

Tickton & Routh Parish Council

Minutes of the **Ordinary Meeting** held on **Monday, 18 October 2021** at 7.30pm held in the Main Room, Tickton Village Hall, Main Street, Tickton.

Present: Councillor: Sinkler (in the Chair)
Councillors: Caley; Dickson; Lenton; Oliver; Pugh; Vickers & T Walker

In Attendance: Ward Councillor Gateshill & Greenwood (Agenda items 3/Minute 119/21)

Apologies: Councillors: Hadley & N Walker

Absent: None

Public: No members of the public were in attendance.

117/21 APOLOGIES were recorded and approved.

118/21 DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTEREST – None recorded.

119/21 THE EAST RIDING WARD COUNCILLOR(S) REPORT

1. Butt Lane Trees (Minute Ref. 113/21 37.)

The PC reported that residents on Butt Lane had raised concerns with regard to some of the trees that have grown through power lines and damaged a vehicle.

It was noted that ERYC cleared the ditch and maintained some of the trees following the floods of 2007 at the request of the PC.

Resolved: The PC requested that Ward Councillors contact ERYC Officers in order to establish ownership and maintenance responsibilities of the trees and ditch situated at the rear of Tickton Primary School and Butt Lane.

2. Traffic Management, Main Street (Minute Ref. 186/19 & 117/20 2.)

The PC reported that safety concerns have been raised with ERYC regarding traffic management and parking issues on Main Street particularly at school pick down off/collection times.

In response to the PCs request for a zebra crossing near to the school, ERYC had conducted a Traffic Survey in July 2021 to support any additional safety provisions on Main Street.

Resolved: The PC requested Ward Councillors contact the Traffic Management Department regarding any results from the Traffic Survey and Parking Enforcement Team to request attendance.

3. Planning

Resolved: The PC requested that Ward Councillors support the PCs comments to application

21/02176/PLF recorded in Minute Ref. 123/21 1. by calling in and attending the Committee meeting.

120/21 MINUTES

1. Parish Council

Resolved: The minutes of the Parish Council meeting held on the 20 September 2021 were approved as a true and correct record.

2. Recreation Ground Trust

The draft minutes of the Recreation Ground Trust meeting held on 20 September 2021 were received.

121/21 COUNCILLOR VACANCY FOR THE PARISH OF TICKTON

The vacancy is advertised on noticeboards, website and the community Facebook page.

122/21 COMMUNITY SAFETY

An update on incidents in the community was received including a boat break in.

A request for the PC to re-consider CCTV at the Hull Bridge was received.

Cllr Oliver requested an update from the police relating to the 101-call handler response to a resident's report of an incident that was raised at the September PC meeting.

Cllr T Walker informed the PC that he had been re-elected Vice-Chair of the Police Partnership.

Resolved: The PC agreed to request ERYC PROW Team to consider replacing the faded signage at the Hull Bridge to inform users that the footbridge is not a Public Right of Way.

123/21 PLANNING

1. Planning Applications

21/02176/PLF - Land East Of The New Inn 31 Main Street - Erection of a detached dwelling with associated access, parking, hard and soft landscaping following demolition of existing outbuildings (Retrospective application to retain dwelling as built following planning permission 16/02761/PLF)

Resolved: The PC strongly objects and calls this application in for consideration by the Planning Committee.

The PC wholeheartedly agree with the comments submitted by members of the public and the Conservation Officers report. It is wholly out of keeping with the area. It bears no resemblance to the original plans of the application approved in 2016. It is overbearing and the materials are not as per previously approved plans nor in keeping with the neighbouring properties. The applicant was fully aware that a property of this magnitude would not receive planning approval but has gone ahead anyway. The parking space appears inadequate and the outdoor space is minimal in comparison to the size of the dwelling. The development is within Flood Zone Rating 3, no updated flood risk analysis has been submitted which would address the difference in size between the current application and the 2016 approved plans.

21/03568/VAR - High Farm Country Park - Variation of Conditions 4 (use classes), 5 (amounts of floor space) and 12 (approved plans) of planning permission 20/02225/PLF (Erection of a building for use as sales office, reception, cafe, takeaway and shop and change of use of land to bowling green)

Resolved: No comment.

2. Planning Decisions

21/00457/PLF – 280 Hull Bridge Road, Tickton – Erection of a dwelling with detached garage (AMENDED PLANS) – **Approved.**

3. Planning Enforcement – None recorded.

124/21 CONSULTATIONS – None received.

125/21 MOTIONS PROPOSED BY COUNCILLORS

Cllr Vickers proposed that the PC consider facilitating First Aid Training for residents.

Resolved: To defer pending further information.

126/21 FLOOD ALLEVIATION

It was confirmed that the EA is to replace the signage for the embankments around the Hull Bridge.

127/21 WORKING GROUPS & PC REPRESENTATIVES

1. Community Led Housing – No updates.

2. Parish Development

Cllr Vickers confirmed that the Working Group had held the initial meeting to review the parish appraisal results. A working document and action report has been created to support further analysis.

3. Young People's Provision

Cllr Vickers informed the PC that the ERYCs Healthy Lifestyle Officer had arranged a joint meeting and invited Beverley Town Council and Parish Councils including Molescroft, Leven, Tickton to explore opportunities and facilities for young people which have disappeared during Covid-19. It was noted that volunteers are difficult to recruit due to the increase in Covid-19 rates amongst school age children.

Resolved: Cllr Vickers was nominated to represent the PC at future Young People's Provision meetings and to report back on any recommendations for consideration.

128/21 PARISH MATTERS

1. Laying of the Wreath(s), Silent Soldiers & FITTA Groups War Memorial Poppy Display

The PC thanked the FITTA Group for making the War Memorial Poppy Display.

Tickton Primary School have arranged to read poetry in St Paul's Church on 11 November 2021 followed by wreath laying at the War Memorial at 11:00 am.

A service will be held at St Paul's Church on Remembrance Sunday at 10:30am with a Brownie parade followed by wreath laying at the war memorial at 11:00 am.

Resolved: The PC agreed to display the Silent Soldiers from 1 - 26 November. Cllr N & T Walker to lay the wreath at the Hull Bridge memorial on Remembrance Sunday at 11:00am.

2. Whirlybird Roundabout

The roundabout was reported broken on the 20 September 2021. The insurance company was informed and the play equipment safely secured with HERAS fencing. A quotation from the manufacturer for a replacement top unit fitted onto the existing ground spindle was received at a cost of £2,816.00 + VAT.
Resolved: The PC agreed to contact the manufacturer to ascertain the life expectancy of the spindle and to quotation for an entire new roundabout.

3. Annual Playground Inspection

The inspection reports recorded all sites as low risk with the exception of the Village Field Playground that was moderate risk due to the broken roundabout. This has since been resolved by securing the equipment with HERAS fencing. The Parish Council considered the recommendations of the report.

Resolved: The PC agreed to undertake minor repairs and to obtain quotations for any additional works for consideration.

4. Grounds Maintenance 3-year Contract Renewal

The scheduled was reviewed in order to obtain quotations.

Resolved: The PC agreed to amend the schedule to include;

a) Schedule of works Item 1. Outdoor Gym equipment/surface matting - The spraying of weeds is not required. Grass to grow through matting and lawn mower raised a level for cutting. Strim around the base of the equipment.

b) To cut back previous year's growth to neighbouring hedges and vegetation that is overhanging the boundaries of the Village Field once a year in order to keep maintained.

129/21 CORRESPONDENCE

1. ERNLLCA – Newsletter, East Riding District Committee Meeting 21.10.21. & NALC Bulletin - noted.
2. ERNLLCA – Training; Good Councillor Part 1 & 2, Managing Grievance, Finance & Allotment – noted.
3. East Riding CCG – Newsletter – noted.
4. Resident – Email relating to Planning Application – noted.
5. Newbald PC - Email to support Newbald views - **Resolved:** The PC delegated Item 5. to the Planning Committee to present a recommendation for consideration.

130/21 CLERKS REPORT

Community Christmas Event – The Village Hall Management Committee has set up a Working Group to plan for the event. Various groups along with Councillors and the clerk are invited to attend the first meeting to be held on Tuesday, 26 October 2021 at 7:30pm in the Village Hall.

1. Delegated decisions since the last meeting held on 20 September 2021;

ID	Description	Decision
1.	Highways	Reported the drain cover on the slip road onto the A1035 from the eastern entrance heading towards Beverley is in need of repair – possibly cover missing. Enquiry Reference: 2341268.
2.	Highways	Reported the drain on Meaux Lane (nearest the junction with A1035) that was recently built up may be blocked as water is standing. Enquiry Reference: 2341269. UPDATE – ERYC advised that these gullies have no outfall and are just verge soakaways. As such verge composition and saturation limit the design.
3.	Highways	Meaux Lane carriageway repairs; 'road closed' sign is in the centre of the cycle path. Request sent to ERYC requesting that cycle path be keep clear.
4.	Dog Dispensers	Dog bags (10 x boxes) ordered at a cost of £204.00 + VAT (£137).
5.	Training	Clerk to attend Allotment Training at a cost of £50.00.
6.	Village Field	HERAS fencing (3 panels) hired to secure the damaged roundabout at a cost of £20 delivery/collection and £1.50 each per week.

Resolved: The PC ratified the delegated decisions.

2. The following updates were received on outstanding matters;

2.1. Butt Lane Trees (Minute Ref. 113/21 37.) – Refer to Minute Ref. 119/21 1.

2.2. Carr Lane (Minute Ref. 048/21 7.)

ERYC Streetscene Enforcement confirmed that the relevant departments are aware of the matters and will continue to monitor.

2.3. Traffic Management, Main Street (Minute Ref. 186/19 & 117/20 2.) – Refer to Minute Ref. 119/21 2.

2.4 Community Woodland (Minute Ref. 114/21 4.)

The order has been raised to fell some trees on the Village Field. To minimise damage to the field the contractor has advised undertaking the work late spring/early summer 2022. Based on this the planting of

the new trees to take place October 2022. The PC raised concerns that tree works would be within the bird nest season – the Clerk to contact the contractor for further guidance.

3. The following resolutions were reported as completed;

Min. Ref	Description
070/20 21.	Enforcement - 31 Main Street, Tickton
088/21 3.1	Planning Application 21/02176/PLF received.
088/20 3.15	Village Matters – Weel Common Ownership - Refer to Minute Ref. 111/21.
047/21 1.	Outdoor Gym Post Installation/Annual Playground Inspection Reports - General maintenance undertaken.
047/21 9.	Dogs on GL Cullington Field - Included in ERYCs PSPO Review for consideration.
104/21 3.	Public Spaces Protection Order review - submitted to ERYC.
060/21 3.2	Riverview Works – Flue removed.
061/21	BT Telephone Consultation BT confirmed that the Main Street box will be repainted 2022 with the request to remove books.
094/21 3.	RWF Chairman Community Fund - Received at September 2021 meeting.
103/21	RISK ASSESSMENT – F2F Mtgs
105/21 1.	Planning - 20/04277/PLF 21/03150/PLF – comments submitted to ERYC.
105/21 2.	Pre-Planning Consultation - Clarke Telecom Ltd - comments submitted.
107/21	Motion: Cllr Hadley proposed that the PC consider agreeing to and supporting the Village Hall Management Committees (VHMC) proposed community Christmas event to be held at the Village Hall. – informed VHMC.
109/21 2.	Parish Development – TOR filed, uploaded to website and meeting arranged.
114/21 1.	External Audit Report 2020-21 - Exercise of public rights displayed from 16.8.21 – 30.9.21.
094/21 4.	Routh Wind Farm Community Fund
114/21 2.	Hull Bridge Bus Shelter Lighting - Order submitted.
114/21 3.	Street Lighting Service Level Agreement - ERYC returned signed agreement. All the equipment is installed, ERYC are waiting on the electrical service to be installed. This should take place over the next two weeks. Asset added to register and insurance informed.

131/21 FINANCE

1. 2022/23 Draft Budget

Resolved: Cllrs to present any projects and associated costs for consideration and budget preparation. The Finance Committee agreed to meet in the Village Hall small room on Monday 6 December (tbc) to draft the budget and any recommendations to full council.

2. Finance & Budget Monitoring Report

Resolved: The PC approved the Finance & Budget Monitoring Report.

3. Payments

Resolved: The PC approved the payments presented.

4. Income – noted.

Payments	Net	VAT	Gross
Mr Knight - Defibrillator Agreement	50.00	0	50.00
East Riding Group Ltd – Grounds Maintenance	382.28	76.46	458.74
Addplant Ltd – HERAS Fencing (Roundabout)	21.80	4.36	26.16
The Play Inspection Company Ltd – Annual Playground Inspection	208.50	41.70	250.20
JRB Enterprise Ltd - Dog Bags	216.00	43.20	259.20
Income			
Nat West Bank Interest – September	0.08	0	0.08

PRIVATE SESSION (PART II): In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the Public and Press were excluded from the meeting for the discussion of the following exempt business.

132/21 STAFFING MATTERS

To approve salaries, pension and reimbursements presented in the Financial Report.

133/21 DATE OF NEXT MEETING(s):

The next Ordinary Meeting of the Parish Council will be held on Monday, 15 November 2021 at 7.30pm at Tickton Village Hall.

The Minutes were signed as an accurate record at the meeting held on the 15 November 2021.