

# Tickton & Routh Parish Council

Minutes of the **Ordinary Meeting** held on **Monday, 20 June 2022** at 7.30pm held in the Main Room, Tickton Village Hall, Main Street, Tickton.

**Present:** Councillors: Sinkler (in the Chair); Caley; Hadley; Lenton; Dickson; Oliver; Vickers; N Walker & T Walker

**In Attendance:** The Clerk, Mrs Michelle Middleton; Ward Councillor Gateshill (Agenda Item 1-3/Minute Ref. 095-097/22)

**Apologies:** Councillors: Cross & Pugh

**Absent:** None.

**Public:** No members of the public were in attendance.

The Chairman paid tribute to Ward Councillor Greenwood and acknowledged her hard work for the community. Condolences were expressed to Pauline's family, friends and work colleagues. All members were invited to the funeral on Tuesday, 21 June 2022 at 3:30pm.

095/22 **APOLOGIES** - To receive apologies for absence.  
**Cllrs. Cross and Pugh.**

096/22 **DECLARATION OF INTEREST** – The Parish Councils (Model Code of Conduct)  
To record any declarations of interest by any Member in respect of items for discussion on this agenda. Members declaring interests should identify the agenda item and type of interest being declared.  
**Cllr. Vickers, as Chair and Cllr. Oliver, as Trustee of Tickton Youth Club declared a non-pecuniary interest relating to Agenda Item 9. 5.4. (Minute Ref. 103/22 5.4.). Cllr Oliver as a member of Tickton & Routh Community Homes declared a non-pecuniary interest relating to Agenda Item 9. 5.4 and 13.4. (Minute Ref. 103/22 4. and 107/22 4.)**

097/22 **TO RECEIVE THE EAST RIDING WARD COUNCILLOR(S) REPORT**

Ward Councillor Gateshill updated on the following matters;

**Butt Lane**

ERYC advised that the drain on Butt Lane does not serve any purpose. In response, the IDB have been asked to report back on the purpose of this drain. Historically, the IDB had confirmed that ERYC is the riparian owner.

**Red/Green Cottages**

The Appeal Hearing is postponed.

**Avalon**

The application was adjourned at the Planning Committee Hearing.

098/22 **MINUTES** - To approve the minutes of the Parish Council meeting held 16 May 2022.

**RESOLVED: The minutes of the Parish Council meeting held 16 May 2022 were approved as a true and correct record.**

099/22 **COMMUNITY SAFETY** -To note any incidents/crimes reported.

The theft of a cycle and tools were reported as well as with alcohol and cigarettes from the Village Shop.

Improved weather conditions have seen a return of youths from Tickton and Beverley at Hull Bridge. There were no reports of jumping into the river from the bridges. The youths are disposing of their litter and sitting away from properties on the request of neighbouring residents. Concerns were raised of potential fires resulting from the use of disposable BBQs. It was noted that Cllr N Walker had received a report of a dangerous landing board that had apparently punctured a canoe.

**RESOLVED: The PC agreed to establish the location of the landing board. To request that the Environment Agency repair/remove the landing board and consider measures to prevent use of BBQs.**

100/22 **PLANNING**

**1. Planning Applications** – to consider and agree any additional response to the following application(s) and any that are received after publication of agenda.

**22/01208/STPLF** - Land North East And West Of Carr Plantation, Ferry Road, Wawne - Construction of solar photovoltaic development including solar panels, installation of sub-station, transformers, storage

containers, erection of perimeter fence and CCTV poles with associated access, gates, internal tracks, infrastructure, landscaping and biodiversity enhancements and erection of temporary construction compound (**PC comments by Friday 24 June**).

**RESOLVED:** No objection. The PC request that consideration be given to maintaining and improving Public Rights of Way.

**2. Planning Decisions** – to note any decisions received from ERYC.  
None received.

**3. Planning Appeal Hearing** – to note postponement of hearing, to note that the following case numbers have been linked together and to consider any further comments to the PI by 19.7.22;

[APP/E2001/C/22/3295667](#) - Land North of Red Cottage, 1 Weel Road, Tickton

APP/E2001/W/20/3244130 - Land North West Of Red Cottage 1, Weel Road, Tickton

**RESOLVED:** The PC agreed no further comments.

**4. Planning Enforcement** - To receive update and to consider any new matters.  
No updates and no new matters were reported.

#### 101/22 **PARISH MATTERS**

**1. Traffic Management-**

It was noted that ERYC has installed speed sensors in Weel.

**2. Cullington Field Litter Bin**

It was noted that the vandalised litter bin was reported to ERYC for repair/replacement.

**3. PROW Markers Green Lane**

It was noted that the damaged PROW marker was reported to ERYC.

**4. Highway Carr Lane, Tickton**

It was noted that the large rut in the road outside No. 6 and 8. Was reported to Highways.

**5. Dog Bags**

It was noted that replacement bags were ordered by delegated authority at net cost of £232 + delivery.

#### 102/22 **MOTIONS PROPOSED BY COUNCILLORS**

**1. Cllr. Oliver** proposes that the PC request ERYC to consider refurbishing the parishes milestones.

**RESOLVED:** The PC agreed to request the ERYC consider refurbishing all three milestones including new signage to the milestone situated between Routh and White Cross.

**2. Cllr. Hadley** proposes that the PC request ERYC to reconsider refurbishing the Orchard Play Area.

**RESOLVED:** The PC agreed to delegate the Orchard Play Area to the Parish Development Working Group. The Working Group to arrange a meeting with ERYC with a view to refurbishment.

#### 103/22 **WORKING GROUPS & PC REPS** – to receive update and consider/approve any recommendations;

**1. Defibrillator Group**

**RESOLVED:** The PC agreed to arrange a meeting with the Defibrillator Group to review Agreements; Cllrs Hadley, Oliver & Vickers to attend.

**2. Village Hall**

Cllr. Hadley reported that the Village Hall Committee discussed the proposed library and agreed that further consideration be given to location and structure.

**RESOLVED:** The Parish Development Working Group to arrange a meeting with VH Representatives.

**3. Routh Wind Farm**

The RWF Community Fund Chairman's report was noted with thanks. The PC raised concerns regarding ERYCs financial reporting; the latest year end accounts shown on the website relate to 2018. The administration could be considered by the Panel at the next Review.

**RESOLVED:** The PC agreed to write to the RWF Community Fund administrator (ERYC) and to inform the Tickton and Routh Representative of concerns raised.

**4. Community Led Housing** - To note receipt of invoice to transfer remaining grant funds and to consider closing or retaining the PC CLH Working Group.

Cllr Oliver reported that a public meeting of the Tickton & Routh Community Homes is scheduled for Thursday, 14th July at 7.30pm at the Village Hall in order to recruit additional members.

**RESOLVED:** The PC agreed to close down the PC CLH Working Group.

## 5. Parish Development

**5.1. Tree Planting at eastern end of Tickton** - To consider/approve the PDWG consulting neighbouring residents and landowner (ERYC) for permission

**RESOLVED:** The PC agreed to the Parish Development Working Group consulting neighbouring residents regarding tree planting on land east of the Village.

**5.2. Table top game** – To consider/approve donation from ERYC for Marmax bench on Cullington.

**RESOLVED:** The PC agreed to accept the table top game; noughts and crosses. The game to be stored until a location is agreed.

**5.3. Parish Development Working Group Representative** – To consider appointing to vacancy.

**RESOLVED:** The PC elected Cllr Hadley as Parish Development Working Group Representative.

**5.4. Councillor Vickers to update on ongoing matters;**

- **IT Smart Survey** – completed.
- **Road/Highways safety** – to request a meeting with ERYC Highways team.
- **Weel Climbing frame** – deferred pending results of consultation.
- **Chatty Bench** – ERYC donated plaque.
- **Proposed Community Library** – ongoing.
- **Bus Services** – EYMS installed timetables at all bus shelters and stops. Community transport services available on PC website and shared on AAT.
- **Youth Services** – The grant submitted by ERVAS was successful. The Tickton Youth Club will be re-established, an advert for staff will be published soon. The club will be available throughout the year in the Main Hall at the Village Hall. The funding is for one year, ERVAS will then support the Club with fundraising and advised to set up as a charity and recruit additional Trustees.
- **St Pauls Green** – ERYC repositioned bin and cut back hedge on southern boundary hedge identified on consultation. ERYC approved siting of PC planter and clearance of strip of land for sowing wild flower seeds – to consider project for Tickton Primary School.  
**RESOLVED:** The PC agreed to invite Tickton Primary School to help clear land and sow wild flower seeds on notification of RWF grant award.
- **Public Spaces Protection Order – Village Field** – The PDWG requested approval to draft a proposal for bow top fencing from the VH car park across the field, some replacement equipment to suit younger children and accessible swings.  
**RESOLVED:** The PC approved the request for the Parish Development Working Group to draft a proposal taking into consideration the need to create a long-term plan for the replacement, maintenance and funding of all play equipment and assets to support the Finance Working Group to prepare the draft annual budget and precept recommendation.

104/22 **CORRESPONDENCE\*** – To consider and approve any actions relating to;

1. **ERNLLCA & NALC:** Newsletter(s), Bulletin(s) – **noted.**  
AGM - East Riding District Committee 21 July 2022 @7pm – **noted.**  
Being a Good Councillor Training 19th & 20th July  
**RESOLVED:** The PC recommended that new Councillors attend.
2. **ERYC:** Reminder Code of Conduct Training for all T/PCs on 22 June 2022 @ 7pm  
**RESOLVED:** The PC recommended that new Councillors attend.
3. **ERYC:** T&PC Planning Liaison Meeting on 22 June 2022 @ 10:30am; Cllr Oliver to attend – **noted.**
4. **ERYC:** Joint Strategic Needs Assessment Roadshow @ Bev. Leisure Centre on 27 June @ 1:30-4:30pm – to nominate one representative.  
**RESOLVED:** Cllr Vickers was nominated to attend the Joint Strategic Needs Assessment Roadshow
5. **ERYC:** Summer Holiday Activities and Food Fund – **noted.**
6. **Newbald PC:** Joint Communication regarding ERYC – **noted.**
7. **East Riding Stages Rally:** Presentation – **noted.**
8. **SSE:** Dogger Bank Wind Farm newsletter – **noted.**
9. **The Conservation Volunteers:** FREE TREES for 2022/23 tree planting season – **noted.**

- 10. Community/Jubilee Fund** – Letters of receipt received from All Saints Church, The Churches Tickton, Tickton Village Hall, Tickton Pre-school & Play pals and Tickton Jubilee Team thanking the PC - **noted**.

## 105/22 CLERKS REPORT

1. The following updates on outstanding resolutions were noted;

| Min. Ref         | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 042/22<br>089/22 | Weel Road: Undulations in road between The Nurseries and Corporation Farm<br>Weel Road: Undulation in road over Turf Gutter Drain<br>ERYC confirmed that the undulation over Turf Gutter Drain is due to settlement around the culvert under the road. The road is currently safe and solid and ERYC are intending to undertake a repair to remove the 'hump' in the road.<br>£80k has been allocated in the 23/24 financial year for the patching of Weel Road and the Officer has asked to make the 'hump' at Turf Gutter Drain a priority. The £80k may not get the full length done in one go so additional funding will be allocated in future financial years to finish it off. |

2. The following resolutions were reported as completed;

| Min. Ref  | Description                                                                                         |
|-----------|-----------------------------------------------------------------------------------------------------|
| 028/21    | Community Led Housing                                                                               |
| 057/22 b) | Community/Parish Magazine                                                                           |
| 089/22    | 22/00513/UNUSE3 Little Storkhill Farm 223 Hull Bridge Road                                          |
| 089/22    | 22/00514/UWORK3 202 Hull Bridge Road                                                                |
| 089/22    | Weel Road – undulation in road over Turn Gutter Drain                                               |
| 086/22 1. | <a href="#">22/00824/STPLF</a> - Land East South West And West Of Tickton Bridge Plantations, Routh |
| 086/22 4. | <a href="#">APP/E2001/C/22/3295667</a> - Land North of Red Cottage, 1 Weel Road, Tickton            |
| 090/22    | Tickton Pre-School & Play Pals Jubilee Event – end of grant documents received.                     |
| 091/22    | Finance 2021-22 – AGAR published and returned to External Auditor.                                  |
| 092/22 3. | Community Grants to local groups – granted issued.                                                  |
| 092/22 4. | Insurance (Council & Recreation Ground Trust) – BHIB 3-year term.                                   |

## 106/22 THE QUEEN'S PLATINUM JUBILEE PARISH CELEBRATIONS – To receive update.

It was noted that all celebrations within the community were well received.

Cllr. Vickers and the Clerk attended Tickton Primary School on behalf of the PC to distribute the Jubilee Coins to the children. Fir Trees Nursery and Tickton Pre-School & Play Pals arranged celebration events and to give children their coins. All remaining coins were hand delivered to applicants within the community.

The Tickton Jubilee Team decorated areas of the parish and recruited volunteers to facilitate the distribution of invitations, street party packs and a range of community events. The team plan to meet to consider the distribution of funds raised.

Tickton Pre-school & Play Pals returned the end of grant report to the PC.

## 107/22 FINANCE

### 1. Insurance

The delegated decision to appoint BHIB on a 3-year LTA at a cost of £1306.48 (22-23) was noted.

2. **East Riding Group:** Grounds Maintenance Price Increase Notification – To approve  
**RESOLVED:** The PC approved the Grounds Maintenance Price Increase of 10% from 1<sup>st</sup> July.

3. **Bank Signatory:** To consider appointing an additional signatory.  
**RESOLVED:** The PC appointed Cllr Caley as bank signatory.

4. **Finance & Budget Monitoring Report:** To receive and to approve payments and income.

| Payments                                    | Net (£) | VAT (£) | Gross (£) |
|---------------------------------------------|---------|---------|-----------|
| East Riding Group Ltd – Grounds Maintenance | 421.50  | 84.30   | 505.80    |
| Tickton Village Hall – Room Hire            | 30.00   | 0.00    | 30.00     |

|                                                                                                                      |         |       |          |
|----------------------------------------------------------------------------------------------------------------------|---------|-------|----------|
| JRB Enterprise Ltd – Dog Bags                                                                                        | 244.00  | 48.80 | 292.80   |
| Hull and East Yorkshire Credit Union – ERYC CLH Stage 1 Grant transfer of balance to Tickton & Routh Community Homes | 773.40  | 0     | 773.40   |
| ERVAS – Payroll & Pension Processing                                                                                 | 36.00   | 7.20  | 43.20    |
| Employment Costs including Pension, PAYE, H/Working Allowance & Reimbursement – compost and plant food.              | 1313.44 | 4.52  | 1308.92  |
| Mrs M Middleton – Reimbursement Zoom subscription                                                                    | 119.90  | 23.98 | 143.88   |
| Wicksteed Leisure Ltd – Play Equipment Paint                                                                         | 96.40   | 19.28 | 115.68   |
| <b>Delegated Payments</b>                                                                                            |         |       |          |
| BHIB Council Insurance                                                                                               | 1306.48 | 0     | 1306.48  |
| <b>Income</b>                                                                                                        |         |       |          |
| Nat West – Bank Interest                                                                                             |         |       | 0.85     |
| ERYC - Jubilee Grant                                                                                                 |         |       | 500.00   |
| ERYC - Precept 50%                                                                                                   |         |       | 17000.00 |
| Norther Power – Wayleaves                                                                                            |         |       | 62.26    |

**Resolved: The PC approved Finance & Budget Monitoring Report, payments and income presented.**

**PRIVATE SESSION (PART II):** In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the Public and Press were excluded from the meeting for the discussion of the following exempt business.

**108/22 STAFFING MATTERS**

To approve employment costs presented in the Financial Report.

**RESOLVED: The PC approved employment costs and reimbursements.**

**109/22 DATE OF NEXT MEETING(s):** The Ordinary Meeting of the Parish Council will be held on Monday, 18 July 2022 in the Village Hall.

**The Minutes were signed as an accurate record at the meeting held on the 18 July 2022.**