

# Tickton & Routh Parish Council

Minutes of the Ordinary Meeting of Tickton and Routh Parish Council held in the Tickton Village Hall, on Monday 9 December 2019

**Present:** Councillor: Sinkler (in the Chair)  
Councillors: Caley; Hadley; Lenton; Mathison; Oliver & Riley

**In Attendance:** Ward Councillor Gateshill & Greenwood (Agenda item 1-4; Minute Ref.189-191/19)

**Apologies:** Councillors: N Walker; T Walker & Wells

**Absent:** Councillor: Fogarty

**Public:** No members of the public were in attendance

**Minute Taker** Mrs M Middleton – Clerk

Prior to the meeting commencing, eight members of the public attended the Public Forum in relation to Agenda item 8.6 (Minute Ref. 197/19 6.) and two members of the public attended to voice their comments in relation to Agenda item 9.2 [19/03930/OUT](#) (Minute Ref. 198/19 2.).

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| 189/19       | <b>DECLARATION OF INTERESTS</b> – Cllr Oliver declared a pecuniary interest in agenda item 9.2 (Minute 198/19 2. <a href="#">19/03930/OUT</a> refers).                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 190/19       | <b>MINUTES</b><br><b>Resolved:</b> The minutes of the meeting of the 18 November 2019 were approved as a true and correct record.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 191/19<br>1. | <b>WARD COUNCILLORS REPORT</b> - Cllr Gateshill presented an update on the following associated matters;<br><b>Flood Risk: River Hull (Minute ref. 105/19) and Local Plan Review (Minute ref. 143/19 2b)</b><br>Leconfield, Leven and Tickton & Routh Parish Council all have common issues and concerns with regard to flood risk and lack of infrastructure. Historical photographs together with the findings of the flood report commissioned by T&RPC in 2007/8 would be relevant to current and future planning application and the Local Plan Review. A joint public meeting with Tickton & Routh, Leconfield and Leven Parish Councils, Beverley & Holderness MP Graham Stuart, Ward Councillors, East Riding of Yorkshire Council, Yorkshire Water, Internal Drainage Board and the Environment Agency was discussed.<br><b>Resolved: The Parish Council to obtain a copy of the flood report from A &amp; F Consulting Engineers dated 2008 and to request local photographs of the 2007 floods via Tickton Diary and All About Tickton.</b> |
| 2.           | <b><a href="#">18/03060/PLF</a> – Land North West of Red Cottage, 1 Weel Road</b> – Cllr Gateshill advised that the applicant has lodged an intention to Appeal. Historical and recent flooding data may be relevant.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 192/19       | <b>COMMUNITY SAFETY</b> – None reported.<br>To report crime please contact Humberside Police on 101 (non-emergency) and 999 (emergencies only). To pass on information that may be of interest, but not to report crime, residents can email: <a href="mailto:ticktonandweelnwg@gmail.com">ticktonandweelnwg@gmail.com</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 193/19<br>1. | <b>CLERKS REPORT</b><br>The clerk reported the following resolutions as completed;<br><b>162/18 Website Development</b> - completed. <b>Item closed.</b><br><b>155/19 102 &amp; 083/19 Pro Skills Football Update</b> – The signed Agreement has been returned. <b>Item closed.</b><br><b>178/19 Handyman's Report</b> – Bulbs planted. <b>Item closed.</b><br><b>179/19 7. ERYC: Rough Sleepers</b> - completed. <b>Item closed.</b><br><b>179/19 12. All Saints Church</b> – Letter of support returned. <b>Item closed.</b><br><b>179/19 13. Residents: Local Plan Review</b> – Forward Planning contact details on PC website – <b>item closed.</b><br><b>180/19 Community Led Housing Working Group</b> – interest group meeting held on 27.11.19 – <b>item closed.</b><br><b>183/19 BT Payphone removal consultation</b> – completed. <b>Item closed.</b><br><b>184/19 Planning - 19/03336/PLF; 19/03501/PLF; 19/03236/STPLF</b> – PC comments returned. <b>Item closed.</b>                                                                     |
| 2.           | The clerk reported the following resolution updates;<br><b>155/19 122/18 Bus Stop Main Street (East) &amp; New Inn Update:</b> At this moment in time ERYC have no issues with the position of the bus stop as there is sufficient pavement for intending passengers to wait away from the one constructed and one proposed driveway. However, ERYC will consider any suggestions the PC may have for alternative locations that would not impact with the bus stops already in use in Tickton.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |

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|        | <p><b>Resolved:</b> The PC agreed to consider this further on completion of the property and/or sale</p> <p><b>155/19 Christmas Tree Update:</b> To inform the draft 2020/21 budget, the Clerk met with contractors and ERYC to obtain quotes and permissions for a range of options. A full report will be presented early 2020.</p> <p><b>174/19 2. (163/19 1.) Motions - Cllr N Walker proposed that the PC ‘considers asking ERYC for a crossing on the A1035 at Cherry Lane Garden Centre and the new build houses.’ Update:</b> ERYC considered a ‘No Right Turn’ into the Garden Centre from Tickton, extend the bus stop to the entrance and install zebra crossing rather than central island, to accommodate HGVs/trailers. This was rejected by ERYC at the present time due to the significant cost of moving the utilities. The Department for Transport did include the A1035 between Beverley and the A165 as part of their indicative Major Roads Network.</p> <p><b>Resolved:</b> The PC to request an update on the outcome of the Department for Transport including the A1035 between Beverley and the A165 as part of their indicative Major Roads Network.</p> <p><b>174/19 3. GL Cullington Field</b></p> <p>The PC considered the request to use the single MUGA at GL Cullington Field received from OJW Fitness. Documents received included public liability insurance and a risk assessment.</p> <p><b>Resolved:</b> The PC granted an initial 3 months probationary period to be reviewed at the March 2020 PC meeting. The T&amp;RPC Finance &amp; Grant Committee to consider and agree recommendation with a view to the PC adopting a general terms of use policy for businesses benefiting from use of the facilities.</p> <p><b>186/19 MOTIONS - Cllr Hadley proposed that the PC considers ‘asking ERYC to install a zebra crossing outside of Tickton Primary School’ Update:</b> ERYC Traffic and Parking team are considering the request for a Zebra crossing and the Road Safety team are considering a School Crossing Patrol.</p> <p><b>167/19 FINANCE &amp; GRANT FUND COMMITTEE UPDATE:</b> The bike shelter installation date is scheduled for the 16 December or 6 January. The community seating and hardstanding have been ordered. The appointed contractor quoted for the additional ancillary works (a wheelchair accessible path leading up to and around the extended top picnic bench) of £994.00 + VAT. The additional works can be met by the project grant and allocated match funding. The draft licence for the Tree Bench at Weel was received from ERYC.</p> <p><b>Resolved:</b> The PC approved the Licence and additional works by L&amp;K Warcup at a cost of £994.00 + VAT.</p> <p><b>166/19 PLANNING &amp; PROPERTY MATTERS UPDATE:</b> Discussion took place under Part II.</p> |
| 194/19 | <p><b>ERYC CHAIRMAN’S AWARD EXPECTED JANUARY 2020.</b></p> <p>The PC agreed to nominate Liz Hallett for the Community Award and Jake Bedford for the Sport Award.</p> <p><b>Resolved:</b> The Parish Council to obtain permission from the nominees. Cllr Oliver to draft the application forms in order for the Clerk to submit to ERYC.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 195/19 | <p><b>OPERATION LONDON BRIDGE</b></p> <p>The Clerk updated members on Operation London Bridge. ERYC are to provide further guidance to support Parish Councils. Following discussions with Tickton Church, it was confirmed that a book of condolence and candles shall be provided and accommodated in the Church. The Church will also allocate a space in the Churchyard for the public to lay flowers and arrange for their disposal.</p> <p><b>Resolved:</b> The Parish Council to discuss Operation London Bridge with All Saints Church and draft a Policy following guidance from ERYC.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 196/19 | <p><b>HANDYMANS REPORT</b></p> <p>It was recorded the Clerk and Handyman attended the Routine Inspections of Outdoor Play Areas Course on the 28 November 2019.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 197/19 | <p><b>CORRESPONDENCE</b></p> <ol style="list-style-type: none"> <li><b>1. ERY and KuH Joint Minerals Local Plan 2016-2033 notice of adoption – noted</b></li> <li><b>2. ERYC: Parish and Town Council Precepts &amp; 2020/21 (Provisional) Tax Base Letter -</b> The provisional 2020/21 tax base for Tickton and Routh Parish Council is 646.8 Band D equivalent properties was noted.</li> <li><b>3. ERYC: Flood Alert Team Update dated 15.11.19 – noted.</b> The PC has received photographs from the community following the article in the Tickton Diary. <b>Resolved:</b> To send to ERYC and archive for future use.</li> <li><b>4. ERYC: Joint Local Access Forum Meeting on 11.12.19 – noted.</b></li> <li><b>5. Resident: Tree roots – noted;</b> the PC has responded.</li> <li><b>6. Residents: Local Plan Review –</b> 3 letters were received and the large public representation in relation to the Local Plan Review was recorded. In response to this and matters discussed under Minute Ref. 191/19 1. the following was <b>Resolved:</b> The PC to contact Leconfield and Leven PC with a view to arranging a public meeting and to invite Beverley &amp; Holderness MP Graham Stuart, Ward Cllrs, East Riding of Yorkshire Council, Yorkshire Water, Internal Drainage Board and the Environment Agency early 2020.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 198/19 | <p><b>PLANNING</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

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| 1.     | <b>Planning Decisions</b><br><a href="#">19/02463/PLF</a> - Heron Lakes, Main Road - Installation of extraction system and external alterations to the Bistro facility at Heron Lakes Holiday Park (Retrospective) (AMENDED DESCRIPTION AND PLANS) – <b>Approved.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 2.     | <b>Planning/Tree Applications</b><br><a href="#">19/03635/PLF</a> - Unit 14 & 15, Riverside Works, Hull Bridge Road - Erection of extension to existing building<br><b>Resolved: No comment. However, the PC request that the IDB recommendations are referred to.</b><br><i>Pecuniary Interest: Cllr Oliver left the room.</i><br><a href="#">19/03930/OUT</a> - Land South Of Avalon, Butt Lane - Outline - Erection of two dwellings (All Matters Reserved)<br><b>Resolved: Strongly object and call in;</b> <ul style="list-style-type: none"> <li>• The proposed development is not in keeping with the existing curtilage</li> <li>• Over development of the overall plot</li> <li>• The land is not suitable for development due to risk of flooding; soakaways will not work sufficiently; flood and surface water will be displaced to surrounding properties</li> <li>• The Parish is not, in the opinion of the Parish Council, a Primary Village</li> </ul> <b>If approved, the following conditions be adopted;</b> <ul style="list-style-type: none"> <li>• The build be restricted to a single bungalow of a similar size to Avalon in order to balance the development area</li> <li>• No approval should be granted prior to the applicant submitting a plan of how both surface water and foul water will be dealt with. This is owing to the fragile state of both of these drainage systems within the village. The existing sewerage system is archaic and often blocks in various parts of the village.</li> <li>• The entire run of dykes be cleaned and continue to be maintained</li> <li>• The preservation of trees, and in accordance with the Tree Officers recommendations. Should any of the trees fail, be damaged or removed within 5 years of permission being granted, they should be replaced with trees of similar or same type and size.</li> </ul> |
| 199/19 | <b>Cllr Oliver returned to the room.</b><br><b>ENFORCEMENT</b> – None recorded.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 200/19 | <b>PUBLIC CONSULTATION</b> – None received.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 201/19 | <b>MOTIONS</b> – None received.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 202/19 | <b>COMMUNITY LED HOUSING WORKING GROUP</b><br>A report containing recommendations and draft Terms of Reference were received. It was noted that volunteers will be required to observe the PCs Code of Conduct and complete the Register of Interest form.<br><b>Resolved: The PC approved the following;</b> <ol style="list-style-type: none"> <li>1. The Working Group Terms of Reference to enable the co-option of the volunteers onto the working group until the group is ready to move into stage 2 and form a legal constitution.</li> <li>2. The Working Group to continue to report back the PC at intervals to inform of their progress.</li> <li>3. The Working Group to be extended to continue until stage 2 commences and during the time between now and then, there is a gradual transition between the PC members leading the group to the volunteer group taking the lead.</li> <li>4. The funding awarded for stage 1 will remain available to the Working Group until fully reconciled at stage 2, at which time the volunteer group will apply for stage 2 funding and the Parish Council will withdraw all active involvement.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 203/19 | <b>ANNUAL PARISH MEETING 2020</b><br><b>Resolved: The PC agreed the date of Monday 23<sup>rd</sup> March 2020. The presentation to focus on flooding issues. Invitations be extended to Beverley &amp; Holderness MP Graham Stuart, Ward Councillors, East Riding of Yorkshire Council, Yorkshire Water, Internal Drainage Board and the Environment Agency.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 204/19 | <b>FINANCE</b> - The Financial Report to 30 November 2019 was presented.<br><b>Payments:</b> <ol style="list-style-type: none"> <li>1. Office Depot - stationery supplies office &amp; CLH - £109.58 + VAT</li> <li>2. Humber Wolds &amp; Rural Action (HWRCC) – CLH Survey &amp; Report £525.00</li> <li>3. East Riding Group Ltd - Grass Cutting - £372.96+ VAT</li> <li>4. ERVAS (Phoenix Accountancy &amp; Business Consultancy Ltd) - Payroll Services - £36.00</li> <li>5.6. &amp; 7. Salaries, Pension, HMRC PAYE &amp; Reimbursements to Clerk - Emergency Box Supplies - £1203.50</li> <li>8. Tickton Village Hall - Room Hire - £50.00</li> </ol> <b>Income: Nat West – Bank Interest - £1.54</b><br><b>Resolved: The above financial report, payments and income were approved. Under Part II excluding press and public salaries, pension and reimbursements were approved. Community Led Housing: The additional hours worked by the Clerk were authorised for payment in January 2020.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |

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|        | <p><b>2020-21 draft budget:</b> to be considered by the Finance &amp; Grant Committee in order to make budget and precept recommendations in time for the January PC meeting.</p> <p><b><u>Resolved:</u></b> A meeting of the Finance &amp; Grant Committee to be held on the 13<sup>th</sup> January 2019 at 7:30pm, Tickton Village Hall.</p> |
| 205/19 | <p><b>ALLOTMENTS MATTERS</b> - Cllrs were updated.</p> <p><b><u>Resolved:</u></b> The PC granted authority to Cllr Oliver and Clerk to review allotment matters.</p>                                                                                                                                                                            |
| 206/19 | <p><b>166/19 PLANNING &amp; PROPERTY MATTERS UPDATE</b></p> <p>Correspondence received from ERYC Planning was noted. <b><u>Resolved:</u></b> The PC to liaise with Ward Cllr Gateshill.</p>                                                                                                                                                     |
| 207/19 | <p><b>DATE OF NEXT MEETING(S):</b> The next Ordinary Meeting of the Parish Council will be held on Monday 20 January 2020 at 7.30pm. Finance &amp; Grant Committee will meet on Monday 13 January 2020 at 7:30pm.</p>                                                                                                                           |

The minutes of the meeting held on the 9 December 2019 were approved as a true and correct record and signed by the by Chairman on behalf of Tickton & Routh Parish Council on the 20 January 2020.