

Tickton & Routh Parish Council

www.ticktonandrouth.org.uk

Parish Clerk
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Dear Councillors

15 February 2022

You are hereby summoned to the Ordinary Meeting of Tickton and Routh Parish Council which will be held after the Public Forum on **Monday, 21 February 2022 at 7:30pm** in the Small Room, Village Hall, Tickton

Michelle Middleton

Michelle Middleton (Clerk to the Council)

PUBLIC FORUM

Members of the public may make recommendations about matters to be discussed at the meeting or other items of public interest.

AGENDA

1. **APOLOGIES** - To receive apologies for absence. *Cllrs Lenton and Vickers*
2. **DECLARATION OF INTEREST** – The Parish Councils (Model Code of Conduct)
To record any declarations of interest by any Member in respect of items for discussion on this agenda. Members declaring interests should identify the agenda item and type of interest being declared.
3. **TO RECEIVE THE EAST RIDING WARD COUNCILLOR(S) REPORT**
4. **MINUTES** - To approve the minutes of the Parish Council meeting held 17 January 2022.
5. **COMMUNITY SAFETY** -To note any incidents/crimes reported.
6. **PLANNING**
 - 6.1. **Planning/Tree Applications** – to consider and agree response to the following application(s) and any that are received after publication of agenda.
 - 6.2. **Planning Decisions*** – to note any decisions received from ERYC.
 - a) [20/04277/PLF](#) – Land East Of 1 River View, Weel Road, Weel – Change of use of garden for the siting of a shepherds hut for use as holiday accommodation (retrospective) [AMENDED PLANS] – **Approved**
 - 6.3. **Planning Enforcement** – To consider any enforcement matters.
 - 6.4. **East Riding Local Plan*** – Notice of adoption of the Flood Risk Sequential and Exception Test Supplementary Planning Document (November 2021).
7. **CONSULTATIONS** – To consider response to consultations received.
8. **MOTIONS PROPOSED BY COUNCILLORS**
 1. Councillor Oliver proposed that the PC considers requesting ERYC to review cyclist dismount/other appropriate signage at Hull Bridge based on information on link: <https://cycleseahaven.org.uk/cyclists-dismount-signs/>
9. **FLOOD ALLEVIATION** – To receive any updates and approve actions.
10. **WORKING GROUPS & PC REPRESENTATIVES** – To receive updates and consider/approve recommendations;
 - 10.1. **Community Led Housing**
 - 10.2. **Young People's Provision**
 - 10.3. **Defibrillator Group**
 - 10.4. **Village Hall**
 - 10.5. **Parish Development** – Cllrs to update and the Working Group propose that the PC considers;
 - a) To offer first aid training to community groups ahead of any Jubilee events.
 - b) To receive The Tree Council grant offer, to consider/approve quotations received and Risk Assessment.

- c) A group council photograph on the Parish website.
- d) The preferred method of attaching temporary bus timetables to shelters to avoid potential damage.
- e) To establish the landowner of the open area behind The Orchard sign abutting the Farm wall. If ERYC, to consider requesting if it can be reseeded with grass.
- f) In principle, to apply to the Routh Wind Farm Community Fund to improve the appearance of the village (further consultation required) – refer to report for details.
- g) To further explore community benefit opportunities ahead of proposed Solar Farm planning application.

11. PARISH MATTERS

- 11.1. Annual Parish Meeting (1 March - 1 June)** – To consider dates (VH availability – 25 April, 9 and 16 May) and agenda.
- 11.2. The Queen’s Platinum Jubilee** – To receive update and agree any actions.
- 11.3. ERYC Jubilee Grant (commemorative coins)** - To consider/approve award offer of £500, quotations including any terms of payments and preferred method of distributing coins.
- 11.4. Hull Bridge Foot Bridge** - To consider ERYC inspection report and agree any actions.
- 11.5. Weel Tip** – To consider ERYC Overview & Scrutiny Committee report and agree any actions.
- 11.6. Weel Speed Limits** – To update and consider supporting resident’s request for site meeting with ERYC.
- 11.7. Winter Services** – To review and agree any actions.
- 11.8. Village Field Tree Felling** – To note commencement of works approved under Minute Ref. 114/21 4.
- 11.9. Hull Bridge Bus Shelter Light** - To approve submission of end of grant report to the Routh Wind Farm.

12. CORRESPONDENCE* – To consider and approve any actions relating to;

- 12.1. ERNLLCA:** Newsletter(s), Chairman & Clerks Chats, International Women's Day
- 12.2. NALC:** NALC Newsletter(s), Bulletin(s) and training
- 12.3. ERYC:** Carriageway repairs A1035 Nr Whitecross roundabout from 31.1.22 to 1.3.22. – to note.
- 12.4. FITTA Group:** Transfer of ownership to PC - Outdoor Gym Equip. (2 pieces) & Picnic Table – to note.
- 12.5. The East Riding Stages Rally 26 & 27 February:** Event update

13. CLERKS REPORT

- 13.1.** To record Delegates Decisions – *Appendix A*.
- 13.2.** To receive updates on outstanding resolutions and consider any actions to progress – *Appendix B*.
- 13.3.** To dispose of resolutions completed – *Appendix C*.

14. FINANCE

- 14.1. S137(4)(a) LGA 1972** – To note that the S137 has been approved at £8.82 per elector for 2022/23.
- 14.2. Finance & Budget Monitoring Report** - To receive and approve.
- 14.3. Income & Payments** - To note Income received & approve Payments presented

Payments	Net	VAT	Gross
East Riding Group – Winter Services	526.00	105.20	631.20
Kompan Ltd – Basket Swing Parts	510.60	102.12	612.72
ERNLLCA – Planning Training	20.00	4.00	24.00
Addplant Ltd – HERAS Fencing	18.90	3.78	22.68
ERYC – Hull Bridge Bus Shelter Street Light Supply/Installation	1731.85	346.37	2078.22
ERYC – Street Light SLA to 31.3.22	10.60	2.12	12.72
Employment costs & reimbursements (stationery & maintenance)	1,055.05	3.65	1,058.70
Income			
Nat West – Bank Interest			0.08

PRIVATE SESSION (PART II): In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the Public and Press were excluded from the meeting for the discussion of the following exempt business.

15. STAFFING MATTERS

To approve employment costs presented in the Financial Report.

16. DATE OF NEXT MEETING(s):

The next Ordinary Meeting of the Parish Council will be held on Monday, 21 March 2022 at 7.30pm at Tickton Village Hall.

[*emailed]

CLERKS REPORTS

Appendix A - To note Delegates Decisions;

ID	Description	Decision
1.	ERYC Highways	School Entrance – To request that ERYC consider adding a dropped kerb and making the footpath wider by utilising the verge as a temporary safety measure whilst funding is secured to resolve the drainage issue.
2.	ERYC PRoW	Public gate on Churchfields – Request to consider adding rubber buffer to reduce noise on shutting.
3.	ERYC PRoW	Public gate onto Swinemoor Pastures – Request to adding rubber buffer to reduce noise on shutting.
4.	ERYC Streetscene	Fly-tipping on Meaux Road, Routh reported.
5.	Noticeboard	Cllr Oliver donated surface matting which has been fitted around the base of the noticeboard. The community has been informed of the new location via AAT.
6.	Salts Bins	a) Main Street – ERYC confirm that it is on the list for power washing. b) Weel – ERYC confirmed that this bin will be relocated from the sloping verge nearer to the roadside for ease of access by residents.
7.	Environment Agency	To request repairs to reduce the movement in the wooden steps onto the embankment at the side of Hull Bridge Footbridge.
8.	BT Payphones	To request confirmation of services available due to cash and card payment options not being available at either pay phone. BT confirmed that both emergency calls and calls to the Operator (for Transfer Charge) are available from both payphones. Unfortunately, there is an issue with the credit/debit card service for calls which we are aware of and our aim is to have this resolved as soon as possible. Callers can get in touch with the BT Payphone Customer Service Team on 0800661610 if they experience any problems when trying to make a debit or credit card call. The box on Main Street is expected to be painted between April and September. The engineer will also attend to clean the payphones and ensure that the user notice boards are up to date.
9.	Litter Bin	To request ERYC empty the overflowing bin at the bottom of Carr Lane, Tickton near to the footbridge that was reported by a resident.

Appendix B - To receive any updates on outstanding resolutions

Min. Ref	Description
119/21	Traffic Management, Main Street (Minute Ref. 186/19 & 117/20 2.)
144/21 2.1.	Chatty Bench – The bench was been delivered and is awaiting installation.
163/21 2.	Whirlybird Roundabout – Awaiting installation date of new unit and decision on insurance claim.
010/22	Bus Timetables – the request for permanent timetable boards at all shelters in the parish is being considered and EYMS confirm that they are consulting with ERYC Highways.

Appendix C – To dispose of resolutions

Min. Ref	Description
097/21 6.	Finance & Government 2021-22 - SO, FR, RAs, Asset Register and Policies.
112/21 3.	The Queen's Platinum Jubilee – PC Grant circulated to community groups, web & AAT.
145/21 4.	Basket Swing (GL Cullington) – the chain parts have been received and fitted.
145/21 6.	Annual Playground Inspection September 2022 – order confirmed.
013/22 1.	Swinemoor Pasture Gate – repairs to fix gate closer fittings completed.
162/21 e.	Parish Development – individual councillor photographs.
164/21 4.	ERYC Village Taskforce Walkabout Satisfaction Survey – submitted.
165/21	Parish Council meeting room 2022.
006/22	High Farm Country Park – filed closed by ERYC.

011/22 1.	Winter Services – continue to monitor.
011/22 3.	ERYC Healthy Lifestyles Team – informed ERYC.
012/22 3.	ERYC: The Queen's Platinum Jubilee Community Fund 2022 – Grant application submitted.
012/22 4.	ERYC: Town and Parish Council Charter – documentation returned to ERYC.
014/22 3.	Precept – Demand documentation returned to ERYC.