

# Tickton & Routh Parish Council

[www.ticktonandrouth.org.uk](http://www.ticktonandrouth.org.uk)

Parish Clerk  
Michelle Middleton

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Dear Councillors

15 November 2022

You are hereby summoned to the Ordinary Meeting of Tickton and Routh Parish Council which will be held in the Small Room, Tickton Village Hall on **Monday, 21 November 2022** at 7:30pm.

*Michelle Middleton*

**Michelle Middleton (Clerk to the Council)**

## PUBLIC FORUM

Members of the public may make recommendations about matters to be discussed at the meeting or other items of public interest.

## AGENDA

1. **APOLOGIES** - To receive apologies for absence. **PCSO Le Grove**
2. **DECLARATION OF INTEREST** – The Parish Councils (Model Code of Conduct)  
To record any declarations of interest by any Member in respect of items for discussion on this agenda. Members declaring interests should identify the agenda item and type of interest being declared.
3. **TO RECEIVE THE EAST RIDING WARD COUNCILLOR(S) REPORT**
4. **MINUTES** - To approve the minutes of the Parish Council meeting held 17 October 2022.
5. **COMMUNITY SAFETY** - To note any incidents/crimes reported.
6. **PLANNING**
  1. **Planning Applications** – to consider the Planning Working Group recommendations (refer to supporting document), agree any additional response to the following application(s) and any that are received after publication of agenda.
    - 1.1. [22/03269/STPLF](#) - Land South Of High Farm Main Road Routh - Change of use of land for the siting of 71 caravans with associated access, on site roads, drainage and infrastructure as an extension to High Farm Country Park (**PC comments extended to 22.11.22**)
    - 1.2. [22/03547/PLF](#) - Beverley Park Homes Limited, Unit 2, Weel Road, Tickton - Relocation of existing ground mounted solar panels (comments by 29.11.22)
    - 1.3. [22/03445/PLF](#) High Eske Farm, Eske Lane, Tickton - Change of use of agricultural land for the siting of 2 static caravans for holiday use as a farm diversification initiative (Retrospective Application) (**PC comments by 1.12.22**)
    - 1.4. [22/03331/CM](#) | Outline - Erection of a Household Recycling Centre (HRC) with a Re-Use Shop and Store including ancillary office and welfare facilities and associated access, highway, landscaping, and drainage works (Access, Appearance, Layout and Scale to be considered) | Land North West Of Ings Road Picnic Site Ings Road Molescroft East Riding Of Yorkshire HU17 7LU (**Comments by 25.11.22**)
    - 1.5. [22/03336/PLF](#) - 61 Green Lane Tickton - Erection of raised decking and pergola to the rear and increase in fence height to side (Retrospective) - (**PC comments extended to 22.11.22**)
  2. **Planning Decisions** – to note any decisions received from ERYC.
    - 2.1. [22/02405/PLF](#) – Beverley Park Homes Limited, Unit 2, Weel Road, Tickton – Erection of a commercial building to form an extension to existing industrial estate – **Approved by Committee on 31.10.22.**
    - 2.2. [22/02803/TPO](#) - Holly Lodge, 4 Chestnut Mews, Tickton - Fell 4 no. Larch trees (T1 T2 T3 T4), trees are to be removed due to overgrowing their space, overwhelming properties and having a low aesthetic value, trees are to be replaced with more suitable garden species – **Approved.**
    - 2.3. [22/01979/PLF](#) – 202 Hull Bridge Road, Tickton – Erection of a detached timber outbuilding (retrospective application) – **Approved.**
  3. **Planning Enforcement** - To receive update and to consider any new matters.

7. **PARISH MATTERS**
  1. **Tickton Pre-school & PlayPals Community Garden Agreement** – To approve and note vegetation around container report to Pre-school.
  2. **Winter Services 2022/3** – To approve provision /quote.
  3. **Grounds Maintenance 2023** – To consider extending existing contract.
  4. **Field View Solar Farm Community Benefit Fund** – To receive any updates and agree actions.
  5. **The Coronation of King Charles III** – To consider public meeting and budget allocation.
8. **MOTIONS PROPOSED BY COUNCILLORS** - None received.
9. **WORKING GROUPS & PC REPS** – To considering recommendations: -
  1. **Parish Development (PDWG)**
    - 1.1. **Proposed PC Logo** – To approve logo and award Tickton Primary School with a plaque to express the PCs appreciation for their designs.
    - 1.2. **Development Projects 2022/23**  
**Village Field Fencing, Double Service and Single Self-Closing Gate (powder coated yellow)** – To apply to Do It For Yorkshire Fund (Max. £5k; 0% match funding required – project to be completed by 31.3.23)
    - 1.3. **Development Projects 2023/24** – To apply to the RWF Fund and consider match-funding: -
      - A. **Joint project with Leven PC** - the Working Group propose a project to include improving the Streetscene to include bus shelters and plaques – Cllr Vickers to report.
      - B. **Replace 3No. play equipment, 1 x traditional recycled bench and 2 x planters on Village Field.**
      - C. **FITTA Group** – To consider request for Petanque Court, Fencing & Single Gate on Village Field.
    - 1.4. **Cedar of Lebanon tree** – To consider accepting donation of the tree and agree planting location.
    - 1.5. **Annual Playground Inspection** – To receive Inspection Reports and consider W/Group recommendations to Inspection Report findings (refer to supporting documents).
  2. **Routh Wind Farm Community Fund**
  3. **Defibrillator Group**
  4. **Village Hall**
10. **GRANT FUNDED PROJECTS** – To receive updates: -
  1. **The Community Woodland Orchard & The Jubilee Streetscene (RWF)** – To consider Youth Club volunteering to help plant bulbs and hedgerow.
  2. **Accessible Swing Seat Project** – To accept SSE Dogger Bank Wind Farm Grant Offer of £698.
11. **CONSULTATIONS** – None received.
12. **CORRESPONDENCE\*** – To consider and approve any actions relating to: -
  1. **ERNLLCA:** Newsletter(s); **Cllr Recruitment Pack** – To consider May 2023 Election promotion.
  2. **ERYC:** CCTV Funding
  3. **ERYC:** Help and support for households across the East Riding with the cost of living
  4. **ERYC:** Temporary Road closure for St Pauls Drive - commencing 21.11.22.
  5. **EA:** Newsletter & Winter Campaign
  6. **Boundary Commission for England 2023:** Boundary Review
  7. Any other correspondence (to note only).
13. **CLERKS REPORT** – to receive any updates and dispose of resolutions.
  1. **Standing Orders** – To approve changes to Standing Order 18. Financial Controls and Procurement.
  2. **Main Street, Tickton** – Slipped roof tiles reported; passed to ERYC for investigation.
  3. **Routh Bus Shelter** – Broken glass window reported to ERYC.
14. **FINANCE**
  1. **Internal PC Audit Quarter 2** – To receipt report from Internal Audit Representative (Cllr Hadley).
  2. **Finance & Budget Monitoring Report:** To receive and to approve report, payments, and income.
  4. **Budget 2023/24** – To approve Finance Budget meeting date.

| Payments                                              | Net (£) | VAT (£) | Gross (£) |
|-------------------------------------------------------|---------|---------|-----------|
| S Rogerson T/A Bubble Publishing - Community Magazine | £100.00 | £0.00   | £100.00   |
| ERNLLCA - Training                                    | £55.00  | £11.00  | £66.00    |
| GRPL Cleaning Services - Hull Bridge Bus Shelter      | £124.00 | £0.00   | £124.00   |

|                                                               |                |                |                  |
|---------------------------------------------------------------|----------------|----------------|------------------|
| Green Thumb Beverley - Lawn Treatment                         | £18.75         | £3.75          | £22.50           |
| The Play Inspection Co. Ltd - Annual Playground Inspection    | £218.85        | £43.77         | £262.62          |
| Getextra Ltd - Website/Domain/Email                           | £296.00        | £59.20         | £355.20          |
| East Riding Horticulture Ltd - Wildflower seeds, tree compost | £95.00         | £19.00         | £114.00          |
| M Middleton - Taylors Bulbs - Community Orchard Project       | £84.00         | £16.80         | £100.80          |
| M Middleton - Taylors Bulbs - Jub. Streetscene Project        | £248.00        | £49.60         | £297.60          |
| Employment costs and reimbursements                           | £1,844.05      | £3.60          | £1,847.65        |
| <b>Repayment</b>                                              | <b>Net (£)</b> | <b>VAT (£)</b> | <b>Gross (£)</b> |
| Tickton Village Hall - Jubilee Grant Refund                   |                |                | £60.36           |
| <b>Income</b>                                                 | <b>Net (£)</b> | <b>VAT (£)</b> | <b>Gross (£)</b> |
| Nat West Bank Interest                                        |                |                | £3.16            |
| ERYC – Precept 50%                                            |                |                | £17,000.00       |

**PRIVATE SESSION (PART II):** In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the Public and Press were excluded from the meeting for the discussion of the following exempt business.

15. **STAFFING MATTERS**

1. **Employment costs** - To approve costs presented in the Financial Report.
2. **Workplace pensions** - To note re-enrolment due by 31 March 2023 (ERVAS).
3. **2022/23 National Salary Award** – To note.
4. **Review of Employee Salaries 2023/24** – To consider approving Personnel Committee recommendations referred to in the report.

16. **DATE OF NEXT MEETING(s):** The Ordinary Meeting of the Parish Council will be held on Monday, 12 December 2022 in the Village Hall.