

Tickton & Routh Parish Council

www.ticktonandrouth.org.uk

Parish Clerk
Michelle Middleton

C/o Three Gables
260 Hull Bridge Road
Tickton
HU17 9RT
07563 155 095
info@ticktonandrouth.org.uk

Dear Councillors

20 September 2022

You are hereby summoned to the Ordinary Meeting of Tickton and Routh Parish Council which will be held in the Small Room, Tickton Village Hall on **Monday, 26 September 2022** at 7:30pm.

Michelle Middleton

Michelle Middleton (Clerk to the Council)

PUBLIC FORUM

Members of the public may make recommendations about matters to be discussed at the meeting or other items of public interest.

Albanwise Synergy to present overview of proposed Solar Development at Carr Farm, Tickton.

AGENDA

1. **APOLOGIES** - To receive apologies for absence.
2. **DECLARATION OF INTEREST** – The Parish Councils (Model Code of Conduct)
To record any declarations of interest by any Member in respect of items for discussion on this agenda. Members declaring interests should identify the agenda item and type of interest being declared.
3. **HER MAJESTY QUEEN ELIZABETH II**
To consider sending the Council's condolences on the passing of Her Majesty Queen Elizabeth II.
4. **TO RECEIVE THE EAST RIDING WARD COUNCILLOR(S) REPORT**
5. **MINUTES** - To approve the minutes of the Parish Council meeting held 18 July 2022.
6. **COMMUNITY SAFETY**
 1. To note any incidents/crimes reported.
 2. To consider Police and Crime Commissioner Survey and Community Safety Fund (closes 3.10.22)
7. **PLANNING**
 1. **Planning Applications** – to consider and agree any additional response to the following application(s) and any that are received after publication of agenda.
 2. **Planning Applications responded to under delegated authority in consultation with PC:**
 - 2.1. [22/02405/PLF](#) - Beverley Park Homes Limited, Unit 2, Weel Road, Tickton - Erection of a commercial building to form an extension to existing industrial estate (**comments by 15.8.22**)
Comments: Whilst the Parish Council support employment opportunities, the Parish Council strongly object and call into Committee due to being on open countryside. The land that the existing solar panels sit on is agricultural land, and therefore not a brownfield site (refer to planning application 12/04109/PLF). The orientation of the building is wrong to the existing buildings.
The Parish Council would welcome the build to be undertaken behind the existing building occupied by Beverley Park Homes Limited. There appears to be ample space to extend the existing building to the rear. This application has not sought change of use of the land which should have been the case. The building would also limit the sunlight reducing the efficiency to the existing solar panels.
Owing to the parish location in the EAs Flood Zone Rating level 3 the Parish Council does not believe sustainable development could be achieved.
 - 2.2. [21/04336/PLF](#) - Land South West Of Storkhill Farm, Hull Bridge Road, Tickton - Change of use of land for the siting of two holiday cabins, alterations to the access, associated car parking and landscaping (NEW RED LINE/ALTERATIONS TO ACCESS/AMENDED PLANS)

Comments: The Parish Council strongly object and call into Committee for consideration due to the application being in open countryside and outside the Parish development limits. There is no perceived need for additional holiday accommodation in the Parish and there are still concerns surrounding vehicular and pedestrian access onto the A1035 despite the plans showing the alterations to the access. Concerns also about the safety of pedestrians and cyclists crossing the A1035 to and from the site, as there is no footpath or crossing point on this road.

2.3. [EN010125-000181](#) - Application by RWE Renewables UK Dogger Bank South (West) Ltd and RWE Renewables UK Dogger Bank South (East) Ltd (the Applicant) for an Order granting Development Consent for the Dogger Bank South Offshore Wind Farms (the Proposed Development) (**comments by 23.8.22**)

Comments: No comments.

2.4. [22/01979/PLF](#) - 202 Hull Bridge Road, Tickton - Erection of a detached timber outbuilding (retrospective application)

Comments: The Parish Council object to the height of the building which is in conflict with the dwelling due to being positioned forward of the build line. The PC recommend reducing the height of the apex or changing the roof configuration, in order to make it less prominent and dominant.

The Parish Council recommend a full flood risk assessment (FRA) due to being in flood zone 3 as details on the plans are insufficient. FRA should include suitable water attenuation plans to mitigate the impact of surface water run-off as well as full drainage assessment to ensure that water flows freely through culverts and drains.

2.5. [22/02527/TCA](#) - St Pauls Church, Main Street - CONSERVATION AREA - Crown lift 2 no. Ash trees (T1 T12), 1 no. Hawthorne tree (T3) 3 no. Cherry trees (T7 T8 T11) 1 no. Beech tree (T10) and 1 no Elder tree (T13) - Crown lift to uplift trees 2.5m from the ground of the village field to reduce shading, overhang and prevent obstruction

Comments: Noted - Parish Council is applicant.

2.6. [22/02526/TCA](#) - Playing Field, Main Street - CONSERVATION AREA - Crown lift 2 no. Beech trees (T5 T6), 1 no. Hawthorne tree (T2) 1 no. Rowan tree (T4) and 1 no. Cherry tree (T9) - Crown lift to uplift trees 2.5m from the grounds of the village field to reduce shading, overhang and prevent obstruction

Comments: Noted - Parish Council is applicant.

2.7. [22/02542/PLF](#) - Elm Croft, 68 Main Street, Tickton - Erection of single story extension to rear

Comments: No objection. Suitable water attenuation plans to mitigate the impact of surface water run-off as well as full drainage assessment to ensure that water flows freely through culverts and drains.

2.8. [22/02803/TPO](#) - Holly Lodge, 4 Chestnut Mews, Tickton - Fell 4 no. Larch trees (T1 T2 T3 T4), trees are to be removed due to overgrowing their space, overwhelming properties and having a low aesthetic value, trees are to be replaced with more suitable garden species

Comments: The Parish Council strongly support the preservation of all trees. However, on this occasion the Parish Council will defer to the Tree Officer's recommendations.

3. Planning Decisions – to note any decisions received from ERYC.

[22/02526/TCA](#) – Playing Field, Main Street – CONSERVATION AREA – Crown lift 2 no. Beech trees (T5 T6), 1 no. Hawthorne tree (T2) 1 no. Rowan tree (T4) and 1 no. Cherry tree (T9) – Crown lift to uplift trees 2.5m from the grounds of the village field to reduce shading, overhang and prevent obstruction – **No objection**

[22/02527/TCA](#) – St Pauls Church, Main Street – CONSERVATION AREA – Crown lift 2 no. Ash trees (T1 T12), 1 no. Hawthorne tree (T3) 3 no. Cherry trees (T7 T8 T11) 1 no. Beech tree (T10) and 1 no Elder tree (T13) – Crown lift to uplift trees 2.5m from the ground of the village field to reduce shading, overhang and prevent obstruction – **No objection**

4. Planning Enforcement - To receive update and to consider any new matters.

8. PARISH MATTERS

1. Community Magazine – To consider approving the cost of £100 per quarter from the Community Fund budget payable to the publishers to deliver the magazine to all households within the parishes.

2. Play Area Wet Pour Surface Repair Kits – To consider approving at a cost of £144 + VAT

3. MUGA Surface Algae Cleaner – To consider approving at a cost of £120 incl. VAT

4. Bus shelter Protection Oil – To consider approving at a cost of £85 incl. VAT and approve colour.

5. Cullington Field Play Area Wasps Nest – To note delegated decision to instruct East Riding Group to treat at a cost of £70 + VAT.

6. Noticeboard (Carr Lane) – To note delegated cost of £24.60 + VAT for materials to replace board.

7. Carr Lane Picnic Area – To receive update.

- 8. **Weel Road** - Emergency roadworks commenced 22.9.22 – to note.
- 9. **Meaux Lane** - Carriageway Maintenance commenced 5.9.22 - to note.
- 10. **Green Lane** - Footpath (Outside School) patch eroding reported to ERYC – completed.
- 11. **Hull Bridge Footbridge** – PSPO sign removed from railings reported to ERYC.
- 12. **Stile adj. to Hull Bridge** - Public footpath sign removed from stile reported to ERYC. Stile post and fencing reported as broken to EA.
- 13. **Scotts Garth Walkway** - trees overshadowing 3no lighting columns reported to ERYC.
- 14. **Main Street near Village Hall** – Raised concrete on verge reported to ERYC.

9. **MOTIONS PROPOSED BY COUNCILLORS**

- 10. **WORKING GROUPS & PC REPS** – to receive update and consider/approve any recommendations: -
 - 1. **Routh Wind Farm Community Fund**
 - 1.1. To consider PC involvement in the 5 Year Review.
 - 1.2. To consider invitation to submit joint application with Leven in 2023/24.
 - 2. **Parish Development (PDWG)** – To receive updates and recommendations: -
 - 2.1. **Tickton Pre-school & Play Pals proposed Eco-Nursery & Sensory Room (Minute Ref. 115/22)** – To request the PC to consider refusing on the basis that the Lease (GL Cullington Field) and Conveyance/Deed of Gift (Recreation Ground) preclude any activities other than recreation and sport.
 - 2.2. **Parish Council Logo (Minute Ref. 041/22)** – To request the PC to consider engaging a graphic designer unless we find a volunteer in the meantime. If approved, to consider quotations received.
 - 2.3. **Weel Climbing Frame (087/22 1.)** - To request the PC to consider applying to the Secretary of State for permission to install play area to include any grounds works, play equipment, safety surface and fencing, for the benefit of the community. On confirmation of Secretary of State approval, to consult residents with a targeted proposal. In the meantime, leaving play equipment in situ guided by the Risk Assessment of the Annual Playground Inspection Report
 - 2.4. **Accessible Swing Unit (119/22 3.1.)** - To consider applying to the RWF Community Chest Fund to fund an accessible swing, harness, and harness storage box with RADAR padlock.
 - 2.5. **Planter** - To consider granting approval for the PDWG to approach the Village Hall to install a planter on corner of Village Hall exit and bus shelter.
 - 2.6. **Hull Bridge Bus Shelter** - To consider quotation(s) to clean the Hull Bridge bus shelter.
 - 3. **Defibrillator Group**
 - 4. **Village Hall**
- 11. **GRANT FUNDED PROJECTS**
 - 1. **The Community Woodland Orchard (RWF)** – To receive update.
 - 1.1. To approve quotations for bulbs and consider community/school involvement in planting.
 - 1.2. To consider granting approval to the PDWG to design the proposed tree planting scheme and bench location for approval by the PC.
 - 2. **The Jubilee Streetscene (RWF)** – To receive update.
 - 2.1. To approve quotation for tree works and hedgerow at GL Cullington Field
 - 2.2. To approve quotations for bulbs, wildflower seeds, verge weed treatment, relocation of litter bin (subject to receipt of ERYC Licences)
 - 2.3. To consider community/school involvement in planting.
- 12. **CONSULTATIONS** – To consider any response to: -
 - Dogger Bank South Offshore Wind Farms - Introductory Consultation
- 13. **CORRESPONDENCE*** – To consider and approve any actions relating to: -
 - 1. **ERNLLCA:** Newsletter(s), Govt. 110m fund to level up rural communities unveiled; AGM 22 September 2022 and to consider appointing two named delegates to vote on an issue at AGM and Training
 - 1.1 To approve request for Cllr Oliver to attend Enforce. & Appeals (18.10.22) & Planning Reforms (25.10.22).
 - 1.2 To approve request for Handyman to attend Play Inspection (10.11.22).
 - 2. **NALC:** Bulletin(s) & Civility and Respect Project - to consider adopting
 - 3. **ERYC:** Community Tree Planting Fund (the minimum planting size approx. 200 trees) – to note.
 - 4. **ERYC:** 2021-22 Annual Report of the Joint Local Access Forum (ERY and KuH) – to note.
 - 5. **IDB:** Notice of Conclusion of Audit to display on parish noticeboards - to note.
 - 6. **Albanwise Synergy:** Proposed Solar Development at Carr Farm, Tickton
 - 7. **Broadband Gigabit Voucher Scheme** Online Q&A Session on 29.9.22 6.30pm – To consider.
 - 8. **Resident:** Tickton to Leven cycle path

- 9. **Resident:** Dogs off lead and fouling
- 10. Any other correspondence.

14. **CLERKS REPORT**

15. **FINANCE**

- 1. **Village Hall Jubilee End of Grant Report** – To receive and consider balance remaining of £60.30.
- 2. **External Audit Report 2021-22** – To receive report and approve Notice of Conclusion of Audit dates.
- 3. **SAAA 2022 Opt-out Communication** – To consider; Clerk's recommendation to not opt out.
- 4. **Internal PC Audit Quarter 1** – To receipt report from Internal Audit Representative (Cllr Hadley).
- 5. **Finance & Budget Monitoring Report:** To receive and to approve payments and income.

Delegated Payments	Net (£)	VAT (£)	Gross (£)
East Riding Group Ltd – Grounds Maintenance	581.67	116.33	698.00
PKF Littlejohn LLP- External Audit Fee	200.00	40.00	240.00
HWRCC – Membership	25.00	0	25.00
Employment costs & reimbursements	1198.69	2.34	1201.03
Payments			
East Riding Group Ltd – Grounds Maintenance/Wasps Nest	651.67	130.33	782.00
ERVAS – Payroll & pension processing	39.00	7.80	46.80
Employment costs & reimbursements	1439.49	15.41	1454.90
Income			
Nat West Bank Interest - July			0.77
Nat West Bank Interest - August			0.88

PRIVATE SESSION (PART II): In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the Public and Press were excluded from the meeting for the discussion of the following exempt business.

16. **STAFFING MATTERS**

To approve employment costs presented in the Financial Report.

17. **DATE OF NEXT MEETING(s):** The Ordinary Meeting of the Parish Council will be held on Monday, 17 October 2022 in the Village Hall.