

Tickton & Routh Parish Council

www.ticktonandrouth.org.uk

Parish Clerk
Michelle Middleton

C/o Three Gables
260 Hull Bridge Road
Tickton
HU17 9RT
07563 155 095
info@ticktonandrouth.org.uk

Dear Councillors

10 October 2022

You are hereby summoned to the Ordinary Meeting of Tickton and Routh Parish Council which will be held in the Small Room, Tickton Village Hall on **Monday, 17 October 2022** at 7:30pm.

Michelle Middleton

Michelle Middleton (Clerk to the Council)

PUBLIC FORUM

Members of the public may make recommendations about matters to be discussed at the meeting or other items of public interest.

AGENDA

1. **APOLOGIES** - To receive apologies for absence.
2. **DECLARATION OF INTEREST** – The Parish Councils (Model Code of Conduct)
To record any declarations of interest by any Member in respect of items for discussion on this agenda. Members declaring interests should identify the agenda item and type of interest being declared.
3. **TO RECEIVE THE EAST RIDING WARD COUNCILLOR(S) REPORT**
4. **MINUTES** - To approve the minutes of the Parish Council meeting held 26 September 2022.
5. **COMMUNITY SAFETY**
 1. To note any incidents/crimes reported.
6. **PLANNING**
 1. **Planning Applications** – to consider and agree any additional response to the following application(s) and any that are received after publication of agenda.
 2. **Planning Decisions** – to note any decisions received from ERYC.
 - 2.1. [22/02542/PLF](#) – Elm Croft, 68 Main Street – Erection of single storey extension to rear - **Approved**.
 - 2.2. [22/02158/PLF](#) – 127 Main Street – Conversion of existing attached garage into additional living accommodation including erection of single storey extension to front, first floor extension to side, single storey extension to rear, installation of hardstanding to front and rear, demolition of existing shed and alterations to boundary treatments to front and side including installation of two gates – **APPROVED**.
 3. **Planning Enforcement** - To receive update and to consider any new matters.
7. **PARISH MATTERS**
 1. **Grounds Maintenance 2022** – To consider quotations.
 2. **Laying of the Wreath(s), Silent Soldiers & FITTA Groups War Memorial Poppy Display** - To approve arrangements and dates.
 3. **Field View Solar Farm Community Benefit Fund** – to receive any updates and agree actions.
 4. **Annual Parish Meeting 2023** – To consider hosting the event prior to the PC Mtg on the 17 April.
 5. **Development Projects 2023** - To present any projects & costings at the November meeting in preparation for drafting the budget.
8. **MOTIONS PROPOSED BY COUNCILLORS** - None received.
9. **WORKING GROUPS & PC REPS**
 1. **Parish Development (PDWG)**
 - 1.1. **Proposed Community Café/Warm Space** – to receive report (Cllr Vickers).
 - 1.2. **ERYC Town/Parish Council Event** – to receive report (Cllr Oliver).
 2. **Routh Wind Farm Community Fund (Minute Ref. 134/22)** – To receive update (Clerk).

3. Defibrillator Group

4. Village Hall

10. GRANT FUNDED PROJECTS

1. The Community Woodland Orchard (RWF)

1.1. To approve proposed tree planting scheme and bench locations.

1.2. To approve quotations to supply 12 standard fruit trees (7-8') stakes & guards.

1.3. To approve quotations to supply and install 2 benches.

2. The Jubilee Streetscene (RWF)

2.1. To approve/sign ERYC Licences to install planters, bench, trees, wildflowers & bulbs on the Highway.

2.2. To approve quotations to supply 7 trees, stakes, guards, and mulch.

3. Tree planting (19 No.) - Community Woodland Orchard & Jubilee Streetscene

3.1. To consider community/school involvement in planting 16 trees on land managed by the PC and consider obtaining quotes from a tree planting company to assist.

3.2. To consider requesting ERYC Grounds Team to plant 3 trees on ERYC land.

11. CONSULTATIONS – To consider any response to: -

12. CORRESPONDENCE* – To consider and approve any actions relating to: -

1. ERNLLCA: Newsletter(s), Webinars, Chats & Training, East Riding District Committee Mtg - 20.10.22

2. ERYC: Nottingham Knockers Cold Calling in East Riding Villages

3. ERYC: All Town & Parish Councils - Preparation of new design guidance

4. ERYC: Standards Committee and Standards Committee Hearing – 18.10.22

5. Any other correspondence (to note only).

13. CLERKS REPORT

14. FINANCE

1. Internal PC Audit Quarter 2 – To receipt report from Internal Audit Representative (Cllr Hadley).

2. Finance & Budget Monitoring Report: To receive and to approve report, payments, and income.

Payments	Net (£)	VAT (£)	Gross (£)
Tickton Village Hall – Room Hire	20.00	0	20.00
Algon Ltd – Path & Patio Cleaner (MUGA surfaces)	94.56	18.91	113.47
Fenland Leisure Products Ltd - Surface repair kits + delivery	164.00	32.80	196.80
Employment costs and reimbursements	1229.01	19.22	1248.23
Income			
Nat West Bank Interest			175.00
ERYC – Routh Wind Farm Grant (Jubilee Year/ Streetscene)			9638.88

PRIVATE SESSION (PART II): In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the Public and Press were excluded from the meeting for the discussion of the following exempt business.

15. STAFFING MATTERS

To approve employment costs presented in the Financial Report.

16. DATE OF NEXT MEETING(s):

The Ordinary Meeting of the Parish Council will be held on Monday, 21 November 2022 in the Village Hall.