Press were excluded from the meeting for the discussion of the following exempt business.

188/22 STAFFING MATTERS

Employment costs - To approve costs presented in the Financial Report.

RESOLVED: Approved.

189/22 STORAGE CONTAINER ON VILLAGE FIELD

RESOLVED: The PC agreed to arrange a meeting regarding the storage container and Agreement. Staff matters were discussed, and a decision reached.

190/22 DATE OF NEXT MEETING(s): The Ordinary Meeting of the Parish Council will be held on Monday, 16 January 2022 in the Village Hall.

The Minutes were signed as an accurate record at the meeting held on the 16 January 2023.