

Tickton & Routh

Parish Council

Minutes of the Ordinary Meeting of Tickton and Routh Parish Council held in Tickton Village Hall, on Monday 17 June 2013

- Present:** Councillor Sinkler (in the Chair)
Councillors Caley, Dobson, Hardy, Oliver, Morris, A Walker, Webster
- Apologies:** Councillors Harbidge, N Walker, Wells
- In Attendance:** Mrs Lloyd – Clerk (minute taker)
Ward Councillor Birmingham (for agenda items 6 only [minute 30 refers])
PSCO Sarah Freer (for agenda items 1 to 7 only [minute 27 to 31 refer])
Mr P Jackson – Private Sector Housing Manager, ERYC (for agenda items 1 to 8a only [minute 27 to 32a refer])
- Public:** There were 4 member of the public present for agenda items 1 to 8 only (minute 27 to 32 refer).

27 DECLARATION OF INTEREST

Councillor Morris declared a non-pecuniary interest in agenda items 9 and 13 (minutes 33 and 36 refer) as Chairman of the Village Hall Management Committee and agenda item 7bii (minute 32bii refers) as a relative of the applicant; Councillor Oliver declared a non-pecuniary interest in agenda items 9 and 13 (minutes 33 and 36 refer) as a member of the Village Hall Management Committee; Councillor Hardy declared a pecuniary interest in agenda item 7bi (minute 32bi refers) as the applicant.

PUBLIC FORUM

Three members of the public present spoke about a planning application on the agenda.

28 MINUTES

Resolved –The minutes of 20 May 2013 are signed as a true and correct record.

29 MATTERS ARISING

There are no items arising not on the agenda

30 ITEMS FOR DISCUSSION WITH WARD COUNCILLOR

Items raised were grass cutting of verges in the village; re-planting of the verges at the end of St Paul's Drive; clearing the stones from the cycle path and the proposed visit of Mr Patrick Wharam to advise on how to prevent car parking on verges in Green Lane.

31 COMMUNITY SAFETY

PCSO Freer updated on recent police activity in the Parish and the new system whereby she cannot issue fixed penalty parking notices any more. Now she must fill in a traffic offences report which has to send off for a decision to be made elsewhere about how the offence is to be treated.

32 PLANNING

Parish Council Liaison Meeting

Mr Jackson gave information on how his department were dealing with Red and Green Cottages on Weel Road. He had been in touch with the absentee owner who had told him that she was submitting an application to demolish the houses and place four new properties on the site. He confirmed that no such application has been received to date. He stated that if the application is not received within two months he will proceed to compulsory purchase the properties, and subsequently put the properties on the market for re-sale. He estimated that the compulsory purchase process would take about six months.

Mr Jackson was thanked for his attendance.

The clerk then outlined recent changes to planning legislation which included information on the three year time limited changes to permitted development, and wind farm legislation.

The Liaison Meeting with East Riding of Yorkshire Council had confirmed that Parish Councils would no longer be able to ensure that an application would be referred to a Planning Committee but this would only be used in cases where the Parish Council used this power but did not give valid reasons for opposing the application.

Planning Applications

Ref 13/01502/PLF – Erection of single storey extension to rear and installation of dormer windows to rear at 35 Carr Lane Weel for Mr & Mrs Nigel Hardy.

(Cllr Hardy left the table)

Resolved – The Parish Council recommend that if the application is approved the following conditions should apply

- **All planned exterior hard surfacing, must be of proprietary porous or permeable type to reduce surface water runoff and contribution to flooding.**
- **Plans must be in place to mitigate surface water run-off as flooding and flood risk is a major environmental concern of this Parish Council and ERYC (see draft rural strategy ENV1)**

(Cllr Hardy returned to the table)

Ref 13/01727/PLF - Erection of first floor extension to rear at 1 Park Farm Cottages Main road Routh for Mr Tim Dixon.

Resolved – The Parish Council recommend that if the application is approved the following conditions should apply

- **All planned exterior hard surfacing, must be of proprietary porous or permeable type to reduce surface water runoff and contribution to flooding.**
- **Plans must be in place to mitigate surface water run-off as flooding and flood risk is a major environmental concern of this Parish Council and ERYC (see draft rural strategy ENV1)**

Ref 13/01730/PLF – Construction of vehicular access and erection of boundary wall and access gates to front at Sandaugh 254 Hull Bridge Road Tickton for Mr and Mrs James and Sarah Houston.

Resolved – The Parish Council recommend that if the application is approved the following conditions should apply

- **The proposed tarmac surfacing is not acceptable. All planned exterior hard surfacing, must be of proprietary porous or permeable type to reduce surface water runoff and contribution to flooding.**
- **All existing trees are to be retained as they contribute to the mitigation of road noise for residents living in the proximity**
- **The wall is not allowed to extend beyond that shown in the plans to allow the applicants to have continued ease of access to clean their drain.**
- **Prior to planning approval, approval of the application must be obtained from the Internal Drainage Board due to the potential proximity of a gate to a culvert and any conditions they impose must be complied with.**

An additional comment is made regarding the fact that the boundary shown on the plans is incorrect. The existing drive has shared ownership by the applicants and the owners of two residences to the other side of the applicants' property who all have easement over it. Therefore it does not form part of the applicants' boundary.

33 FINANCE

Thank you letters for their grants from the Church in Tickton; All Saints Church Routh and Tickton Village Hall Management Committee were circulated.

Payments

Tickton Village Hall

Resolved – To pay £30.60 room hire

Mr Little

Resolved – To pay £31.96 salary

Mr Brice

Resolved – To pay £225.84 salary and £83.00 maintenance re-imbursement

Mrs C Lloyd

Resolved – To pay £930.40 salary and £63.67 stationery re-imbursement

HMRC

Resolved – To pay £335.20 PAYE

SLCC

Resolved – To pay £100.00 membership renewal

Resolved – To pay £35.00 for renewal of data protection registration

Maintenance Priorities

A paper had been distributed that outlined the maintenance priorities for the year, which mainly concentrated on addressing those low risks highlighted in the playground safety report prior to the beginning of the school holidays

Resolved – The priorities outlined on the schedule are approved. Delegated power is given to the clerk to procure those items listed and any others not listed below the value of £100 without further authority.

34 COMMEMORATION FOR AIRMEN

It was confirmed that the owner of Timeless Memorials had agreed to donate the commemoration stone to the parish. The wording of the plaque had been circulated. A potential site on the foot bridge over the River Hull was identified. Proposals for the dedication of the commemorative stone would be considered at the July meeting.

Resolved – The gift is accepted and the design and wording and site for the stone are approved.

35 TICKTON PLAYING FIELD WEST FENCE

Several residents of Churchfields had attached their fences to the West Fence and two properties now had an opening in the Parish Council fence with a gate between their property and the Playing Field.

Resolved – Letters will be sent to advise those residents that they should not have used the posts of the perimeter fence and if in future it causes a problem for the perimeter fence or posts they will be responsible for repairs/replacements. Letters will be sent to the residents who had cut the perimeter fence without permission to tell them that the handyman would be repairing the perimeter fence and that direct access from their properties to the field is not permitted.

36 SALT BIN

A request had been received from Tickton Village Hall Management Committee to re-site the yellow salt bin that currently sits outside the village hall to enable a improved pedestrian entrance to the Hall to be made. A suitable alternative site had been suggested nearer the Church opposite St Paul's Drive. The Chairman of the Village Hall had offered to help the handyman to move the bin if approved.

Resolved – The re-siting of the bin at the alternative site is approved subject to the agreement of East Riding of Yorkshire Council.

37 LITTER BIN

A request had been received from a resident of Hull Bridge Road for an additional litter bin to be purchased by the Parish Council to be sited at a litter black spot opposite BATA on the entrance to the private road. East Riding of Yorkshire Council had been contacted regarding this proposal but no response had been received to date.

Resolved – A sum of £400 is to be transferred from the unallocated reserves to fund the purchase and installation of a litter bin on this site subject to the approval of East Riding of Yorkshire Council.

38 MEMORANDUM OF AGREEMENT WITH AFC TICKTON

The performance of AFC Tickton against the conditions of the current memorandum of agreement was discussed. Issues identified were the lack of a signed agreement and fixture list, mud, the state of the container and parking.

Resolved – A draft memorandum for the next season is to be brought to the next meeting for approval to include a requirement to paint the container before the start of the new season; the requirement to sign and return the memorandum before the start of the new season; the need to ensure a space is always available for disabled drivers at the village hall car park and that there is no parking in front of the emergency gates.

39 COMMUNITY BENEFIT FUND

An update from the second meeting of the administrative group was given. The final constitution would be available soon. The next meeting of the group would consider fund parameters and a code of conduct for panel members.

There being no further business the meeting closed at 9.20pm. The next ordinary meeting was scheduled for **15 July 2013**.

These minutes should be considered draft until approved by a subsequent meeting of the Parish Council

Minutes approved at the meeting held on 15 July 2013