

Tickton & Routh Parish Council

www.ticktonandrouth.org.uk

Parish Clerk
Michelle Middleton

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Dear Councillors

4 April 2022

You are hereby summoned to the Ordinary Meeting of Tickton and Routh Parish Council which will be held after the Public Forum on **Monday, 11 April 2022 at 7:30pm** in the Small Room, Village Hall, Tickton

Michelle Middleton

Michelle Middleton (Clerk to the Council)

PUBLIC FORUM

Members of the public may make recommendations about matters to be discussed at the meeting or other items of public interest.

AGENDA

1. **APOLOGIES** - To receive apologies for absence.
2. **DECLARATION OF INTEREST** – The Parish Councils (Model Code of Conduct)
To record any declarations of interest by any Member in respect of items for discussion on this agenda. Members declaring interests should identify the agenda item and type of interest being declared.
3. **TO RECEIVE THE EAST RIDING WARD COUNCILLOR(S) REPORT**
 - a) Butt Lane Trees/Ditch
 - b) Tickton Primary School Entrance – Drainage
4. **MINUTES** - To approve the minutes of the Parish Council meeting held 21 March 2022.
5. **COMMUNITY SAFETY** -To note any incidents/crimes reported.
6. **PLANNING**
 - 6.1. **Planning/Tree Applications** – to consider and agree response to the following application(s) and any that are received after publication of agenda.
[22/00824/STPLF](#) - Land East South West And West Of Tickton Bridge Plantations, Main Road, Routh - Construction of solar photovoltaic development including solar panels, installation of sub-station, medium voltage power stations, battery energy storage containers, erection of perimeter fence and CCTV poles with associated access and erection of temporary construction compound (**PC comments by 20 April 2022**).
 - 6.2. **Planning Decisions** – to note any decisions received from ERYC.
 - 6.3. **Planning Enforcement**
 - a) To consider any new matters.
 - b) To receive update on current matters.
7. **CONSULTATIONS** – To consider response to consultations received.
8. **MOTIONS PROPOSED BY COUNCILLORS**
 - 8.1. **Councillor Oliver** proposed that the PC considers requesting ERYC to review cyclist dismount/other appropriate signage at Hull Bridge based on information on link: <https://cycleseahaven.org.uk/cyclists-dismount-signs/>
 - 8.2. **Councillor Oliver** proposed that the PC support a new parish/community magazine, providing 1 representative as co-editor of community content.
9. **FLOOD ALLEVIATION** – To receive any updates and approve actions.
10. **WORKING GROUPS & PC REPS**

- 10.1. Community Led Housing
- 10.2. Young People's Provision
- 10.3. Defibrillator Group
- 10.4. Village Hall
- 10.5. Parish Development – to receive update from Cllr Vickers and to consider recommendations;
- a) Proposed Community Benefit Fund*** – To consider setting up a Working Group and to approve TOR.
- b) The Community Woodland/Orchard Grant Funded Project** - To approve additional Stage 1 tree works @ a cost of £350 and to consider Stage 2 @ a cost of £890 for Yorkshire TreeCraft to clear vegetation in preparation for planting the Orchard on obtaining permissions.
- c) Weel Climbing Frame*** – To consider and approve quotes to remove play equipment for safety reasons and to backfill with top soil/grass seed to level area.
- d) St Pauls Green** - To consider arranging a site meeting with ERYC grounds maintenance to discuss our concerns and proposed immediate improvements.

11. PARISH MATTERS

- 11.1. Refuse Collections (Litter Bins)** – To receive update
- 11.2. Tickton Pre-school & Playpals Community Garden Agreement** – To receive signed Agreement.
- 11.3. Public Spaces Protection Order** – To note delegated decision and consider any actions.

12. CORRESPONDENCE* – To consider and approve any actions relating to;

- 12.1. ERNLLCA:** Newsletter(s) and East Riding District Committee meeting 21 April 2022
- 12.2. NALC:** NALC Newsletter(s), Bulletin(s) & Letter to smaller councils
- 12.3. ERYC:** Government response to Committee on Standards in Public Life
- 12.4. ERYC:** Fast food litter in the East Riding Public consultation
- 12.5. ERYC:** Design Guide Public Consultation

13. CLERKS REPORT

14. GRANT APPLICATIONS

- 14.1. Routh Wind Farm Community Fund*** – To approve grant submission(s) and match funding to create a 'woodland walk' with bulbs and hedgerow on GL Cullington Field and to install a range of flower planters, trees, wild flowers and a bench in various locations throughout the parishes.

15. FINANCE & GOVERNANCE

- 15.1. Year End Finance, Budget Monitoring Report & Bank Statements** - To receive and approve.
- 15.2. PKF Littlejohn:** 2021/22 AGAR external auditor instructions – To note receipt.
- 15.3. 2022-23 Base Budget and Reserves** - To receive and approve.
- 15.4. Tickton Village Hall Jubilee Grant Application*** – To consider and approve (£145).
- 15.5. Income & Payments** - To note Income received & approve Payments presented

Payments	Net (£)	VAT (£)	Gross (£)
East Riding Group Ltd – Winter Services	236.00	47.20	283.20
East Riding Group Ltd – Grounds Maintenance	421.52	84.30	505.82
ERYC – Salt Bin Maintenance	516.00	103.20	619.20
ERNLLCA – Membership Fee 2022-23	600.00	99.54	699.54
Yorkshire TreeCraft – Final Stage 1 Tree Works	2186.00	0	2186.00
Employment costs	1038.93	0	1038.93
Income			
Nat West – Bank Interest			TBC

PRIVATE SESSION (PART II): In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the Public and Press were excluded from the meeting for the discussion of the following exempt business.

16. STAFFING MATTERS

To approve employment costs presented in the Financial Report.

- 17. DATE OF NEXT MEETING(s):** The Annual Meeting of the Parish Council will be held on Monday, 16 May 2022 in the Village Hall preceded by the Annual Parish Meeting at 7:00pm.

[*emailed]

CLERKS REPORTS

To receive any updates on outstanding resolutions

Min. Ref	Description
144/21 2.1.	Parish Development - Chatty Bench – Awaiting installation.
028/22 c	ERYC Jubilee Grant (commemorative coins) – awaiting delivery of order.

To dispose of resolutions;

Min. Ref	Description
104/21 3.	Public Spaces Protection Order review (2022)
113/21 1.8.	The Stables, Carr Lane
114/21	Community Woodland
122/21	Community Safety
140/21 3.2.	Red & Green Cottages - Planning Appeal
145/21 3.	Climbing Frame (Weel)
145/21 7.	Tickton Pre-school & Playpals Community Garden Agreement Renewal
150/21	Salary Review 2022-23
162/21 d.	Grant application to the Tree Council
066/21 1.	Proposed Development 2022-23
007/22	ERYC: Rights of Way Improvement Plan Consultation
014/22 2.	Budget
020/22 c.	Litter on Meaux Lane, Routh
027/22 5.	The Tree Council Grant – Hedgerow to boundary of GL Cullington Field
039/22 4.	Planning Inspectorate - Appeal
043/22 5.	Parish Development Working Group: Group Council photograph
045/22 3.	ERYC: Town and Parish Council Network Meetings
045/22 4.	ERYC: East Riding Community Governance Review
045/22 6.	Newbald PC (NPC)

PLANNING ENFORCEMENT UPDATES

1. ERYC served an Enforcement Notice on Ref: **18/00776/UNUSE - Red Cottage** on the 25/02/2022 and the Officer believes the Planning Inspectorate will combine the appeals if the owners appeal the notice.

To confirm 18/00776/UNUSE – relates to the following PC resolution;

MINUTE REF: 008/21 PLANNING ENFORCEMENT

2. Red & Green Cottages, Weel Road

Resolved: The PC agreed to report the following matters to ERYC;

Email dated 21.3.21 'ERYC confirm that Planning Permission would be required for the raised platforms, however as this is currently at appeal, we cannot request that an application be submitted as the caravans/lodges on site remain unlawful - If the Planning Inspectorate refuse the appeal, I will be undertaking a full review of the site to include in the Enforcement Notice, this will also include the business 'Minster Paving' that is being advertised at the address.'

2. **20/01087/UWORK3 - Land West Of Red Cottage 1** – road plainings - no update

3. **21/00884/UNUSE3 - Land South Of 20 Carr Lane** - caravans and Bell top now removed. **Item closed.**

4. **20/01294/BRCON3 - Land East Of The New Inn 31 Main Street** - the case officer for 21/02176/PLF has an extension of time until 14/04/2022

5. **22/00228/BRCON3 - 280 Hull Bridge Road** - ERYC visited the site w/c 7.3.22. After looking at the planning conditions the applicants are in breach of condition 2 which states that no development should take place above DPC until the materials to be used in the construction have been agreed in writing with the LPA. The application for discharge of this condition has not been submitted yet and ERYC has contacted the applicant and the agent to advise them accordingly.

As the property is only partially constructed at this point, the Officer is unable to confirm if the driveway leading to the garage complies with approved plans at this stage.

ERYC have changed the discharge of condition application for this one and have warned that they are continuing at their own risk.