

Tickton & Routh Parish Council

www.ticktonandrouth.org.uk

Parish Clerk
Michelle Middleton

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Dear Councillors

6 December 2022

You are hereby summoned to the Ordinary Meeting of Tickton and Routh Parish Council which will be held in the Small Room, Tickton Village Hall on **Monday, 12 December 2022** at 7:30pm.

Michelle Middleton

Michelle Middleton (Clerk to the Council)

PUBLIC FORUM

Members of the public may make recommendations about matters to be discussed at the meeting or other items of public interest.

AGENDA

1. **APOLOGIES** - To receive apologies for absence.
2. **DECLARATION OF INTEREST** – The Parish Councils (Model Code of Conduct)
To record any declarations of interest by any Member in respect of items for discussion on this agenda. Members declaring interests should identify the agenda item and type of interest being declared.
3. **TO RECEIVE THE EAST RIDING WARD COUNCILLOR(S) REPORT**
4. **MINUTES** - To approve the minutes of the Parish Council meeting held 21 November 2022.
5. **COUNCILLOR VACANCY** – To note the Council may fill by co-option.
6. **COMMUNITY SAFETY** - To note any incidents/crimes reported.
7. **PLANNING**
 1. **Planning Applications** – to consider the Planning Working Group recommendations and agree any additional response to the following application(s) and any that are received after publication of agenda.
 2. **Planning Decisions** – to note any decisions received from ERYC.
 - 2.1. [21/01409/REM](#) – Land South Of Avalon, Butt Lane, Tickton – Erection of 2 dwellings following Outline permission 19/03930/OUT (Appeal Reference APP/E2001/W/20/3259415) (Layout, Access, Scale, Appearance and Landscaping to be considered) – **Approved.**
 - 2.2. [21/04336/PLF](#) – Land South West Of Storkhill Farm, Hull Bridge Road, Tickton – Change of use of land for the siting of two holiday cabins, alterations to the access, associated car parking and landscaping (NEW RED LINE/ALTERATIONS TO ACCESS/AMENDED PLANS) – **Approved.**
 3. **Planning Enforcement** - To receive update and to consider any new matters.
8. **PARISH MATTERS**
 1. **Field View Solar Farm Community Benefit Fund** – To receive any updates and agree actions.
9. **MOTIONS PROPOSED BY COUNCILLORS** - None received.
10. **WORKING GROUPS & PC REPS** – To considering recommendations: -
 1. **Parish Development (PDWG)**
 - 1.1. **Proposed PC Logo** – To approve Tickton Primary Schools design choice and instruct Maud Graphic Design to proceed with Concept 1 (with minor variation) at a cost of £150.00.
 - 1.2. **Proposed Village Hall Fencing & Gates** – To note that the Do It For Yorkshire Grant was declined. To consider applying for alternative funding in 2023/24.
 - 1.3. **Proposed Petanque Court** – To grant approval for the PDWG to arrange a preliminary meeting with a specialist company with a view to obtaining advice on the scope, flood risk and how to progress.

1.4. FITTA Group's request to site bench donated by Cherry Tree Lane Garden Centre on the Village Field as a community asset

- a) To consider accepting the FITTA Groups bench as a community asset.
- b) To consider installing the bench near to the Outdoor Gym Equipment by securing on an under leg concrete base @ a cost of £295.

1.5. Jubilee Streetscene Grant

- a) To consider relocating the planting of 3No. trees from ERYC Highway to Weel Common
- b) To consider approving quotes to purchase project planters, benches, and installation.
- c) To consider agreeing in principle, to obtaining quotes to dismantle and install new planters and to install any additional hard standing area that may be required.

1.6. The Community Orchard Grant – To consider granting approval to hold an open day in February/March 2023 and to invite the land donor, family, volunteers, and the community.

1.7. Storage Container on Village Field – To consider granting approval for the handyman to undertake one-off repairs to the storage container up to a cost of £100 plus 12 hours and the PDWG to arrange a meeting to remind Tickton Pre-school of its responsibilities outlined in the Agreement going forward.

1.8. Joint project with Leven PC – To consider any proposal from Leven PC.

11. **CONSULTATIONS** – None received.

12. **CORRESPONDENCE*** – To consider and approve any actions relating to: -

1. ERNLLCA: Newsletter

2. ERYC: Annual Snapshot of Rough Sleepers – To note nil response return.

3. ERYC: Joint Local Access Forum - Wednesday 14 December 2022

4. RWE: Dogger Bank South (DBS) Offshore Wind Farms Community Newsletter

5. Any other correspondence (to note only).

13. **CLERKS REPORT** – to receive any updates and dispose of resolutions.

14. **FINANCE**

1. Bank Signatories – To consider appointing any additional signatories.

2. Budget 23/24 – To be considered and presented by the Finance Working Group at the January meeting.

3. Parish and Town Council Precepts and the 2023/24 Tax Base - The provisional 2023/24 tax base for Tickton and Routh Parish Council is 654.9 Band D equivalent properties.

4. Finance & Budget Monitoring Report: To receive and to approve report, payments, and income.

Payments	Net (£)	VAT (£)	Gross (£)
R & JM Henley - Orchard Project Trees	£233.20	£21.04	£254.24
R & JM Henley - Jubilee Project Trees, Hedgerow & sundries	£612.40	£122.48	£734.88
L & K Warcup Construction Ltd - Bench installation	£190.00	£38.00	£228.00
Marmax Recycled Products Ltd - Orchard Project benches (2)	£864.00	£172.80	£1,036.80
ERYC - Street Light Agreement	£52.71	£10.54	£63.25
Mauds Design - Parish Council Logo	£150.00	£0.00	£150.00
Employment costs & reimbursements			
Income	Net (£)	VAT (£)	Gross (£)
Nat West Bank Interest			tbc

PRIVATE SESSION (PART II): In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the Public and Press were excluded from the meeting for the discussion of the following exempt business.

16. **STAFFING MATTERS**

Employment costs - To approve costs presented in the Financial Report.

17. **DATE OF NEXT MEETING(s):** The Ordinary Meeting of the Parish Council will be held on Monday, 16 January 2022 in the Village Hall.

*Circulated by email.

CLERKS REPORT

To dispose of resolutions: -

Min. Ref.	Description	Comments
101/22 2.	PARISH MATTERS: Cullington Field Litter Bin	Bin replaced by ERYC.
134/22 2.2.	WORKING GROUPS & PC REPS: Parish Council Logo (Minute Ref. 041/22)	Completed.
135/22 2.1.	GRANT FUNDED PROJECTS The Jubilee Streetscene (RWF)	Trees planted.
152/22 1.2.	GRANT FUNDED PROJECTS The Community Woodland Orchard (RWF)	Hedgerow planted
152/22 1.3.	GRANT FUNDED PROJECTS The Community Woodland Orchard (RWF)	Benches installed.
152/22 2.2.	GRANT FUNDED PROJECTS The Jubilee Streetscene (RWF)	Trees received from supplier.
152/22 3.1.	GRANT FUNDED PROJECTS Tree planting (19 No.) - Community Woodland Orchard & Jubilee Streetscene	Completed.
164/22 1.	PLANNING 22/03269/STPLF ; 22/03547/PLF ; 22/03547/PLF ; 22/03445/PLF ; 22/03331/CM ; 22/03336/PLF	Submitted to ERYC.
165/22 2.	PARISH MATTERS Winter Services 2022/3	Contractor informed of service provision.
167/22 1.1.	PARISH DEVELOPMENT Proposed PC Logo	Tickton Primary – Concept 1.
167/22 1.2.	Development Projects 2022/23 Village Field Fencing, Double Service and Single Self-Closing Gate (powder coated yellow)	Do It For Yorkshire Fund grant application declined.
167/22 1.3. A	Development Projects 2023/24 Joint project with Leven PC	December agenda.
167/22 1.5.	Annual Playground Inspection Raise the basket swing to recommended height and to replace the secondary shackles.	Completed.
168/22 1.	GRANT FUNDED PROJECTS The Community Woodland Orchard & The Jubilee Streetscene (RWF)	Completed.
172/22 3.	Budget 2023/24	To be undertaken 12.12.22.