

Tickton & Routh Parish Council

Minutes of the meeting held on **Monday 19 October 2020** at 7.30pm online via Zoom as permitted in The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 ("the 2020 Regulations") due to the COVID19 Coronavirus crisis

Present: Councillor: Caley (in the Chair)
Councillors: Mathison; Oliver; Riley; Vickers; N Walker & T Walker

In Attendance: Ward Councillor Gateshill (Agenda items 1-3/Minute Ref. 091-93/20)

Apologies: Councillors: Hadley; Lenton; Sinkler and Ward Councillor Greenwood

Absent: None recorded

Public: No members of the public were in attendance

091/20 **APOLOGIES** – recorded.

092/20 **DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTEREST** – none recorded.

093/20 **THE EAST RIDING WARD COUNCILLOR'S REPORT**

1. Demolition of Tree - Avalon

Ward Cllr Gateshill advised that ERYC is aware of this matter.

2. Hull Bridge CCTV and Public Spaces Protection Order

In response to Minute Ref. 082/20. The ERYC Anti-Social Behaviour Team are unable to provide funding for CCTV cameras and are unaware of any other ERYC department providing funding for this. The PSPO variation is still going ahead and the ASB Team are awaiting a further update from Legal Services about the consultation period. The ASB Team have planned to go into schools around Easter time next year to speak to students about the PSPO restrictions and consequences of this and to inform parents through school newsletters as well as in the local press and on social media.

3. Common Land at Weel

In response to Minute Ref. 088/20 3.15 Ward Cllr Gateshill confirmed that a response has not yet been received.

094/20 **MINUTES**

Resolved: The minutes of the meeting of the 21 September 2020 were approved as a true and correct record.

095/20 **COUNCILLOR VACANCY FOR THE PARISH OF TICKTON**

The Parish Council recorded one application.

096/20 **COMMUNITY SAFETY**

1. Cllr T Walker reported on the success of Operation Galileo with countryside crime. Car crime was noted. Concerns were raised in relation to an increase in the theft of GPS equipment from local farm vehicles.

2. The ASB Youth Project - Hull Bridge

In response to Minute Ref. 082/20 3. Cllr Vickers attended a meeting with ERVAS and advised that ERYC are to look at alternative activities for the young people who are gathering at the bridge. There are no financial implications for the Parish Council. A meeting will be held in January 2021 to look at plans for next year.

097/20 **PLANNING**

1. Planning Decisions

20/02638/STVAR – Land West Of Glebe Farm, Carr Lane, Routh Carrs – Variation of Conditions 1-7 of planning reference 20/01637/STPLF – **Approved.**

20/02614/TPO – 133 Main Street – TICKTON ORDER – 1994 (REF 100) A1 – Fell 1 no. Hornbeam tree (T1) due to close proximity to houses and concerns for future damage to the property – **Approved.**

2. Planning Applications

20/02919/PLF - Riverside House, Weel Road, Weel - Erection of a single storey extension to rear with roof terrace over and associated external spiral staircase

Resolved: No objection, conditions to include suitable water attenuation plans to mitigate the impact of surface water run-off.

098/20 **PLANNING ENFORCEMENT** – None recorded.

099/20 **CONSULTATIONS**

1. Planning for the future

2. Transparency and competition: a call for evidence on data on land control

Resolved: The PC agreed that Cllr Oliver draft a response in consultation with members.

100/20 **MOTIONS PROPOSED BY COUNCILLORS**

1. Cllr Hadley proposed that the PC considers contacting ERYC in the first instance to establish if they have plans or are able to renew/add equipment at the Orchard playground.

Resolved: Deferred.

2. Cllr Oliver proposed that the PC considers requesting ERYC to determine all planning applications based on the pre-existing Local Plan.

Resolved: The PC agreed that Cllr Oliver draft a letter to ERYC in consultation with members.

3. Cllr Oliver proposed that the PC considers applying to the Woodland Trust in Autumn 2020 to replenish PC owned trees.

Resolved: The PC agreed to apply to the Woodland Trust for new trees.

101/20 **WORKING GROUP REPORTS**

1. Community Led Housing

The CLH Consultation data is in the process of being analysed. Once the report has been received the PC can complete Stage 1 and consider the Community Group progressing to Stage 2.

2. Flood Alleviation

A report has been prepared documenting the concerns of the Joint Flood Alleviation Working Group. The Working Group is currently considering meeting with all agencies in in order progress, once approval has been granted by the Working Group members.

102/20 **OTHER MATTERS**

1. Tickton Primary School - request to use GL Cullington Field (MUGA)

Resolved: The PC approved the request from Tickton Primary School to use the GL Cullington Field MUGA on a Tuesday/ Thursday PM and Friday AM or PM (depending on the weather).

2. Pro Skills Football Training - request to renewal of annual Agreement

The PC thanked Pro Skills for the donation of £50.

Resolved: The PC approved the renewal of the annual Agreement with Pro Skills Football Training for use of GL Cullington Field on a Saturday morning.

3. Armistice and Remembrance Day 2020

Resolved: The PC agreed to display the silent silhouettes between the 2 and 16 November 2020. Cllrs N and T Walker to lay the wreath at Hull Bridge and any photographs and/or video recording to be shared on social media. In consultation with members, the Clerk was instructed to draft a notice informing residents that the PC has taken the decision not to hold a public ceremony this year due to the coronavirus and public safety.

4. Insurance (Trees on PC owned and maintained land)

Came & Company confirmed that Public Liability Insurance covers the Parish Council's responsibilities towards any trees that they either own or are responsible for maintaining. The same Public Liability cover is afforded to any maintenance that the PC has agreed to undertake on Common Land.

5. Correspondence from resident re: Trees in The Field Behind the Village Hall

Resolved: The PC agreed to consider the findings of the Arboricultural Tree Survey Report.

6. Outdoor Gym Equipment

Resolved: The PC considered 3 quotations and granted approval to instruct Streetscape Products & Services Ltd to undertake the installation of the Outdoor Gym at the Recreation Grounds at a cost of £10,195.00. The PC agreed to accept any grant offer that may be received from ERYC to match fund this project. In the event that an offer is not received, the PC agreed to provide the remaining balance of £2,036.00 from the Community Fund budget.

7. 2021/22 Grounds Maintenance contract

Resolved: The PC considered 3 quotations and granted approval to renew the contract with East Riding Group Ltd at a cost of £3,526.57.

8. 2021/22 Projects

Resolved: The PC agreed that members bring any potential projects together with costings for consideration at the November meeting in order to support the preparation of the draft budget.

9. 2021/22 Draft Budget

Resolved: The PC agreed that the Clerk and Councillor Sinkler prepare the initial draft budget in consultation with the Finance & Grant Committee members. A Finance & Grant Committee meeting shall then be held to finalise the draft budget prior to presenting to full council.

CORRESPONDENCE

- 103/20 1. ERNLLCA Newsletter and District Committee Meeting – 7pm, 20 October 2020 via Zoom and Finance Training.
2. ERYC – COVID 19 information

CLERKS REPORT

104/20 Bike Shelter – GL Cullington Field

It was reported that the clear Perspex sheeting bike shelter roof had been damaged.

Resolved: The PC agreed to remove the bike shelter roof cover and to liaise with the supplier and/or manufacturer to establish if there is a more substantial replacement product.

1. The following resolutions were reported as completed;

119/19	Resolved: It was agreed that quotes be obtained from specialist companies to undertake year-round maintenance to the sports surface area for consideration.	Actioned under Minute Ref. 086/20 8.
134/19 1.3	3. ERYC to send website link to Hull Integrated Catchment Strategy.	Link to document received.
070/20 30.	Village Matters - Weel Village PROW Footpath Decision to request that ERYC cut boundary hedges and clear the path to enable pedestrian access.	Actioned by ERYC.
088/20 3.10	Village Matters Decision to request that ERYC Traffic management refresh the lines at western side of the footbridge Hull Bridge	Actioned by ERYC.
088/20 3.8	Village Matters Decision to request that ERYC Streetscene consider; 1. To liaise with Crown & Anchor to cut back hedge from Weel Road footpath 2. To spray weed killer and road sweep Weel Road (Crown & Anchor) up to corner Main Street and Hull Bridge Road (west of footbridge) 4. To clear litter bins and tidy area near to the footbridge. 5. To clear litter left on riverbank and PROW areas – local community regularly clearing. 6. To spray weed killer to all snickets in the parishes.	Actioned by ERYC.
088/20 3.17	Play Equipment Decision to obtain quotes to repair the safety surface to the Cone Climber and Basket Swing at GL Cullington Field	Actioned under Minute Ref. 086/20 9.
084/20	Planning Applications 20/02225/PLF - 20/02638/STVAR - 20/02834/PLF - 20/02614/TPO - 20/02963/TCA	Comments submitted to ERYC 21.9.20.
086/20 1.	OTHER MATTERS - Land surrounding the War Memorial Resolved: The PC approved the proposal received from Greensleeves Lawn Care to treat the land surrounding the War Memorial on a regular basis, for weeds, moss and fertiliser.	Actioned 2.10.20.
086/20 2.	OTHER MATTERS - The Royal British Legion Poppy Appeal Resolved: The PC approved purchasing 3 wreaths at a cost of £64.50 for Remembrance/Armistice Day. Due to Covid-19 social distancing restrictions no public commemoration can take place.	Actioned 7.10.20
086/20 3.	OTHER MATTERS - Humber & Wolds Rural Action membership Resolved: The PC approved renewing the annual membership at a cost of £25.00.	Actioned 22.9.20
086/20 6.	OTHER MATTERS - Tree Management Policy Resolved: The PC approved the Tree Management Policy.	Added to website 5.10.20
086/20 9.	OTHER MATTERS - Safety Surface Repairs (Cone Climber/B-Swing) Resolved: The PC delegated the safety surface repairs to the Chairman and Clerk in consultation with members.	Repair kit approved and ordered/ received 13.10.20
086/20 10.	OTHER MATTERS - Parish Appraisal Data Analysis and Report Resolved: The PC granted approval to instruct Humber & Wolds Rural Action to undertake the Parish Appraisal data analysis and report at a cost of £750.00. Under	5.10.20 – order raised.

	delegated authority, a grant application had been submitted to the Routh Wind Farm Community Chest Fund to fund this work. The PC agreed to accept any grant offer that may be received or to fund from PC budget lines under spent due to Covid-19.	
089/20	STAFFING MATTERS - The NJC pay award is agreed at 2.75% backdated to 1 April 2020 was noted.	Actioned by ERVAS.

2. The following updates and were received on outstanding matters;

082/20 3.	COMMUNITY SAFETY The ASB Youth Project - Hull Bridge <u>Resolved:</u> The PC agreed that Cllr Vickers contact ERVAS with a view to establishing how the scheme might function given the scale of the problem and that the young people as far as we are aware are not from Tickton.	Cllr Vickers provided an update recorded under Minute Ref. 096/20 2. Item closed.
082/20 4.	COMMUNITY SAFETY Installation of community CCTV to support enforcement of the proposed PSPO at Hull Bridge. <u>Resolved:</u> The PC agreed that preventative measures i.e. re-designing the bridges may provide the best solution in the first instance. In the event that ERYC are unable to introduce such measures, the PC to request that ERYC consider installing CCTV.	Ward Cllr Gateshill provided an updated recorded under Minute Ref. 093/20 2.

3. The following decisions were made under delegated authority since the Ordinary meeting on 21 September 2020;

- a) **Main Street (near The Beeches)**
Delegated decision to report flood at drain. ERYC to include for future drainage investigation/CCTV survey.
- b) **Eske Lane**
Delegated decision to report fly-tipping to ERYC for clearance.
- c) **Foot bridge**
Delegated decision to request that the 'Cyclists Dismount' sign be reposition on posts prior to entering bridge.
- d) **YOR4Good Fund**
Delegated decision to respond to survey received relating to refurbishment of the MUGA in 2017/18.

105/20 FINANCE

1. Finance and Budget Monitoring Report

Resolved: The PC approved the Financial Reports presented.

2. Payments and Income

Payments	Gross	Net	VAT
East Riding Group Ltd - Grass Cutting	£458.74	£382.28	£76.46
MKM BS (Beverley) Ltd - Play Bark	£417.24	£347.70	£69.54
ERYC - Printing/Supply - CLH/Parish Appraisal	£755.33	£629.44	£125.89
Fenland Leisure Products Ltd - Safety Surface Repair Kit	£242.40	£202.00	£40.40
Mr I Brice – Reimbursement - paint brushes	£4.99	£4.16	£0.83
Mrs M Middleton – Reimbursement - mobile phone top-up	£20.00	£20.00	£0.00
Salaries and Pension			
Income			
Nat West - Bank Interest September	£0.09	£0.09	0.00
ERYC - Precept	£16,387.50	£16,387.50	0.00

Resolved: The PC approved the payments and income presented.

PRIVATE SESSION (PART II): In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the Public and Press were excluded from the meeting for the discussion of the following exempt business.

106/20 STAFFING MATTERS

Salaries, pension and reimbursements were approved.

107/20 **DATE OF NEXT MEETING(s):** The Parish Council **resolved** to hold the next ordinary meeting on Monday, 16 November 2020 at 7:30pm to be held remotely via ZOOM.

The Minutes were signed as an accurate record as approved at the meeting held on the 16 November 2020.

[WA – 23.10.20]