

Tickton & Routh Parish Council

Minutes of the **Ordinary Meeting** held on **Monday, 13 December 2021** at 7.30pm held in the Main Room, Tickton Village Hall, Main Street, Tickton.

- Present:** Councillor: Sinkler (in the Chair)
Councillors: Cross; Dickson; Hadley; Lenton; Oliver; Pugh & Vickers
- In Attendance:** Ward Councillors Gateshill (Agenda items 1-3/Minute 152-154/21) & Greenwood
PCSO Coneyworth
- Apologies:** Councillors: Caley; N Walker & T Walker
- Absent:** None
- Public:** Three members of the public were in attendance.

One member of the public attended the Public Forum in relation to the Councillor vacancy and one member of the public attended in relation to the Routh Wind Farm Funding Panel Representative vacancy.

152/12 APOLOGIES were recorded.

153/21 DECLARATION OF INTEREST – None recorded.

154/21 THE EAST RIDING WARD COUNCILLOR(S) REPORT

Field House Solar Proposal

The proposal was discussed, Ward Councillor Gateshill advised residents to respond directly to East Riding of Yorkshire Council on any future planning application.

Traffic Surveys, Main Street (119/21 1.) – The speed survey is expected to be conducted in Spring 2022 and the results of the traffic management survey are pending.

Butt Lane (119/21 2.) – Pending

Hare Coursing – An amendment to a new bill is under consideration by the government that would give the police extra powers and increase penalties for hare coursing.

Street lighting, Routh – A request for lighting was received by Ward Councillor Greenwood from a resident. The Parish Development Working Group to consult with Routh residents.

155/21 MINUTES

Resolved: The minutes of the Parish Council meeting held 15 November 2021 were approved as a true and correct record.

The draft Minutes of the Finance Committee meeting held on the 22 November 2021 were noted.

156/21 COUNCILLOR VACANCY FOR THE PARISH OF TICKTON

Resolved: The Parish Council co-opted Amanda Cross, the Declaration of Office was signed in the presence of the Clerk. The Register of Interest form to be returned within 28 days.

157/21 COMMUNITY SAFETY

The Police reported one vehicle theft.

The Anti-Social Behaviour six-month statistics, crime prevention advice and home security assessment information were noted. ERYC encourage residents to report anti-social behaviour by calling Humberside Police on 101 or the Anti-Social Behaviour team on 01482 396380.

158/21 PLANNING

1. Planning/Tree Applications

21/04336/PLF - Storkhill Farm, Hull Bridge Road - Erection of two holiday cabins

Resolved: The Parish Council object due to the application being in open countryside and outside the Parish development limits. There is no perceived need for additional holiday accommodation in the Parish and there are concerns surrounding vehicular access onto the A1035.

2. Planning Decisions – to note any decisions received from ERYC.

21/03831/VAR – Little Storkhill Farm, 223 Hull Bridge Road – Variation of condition 16 (approved plans) of planning permission 18/04042/PLF (Conversion of existing building and erection of link extension to create dwelling and erection of 4 dwellings following cessation of existing HGV operation and removal of existing buildings) to allow alterations to layout of Plot 4 – **Approved.**

[21/01899/PLF](#) – Lutea, 12 Butt Lane, Tickton – Construction of dormer windows to front and rear and erection of a single storey extensions to front, side and rear – **Approved.**

[21/02448/PLF](#) – Brooksmead, 278 Hull Bridge Road – Construction of dormer windows to sides – **Approved.**

3. Planning Enforcement – None recorded.

159/21 CONSULTATIONS – None received.

160/21 MOTIONS PROPOSED BY COUNCILLORS – None received.

161/21 FLOOD ALLEVIATION

In response to the Parish Councils request for 'no fires' signage referred to under Minute Ref. 148/21 1. The Environment Agency confirm that all new signage supplied by their contractors can only inform and deter people from the risks the river poses.

162/21 WORKING GROUPS & PC REPRESENTATIVES

1. Community Led Housing – No updates were received.

2. Parish Development – Cllr Vickers provided an update and proposals.

Resolved: The Parish Council agreed;

a) in principle to supporting a community library. The group were granted approval to request permission from the Village Hall to consider installing a community library on the grassed area at the exit of the VH car park and to research design ideas and obtain quotations for consideration.

b) to the siting of the Chatty Bench on the verge location on the southern boundary of GL Cullington Field.

c) to obtain permission from ERYC to plant a hedgerow along the southern boundary of GL Cullington Field to the entrance gate.

d) to submit a grant application to the Tree Council to fund this hedgerow planting scheme.

e) to obtain permission to add Councillor's photograph on the website and Cllr Pugh to draft supporting information for consideration.

3. Young People's Provision

Cllr Vickers confirmed that the Group is submitting grant applications to support the appointment of Youth Detachment Staff.

4. Routh Wind Farm Community Fund

Resolved: The Parish Council appointed Victoria Brooke to the position of Tickton Representative on the Routh Wind Farm Community Fund Panel. The appointment includes an initial handover period and will officially replace the retiring Representative in May 2022. The Volunteer Agreement to be signed and returned to the Clerk.

5. Defibrillator Group

Resolved: Cllr Hadley was elected the Defibrillator Group Representative.

163/21 PARISH MATTERS

1. Winter Services

Resolved: The Parish Council agreed to appoint the existing grounds maintenance contractor (East Riding Group Ltd) to salt Hull Bridge Road Bus Shelter, Play Area entrances in Tickton, GL Cullington Field car park (including path to MUGA) and the footpath leading from Churchfields onto the Village Field at a cost of £51.00 (tbc) per visit. This service provision is subject to available resources and will be monitored and reviewed. Residents are reminded that salting these areas does not guarantee they will be free from ice or frost, always walk, cycle or drive to the weather conditions.

In the event of extreme weather conditions, Parish Council managed Play Areas may be closed until the weather improves.

The Parish Council agreed not to salt land or assets managed by ERYC; salt bins are provided throughout the Parishes for public use on the highway.

2. Whirlybird Roundabout

Resolved: The Parish Council approved the quotation from Wicksteed to replacement the top unit of the roundabout at a cost of £2,816.00 plus VAT and to submit an insurance claim (excess £400).

3. Ground Maintenance Contract 2022-23 (option to extend 3 years)

Resolved: The Parish Council considered quotations received and awarded the 2022-23 Contract to East Riding Group Ltd at a cost of £3793.52.

164/21 CORRESPONDENCE

1. ERNLLCA Newsletter, Civility & Respect Newsletter, Employment Policies & HR support docs - noted.
2. NALC Newsletter and Bulletin, Events - Levelling Up and Safer Communities – noted.
3. EYRC Overview and Scrutiny committee

Resolved: The Parish Council agreed to submit the topic of Parish Liaison for scrutiny in 2022-23.

4. ERYC Village Taskforce Walkabout Satisfaction Survey (closing date 14 January 2022).

Resolved: The Parish Council delegated to the Clerk and Cllr Oliver to complete the survey.

5. ERYC Queens Platinum Jubilee - Small Community Grant Fund available early 2022 – noted.

6. ERYC Avian Influenza Public Information – noted.

7. ERYC Climate Change Public Survey (closing date 27 February 2022) - noted.

8. ERYC Children's Safeguarding Public Information – noted.

9. ERYC Joint Local Access Forum Agenda - 15 December 2021 – noted.

10. ERCCG Newsletter – noted.

11. Humberside Police & Crime Commissioner: Police & Crime Plan 2021-2025 – noted.

12. Resident: Proposed Solar Farm, Field House Farm

Resolved: The Parish Council will consider any comments received from residents in writing or by email in its response to any application. Interested parties should, as a matter of course, send any comments directly to the Planning Officer at East Riding of Yorkshire Council.

165/21 CLERKS REPORT

1. Parish Council meeting room 2022

Resolved: The Parish Council agreed that meetings shall be held in the Small Meeting Room on a Monday from January 2022.

2. Covid-19 Omicron variant

Resolved: In response to Government guidance Plan B, the Parish Council approved the Risk Assessment and agreed to re-introduce a temporary scheme of delegation to the Clerk in accordance with any restrictions.

3. Delegates decisions since the last meeting held on 15 November 2021;

ID	Description	Decision
1.	Overgrown hedge	To report overgrown hedge along the cycle path between Seven Oaks and Samman Hall at Routh to ERYC Streetscene Officer.
2.	Play Bark	To order 3 bulk bags ordered for Cullington.

4. The following updates were received on outstanding resolutions;

Min. Ref	Description
140/21	GO LGV, Weel Road – UPDATE: ERYC Enforcement written to owner.
140/21	Red & Green Cottages, Planning Appeal – UPDATE: Awaiting a flood risk assessment following the change of Flood risk zones.
142/21	Motion: UPDATE: ERYC confirmed that the drain outside Tickton Primary School is on the repair list. As no properties are under threat of flooding this takes a lower priority but will be carried out when the appropriate funding becomes available. Action: The Parish Council agreed to inform ERYC Highways of safety concerns; residents including unaccompanied older children attending the Primary School may consider walking into the road to avoid the flooded area.
144/21 2.1.	Chatty Bench – UPDATE: Order raised with supplier and installer.
144/21 2.2.	Tickton Village Noticeboard – Carr Lane: Order raised with contractor.
145/21 4.	Basket Swing (GL Cullington) – Order raised for parts.

5. The following resolutions were reported as completed;

Min. Ref	Description
012/21 4.	Risk Assessment – Icy Surfaces.
031/21 8.	Request that ERYC consider gritting Weel Road (Crown & Anchor to Weel Village) as a priority route to reduce the hazard for vehicles and pedestrians from River water freezing on the road.
048/21	Resident – Letter of concern relating to hedgerow removal Ref to Min. Ref. 140/21 3.1.
065/21 3.	Rural Gigabit Voucher Scheme.

078/21	Appointment of Routh Wind Farm Community Fund representatives.
128/21 1.	Laying of the Wreath(s), Silent Soldiers & FITTA Groups War Memorial Poppy Display.
128/21 2.	Whirlybird Roundabout. Refer to Min. Ref.145/21.
128/21 4.	Grounds Maintenance 3-year Contract Renewal.
131/21 1.	2022/23 Draft Budget.
140/21 1.	<u>21/03831/VAR 21/04184/TCA</u> – comments submitted.
140/21 3.	Red & Green Cottages – Turf Gutter Drain – Letter hand delivered.
141/21	Rough Sleepers Consultation – results submitted.
142/21 4.	Routh Wind Farm Community Fund – To appoint Rep. on December Agenda.
142/21 5.	Defibrillator Group – To appoint Rep. on December Agenda.
145/21 1.	Community Library – Parish Development Group proposal on December Agenda.
145/21 2.	Whirlybird Roundabout – site meeting held, proposal on December Agenda.
145/21 5.	FITTA-U Group Outdoor Gym Equipment & Bench added to asset register/insurance.
146/21 4.	Newbald Parish Council (NPC) – informed Clerk of PC decision.
147/21 1.	Code of Conduct – updated records and informed ERYC.
147/21 2.	Death of a Senior Figure Protocol.
148/21 1.	River Bank – EA requested to replace no fires signage.
149/21	Tickton Village Hall (TVH) Community Christmas Event – Grant payment hand delivered.
150/21	Home Working Allowance – Informed ERVAS.

166/21 BUDGET 2022-23

1. Proposed Development 2022-23

Resolved: The Parish Council agreed;

- a) to undertake a project on GL Cullington Field to enhance the belt of trees to create a woodland walkway with bulbs and to submit a grant application to the RWF and PC to fund 20% of project costs.
- b) to submit a grant application, in principle, to the RWF towards anticipated website costs as a result of the Website Accessibility Regulations.

2. Budget 2022-23

The Finance Committee presented a draft budget of £35,127.

Resolved: The Parish Council agreed to finalise the budget in January 2022.

3. Asset Register

The Clerk undertook an audit and produced a list of assets for inclusion on the asset register.

Resolved: The Parish Council granted approval to include the additional assets identified and agreed that the Finance Committee review the register against loss & damage cover and level of insurance excess in preparation for the 2022-23 renewal.

167/21 PRECEPT 2022-23

The provisional 2022-23 tax base for T&RPC is 652.9 Band D equivalent properties was noted.

Resolved: The Parish Council agreed to approve the Precept in January 2022.

168/21 FINANCE

1. Finance & Budget Monitoring Report

Resolved: The Parish Council approved the Finance & Budget Monitoring Report.

2. Income & Payments

Resolved: The Parish Council noted Income received & approved Payments presented;

Payments	Net	VAT	Gross
East Riding Group Ltd – Grounds Maintenance	382.28	76.46	458.74
East Riding Group Ltd – Grounds Maintenance - (cancelled and re-issued cheque no. 16074)	382.28	76.46	458.74
Addplant Ltd – HERAS fencing	18.90	3.78	22.68
East Riding Voluntary Services Ltd – Payroll Processing	36.00	0	36.00
MKM Building Services (Beverley) Ltd	208.62	41.72	250.34
Staff costs	1160.28	0	1160.28
Income			
Nat West – Bank Interest	0.09	0	0.09

PRIVATE SESSION (PART II): In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the Public and Press were excluded from the meeting for the discussion of the following exempt business.

169/21 STAFFING MATTERS

Resolved: The Parish Council approved salaries, pension and HMRC PAYE.

170/21 DATE OF NEXT MEETING(s): The next Ordinary Meeting of the Parish Council will be held on Monday, 17 January 2022 at 7.30pm at Tickton Village Hall (subject to Govt. Covid-19 restrictions).

TICKTON & ROUTH PARISH COUNCIL
SALTING SERVICE MAP (Minute Ref. 163/21 1.)



— Area to be salted. Key: A = GL Cullington Field entrance, car park & path. B = Village Field Play Area entrance (Main Street). C = Village Field Play Area entrance (via Village Hall Car Park). D = Churchfields path and entrance onto Village Field. Plus, Hull Bridge Road Bus shelter.

The Minutes were signed as an accurate record at the meeting held on the 17 January 2022.